

**MEETING OF JANUARY 21, 2020**

On this the 21 day of January, 2020, at 9:08 o'clock a.m., the Court met in Regular Session; present and presiding were County Judge Felton, Commissioners Kelly Snell, Patricia Chisolm-Miller, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

-----

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 21st day of January, 2020 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

### AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
  - 1. Proclamation of the McLennan County Commissioners Court, In Loving Memory of Mr. James Lee "Jimmy" Davis Business Owner, Philanthropist
  - 2. Proclamation Recognizing School Choice Week
  - 3. Proclamation Recognizing The 45th Texas State Lectureship
- E. Consent Agenda:**
  - 1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
    - a. Recording of Dedicated Internet & Voice Mail Bundle Agreement with AT&T (re: Justice of the Peace, Precinct 3)
    - b. Recording of Renewal of Annual Subscription Agreement with Oracle America, Inc. (re: JAVA Licensing)
  - 2. **Financial Obligations of McLennan County:**
    - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
  - 3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
  - 4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
  - 5. **Travel and Education Requests:**
    - a. Spaceport Development Corporation
    - b. Greater Waco Chamber of Commerce
  - 6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
    - a. Constable, Precinct 3: Recording of Racial Profiling Report (ref: TX Code of Criminal Procedure, Article 2.132)
    - b. Waco-McLennan County Public Health District: Authorization of December Billing/Reports (re: On-Site Sewage Facility (O.S.S.F.) Program)
    - c. County Auditor:
      - 1) Recording of Monthly Financial Reports, October - December 2019
      - 2) Update regarding Fiscal Year 2019
    - d. County Treasurer: Recording of McLennan County Investment Report, December 2019
    - e. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, December 2019
    - f. Road and Bridge, Precinct 2: Recording of 2019 Annual Report
  - 7. **Burn Ban Approval, Extension, or Termination**
  - 8. **Authorization of McLennan County Credit Card Purchases**
  - 9. **County Property and/or Construction Projects:**
    - a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-of-Way Parcel No. P-3E (re: Chapel Road Improvement Project)
  - 10. **Approval of the Correction of Health Coverage for Widow of Retiree**
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
  - 1. **Regarding FY 20 Budget:**
    - a. Mental Health

- b. Specialty Court
- c. Justice of the Peace, Precinct 2
  - 1) Regarding General Fund (Fund 001)
  - 2) Regarding Justice Court Building Security Fund (Fund 130)
- d. Road & Bridge, Precinct 3
- e. HOT Fairgrounds
- f. Capital Outlay
  - 1) Regarding Dump Trailer for Maintenance of Buildings
  - 2) Regarding Access Control System for Sheriff's Office
- g. District Clerk (Fund 120)
- h. 54th District Court
- i. Justice of the Peace, Precinct 5 (Fund 130)
- j. Justice of the Peace, Precinct 1 Place 2 (Fund 140)
- k. Permanent Improvement Fund (Fund 401)
  - 1) Regarding Cow Bayou Site 10 Project
  - 2) Regarding Tradinghouse Lake Grant Project
- l. 2017 Certificates of Obligation / Permanent Improvement Fund (Fund 417)
- m. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)

**G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

- 1. Authorization of Asbestos Inspection Proposal / P19044S: Environmental Concerns, Inc. (ECI)
- 2. Authorization of Building Condition Assessment Proposal: CP&Y
- 3. Authorization of Recommendation for RFP 20-006: McLennan County Roof Program (2019)
- 4. Authorization of Redistricting Proposal Following the 2020 Census
- 5. Authorization of Mitel Phones Quote: A&A Technology Group, Inc. (re: Human Resources Department)

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

- 1. Authorization of Agreement for Waterside Maintenance with Specialty Water Treatments, LLC
- 2. Authorization of Agreements and related Documents with CTWP (re: Copier for County Clerk's Office)
- 3. Regarding the Agreement with CTWP for the McLennan County Tax Office / Records Building Copier:
  - a. Action to Rescind Previous Approval of Agreements / Addendums / Amendments
  - b. Authorization of Corrected Agreements / Addendums / Amendments
- 4. Authorization of Equipment Lease with NeoPost (re: County Clerk Mailing Machine)
- 5. Authorization of Service Agreement with Stericycle, Inc. (re: Jack Harwell Detention Center Document Shredding Services)
- 6. Authorization of Medicare Advantage with Prescription Drug Benefit Group Agreement with UnitedHealthcare Company (re: United Medicare Advantage Plan/Retiree Senior Medical Plan)
- 7. Authorization of Contract Agreement with Beavers Contracting, LLC (re: Repair of Cow Bayou Watershed Floodwater Retarding No 10)
- 8. Authorization of Monitoring Agreements with L&M Electronics:
  - a. Regarding the Tax Office
  - b. Regarding Justice of the Peace, Precinct 3
- 9. Authorization of Revised Grant Agreement with Heart of Texas Region Mental Health Mental Retardation Center (re: Medical Clearance Initiative at the Crisis Treatment Center)
- 10. Authorization of Service Agreement with Grande Communications Networks, LLC (re: Courts Internet Services Upgrades)

