

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 3rd day of January, 2017 at 9:00 a.m** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this January 3, 2017 meeting will be recessed and **reconvened on Wednesday, the 4th day of January, 2017 at 1:30 p.m. at the same location**, to complete discussion and action on the agenda items set forth below, unless the meeting of January 3, 2017 is adjourned by decision of the Commissioners Court.

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Change Order Number: 002 and Change Order Number: 003 regarding the Mazanec Construction Co., Inc. Standard Form of Agreement for ADA Renovations / Improvements for JP Offices
 - b. Recording of Contract for Fire Protection Services: County Volunteer Fire Department (Chalk Bluff)
 - c. Recording of Change Order No. 004 regarding the Mazanec Construction Co. Inc. Standard Form of Agreement for ADA Renovations / Improvements for JP Offices
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. County Engineer: Discussion and/or Action regarding Replacement of County Engineer including, but not limited to, Replacement Process; Review/Action on Resumes/Applications; Interim Replacement and related authorizations as necessary
 - b. County Court @ Law: Discussion and/or Action on Appointment of Judge including, but not limited to, Appointment Process, Review/Action on Resumes/Applications, Acceptance of Bond/Oath Documents, related authorizations as necessary
 - c. County Sheriff / Grant Coordinator Position
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. Travel and Education Requests:**
 - a. County Sheriff
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. County Administrator: Recording of Department of Homeland Security - Multi-Jurisdictional IED Security Planning Workshop Certificate of Attendance
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. Acceptance of Bond / Oath Documents for Various Elected and/or Appointed County Officials, related authorizations as necessary**
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 - 1. Regarding the FY 17 Budget:**
 - a. Debt Service Payments / Capital Outlay
 - b. Justice of the Peace, Precinct 3 (Fund 130)
 - c. Permanent Improvement Fund (Fund 401)
 - d. County Wide
 - e. Commissioners Court

- f. Authorization of Professional Services Invoice: The Wallace Group (re: Courthouse Annex Building Roof Repair - November Services)

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Recommendation regarding Bid 16-019: Blue Bluff Road Bridge Damage Repair

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of License, Implementation and Maintenance Agreement: Rhyan Technology Services, LLC (re: LogSoft Software for County Sheriff)
2. Authorization of Support and Maintenance Agreement: HOVServices (re: Archives / Records Management)
3. Authorization of Recording System Support Agreement: BIS Digital, Inc. (re: Commissioners Courtroom Digital Recording & Live Broadcast System)
4. Authorization of License and Service Agreement: Lanaces, Incorporated (re: Office-Logic)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Authorization of Roof Consultant Appointment: The Wallace Group (re: I-T Building Roof Repair)
2. Regarding the Extraco Events Center / Moisture Intrusion Remediation/Repairs / Low Roof Amendment (Project No. 2013-015.02)
 - a. *Structural Engineering Services - Winton Engineering*: Authorization of Change Orders / Payment Requests, Acceptance of Reports, Updates, Invoices, related matters
 - 1) Authorization of Invoice # 6595 (Services through November 2016)

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. County Sheriff: Authorization of Request for Purchase of Duty Weapon Upon Retirement of Peace Officer (relative to Government Code § 614.051)
2. Heart O'Texas Fair / Extraco Events Center: Authorization of Chiller Pump Repair

M. Additional Items (If Any) for Discussion and Potential Action:

1. Discussion and/or Action regarding the 2017 Community Legislative Priorities
2. Discussion and/or Action Concerning Vehicle Financing for Constable, Precinct 1
3. Discussion and/or Action regarding Elysian Fitness Discount Rate for County Employees
4. Discussion and/or Action regarding Emergency Medical Service Name Request (South McLennan Emergency Medical Services)
5. McLennan County Children's Protective Services Board: Authorization of Facebook Page Request

N. Americans with Disabilities Compliance Project:

1. Regarding the Mazanec Construction Co. Inc., Standard Form of Agreement for ADA Renovations / Improvements for JP Offices:
 - a. Authorization of Change Order No. 006
 - b. Authorization of Pay Application No. 2
2. Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study/Reports for November)

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. *Discussion regarding Criminal Justice Issues*: Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. *Discussion regarding Capital Expenditures*: including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. *Discussion regarding County Property*: including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; Themis Statue; Lincoln City Road Flooding; Roofing Projects for Various County Buildings; County Off-System Bridge Repair/Maintenance, related matters

4. *Discussion regarding Texas Department of Transportation:* including Rural/Public Transportation, related matters
5. *Discussion regarding McLennan County Employee Policy Guide*
6. *Discussion regarding Record Retention*
7. *Discussion regarding Consolidation of Justice of the Peace Vital Statistics Duties*
8. *Discussion regarding Presentation and/or Explanation of Surface Water Rights Issues with TCEQ*
9. *Discussion regarding Lighting Standards for County Communication Towers*

P. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, including updates on pending Texas Association of Counties Risk Pool-covered litigation against the County
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: HR Director; Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Interviews of and Deliberations regarding Applicants for County Engineer/County Court @ Law Vacancy; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Q. Adjourn

Signed this the 28th day of December, 2016

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 28th day of December, 2016.

Witness my hand and seal of office at Waco, McLennan County, Texas the 28th day of December, 2016 at 4:15 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date