

**THE COMMISSIONERS COURT *
McLENNAN COUNTY *
THE STATE OF TEXAS *
TO ALL PERSONS INTERESTED:**

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 5th day of April, 2016 at 9:00 a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, City of Waco, Texas, at which time, the subjects below will be considered.

AGENDA

- I. PROOF OF POSTING OF NOTICE** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- II. A MOMENT OF SILENCE / INVOCATION; PLEDGES OF ALLEGIANCE**
- III. CONSIDERATION OF, AND / OR ACTION ON, THE FOLLOWING:**
 - A. APPROVAL / RATIFICATION OF PROCLAMATION / RESOLUTIONS**
 1. Resolution in Support of Waco Downtown Cultural District
 2. Proclamation Recognizing the Observance of National Public Health Week in McLennan County, Texas
 3. Proclamation for National Volunteer Service Recognition Day 2016
 4. Proclamation Recognizing April 10-16 2016, As National Crime Victims' Rights Week
 - B. HEARING FROM MEMBERS OF THE PUBLIC ON COUNTY BUSINESS MATTERS**
 - C. ITEMS PREVIOUSLY DEFERRED**
 1. *Regarding Contracts / Lease Agreements / Interlocal Agreements:*
 - a. Authorization of Professional Surveying and Civil Engineering Services Proposals and related Short Form of Agreements with Walker Partners:
 - 1) Surrey Ridge Road Improvement Project
 - 2) Speegleville Road Improvement Project
 2. *Regarding the FY 16 Budget:*
 - a. Road & Bridge, Precinct 2
 - b. Justice of the Peace, Precinct 3: Expenditure Authorization (re: Security Equipment)
 3. *Regarding County Department Heads / Staff Departmental Reports / Updates*
 - a. Mental Health Court Services: Monthly Activity Reports, December 2015 – February 2016
 - b. Treasurer: Monthly Investment Reports: December 2015 – January 2016
 - c. Health Benefits Plan Manager: McLennan County Health Plan Update
 4. *Regarding McLennan County Subdivision Regulations:* Consideration and Action on a Variance Request to McLennan County's Subdivision Regulations in Precinct 4
 - D. RIGHT OF WAY PURCHASE, USE, CONVEYANCE and/or CONDEMNATION:** *Authorization / Action on:* Expansion/Repair Projects including, but not limited to: Easements / Offers / Contracts to Purchase ROW; Contracts for Sale; Contracts re: Appraisal / Surveying Services, ROW Acquisition / Sale; Authorization for Legal Counsel re: Eminent Domain / Condemnation Proceedings, Execution of Legal Documents
 - E. REGARDING COUNTY PROPERTY and/or CONSTRUCTION PROJECTS:** Renovations, Repairs, Indemnification Regarding Cleaning / Maintenance Projects, Space Allocations / Furnishings / Equipment / Architectural Services / Invoices / Approval of Pay Applications / Change Orders / Contracts / Lease Agreements / Certifications of Substantial Completion / Authorizations Regarding Sale / Lease / Acquisition or Property
 1. Discussion and/or Action regarding Space Designation (re: Recovery Healthcare Corporation)
 - F. AUTHORIZATIONS RE: CONTRACTS / LEASE AGREEMENTS / INTERLOCAL AGREEMENTS:**
 1. Economic Development:
 - a. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consultant Services; Proposed Projects /Program Project Agreements / Addendums / Pay Apps
 - 1) Authorization of Program Project Agreement: Polyglass U.S.A., Inc.
 - b. Authorization of Agreement for Development and Tax Abatement: Polyglass U.S.A., Inc.
 2. Authorization of Amendment for Jail Diversion Services Agreement: Heart of Texas Region Mental Health Mental Retardation Center
 3. Authorization of Seventh Memorandum of Agreement Addendum: Baylor University (re: DWI/Drug Court Program Cooperation)
 4. Authorization of Solid Waste Interlocal Agreement: Heart of Texas Council of Governments (re: Tire Amnesty and Bulk Trash Collection Event)
 - G. REGARDING THE COUNTY BUDGET:** Amendments / Requests for Amendments and related Certification of Additional Revenue, if applicable, Expenditure Requests, Other Budgetary Requests
 - 1. Regarding the FY 16 Budget:**
 - a. Justice of the Peace, Precinct 1 Place 2
 - b. County Wide
 - c. Maintenance of Equipment
 - d. Permanent Improvement (Fund 401)
 - e. 19th District Court
 - f. Road & Bridge, Precinct 4
 - g. Regarding the Texas Association of Counties: Authorization of Claim Deductible Invoices:
 - 1) Invoice # NRDD-0001683-PO
 - 2) Invoice # NRDD-0001684-PO
 - h. Authorization of Professional Services Invoice: Pakis, Giotes, Page & Bursleson (Invoice # 154423)
 - 2. Regarding the FY 17 Budget:**
 - a. Authorization of FY 17 County Funding Allocation for the Waco-McLennan County Public Health District
 - H. COUNTY SHERIFF / JAIL / CRIMINAL JUSTICE ISSUES** (County Operated / Privately Operated Jail Facilities): Change Orders, Pay Apps, Repairs / Renovations / Infrastructure Improvements / Personnel / Salary Matters / Updated Reports / Equipment Purchases / RFP's; Authorization of Contracts / Agreements / Amendments
 1. Authorization of USMS Agreement # 80-10-0033 ICE/DCR Modification of Contract / Order No. HSCEDM-14-F-IG056 (Amendment No. P00011)
 - I. HEART O'TEXAS FAIR / EXTRACO EVENTS CENTER:** Authorization re: Contracts / Professional Services / Lease / Rental Agreements / Contract Addendums / Change Orders / Extensions; Property Transactions / Deeds, Insurance, Surveys / Proposals / HOT Fair, Equipment / Supplies; *Authorizations re:* Purchases, Plans & Specifications, Construction, Operations, Pay Apps, Bids / RFP's; Repairs / Renovations, Expenditure Authorizations, related matters
 1. Regarding the Moisture Intrusion / Exterior Envelope Renovations / Repairs to the Extraco Events Center:
 - a. *Structural Engineering Services – Winton Engineering:* Authorization of Change Orders / Payment Requests, Acceptance of Reports, Updates, related matters

