

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a **special** meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 20th day of September, 2016 at 9:00 a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Proclamation Recognizing & Honoring Mrs. Bobbie Jean Edmonson-Kelly on Her 81st Birthday
2. Proclamation Respectfully Honoring the 15th Anniversary of September 11, 2001
3. Proclamation Honoring & Recognizing Rev. Dr. Jimmy D. & First Lady Pamela Hunter on Their 15th Pastoral Anniversary to the Toliver Chapel Missionary Baptist Church

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s);

Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Authorization of Service Agreement with Sterling InfoSystems, Inc. (re: Background Screening Services)
- b. Recording of Acknowledgement of Texas Department of Transportation Notice of Temporary Road Closure for Bridge Replacement Project: CR 174 (Chisholm Trail Road) @ Tonk Creek, Project BR 2015(489), CSJ: 0909-22-167
- c. Recording of Fee Proposal for Roof Consulting Services and Related Standard Form Agreement: The Wallace Group (re: Various County Buildings)
- d. Recording of Authorization of Interlocal Cooperation Agreement: City of Waco (re: Housing and Care of Prisoners)

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. County Court @ Law No. 1 Judge: Consideration of / Action on Appointment of Replacement to Fill Vacancy in the Office of County Court at Law No. 1, including, but not limited to, Appointment Process, Review / Action on Resumes / Applications, Acceptance of all Bond / Oath Documents, related authorizations as necessary

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

- a. Authorization of Public Notice regarding Intent of Implementation of County Indigent Health Care Program
- b. Authorization regarding Publication of Bid 16-018 Trucks for Road & Bridge, Precincts 1 & 3

5. Travel and Education Requests:

- a. County Judge
- b. Tax Assessor / Collector
- c. Commissioner, Precinct 1

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. Tax Assessor / Collector: Recording of Detailed Distribution Reports, August 2016
- b. County Treasurer: Recording of McLennan County Investment Reports, August 2016

7. Burn Ban Approval, Extension, or Termination

8. Authorization of Tax Resale Deed:

- a. MCAD # 380020000020000: Being all Lots in Block 10 of the A.A. Coon Addition, City of Moody, McLennan County, Texas

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 16 Budget:

- a. Authorization of Texas Association of Counties Claim Deductible Invoices:
 - 1) Invoice # NRDD-0001977-LE
 - 2) Invoice # NRDD-0001947-GL
- b. 54th District Court
- c. Constable, Precinct 4
- d. Maintenance of Equipment
- e. HOT Fairgrounds
- f. Constable, Precinct 5
- g. District Clerk
- h. Tax Office
- i. County Wide
- j. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year
- k. County Sheriff (Jail)
- l. Veterans Service Officer
- m. Capital Outlay
- n. Law Library
- o. Constable, Precinct 1
- p. Road & Bridge, Precinct 2

2. Regarding the FY 17 Budget:

- a. County Sheriff:
 - 1) Recording of Forfeiture Fund (Fund 255)
 - 2) Authorization of Changes to Capital Outlay Detail
- b. District Attorney: Recording of Forfeiture Fund (Fund 260)

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Recommendation regarding RFP 16-016: Meal Services for McLennan County Jail
- 2. Recommendation regarding RPF 16-014: Roof Replacement at Extraco Events Center
- 3. Authorization of Bid Renewal: Bid 15-017 Printing of McLennan County Tax Statements (Peregrine Services, Inc.)

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Contracts for Fire Protection Services: County Volunteer Fire Departments and the McLennan County Fire Protection Association
- 2. Authorization of Provision of Library Services Agreements:
 - a. Hewitt Community Library
 - b. McGinley Memorial Library
 - c. Moody Community Library
 - d. Nancy Nail Memorial Library
 - e. West Public Library

3. Authorization of Interlocal Cooperation Agreement: City of Waco, by and through the Waco-McLennan County Public Health District (regarding On-Site Sewage Facilities)
4. Authorization of Renewal and Extension Agreement for Professional Services: Justice Benefits, Incorporated
5. Authorization of Interlocal Cooperation Agreement: City of Waco (re: Litter Control Services at the City Landfill and for Law Enforcement Services)
6. Authorization of Renewal of Services Agreement: McLennan County Dispute Resolution Center (DRC)
7. Reauthorization of Memorandum of Understanding: Baylor Psychology and Neuroscience Clinic (re: McLennan County Indigent Health Care Program)
8. Reauthorization of Interlocal Agreement: McLennan County 9-1-1 Emergency Assistance District (MCEAD)
9. Reauthorization of Final Agreement: RM Mayes, LLC (re: Health Benefits Plan Manager Services)
10. Regarding the Texas Department of Agriculture Texans Feeding Texans - Home Delivered Meal Grant Program: Authorization of Agreement for Services and related Resolution Authorizing County Grant: Central Texas Senior Ministry (re: Meals on Wheels Program)
11. Authorization of Employee Assistance Program (EAP) Services Agreement: Deer Oaks EAP Services
12. Authorization of Agreement for Economic Development Services: Greater Waco Chamber of Commerce
13. Authorization of Interlocal Cooperation Agreements for Housing and Care of Inmates:
 - a. Coryell County
 - b. Parker County
 - c. Freestone County
14. Authorization of Services Agreement: GGA Pest Management Services (re: Road & Bridge, Precinct 1)
15. Authorization of Agreements for Legal Services to Indigent Parents Pursuant to Texas Family Code § 107.013
 - a. Dunnam & Dunnam, LLP
 - b. The Law Office of M. Bryon Barnhill, PLLC
 - c. Smith & Bratcher, P.C.
 - d. Sheehy, Lovelace, & Mayfield, P.C.
 - e. Sibley, Howell, & McClinton
 - f. Martinez & Martinez
 - g. Cullar & McLeod, LLP
16. Authorization of Customer Service Agreements: UniFirst
 - a. Regarding Uniforms for Road & Bridge, Precinct 1
 - b. Regarding Uniforms for Road & Bridge, Precinct 2
 - c. Regarding Uniforms for Road & Bridge, Precinct 3
 - d. Regarding Uniforms for Road & Bridge, Precinct 4
17. Regarding the McLennan County Group Health Plan:
 - a. Authorization of Administrative Services Agreement and related documents: Scott & White Health Plan
 - b. Authorization of Summary Plan Description (SPD) Administered by Scott & White
 - c. Authorization of Stop Loss Insurance Proposal: SummitRe / Companion Life Insurance Company
 - d. Authorizations regarding Discontinuation of Payroll Deduction of Ancillary Product
 - e. Authorization of Contract for Claims Administration for COBRA Services: WageWorks, Inc.
18. Authorization of Interlocal Cooperation Agreement: City of Robinson (re: Ditch Work)
19. Authorization of Agreement for Dental Services Addendum: Dentrust Dental Texas, P.C.
20. Authorization of Interlocal Cooperative Agreements: City of Lorena:
 - a. Regarding Patchwork throughout City

