

**THE COMMISSIONERS COURT \*  
McLENNAN COUNTY \*  
THE STATE OF TEXAS \*  
TO ALL PERSONS INTERESTED:**

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 15<sup>th</sup> day of March, 2016 at 9:00 a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, City of Waco, Texas, at which time, the subjects below will be considered.

**AGENDA**

- I. PROOF OF POSTING OF NOTICE** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- II. A MOMENT OF SILENCE / INVOCATION; PLEDGES OF ALLEGIANCE**
- III. CONSIDERATION OF, AND / OR ACTION ON, THE FOLLOWING:**
  - A. APPROVAL / RATIFICATION OF PROCLAMATION / RESOLUTIONS**
  - B. HEARING FROM MEMBERS OF THE PUBLIC ON COUNTY BUSINESS MATTERS**
  - C. ITEMS PREVIOUSLY DEFERRED**
    1. *Regarding County Property and/or Construction Projects:* Authorization of License and Permit Agreement: City of Waco (re: Warren Road)
    2. *Regarding Contracts / Lease Agreements / Interlocal Agreements:*
      - a. Authorization of Professional Surveying and Civil Engineering Services Proposals and related Short Form of Agreements with Walker Partners:
        - 1) Surrey Ridge Road Improvement Project
        - 2) Speegleville Road Improvement Project
      - b. Authorization of Interlocal Cooperation Agreement: City of Waco (re: Road Maintenance)
  - D. RIGHT OF WAY PURCHASE, USE, CONVEYANCE and/or CONDEMNATION:** *Authorization / Action on:* Expansion/Repair Projects including, but not limited to: Easements / Offers / Contracts to Purchase ROW; Contracts for Sale; Contracts re: Appraisal / Surveying Services, ROW Acquisition / Sale; Authorization for Legal Counsel re: Eminent Domain / Condemnation Proceedings, Execution of Legal Documents
  - E. REGARDING COUNTY PROPERTY and/or CONSTRUCTION PROJECTS:** Renovations, Repairs, Indemnification Regarding Cleaning / Maintenance Projects, Space Allocations / Furnishings / Equipment / Architectural Services / Invoices / Approval of Pay Applications / Change Orders / Contracts / Lease Agreements / Certifications of Substantial Completion / Authorizations Regarding Sale / Lease / Acquisition or Property
  - F. AUTHORIZATIONS RE: CONTRACTS / LEASE AGREEMENTS / INTERLOCAL AGREEMENTS:**
    1. Economic Development:
      - a. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consultant Services; Proposed Projects /Program Project Agreements / Addendums / Pay Apps
    2. Regarding the Dunbar Armored, Inc. Service Contract: Authorization of Schedule of Service and Service Rates Revision / Endorsement No. 271846 (re: Tax Office)
    3. Regarding the Space Utilization Study: Authorization of Interlocal Cooperation Agreements:
      - a. City of Waco and Tenth Court of Appeals (re: Shriner Building)
      - b. City of Waco (re: South 12<sup>th</sup> Street Property)
    4. Regarding the BBVA Compass Bank Depository Services Agreement: Authorization of Revised Certified County Resolution
    5. Authorization of Engagement Letter: Pattillo, Brown & Hill, LLP (re: FY 15 Financial Statements Audit)
    6. Authorization of Engagement Letter for GASB OPEB Valuation and related Agreements:
      - a. Master Agreement: North Central Texas Council of Governments / Gabriel Roeder, Smith & Company (re: Actuarial Consulting Services)
      - b. Interlocal Agreement for Cooperative Purchasing for Actuarial Shared Services: North Central Texas Council of Governments (NCTCOG)
  - G. REGARDING THE COUNTY BUDGET:** Amendments / Requests for Amendments and related Certification of Additional Revenue, if applicable, Expenditure Requests, Other Budgetary Requests
    - 1. Regarding the FY 16 Budget:**
      - a. Road & Bridge, Precinct 3
      - b. Road & Bridge, Precinct 4
      - c. 19<sup>th</sup> District Court
      - d. 414<sup>th</sup> District Court
      - e. Road & Bridge, Precinct 2
      - f. Justice of the Peace, Precinct 3: Expenditure Authorization (re: Security Equipment)
  - H. COUNTY SHERIFF / JAIL / CRIMINAL JUSTICE ISSUES** (County Operated / Privately Operated Jail Facilities): Change Orders, Pay Apps, Repairs / Renovations / Infrastructure Improvements / Personnel / Salary Matters / Updated Reports / Equipment Purchases / RFP's; Authorization of Contracts / Agreements / Amendments
    1. Authorization of Support and Maintenance Agreement: HOVServices (re: Document Scanner)
    2. Authorization of Precision Care Maintenance Agreement: Precision Business Machines (re: Duplex ID Printer)
    3. Regarding the United States Marshals Service Agreement # 80-10-0033: Ratification of Modification of Intergovernmental Agreements:
      - a. Modification No. 8
      - b. Modification No. 9
    4. Discussion and/or Consideration of Agreement with Melchizedek Medical, PLLC (re: Medical Services – Jail)
  - I. HEART O'TEXAS FAIR / EXTRACO EVENTS CENTER:** Authorization re: Contracts / Professional Services / Lease / Rental Agreements / Contract Addendums / Change Orders / Extensions; Property Transactions / Deeds, Insurance, Surveys / Proposals / HOT Fair, Equipment / Supplies; *Authorizations re:* Purchases, Plans & Specifications, Construction, Operations, Pay Apps, Bids / RFP's; Repairs / Renovations, Expenditure Authorizations, related matters
    1. Regarding the Moisture Intrusion / Exterior Envelope Renovations / Repairs to the Extraco Events Center:
      - a. *Structural Engineering Services – Winton Engineering:* Authorization of Change Orders / Payment Requests, Acceptance of Reports, Updates, related matters
      - b. *ARC Roofing Agreement:* Authorization of Change Orders / Work Orders / Additional Services / Addendums, Updates, related matters
        - 1) Authorization of ARC Roofing Payment Application No. 8 (ARC Inv. # 15-11-001-8RET) / Final Payment Request and Acceptance of Close-Out Documents
  - J. GRANTS / PROPOSALS / SPECIAL PROJECTS:** Authorization of Grant Applications / Contracts / Grants, Administration & Reporting Matters / Consulting Services / Pay Apps / Change Orders / Bids / Invoices / related Legal Matters / Documents
    1. Regarding the State Criminal Alien Assistance Program (SCAAP): Authorization of FY 16 Grant Application Submission

**K. BIDS / RFP'S / RFQ'S / QUOTATIONS for GOODS & SERVICES**, including Recording of Vendor HB 914 Conflict Disclosure Statements, if applicable

**L. CONSENT AGENDA ITEMS:**

1. **Reading / Approval of Previous Meeting Minutes:** Acceptance of Amendments / Supplements / Corrections; Recording into the Court Minutes of Previously Approved Documents, Items Not Requiring Court Action, HB 914 Conflict Disclosure Statements, as applicable
  - a. Recording of Texas Commission on Jail Standards Letter regarding McLennan County Downtown Facility
2. **Financial Obligations of McLennan County:**
  - a. Authorization for Co. Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
  - b. County Treasurer: Interest / Investment Reports / Authorizations / Recording of McLennan County Investment Policy / Acknowledgement Forms / Pooled Cash Account Balance Reports
3. **Human Resources / Salary Matters:** Benefits / Status Forms / Revisions to Salary Schedules; Authorizations Regarding Human Resources Issues / Revisions to Human Resources Policies; Compensation / Classification Issues / Personnel Reviews/ Reclassifications, Administrative Guidelines; Consultant Reports, Recommendations, Job Descriptions / Postings / Approvals Necessary for Statutory or Constitutional Qualifications / Acceptance of Resignations of Appointed or Elected Department Heads
  - a. Consideration and/or Action on Department Head Review / Evaluation and Salary
  - b. Treasurer
  - c. Human Resources
  - d. Information Technology / Archives
  - e. Justice of the Peace, Precinct 2
4. **Authorizations / Ratifications re: RFP's / RFQ's / Bids / Advertisements / Publications / Public Notices / Sole Source Determinations / Surplus / Scrap Property Determinations / Recording of Legal Notifications**
  - a. Authorization of Advertisements for RFQ's / Bids / RFP's / Public Notices
5. **Travel and/or Education Requests / Ratifications:**
  - a. Information Technology
6. **Acceptance / Non Acceptance of Officials /County Department Heads /Staff /Departmental Reports/ Organization Reports / Updates; Policy Recommendations; Reports relative to County Contracts/Agreements/Programs; Recording of Educational or Insurance Certificates/ Awards/ Bonds/ Recording of Conflict Disclosure Statements, Presentations to the Court**
  - a. Childrens' Protective Services Board: Monthly Report, January 2016
  - b. County Sheriff: Recording of Annual Racial Profiling Data Report (ref: Texas Code of Criminal Procedure, Chapter 2)
  - c. Emergency Management: Presentation regarding the Brazos River Study
7. **Commissioners Court, Discussion on, Consideration of and/or Action on:**
  - a. Ratification of Purchase / Designation of Authorized Purchaser:
  - b. Authorizations re: Burn Ban in the Unincorporated Areas of McLennan County
  - c. Regarding Americans with Disabilities Act Compliance Project:
  - d. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 17 Budget
  - e. Regarding the Rivera I35 Truck Sales LLC Application for License to Operate Junkyard or Automotive Wrecking and Salvage Yard:
    - 1) Public Hearing re: Application for License to Operate Junkyard or Automotive Wrecking and Salvage Yard
    - 2) Consideration of and/or Action on Application for License to Operate Junkyard or Automotive Wrecking and Salvage Yard
  - f. Regarding the Establishment of Speed Zones on N Baese Road & S Baese Road in Precinct 3 and Canaan Church Road in Precinct 4:
    - 1) Public Hearing regarding the Proposed Establishment of Speed Zones
    - 2) Consideration of and/or Action to Establish a Speed Zone on N Baese Road and S Baese Road in Precinct 3
    - 3) Consideration of and/or Action to Establish a Speed Zone on Canaan Church Road in Precinct 4
  - g. Authorization of Tax Resale Deed: MCAD # 480078020502001: Lot 8, Block 35, Carver Park Addition, City of Waco, McLennan County, Texas
  - h. Regarding the McLennan County Indigent Health Care Fraud Policy: Authorization of Addendum
8. **McLennan County Subdivision Regulations:**
  - a. Consideration and Action on a Variance Request to McLennan County's Subdivision Regulations in Precinct 4

**M. COMMISSIONERS COURT WORK SESSION:** Information Gathering, Discussions, Status Reports / Updates and/or Presentations on any or all of the items listed below (*no action will be taken by the Court on items presented in this part of the meeting*): Discussion / Suggestions Regarding: *Future Work Session Items*

1. **Discussion re: Criminal Justice Issues:** Updates regarding the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Creation of a Criminal Justice Work Group / Discussion on Ways to Control the Jail Population / MHMR Services at the County Jail / Pretrial Services / Veterans & Mental Health Courts / Courthouse Security / Video Conferencing Utilization / Public Nuisance Reporting & Enforcement Process / County Essentials Reimbursement, related matters
2. **Discussion re: Capital Expenditures:** including Discussion Regarding the Time Schedule for Capital Outlay / Recommendations from the Finance Committee Regarding the Spending Policy / Equipment Financing, related matters
3. **Discussion re: County Property:** including Discussion Regarding Space Availability & Utilization of County Buildings, Utilization Planning, Consultant, Joint Facilities Master Plan or Study / Updates re: Maintenance at Highway 6 or Downtown Jail / Maintenance at Tradinghouse Lake/Park / Recommendations from Tradinghouse Lake/Park Advisory Committee / ADA Capital Improvements / Policy for County Right of Ways / Surrey Ridge Road, Speegleville Road, and/or Chapel Road / Themis Statue / Policy re: Office Remodeling / Discussion regarding Lincoln City Road Flooding / Roofing Projects for Various County Buildings and Matters Related Thereto
4. **Discussion re: Texas Department of Transportation:** including Discussion re: Rural/Public Transportation, related matters
5. **Discussion re: Upcoming Contracts**
6. **Discussion re: OpenGov / Financial Reporting**
7. **Discussion re: Fugro Roadware, Inc:** including Presentation regarding Road Evaluation Services
8. **Discussion re: Time Keeping System**

**IV. Executive Session:** A closed meeting will be held pursuant to:

**A. Section 551.071 of the Government Code (V.C.T.A.):** so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and legal issues and potential liabilities regarding: FCC Regulations relating to Inmate Telephone Services

- B. Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- C. Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- D. Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- E. Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Signed this the 10<sup>th</sup> day of March, 2016

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this the 10<sup>th</sup> day of March, 2016 at 10:05 o'clock a.m.

Witness my hand and seal of office at Waco, McLennan County, Texas this 10<sup>th</sup> day of March, 2016

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY: Myrec'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date