2. Discussion and/or Action regarding Funding Request for Texas High School Rodeo Finals
- J. GRANTS / PROPOSALS / SPECIAL PROJECTS:** Authorization of Grant Applications / Contracts / Grants, Administration & Reporting Matters / Consulting Services / Pay Apps / Change Orders / Bids / Invoices / related Legal Matters / Documents
- K. BIDS / RFP'S / RFQ'S / QUOTATIONS for GOODS & SERVICES,** including Recording of Vendor HB 914 Conflict Disclosure Statements, if applicable
 1. Authorizations regarding Request to Renew Previously Approved Bid / RFP:
 - a. RFP # 15-010: License to Place Vending Machines on McLennan County Property (Automatic Chef Canteen)
 - b. Bid # 15-011: Printing for Various Departments (Mackie Business Forms)
- L. CONSENT AGENDA ITEMS:**
 1. **Reading / Approval of Previous Meeting Minutes:** Acceptance of Amendments / Supplements / Corrections; Recording into the Court Minutes of Previously Approved Documents, Items Not Requiring Court Action, HB 914 Conflict Disclosure Statements, as applicable
 - a. Recording of Texas Commission on Jail Standards Certificate of Compliance Letter
 2. **Financial Obligations of McLennan County:**
 - a. Authorization for Co. Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - b. County Treasurer: Interest / Investment Reports / Authorizations / Recording of McLennan County Investment Policy / Acknowledgement Forms / Pooled Cash Account Balance Reports
 3. **Human Resources / Salary Matters:** Benefits / Status Forms / Revisions to Salary Schedules; Authorizations Regarding Human Resources Issues / Revisions to Human Resources Policies; Compensation / Classification Issues / Personnel Reviews/ Reclassifications, Administrative Guidelines; Consultant Reports, Recommendations, Job Descriptions / Postings / Approvals Necessary for Statutory or Constitutional Qualifications / Acceptance of Resignations of Appointed or Elected Department Heads
 - a. Human Resources
 4. **Authorizations / Ratifications re: RFP's / RFQ's / Bids / Advertisements / Publications / Public Notices / Sole Source Determinations / Surplus / Scrap Property Determinations / Recording of Legal Notifications**
 - a. Authorization of Advertisements for RFQ's / Bids / RFP's / Public Notices
 - b. Approval of Request for Qualifications for Jail Medical / Healthcare Services and Authorization to Advertise
 5. **Travel and/or Education Requests / Ratifications:**
 - a. County Judge
 6. **Acceptance / Non Acceptance of Officials /County Department Heads /Staff /Departmental Reports/ Organization Reports / Updates; Policy Recommendations; Reports relative to County Contracts/Agreements/Programs; Recording of Educational or Insurance Certificates/ Awards/ Bonds/ Recording of Conflict Disclosure Statements, Presentations to the Court**
 - a. Childrens' Protective Services: Monthly Report, February 2016
 - b. County Treasurer: Recording of County Treasurers' Association of Texas Certificates of Compliance
 - c. Greater Waco Chamber of Commerce: Monthly Economic Development Report, February 2016
 - d. County Auditor:
 - 1) Financial Report, September 2015 – March 2016
 - 2) Comprehensive Annual Financial Report (CAFR), Fiscal Year 2015
 - e. McLennan County Insurance Safety Committee: Recording of Meeting Minutes
 - f. AgriLife Extension Service: Updated from the District Extension Administrator
