

MEETING OF JANUARY 16, 2018

On this the 16 day of January, 2018, at 10:33 o'clock a.m., the Court met in Special Session; present and presiding were County Judge Scott Felton, Commissioners Kelly Snell, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 16th day of January, 2018 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 - 1. Proclamation Recognizing and Congratulating the 2017 Mart High School State Championship Football Team on Their Sixth State Championship Title
 - 2. Proclamation Recognizing February 2, 2018 as Go Red For Women Day
- E. Consent Agenda:**
 - 1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of First Amendment to the McLennan County Indigent Care Affiliation Agreement with Seton Family of Hospitals
 - b. Recording of Interlocal Cooperation Agreement with the City of Waco (re: Animal Shelter Services)
 - c. Recording of Lease Agreement: Pitney Bowes (re: Mail Machine for Highway 6 Jail)
 - d. Recording of Texas Commission on Environmental Quality Emergency Action Plan Acceptance Letter (re: Tehuacana Creek WS SCS Site 19 Dam)
 - e. Recording of Natural Resources Conservation Services Extension Letter (re: Castleman Creek Site #4 and Tehuacana Creek Site #8 / Award No. 68-7442-17-206)
 - f. Recording of Emergency Management Director / Coordinator Reappointment Notification
 - 2. **Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - 4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization for Publication of Bids:
 - 1) Bid 18-003 McLennan County Parking Lot Renovation (Shrine Parking Lot)
 - 2) Bid 18-004 Aggregate for Surface Treatment
 - 3) Bid 18-005 Pit Run Gravel
 - 4) Bid 18-006 Crushed Limestone Flexbase
 - 5) Bid 18-007 Corrugated Steel Culverts
 - 6) Bid 18-008 Asphalt Emulsions
 - 5. **Travel and Education Requests:**
 - a. County Sheriff
 - 6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, November 2017
 - b. Road and Bridge, Precinct 1: Recording of FY 17 Annual Report
 - 7. **Burn Ban Approval, Extension, or Termination**

8. County Property and/or Construction Projects:

- a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-Of-Way Parcel No. 19 (re: Speegleville Road Improvement Project)
- b. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-Of-Way Parcel No. 6 (re: Surrey Ridge Road Improvement Project)

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 18 Budget:

- a. Justice of the Peace, Precinct 5 (Fund 130)
- b. Constable, Precinct 5
- c. 2016 Certificates of Obligation / Permanent Improvement Fund (Fund 416)
- d. Maintenance of Buildings
- e. Jury Service
- f. Justice of the Peace, Precinct 3 (Fund 140)
- g. Authorization of Professional Services Invoices: The Wallace Group (November Services)
 - 1) Regarding the Highway 6 Jail Roof Maintenance & Repairs
 - 2) Regarding the McLennan County Judicial Center
- h. Authorization of Professional Services Invoice for December: Lockwood, Andrews, & Newnam, Inc. (re: the Bureau of Reclamation WaterSMART Drought Contingency Planning Grant Cooperative Agreement)

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Recommendation regarding RFP #18-002: Pharmaceutical Service for McLennan County

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Monitoring Agreements with L&M Electronics:
 - a. Regarding Justice of the Peace, Precinct 3
 - b. Regarding the Tax Office
2. Authorization of Amended Memorandum of Understanding with the City of Waco and Waco Independent School District (re: Tax Foreclosure Sale of Real Property)
3. Authorization of Recording System Support Agreement with BIS Digital, Inc. (re: Commissioners Courtroom Digital Recording & Live Broadcast System)
4. Authorization of Interlocal Cooperation Agreement with the City of Waco and the City of Hewitt (re: Ritchie Road Improvements)
5. Authorization of Services Agreement with GGA Pest Management Services (re: Various Locations)
6. Authorization of Agreements for Industrial Business Grants (re: Investments in Industrial Real and Personal Property):
 - a. fairlife, LLC
 - b. Coca-Cola Company
7. Authorization of Agreement for Legal Services to Indigent Parents with McLeod & McLeod, L.L.P (ref: Texas Family Code §107.013)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding the Security Control System for Bill Logue Juvenile Justice Center / RFP 17-007: Authorization of Payment Application No. 1129910 from Metroplex Control System, Inc. dba Argyle Security Group
2. Regarding the TxDOT Off-System Bridge Replacement Project on CR 777 (S.12th Street Road) Over Cottonwood Creek: Authorization of Plans of Proposed Improvement / Title Sheet
3. Regarding the National Resources Conservation Service (NRCS) Emergency Watershed Protection Program Projects at Tehuacana Creek Site #8 and Castleman Creek Site #4: Authorization of Assurances relating to Real Property Acquisition Forms and related documents
4. Regarding McLennan County Courthouse Reconstruction of Themis Statue (Bid 17-008): Authorization of Montgomery Construction Pay Application No. 4

J. Real Estate, Right of Way, and Easements:

1. Regarding MCAD # 320116000143008: Mart OT Block 21, Lot 5, City of Mart, McLennan County, Texas: Authorization of Resolution of the McLennan County Commissioners Court Approving the Sale of Real Property and Authorizing the County Judge to Execute Instruments (re: Former Constable / Justice of the Peace, Precinct 2 Building)

K. Grants / Grant Proposals:

1. Regarding the Office of the Governor - Criminal Justice Division County Essentials Services Program: Authorization of Grant Application Submission and related Resolution (re: Twin Peaks)
2. Discussion and or Action regarding the FY 18 State Homeland Security Program Grant including Authorization of Possible Grant Application/s and related Resolution
3. Regarding the Substance Abuse and Mental Health Services Administration (SAMHSA) Offender Reentry Program: Authorization of Grant Application Submission
4. Regarding the Office of the Governor - Criminal Justice Division Rifle-Resistant Body Armor Grant Program: Acceptance of Grant Award (re: Sheriff's Office)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Information Technology:
 - a. Discussion and/or Action regarding the New Information Technology Policy and Procedures Handbook.
 - b. Discussion and/or Action regarding Implementation of KnowBe4 Security Awareness Training
 - c. Discussion regarding Recent BoardSync Upgrade and Live-Streaming of Commissioners Court
2. Purchasing: Authorization of On-Line Auction with Rene Bates, Related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code Chapter 263)
3. Health Services: Authorization of McLennan County Pauper Cremation Policy

M. Additional Items (If Any) for Discussion and Potential Action:

1. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Reports, November, 2017
2. Greater Waco Chamber of Commerce: Monthly Economic Development Report, November 2017
3. Authorization of Appointment to the Heart of Texas Region Mental Health Mental Retardation Center Board of Trustees
4. Discussion and/or Action regarding Wellness Programs through Scott & White Health Plan and Baylor Scott & White Hillcrest Clinics
5. Regarding the March 6, 2018 McLennan County Joint Primary and May 22, 2018 McLennan County Joint Primary Runoff Elections:
 - a. Authorization of Joint Primary Election Services Contracts and related Resolution
 - b. Early Voting Dates, Time and Locations and related documents
6. Waco-McLennan County Public Health District: Authorization of November 2017 Billing / Reports (re: the On-Site Sewage Facility (O.S.S.F.) Program)
7. Approval of Private Property - Open Air Vendor Authorization Letter: Silos Baking Co. (ref: Section 13.406 of the City of Waco Code of Ordinances)

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study / Reports for November)

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Texas Department of Transportation:** including Rural/Public Transportation, related matter
5. **Discussion regarding the McLennan County Venue Project**

6. *Discussion regarding IT Handbook Policies*
7. *Discussion regarding Ambulance Transport and Rescue Services*
8. *Discussion regarding Road and Bridge Personnel*
9. *Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces: including Placement or Disposition of Items*
10. *Discussion regarding Automated Electronic Time Keeping System*
11. *Discussion regarding Start-Up Waco*

P. Executive/Closed Session

1. *Section 551.071 of the Government Code (V.C.T.A.):* An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, Twin Peaks Matters, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda
2. *Section 551.072 of the Government Code (V.C.T.A.):* Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. *Section 551.074 of the Government Code (V.C.T.A.):* Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Incentive Pay; Interviews and Deliberations regarding Applicants for Maintenance of Buildings Director; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. *Section 551.076 of the Government Code (V.C.T.A.):* Deliberations regarding Security Devices or Security Audits
5. *Section 551.087 of the Government Code (V.C.T.A.):* Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Q. Adjourn

Signed this 10th day of January, 2018


 SCOTT M. FELTON, County Judge

STATE OF TEXAS *
 COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 10th day of January, 2018.

Witness my hand and seal of office at Waco, McLennan County, Texas the 10th day of January, 2018 at 2:35 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY:  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED: JAN 16 2018

By Myrcetez Gowan DEPUTY

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, that a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 16th day of January, 2018 at 9:00 o'clock a.m.** in the Commissioners Courtroom, First Floor, West Wing, of the McLennan County Courthouse in the City of Waco, Texas, at which time **the following SUPPLEMENT to the AGENDA** previously posted on January 11, 2018 **will be considered:**

SUPPLEMENTAL AGENDA

- A. Proof of posting of notice** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- B. Contracts, Interlocal Agreements, and Memorandum of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Authorization of Relocation Agreement with Atmos Energy Corporation (re: Relocation of Gas Tap and Modification of Gas Line Crossing Surrey Ridge Road)

Signed this the 12th day of January, 2018



SCOTT M. FELTON, County Judge

THE STATE OF TEXAS *
COUNTY OF MCLENNAN *

I, J. A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a **SUPPLEMENTAL NOTICE OF MEETING** posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted, on this the 12th day of January, 2018

Witness my hand and seal of office at Waco, McLennan County, Texas, on this the 12th day of January, 2018 at 11:00 o'clock a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY:  (Deputy)

NOTICE: Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services are requested to contact the Office of the County Judge at (254) 757-5049 prior to the meeting date.

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: JAN 16 2018

By Myrcetez Gowan DEPUTY