

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 19th day of February, 2019 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

### AGENDA

**A. Proof of Posting of Notice**

**B. Moment of Silence / Invocation and Pledge**

**C. Public Comments**

**D. Proclamations / Resolutions:**

1. Resolution Supporting the Enactment of Legislation Removing Statutory Prohibitions on McLennan County Adopting Certain Road System Administration Options Under Chapter 252 of the Texas Transportation Code

**E. Consent Agenda:**

**1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**

- a. Recording of Heart of Texas Region Mental Health Mental Retardation Center's Purchase of Property Notification
- b. Recording of Maintenance Agreement with Ricoh USA, Inc. (re: Engineering Office Copier)
- c. Recording of Maintenance Agreement with Ricoh USA, Inc. (re: Copier for 19th, 54th, and 414th District Courts)
- d. Recording of Renewal Agreement with CorEMR, L.C. (re: Electronic Medical Records Software and License for McLennan County Highway 6 Jail)
- e. Recording of First Amendment to the Agreement for Development and Tax Abatement with Let's Gel, Inc. dba Area 51 Manufacturing
- f. Recording of OAG Grant Contract No. 1987130 (re: FY 19 Office of the Attorney General (OAG) Victim Coordinator and Liaison Grant (VCLG))
- g. Recording of Contract Renewal with Keefe Commissary Network, LLC (re: McLennan County Jail Commissary Services)

**2. Financial Obligations of McLennan County:**

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

**3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**

- a. Criminal District Attorney
  - 1) Authorization to Fill Vacancy
  - 2) Authorization to Shift Budget Funds and Change Position Title
- b. County Auditor

**4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**

- a. Authorization of Publication for Bid 19-016 Truck for Road & Bridge Pct. 2

**5. Travel and Education Requests:**

- a. County Sheriff

**6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**

- a. Veterans Service Office: Recording of Texas Veterans Commission Annual Training Certification
- b. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, December 2018
- c. County Treasurer: Recording of McLennan County Investment Report, January 2019
- d. McLennan County Historical Commission: Recording of 2018 Accomplishments
- e. Commissioner, