

**THE COMMISSIONERS COURT \*  
McLENNAN COUNTY \*  
THE STATE OF TEXAS \*  
TO ALL PERSONS INTERESTED:**

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 19<sup>th</sup> day of January, 2016 at 9:00 a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, City of Waco, Texas, at which time, the subjects below will be considered.

**AGENDA**

- I. PROOF OF POSTING OF NOTICE** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- II. A MOMENT OF SILENCE / INVOCATION; PLEDGES OF ALLEGIANCE**
- III. CONSIDERATION OF, AND / OR ACTION ON, THE FOLLOWING:**
  - A. APPROVAL / RATIFICATION OF PROCLAMATION / RESOLUTIONS**
    1. Proclamation Recognizing Baylor University Athletics
    2. Proclamation Recognizing Coach Kevin Gill
  - B. HEARING FROM MEMBERS OF THE PUBLIC ON COUNTY BUSINESS MATTERS**
  - C. ITEMS PREVIOUSLY DEFERRED**
    1. *Regarding the Heart O'Texas Fair / Extraco Events Center:* Discussion and/or Action re: Internet Antenna Placement Request on the Heart of Texas Fairgrounds Tower
    2. *Regarding the FY 16 Budget:* Authorization of Expenditure Request: Constable, Precinct 1 (re: Body Cameras)
  - D. RIGHT OF WAY PURCHASE, USE, CONVEYANCE and/or CONDEMNATION:** *Authorization / Action on:* Expansion/Repair Projects including, but not limited to: Easements / Offers / Contracts to Purchase ROW; Contracts for Sale; Contracts re: Appraisal / Surveying Services, ROW Acquisition / Sale; Authorization for Legal Counsel re: Eminent Domain / Condemnation Proceedings, Execution of Legal Documents
  - E. REGARDING COUNTY PROPERTY and/or CONSTRUCTION PROJECTS:** Renovations, Repairs, Indemnification Regarding Cleaning / Maintenance Projects, Space Allocations / Furnishings / Equipment / Architectural Services / Invoices / Approval of Pay Applications / Change Orders / Contracts / Lease Agreements / Certifications of Substantial Completion / Authorizations Regarding Sale / Lease / Acquisition or Property
  - F. AUTHORIZATIONS RE: CONTRACTS / LEASE AGREEMENTS / INTERLOCAL AGREEMENTS:**
    1. Economic Development:
      - a. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consultant Services; Proposed Projects /Program Project Agreements / Addendums / Pay Apps
        - 1) Regarding the Program Project Agreement with Kingsdown, Inc.: Authorization of First and Final Payment Request
        - 2) Regarding the Program Project Agreement with Owens-Brockway Glass Container, Inc.: Authorization of First and Final Payment Request
      - b. Regarding the Industrial Business Grant with Coca-Cola Company: Authorization of Grant Payment (re: 2015 Property Taxes)
    2. Authorization of Monitoring Agreement: L&M Electronics (re: Justice of the Peace, Precinct 3 Building)
    3. Reauthorization of Current Memorandum of Understanding: Hillcrest Baptist Medical Center dba Baylor Scott & White Hillcrest Medical Center (re: McLennan County Indigent Health Care Program)
    4. Authorization of Developer's Move Update (NCOA) Toolkit License Agreement and related Invoice: SmartSoft (re: Address Correction Services for the District Clerk's Office)
