

**THE COMMISSIONERS COURT *
McLENNAN COUNTY *
THE STATE OF TEXAS *
TO ALL PERSONS INTERESTED:**

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 5th day of January, 2015 at 9:00 a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, City of Waco, Texas, at which time, the subjects below will be considered.

AGENDA

- I. PROOF OF POSTING OF NOTICE** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- II. A MOMENT OF SILENCE / INVOCATION; PLEDGES OF ALLEGIANCE**
- III. CONSIDERATION OF, AND / OR ACTION ON, THE FOLLOWING:**
 - A. APPROVAL / RATIFICATION OF PROCLAMATION / RESOLUTIONS**
 - B. HEARING FROM MEMBERS OF THE PUBLIC ON COUNTY BUSINESS MATTERS**
 - C. ITEMS PREVIOUSLY DEFERRED**
 1. Discussion and/or Action re: Regular / Special Commissioners Court Meetings
 2. Authorization of Interlocal Cooperative Agreement: City of Golinda (re: Road Work)
 3. Regarding the Heart O'Texas Fair / Extraco Events Center:
 - a. Authorization of ARC Roofing Payment Application No. 8 (ARC Inv. # 15-11-001-8RET) / Final Payment Request and Acceptance of Close-Out Documents
 - b. Discussion and/or Action re: Internet Antenna Placement Request on the Heart of Texas Fairgrounds Tower
 - D. RIGHT OF WAY PURCHASE, USE, CONVEYANCE and/or CONDEMNATION:** *Authorization / Action on:* Expansion/Repair Projects including, but not limited to: Easements / Offers / Contracts to Purchase ROW; Contracts for Sale; Contracts re: Appraisal / Surveying Services, ROW Acquisition / Sale; Authorization for Legal Counsel re: Eminent Domain / Condemnation Proceedings, Execution of Legal Documents
 - E. REGARDING COUNTY PROPERTY and/or CONSTRUCTION PROJECTS:** Renovations, Repairs, Indemnification Regarding Cleaning / Maintenance Projects, Space Allocations / Furnishings / Equipment / Architectural Services / Invoices / Approval of Pay Applications / Change Orders / Contracts / Lease Agreements / Certifications of Substantial Completion / Authorizations Regarding Sale / Lease / Acquisition or Property
 1. Discussion, Consideration and Possible Action on Weapons Restrictions and Signage at Justice of the Peace Offices, including Restrictions on Handgun Licensees Bringing Handguns into the Building
 2. Regarding the 10th Court of Appeals: Authorization of Air Handler Relocation Project
 3. Regarding the Courthouse Annex Building: Authorization of District Clerk's Space Allocation Request
 - F. AUTHORIZATIONS RE: CONTRACTS / LEASE AGREEMENTS / INTERLOCAL AGREEMENTS:**
 1. Economic Development:
 - a. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consultant Services; Proposed Projects / Program Project Agreements / Addendums / Pay Apps
 2. Authorization of Agreement: LexisNexis (re: Law Library Reference Material)
 3. Authorization of Recording System Support Agreement: Business Information Systems, Inc. (re: Commissioners Courtroom Digital Recording & Live Broadcast System)
 - G. REGARDING THE COUNTY BUDGET:** Amendments / Requests for Amendments and related Certification of Additional Revenue, if applicable, Expenditure Requests, Other Budgetary Requests
 - 1. Regarding the FY 15 Budget:**
 - a. Budget Updates / Status Reports from County Auditor, as necessary
 - 2. Regarding the FY 16 Budget:**
 - a. Road & Bridge, Precinct 4
 - b. Maintenance of Equipment
 - c. Certification of Local Government Code 111.07075 Additional Revenue and related Budget Amendment (re: 10th Court of Appeals)
 - d. Maintenance of Buildings
 - e. Consideration of and Action on Transfer of Visiting Courtroom Budget Responsibilities
 - f. Authorization of Expenditure Request: Constable, Precinct 1 (re: Body Cameras)
 - H. COUNTY SHERIFF / JAIL / CRIMINAL JUSTICE ISSUES** (County Operated / Privately Operated Jail Facilities): Change Orders, Pay Apps, Repairs / Renovations / Infrastructure Improvements / Personnel / Salary Matters / Updated Reports / Equipment Purchases / RFP's; Authorization of Contracts / Agreements / Amendments
 - I. HEART O'TEXAS FAIR / EXTRACO EVENTS CENTER:** Authorization re: Contracts / Professional Services / Lease / Rental Agreements / Contract Addendums / Change Orders / Extensions; Property Transactions / Deeds, Insurance, Surveys / Proposals / HOT Fair, Equipment / Supplies; *Authorizations re:* Purchases, Plans & Specifications, Construction, Operations, Pay Apps, Bids / RFP's; Repairs / Renovations, Expenditure Authorizations, related matters
 1. Regarding the Moisture Intrusion / Exterior Envelope Renovations / Repairs to the Extraco Events Center:
 - a. *Structural Engineering Services – Winton Engineering:* Authorization of Change Orders / Payment Requests, Acceptance of Reports, Updates, related matters
 - b. *ARC Roofing Agreement:* Authorization of Change Orders / Work Orders / Additional Services / Addendums, Updates, related matters
 - J. GRANTS / PROPOSALS / SPECIAL PROJECTS:** Authorization of Grant Applications / Contracts / Grants, Administration & Reporting Matters / Consulting Services / Pay Apps / Change Orders / Bids / Invoices / related Legal Matters / Documents
 1. Regarding the FY 16 State Homeland Security Grant Program: Authorization of Grant Application Submission
 - K. BIDS / RFP'S / RFQ'S / QUOTATIONS for GOODS & SERVICES,** including Recording of Vendor HB 914 Conflict Disclosure Statements, if applicable
 - L. CONSENT AGENDA ITEMS:**
 1. **Reading / Approval of Previous Meeting Minutes:** Acceptance of Amendments / Supplements / Corrections; Recording into the Court Minutes of Previously Approved Documents, Items Not Requiring Court Action, HB 914 Conflict Disclosure Statements, as applicable
 - a. Recording of Commissary License Agreement: Keefe Commissary Network, LLC (re: McLennan County Jail Commissary)
 2. **Financial Obligations of McLennan County:**
 - a. Authorization for Co. Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - b. County Treasurer: Interest / Investment Reports / Authorizations / Recording of McLennan County Investment Policy / Acknowledgement Forms / Pooled Cash Account Balance Reports