**I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

1. Regarding the Multiple Site Expansion to Existing Simulcast Communication System / Radio Tower Project:
  - a. Authorization of Equipment Quote: Tessco (re: Supplies for Road & Bridge Precincts Shelters)
  - b. Authorization of Shelter Quote: Fibrebond (re: Road & Bridge, Precincts 2 & 4)
  - c. Authorization of Electrical Circuit Quote: Elliott Electrical Supply (re: Road & Bridge, Precinct 1 Shelter)
2. Authorization of Proposal: Clark Roofing (re: Justice of the Peace, Precinct 4 Roof Replacement)
3. Regarding the Renovation of Building for IV-D Court (Bid #19-017) / Agreement with K4 Construction, LLC:
  - a. Authorization of Owner Change Order No. 9
  - b. Authorization of Change Order Request No. 014
  - c. Authorization of Change Order Request No. 015

**J. Real Estate, Right of Way, and Easements:**

**K. Grants / Grant Proposals:**

1. Regarding the State Criminal Alien Assistance Program (SCAAP): Acceptance of FY 19 Grant Award
2. Regarding the Heart of Texas Council of Governments (HOTCOG) / Texas Commission on Environmental Qualities (TCEQ) Environmental Development Grant: Authorization of Solid Waste Program Funding Application Submission (re: Road & Bridge, Precincts 1 - 3)
3. Regarding the Texas Community Development Block Grant (TxCDBG): Ratification of Exemption Request from State Historical Preservation Officer (SHPO) Review (re: Water and Sewer Improvements in the Unincorporated Community of Elm Mott)

**L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**

1. Juvenile Probation: Authorization of Request for Cell Phones
2. County Treasurer: Annual Adoption of Authorized Brokers and Recording of TexPool and Texas Class Acknowledgements
3. County Sheriff: Authorization of Application for Aircraft Hull and Liability Insurance with Starr Companies
4. Purchasing: Authorization of On-Line Auction with Rene Bates, related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code 263)

**M. Additional Items for Discussion and Potential Action:**

1. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations
2. Greater Waco Chamber of Commerce: Monthly Economic Development Report, November 2019
3. Authorization of Amendment to the McLennan County Employee Policy Guide (re: Section 4.02: E-Mail, Internet and Computer Policy)
4. McLennan County Children's Protective Services Board: Authorization of Board Appointment
5. Authorization of the McLennan County Pauper Cremation Policy
6. Authorization of Fixed Asset Transfer Forms (re: Assets Transfers from Various Departments)
7. Authorization of Intergovernmental Transfers of Funds derived from the County Health Care Provider Participation Fund Mandatory Payments to Provide the Nonfederal Share of a Supplemental Payment Program Authorized Under the Texas Healthcare Transformation and Quality Improvement Program ("Sec 1115") Waiver and/or the Nonfederal Share of Medicaid Rate Increase for Hospital Services Available Under the Local Provider Participation Fund (LPPF)
8. Law Library Committee: Update regarding Review of the New Law Library and Possible Dedication

**N. Americans with Disabilities Compliance Project:**

1. Authorization of Professional Services Invoice: CP&Y (re: ADA Study / Report for December)

**O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):**

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters

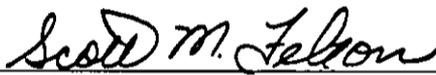
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Radio Interoperability:** including Tower Sites, Trunking Systems and System Upgrades
6. **Discussion regarding Risk Management Policy**
7. **Discussion regarding Jail Magistration**
8. **Discussion regarding Vote Centers**

**P. Executive/Closed Session**

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

**Q. Adjourn**

Signed this 16th day of January, 2020

  
 SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
 COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 16th day of January, 2020.

Witness my hand and seal of office at Waco, McLennan County, Texas the 16th day of January, 2020 at 4:45 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
 McLennan County, Texas

BY:  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk  
 McLennan County, Texas

FILED: **JAN 21 2020**

By Myrcetez Gowan-Perkins,  
 Deputy

**NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT**

NOTICE IS HEREBY GIVEN in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, that a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 21<sup>st</sup> day of January, 2020 at 9:00 o'clock a.m.** in the Commissioners Courtroom, First Floor, West Wing, of the McLennan County Courthouse in the City of Waco, Texas, at which time **the following SUPPLEMENT to the AGENDA** previously posted on January 16, 2020 will be considered:

**SUPPLEMENTAL AGENDA**

- A. Proof of posting of notice** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- B. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**
  - 1. Regarding the McLennan County Tradinghouse Lake Boating Access Facilities Renovation (Bid 20-001) / Form of Agreement with HCS Inc. Commercial General Contractor: Authorization of Payment Application # 1

Signed this the 17<sup>th</sup> day of January, 2020



SCOTT M. FELTON, County Judge

THE STATE OF TEXAS \*  
COUNTY OF MCLENNAN \*

I, J. A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a **SUPPLEMENTAL NOTICE OF MEETING** posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted, on this the 17<sup>th</sup> day of January, 2020

Witness my hand and seal of office at Waco, McLennan County, Texas, on this the 17<sup>th</sup> day of January, 2020 at 3:30 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY:   
(Deputy)

**NOTICE:** Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services are requested to contact the Office of the County Judge at (254) 757-5049 prior to the meeting date.

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **JAN 21 2020**

By Myrcetez Gowan-Perkins,  
Deputy