 7. **Commissioners Court,** Discussion on, Consideration of and/or Action on:
 - a. Ratification of Purchase / Designation of Authorized Purchaser:
 - 1) Road & Bridge, Precinct 1: Ratification of Expenditure (H&B Supply, Inc.)
 - b. Authorizations re: Burn Ban in the Unincorporated Areas of McLennan County
 - c. Regarding Americans with Disabilities Act Compliance Project:
 - 1) Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study / Reports for February)
 - d. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 17 Budget
 - e. Regarding the On-Site Sewage Facility (O.S.S.F.) Program: Authorization of February 2016 Billing / Reports
 - f. Authorization of Tax Resale Deeds:
 - 1) MCAD # 180033000221020: Being Approximately ¼ Acre Tract, More or Less, of Land out of the Neva Trull Cramer 1.545 Acre Tract, City of China Spring, McLennan County, Texas
 - 2) MCAD # 480360000011001: Lot 8, Block 23, Ross Addition, City of Waco, McLennan County, Texas
 - 3) MCAD # 480034000017007: Lot 12, Beaty's Subdivision, Block 20, Speight Street Summit Addition, City of Waco, McLennan County, Texas
 - 4) MCAD # 480348000148000: Lot 2, Block 240, Reynolds Addition, City of Waco, McLennan County, Texas
 - 5) MCAD # 480428000021005: Lot 21, Block 1, Waco Vista Addition, City of Waco, McLennan County, Texas
 - 6) MCAD # 480247000009000: Lot A1, Block A, A.L. Jones Addition, City of Waco, McLennan County, Texas
 - 7) MCAD # 480180000049000: Lot 13, Block 230, Finks Subdivision, City of Waco, McLennan County, Texas
 - 8) MCAD # 480330000025002: Lots 8 & 9, Block 28, Parkview Annex Addition, City of Waco, McLennan County, Texas
 - 9) MCAD # 480394000012007: Lot 14, Block 1, Sublett Subdivision, City of Waco, McLennan County, Texas
 - 10) MCAD # 480101020097000: Lot 50, Block 4, Coronado Addition, City of Waco, McLennan County, Texas
 - 11) MCAD # 480243000006001: Lot 6, Block 1, Johnson Tract, City of Waco, McLennan County, Texas
 - 12) MCAD # 480086000165001: Lots B6 & B7, Block 21, Chamberlain & Taylor Addition, City of Waco, McLennan County, Texas
 - 13) MCAD # 480176001019001: Lot 7, Block 104, Farwell Heights Addition, City of Waco, McLennan County, Texas
 - 14) MCAD # 480342000228003: Lot 14, Block 11, Paul Quinn Addition, City of Waco, McLennan County, Texas
 - 15) MCAD # 480342000055002: Lot 14, Block 3, Paul Quinn Addition, City of Waco, McLennan County, Texas
 - 16) MCAD # 480360000033003: Lots C11 & E10, Block 34, Ross Addition, City of Waco, McLennan County, Texas
 - 17) MCAD # 480346010007003: Lot 17, Block 1, Mittie Renick's Addition, City of Waco, McLennan County, Texas
 - 18) MCAD # 480078020203000: Lot 12, Block 14, Carver Park Addition, City of Waco, McLennan County, Texas
 - 19) MCAD # 480346000047000: South ½ of Lots 18, 19, & 20, Block 9, Renick Addition, City of Waco, McLennan County, Texas
 - 20) MCAD # 480176001036001: Lot 15, Block 106, Farwell Heights Addition, City of Waco, McLennan County, Texas
 - 21) MCAD # 480218000006002: Lots 4D & 5A, Block 1, Hayden Addition, City of Waco, McLennan County, Texas
 - 22) MCAD # 480176001038004: Lot 17, Block 106, Farwell Heights Addition, City of Waco, McLennan County, Texas
 - 23) MCAD # 480176001037008: Lot 16, Block 106, Farwell Heights Addition, City of Waco, McLennan County, Texas

