

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 1st day of November, 2016 at 9:00 a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Notice of Joint General Election and Joint Election Agreements (re: November 8, 2016 Joint General Election)
- b. Recording of Interlocal Cooperation Agreement: City of Waco (re: Litter Control Services at the City Landfill and for Law Enforcement Services)
- c. Recording of Interlocal Cooperation Agreement for Housing and Care of Inmates: Coryell County
- d. Recording of Construction Contract, Notice of Award and Notice to Proceed: Big Bear Roofing & Construction, LLC (re: Low Roof Replacement at the Extraco Events Center - RFP 16-014 / Project No. 2013-015.02)
- e. Recording of Agreement: Office of Court Administration (re: Reimbursement of Long-Distance Calls / Faxes)
- f. Recording of the Texas Department of Public Safety / Texas Division of Emergency Management (DPS/TDEM) Public Assistance Grant 4223 Award Letter for FEMA Project Number PA-06-TX-4223-PW020405: Public Assistance Time Extension Request (re: Blue Bluff Road Bridge Damage)

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. Elections Office
- b. Road & Bridge Pct. 4

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

5. Travel and Education Requests:

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. Tax Assessor / Collector: Recording of Detailed Distribution Reports, September 2016
- b. County Judge: Recording of Judicial Educational Records

7. Burn Ban Approval, Extension, or Termination

- a. Authorization of Red Flag Warning Burn Ban Order

8. Authorization of Tax Resale Deeds:

- a. MCAD # 220693000203005: Lots 9 & 10, Block 57, Crawford Original Addition, Town of Crawford, McLennan County, Texas
- b. MCAD # 220693000246002: North East 1/2 of Block 69, Crawford Original Addition, Town of Crawford, McLennan County, Texas
- c. MCAD # 220693000244000: One Sixty of Block 68, Crawford Original Addition, Town of Crawford, McLennan County, Texas

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 16 Budget:

- a. Child Protective Court

- b. Texas AgriLife Extension Service
- c. 414th District Court
- d. County Wide
- e. 19th District Court
- f. County Sheriff:
 - 1) Jail (Dept. 2410)
 - 2) Sheriff's Office (Dept. 2200)
 - 3) Jail Medical (Dept. 2414)

2. Regarding the FY 17 Budget:

- a. 170th District Court
- b. Certification of Local Government Code 111.07075 Special Budget for Revenue Received after Start of the Fiscal Year and related Budget Amendment (re: Constable, Precinct 1)
- c. Road and Bridge, Precinct 3
- d. Permanent Improvement (Fund 416)
- e. County Wide
- f. Justice of the Peace, Precinct 3 (Fund 130)
- g. Texas Association of Counties: Authorization of Claim Deductible Invoices:
 - 1) Invoice # NRDD-0002104-LE
 - 2) Invoice # NRDD-0002105-LE

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of Quote: BIS Digital (re: USB Audio Mixer)
- 2. Recommendation regarding Bid 16-018: Trucks for Road & Bridge, Precincts 1 & 3
- 3. Authorizations regarding Additional Phone / Fax Line Quotes: A&A Telecom Group, Inc.:
 - a. County Sheriff
 - b. 170th District Court

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Interlocal Cooperation Agreement for Housing and Care of Inmates: Freestone County
- 2. Regarding the McLennan County Group Health Plan: Authorization of Summary Plan Description (SPD) Administered by Scott & White
- 3. Ratification of Interlocal Cooperation Agreement: Wichita County (re: Housing and Care of Inmates)
- 4. Authorization of Agreement for Reimbursement of Mental Health Counseling Services: Heart of Texas Council of Governments (re: Juvenile Probation)

I. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Addendums / Pay Applications

- 1. Regarding the First-Amended Program Project Agreement with Let's Gel, Inc. dba Area 51 Manufacturing: Authorization of First and Final Payment Request

J. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

- 1. Regarding the TxDOT Off-System Bridge Replacement Project on CR 489 (S. Czech Road) Over Rice Creek: Authorization of Plans of Proposed Improvement / Title Sheet
- 2. Regarding the Extraco Events Center / Moisture Intrusion Remediation/Repairs / Low Roof Amendment (Project No. 2013-015.02)
 - a. *Structural Engineering Services - Winton Engineering*: Authorization of Change Orders / Payment Requests, Acceptance of Reports, Updates, related matters
 - 1) Authorization of Invoice # 6535 (Services through August 2016)
 - 2) Authorization of Invoice # 6575 (Services through September 2016)

3. Regarding The Wallace Group Second Addendum to Agreement for Independent Licensed Architect: Authorization of Courtroom Plan/Designs and Other Modifications (re: 4th Floor of Courthouse)
4. Authorization of Texas Historical Commission Antiquities Permit Application Submission for Historic Buildings and Structures (re: Various Projects relative to Equipment Replacement, Upgrade/Modify Buildings)

K. Real Estate, Right of Way, and Easements:

1. Authorization of Deed Without Warranty / Authorization to Convey Undivided Interest to Waco I.S.D. (re: MCAD # 480434000020005: Lot 4, Block 3, J. Weisman Addition, City of Waco, McLennan County, Texas)

L. Grants / Grant Proposals:

1. Regarding Texas Department of Family and Protective Services Grant Contract # 23939734: Authorization of Title IV-E Legal Assistance Claim (Quarter Ended 6/30/16)
2. Regarding the Bureau of Reclamation WaterSmart Drought Contingency Planning Grant: Authorization of County Judge to Sign Grant Documents including Federal Financial Reports, Reimbursement Requests, and related items

M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. District Attorney: Authorization of Cell Phone Request

N. Additional Items (If Any) for Discussion and Potential Action:

1. McLennan County Children's Protective Services Board: Detailed Transaction Report, September 2016
2. Greater Waco Chamber of Commerce: Monthly Economic Development Report, September 2016
3. Waco-McLennan County Public Health District: Authorization of September 2016 Billing / Reports (re: the On-Site Sewage Facility (O.S.S.F.) Program)
4. Regarding Financial Disclosure Matters Relative to the Texas Ethics Commission Personal Finance Statement: Approval of Order Clarifying and Amending Previous Order, and Establishing Conflict of Interest Procedure for Non-Elected Department Heads
5. Discussion and/or Action regarding the 2017 Community Legislative Priorities

O. Americans with Disabilities Compliance Project:

1. Authorization of Texas Historical Commission Antiquities Permit Application Submission for Historic Buildings and Structures (Re: Miscellaneous Building Corrections for ADA Compliance)

P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. *Discussion regarding Criminal Justice Issues:* Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. *Discussion regarding Capital Expenditures:* including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. *Discussion regarding County Property:* including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; Themis Statue; Discussion regarding Lincoln City Road Flooding; Roofing Projects for Various County Buildings; County Off-System Bridge Repair/Maintenance, related matters
4. *Discussion regarding Texas Department of Transportation:* including Rural/Public Transportation, related matters
5. *Discussion regarding Agenda Item Submission*
6. *Discussion regarding McLennan County Employee Policy Guide*
7. *Discussion regarding Road Water Issues Presentation from TCEQ*
8. *Discussion regarding Record Retention*

Q. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and legal issues and potential liabilities regarding handgun laws and regulation of handguns in certain County buildings, including: OAG Complaint Nos. 52 and 85; T.A.C. – handled claims, settlements and deductible reimbursements:

2. **Section 551.072 of the Government Code (V.C.T.A.): Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale:**
3. **Section 551.074 of the Government Code (V.C.T.A.): Regarding Personnel Matters including but not limited to: County Court at Law No. 1 / Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Personnel Matters Identified in any Open Session Item if Necessary, and related matters:**
4. **Section 551.076 of the Government Code (V.C.T.A.): Deliberations regarding Security Devices or Security Audits:**
5. **Section 551.087 of the Government Code (V.C.T.A.): Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s:**

R. Adjourn

Signed this the 27th day of October, 2016

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 27th day of October, 2016.

Witness my hand and seal of office at Waco, McLennan County, Texas the 27th day of October, 2016 at 11:30 o'clock a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Roman Contreras (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date