  - G. REGARDING THE COUNTY BUDGET:** Amendments / Requests for Amendments and related Certification of Additional Revenue, if applicable, Expenditure Requests, Other Budgetary Requests
    - 1. Regarding the FY 16 Budget:**
      - a. Pretrial Services
      - b. Jury Service
      - c. Certification of Local Government Code 111.07075 Additional Revenue and related Budget Amendment (re: Insurance Proceeds)
      - d. Capital Outlay
      - e. Child Protective Court
  - H. COUNTY SHERIFF / JAIL / CRIMINAL JUSTICE ISSUES** (County Operated / Privately Operated Jail Facilities): Change Orders, Pay Apps, Repairs / Renovations / Infrastructure Improvements / Personnel / Salary Matters / Updated Reports / Equipment Purchases / RFP's; Authorization of Contracts / Agreements / Amendments
  - I. HEART O'TEXAS FAIR / EXTRACO EVENTS CENTER:** Authorization re: Contracts / Professional Services / Lease / Rental Agreements / Contract Addendums / Change Orders / Extensions; Property Transactions / Deeds, Insurance, Surveys / Proposals / HOT Fair, Equipment / Supplies; *Authorizations re:* Purchases, Plans & Specifications, Construction, Operations, Pay Apps, Bids / RFP's; Repairs / Renovations, Expenditure Authorizations, related matters
    1. Regarding the Moisture Intrusion / Exterior Envelope Renovations / Repairs to the Extraco Events Center:
      - a. *Structural Engineering Services – Winton Engineering:* Authorization of Change Orders / Payment Requests, Acceptance of Reports, Updates, related matters
      - b. *ARC Roofing Agreement:* Authorization of Change Orders / Work Orders / Additional Services / Addendums, Updates, related matters
  - J. GRANTS / PROPOSALS / SPECIAL PROJECTS:** Authorization of Grant Applications / Contracts / Grants, Administration & Reporting Matters / Consulting Services / Pay Apps / Change Orders / Bids / Invoices / related Legal Matters / Documents
  - K. BIDS / RFP'S / RFQ'S / QUOTATIONS for GOODS & SERVICES,** including Recording of Vendor HB 914 Conflict Disclosure Statements, if applicable
    1. Bid 16-002: Aggregate for Surface Treatment
    2. Bid 16-003: Pit Run Gravel
    3. Discussion and/or Action regarding Change in Bid Opening Procedures
  - L. CONSENT AGENDA ITEMS:**
    1. **Reading / Approval of Previous Meeting Minutes:** Acceptance of Amendments / Supplements / Corrections; Recording into the Court Minutes of Previously Approved Documents, Items Not Requiring Court Action, HB 914 Conflict Disclosure Statements, as applicable
      - a. Recording of Texas Commission on Jail Standards Certificate of Compliance: Jack Harwell Detention Center
    2. **Financial Obligations of McLennan County:**
      - a. Authorization for Co. Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
      - b. County Treasurer: Interest / Investment Reports / Authorizations / Recording of McLennan County Investment Policy / Acknowledgement Forms / Pooled Cash Account Balance Reports