M. COMMISSIONERS COURT WORK SESSION: Information Gathering, Discussions, Status Reports / Updates and/or Presentations on any or all of the items listed below (*no action will be taken by the Court on items presented in this part of the meeting*): Discussion / Suggestions Regarding: *Future Work Session Items*

1. **Discussion re: Criminal Justice Issues:** Updates regarding the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Creation of a Criminal Justice Work Group / Discussion on Ways to Control the Jail Population / MHMR Services at the County Jail / Pretrial Services / Veterans & Mental Health Courts / Courthouse Security / Video Conferencing Utilization / Public Nuisance Reporting & Enforcement Process / County Essentials Reimbursement, related matters
2. **Discussion re: Capital Expenditures:** including Discussion Regarding the Time Schedule for Capital Outlay / Recommendations from the Finance Committee Regarding the Spending Policy / Equipment Financing, related matters
3. **Discussion re: County Property:** including Discussion Regarding Space Availability & Utilization of County Buildings, Utilization Planning, Consultant, Joint Facilities Master Plan or Study / Updates re: Maintenance at Highway 6 or Downtown Jail / Maintenance at Tradinghouse Lake/Park / Recommendations from Tradinghouse Lake/Park Advisory Committee / ADA Capital Improvements / Policy for County Right of Ways / Surrey Ridge Road, Speegleville Road, and/or Chapel Road / Themis Statue / Policy re: Office Remodeling / Discussion regarding Lincoln City Road Flooding / Roofing Projects for Various County Buildings and Matters Related Thereto
4. **Discussion re: Texas Department of Transportation:** including Discussion re: Rural/Public Transportation, related matters
5. **Discussion re: Upcoming Contracts**
6. **Discussion re: OpenGov / Financial Reporting**
7. **Discussion re: Franklin and Washington Avenue Conversion Public Meeting**
8. **Discussion re: Time Keeping System**
9. **Discussion re: Agenda Item Submission**

IV. Executive Session: A closed meeting will be held pursuant to:

- A. **Section 551.071 of the Government Code (V.C.T.A.):** so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and legal issues and potential liabilities regarding: FCC Regulations relating to Inmate Telephone Services
- B. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- C. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- D. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- E. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Signed this the 31st day of March, 2016

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this the 31st day of March, 2016 at 11:00 o'clock a.m.

Witness my hand and seal of office at Waco, McLennan County, Texas this 31st day of March, 2016

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date