- b. Regarding Blading of Waco Temple Road and Callan Ranch Road (formerly Telephone Road)
- 21. Authorization of Agreement Renewal: McLennan County Employees Federal Credit Union (re: Storage of Records)
- 22. Authorization of Preventive Maintenance Agreements: Emergency Power Services:
 - a. H.O.T. Fairgrounds - Radio Transmitter Site
 - b. Precinct 1 Yard - Lorena Radio Tower Site
- 23. Authorization of Fire Alarm Monitoring Services Agreement: Esquire Fire & Security
- 24. Authorization of Maintenance / Service Agreement Renewal: Johnson Controls

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

- 1. Discussion and/or Action regarding 170th District Court's Bailiff Office Renovations / Remodel

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

- 1. Regarding the Texas Department of Public Safety / Texas Division of Emergency Management (DPS/TDEM): Ratification of Public Assistance Grant 4223 Award Letters:
 - a. FEMA Project Number PA-06-TX-4223-PW02044
 - b. FEMA Project Number PA-06-TX-4223-PW02062
 - c. FEMA Project Number PA-06-TX-4223-PW02063

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

- 1. Health Services Department: Authorization of Texas Department of State Health Services Optional Health Care Services Notification Form (Form 120) relative to the County Indigent Health Care Program (CIHCP)
- 2. Road & Bridge, Precinct 1: Authorization of Work at Historic Cemetery
- 3. Road & Bridge, Precinct 3: Authorization of Cell Phone Allowance Request
- 4. Human Resources: Authorization of Request to Proceed with Electronic Version of the General McLennan County Employment Application

M. Additional Items (If Any) for Discussion and Potential Action:

- 1. Texas Association of Counties Risk Management Pool (TAC RMP) Liability Coverages (Public Officials Liability, Law Enforcement Liability, General Liability, and Automobile Liability / Auto Physical Damage: Authorization of Liability Coverage Renewal and related Invoice
- 2. Heart of Texas Housing Finance Corporation: Authorization of Board Appointment
- 3. Adoption of Various Orders relative to FY 2017:
 - a. Order Authorizing County Engineer and/or Assistant County Engineer to Sign Requisitions, Exemption Certificates and State Reimbursement Forms
 - b. Order Appointing County Judge Pro-Tem
 - c. Order Setting Pay Rate for Hourly Rated Personnel
 - d. Order Setting the E-Filing Fee
 - e. Order Setting Compensation of Jurors, Members of the Grand Jury, and Grand Jury Bailiffs
 - f. Order Designating Day and Location for Regular / Special Commissioners Court Meetings
 - g. Order Adopting Ad Valorem Tax Exemption
 - h. Order Adopting Licenses and/or Permit Fees
- 4. Providence Foundation: Discussion and/or Action regarding Medical Mission at Home Support Request
- 5. Authorization for Participation in the Food for Families Food Drive Competition
- 6. Childrens' Protective Services Board: Recording of Detailed Transaction Report, August 2016
- 7. Discussion and/or Action regarding Creation of a Timekeeping System Review Committee including Designation of Committee Members

N. Americans with Disabilities Compliance Project:

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; Themis Statue; Discussion regarding Lincoln City Road Flooding; Roofing Projects for Various County Buildings; County Off-System Bridge Repair/Maintenance, related matters
4. **Discussion regarding Texas Department of Transportation:** including Rural/Public Transportation, related matters
5. **Discussion regarding Time Keeping System**
6. **Discussion regarding Agenda Item Submission**
7. **Discussion regarding McLennan County Employee Policy Guide**
8. **Discussion regarding the Texas Association of Counties Regional Pool Workshops**

P. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and legal issues and potential liabilities regarding handgun laws and regulation of handguns in certain County buildings, including: OAG Complaint Nos. 52 and 85; T.A.C. –handled claims, settlements and deductible reimbursements:
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale:
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: County Court at Law No. 1 / Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Personnel Matters Identified in any Open Session Item if Necessary, and related matters:
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits:
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s:

Q. Adjourn

Signed this the 15th day of September, 2016

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 15th day of September, 2016.

Witness my hand and seal of office at Waco, McLennan County, Texas the 15th day of September, 2016 at 11:40 o'clock a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrec'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date