**L. Consent Agenda Items continue**

3. **Human Resources / Salary Matters:** Benefits / Status Forms / Revisions to Salary Schedules; Authorizations Regarding Human Resources Issues / Revisions to Human Resources Policies; Compensation / Classification Issues / Personnel Reviews/ Reclassifications, Administrative Guidelines; Consultant Reports, Recommendations, Job Descriptions / Postings / Approvals Necessary for Statutory or Constitutional Qualifications / Acceptance of Resignations of Appointed or Elected Department Heads
  - a. County Sheriff
4. **Authorizations / Ratifications re: RFP's / RFQ's / Bids / Advertisements / Publications / Public Notices / Sole Source Determinations / Surplus / Scrap Property Determinations / Recording of Legal Notifications**
  - a. Authorization of Advertisements for RFQ's / Bids / RFP's / Public Notices
5. **Travel and/or Education Requests / Ratifications:**
  - a. County Sheriff
  - b. Texas A&M AgriLife Extension Service
  - c. Constable, Precinct 1
6. **Acceptance / Non Acceptance of Officials /County Department Heads /Staff /Departmental Reports/ Organization Reports / Updates; Policy Recommendations; Reports relative to County Contracts/Agreements/Programs; Recording of Educational or Insurance Certificates/ Awards/ Bonds/ Recording of Conflict Disclosure Statements, Presentations to the Court**
  - a. Heart of Texas Council of Governments (HOTCOG): Recording of FY 2015-2016 Budget
7. **Commissioners Court, Discussion on, Consideration of and/or Action on:**
  - a. Ratification of Purchase / Designation of Authorized Purchaser:
    - 1) Road & Bridge, Precinct 1: Ratification of Expenditure (UniFirst and GGA Pest Management Services)
    - 2) County Sheriff: Ratification of Expenditure (Ambold's Key-Lock and Alarm)
  - b. Regarding the McLennan County Burn Ban: Authorization of Red Flag Warning Burn Ban Order
  - c. Regarding Americans with Disabilities Act Compliance Project:
    - 1) Authorization of Procedures for Providing Accessibility Aides and Materials in Alternate Format: Effective Communication
    - 2) Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study / Reports for November)
  - d. Authorization of Tax Resale Deeds:
    - 1) MCAD # 140013050077006 and 140013050077018: Lots B2 & C2, Block F, Avon Park Estates Addition, City of Waco, McLennan County, Texas
  - e. Discussion and Consideration of Order Setting Juror Pay Donation List
  - f. Discussion and/or Action regarding McLennan County Travel Policy Revisions
  - g. Regarding the County Health Care Provider Participation Program / Local Provider Participation Fund:
    - 1) Discussion and/or Action on Setting Rate for 2016 Mandatory Payments
    - 2) Discussion and/or Action re: Authorization of the Assessment and Collection of 2016 Mandatory Payments
    - 3) Discussion and/or Action re: Authorizing Use of the Mandatory Payments Collected and any Existing Balance in Fund for Intergovernmental Transfers
    - 4) Discussion and/or Action re: Determination of Amount of Fee for Collecting Mandatory Payment
  - h. Discussion and/or Action regarding Department Heads Quarterly Report
  - i. Regarding County Board Appointments: Authorization of Heart of Texas Council of Governments Executive Committee Appointment
  - j. Authorization re: Information Technology Cell Phone Request
  - k. Approval of Order for Temporary Closure of Water Well Road in Precinct 1

**M. COMMISSIONERS COURT WORK SESSION:** Information Gathering, Discussions, Status Reports / Updates and/or Presentations on any or all of the items listed below (*no action will be taken by the Court on items presented in this part of the meeting*): Discussion / Suggestions Regarding: *Future Work Session Items*

1. **Discussion re: Criminal Justice Issues:** Updates regarding the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Creation of a Criminal Justice Work Group / Discussion on Ways to Control the Jail Population / MHMR Services at the County Jail / Pretrial Services / Veterans & Mental Health Courts / Courthouse Security / Video Conferencing Utilization / Public Nuisance Reporting & Enforcement Process / County Essentials Reimbursement, related matters
2. **Discussion re: Capital Expenditures:** including Discussion Regarding the Time Schedule for Capital Outlay / Recommendations from the Finance Committee Regarding the Spending Policy / Equipment Financing, related matters
3. **Discussion re: County Property:** including Discussion Regarding Space Availability & Utilization of County Buildings, Utilization Planning, Consultant, Joint Facilities Master Plan or Study / Updates re: Maintenance at Highway 6 or Downtown Jail / Maintenance at Tradinghouse Lake/Park / ADA Capital Improvements / Recommendations from Tradinghouse Lake/Park Advisory Committee / Tradinghouse Lake Pavilion Rental Issues / Policy for County Right of Ways / Themis Statue / Policy re: Office Remodeling / Discussion regarding Lincoln City Road Flooding and Matters Related Thereto
4. **Discussion re: Texas Department of Transportation:** including Discussion re: Rural/Public Transportation, related matters
5. **Discussion re: Department Head Reviews**

**IV. Executive Session:** A closed meeting will be held pursuant to:

- A. Section 551.071 of the Government Code (V.C.T.A.):** so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and legal issues and potential liabilities regarding handgun laws and regulation of handguns in certain County buildings
- B. Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- C. Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- D. Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- E. Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Signed this the 13<sup>th</sup> day of January, 2016

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS     \*  
COUNTY OF McLENNAN   \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this the 13<sup>th</sup> day of January, 2016 at 4:35 o'clock p.m.

Witness my hand and seal of office at Waco, McLennan County, Texas this 13<sup>th</sup> day of January, 2016

(SEAL)     J. A. "ANDY" HARWELL, County Clerk  
          McLennan County, Texas

BY: Myrcetez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date