L. Consent Agenda Items continued

3. **Human Resources / Salary Matters:** Benefits / Status Forms / Revisions to Salary Schedules; Authorizations Regarding Human Resources Issues / Revisions to Human Resources Policies; Compensation / Classification Issues / Personnel Reviews/ Reclassifications, Administrative Guidelines; Consultant Reports, Recommendations, Job Descriptions / Postings / Approvals Necessary for Statutory or Constitutional Qualifications / Acceptance of Resignations of Appointed or Elected Department Heads
 - a. Constable, Precinct 1
4. **Authorizations / Ratifications re: RFP's / RFQ's / Bids / Advertisements / Publications / Public Notices / Sole Source Determinations / Surplus / Scrap Property Determinations / Recording of Legal Notifications**
 - a. Authorization of Advertisements for RFQ's / Bids / RFP's / Public Notices
5. **Travel and/or Education Requests / Ratifications:**
 - a. Texas A&M AgriLife Extension Service
 - b. County Sheriff
6. **Acceptance / Non Acceptance of Officials /County Department Heads /Staff /Departmental Reports/ Organization Reports / Updates; Policy Recommendations; Reports relative to County Contracts/Agreements/Programs; Recording of Educational or Insurance Certificates/ Awards/ Bonds/ Recording of Conflict Disclosure Statements, Presentations to the Court**
 - a. Waco-McLennan County Public Health District: Recording of 2015 Annual Report
 - b. Regarding the County Judges and Commissioners Association of Texas Conference: Recording of Educational Certifications
 - 1) Commissioner, Precinct 2
 - 2) Commissioner, Precinct 4
 - c. Property / Casualty Insurance Committee: Recording of Meeting Notes
 - d. Purchasing: Monthly Activity Report, December 2015
 - e. Health Services Department: Monthly Activity Report, October and November 2015
7. **Commissioners Court, Discussion on, Consideration of and/or Action on:**
 - a. Ratification of Purchase / Designation of Authorized Purchaser:
 - b. Authorization re: Burn Ban in the Unincorporated Areas of McLennan County
 - c. Regarding Americans with Disabilities Act Compliance Project:
 - d. Regarding the Establishment of a Regulatory Traffic Sign on Freedman Drive in Precinct 4:
 - 1) Public Hearing on Proposed Regulatory Traffic Sign
 - 2) Consideration of and/or Action to Approve Establishment of a Regulatory Traffic Sign on Freedman Drive in Precinct 4
 - e. Authorization re: Maintenance of Buildings Cell Phone Request
 - f. Regarding the McLennan County Indigent Health Care Program: Authorization of Policy Revisions:
 - 1) Fraud Policy and Procedures
 - 2) CIHCP Policy Regarding Sponsored Aliens
 - g. Discussion and/or Action regarding the Property / Casualty Insurance Committee including Committee Member Additions

M. COMMISSIONERS COURT WORK SESSION: Information Gathering, Discussions, Status Reports / Updates and/or Presentations on any or all of the items listed below (*no action will be taken by the Court on items presented in this part of the meeting*): Discussion / Suggestions Regarding: *Future Work Session Items*

1. **Discussion re: Criminal Justice Issues:** Updates regarding the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Creation of a Criminal Justice Work Group / Discussion on Ways to Control the Jail Population / MHMR Services at the County Jail / Pretrial Services / Veterans & Mental Health Courts / Courthouse Security / Video Conferencing Utilization / Public Nuisance Reporting & Enforcement Process / County Essentials Reimbursement, related matters
2. **Discussion re: Capital Expenditures:** including Discussion Regarding the Time Schedule for Capital Outlay / Recommendations from the Finance Committee Regarding the Spending Policy / Equipment Financing, related matters
3. **Discussion re: County Property:** including Discussion Regarding Space Availability & Utilization of County Buildings, Utilization Planning, Consultant, Joint Facilities Master Plan or Study / Updates re: Maintenance at Highway 6 or Downtown Jail / Maintenance at Tradinghouse Lake/Park / ADA Capital Improvements / Recommendations from Tradinghouse Lake/Park Advisory Committee / Tradinghouse Lake Pavilion Rental Issues / Policy for County Right of Ways / Themis Statue / Policy re: Office Remodeling and Matters Related Thereto
4. **Discussion re: Texas Department of Transportation:** including Discussion re: Rural/Public Transportation, related matters
5. **Discussion re: McLennan County Travel Policy:** including Discussion regarding Revisions to the Current Policy
6. **Discussion re: Jury Pay Donation List**

IV. Executive Session: A closed meeting will be held pursuant to:

- A. **Section 551.071 of the Government Code (V.C.T.A.):** so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and legal issues and potential liabilities regarding handgun laws and regulation of handguns in certain County buildings
- B. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- C. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- D. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- E. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Signed this the 31st day of December, 2015

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this the 31st day of December, 2015 at 3:45 o'clock p.m.

Witness my hand and seal of office at Waco, McLennan County, Texas this 31st day of December, 2015

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date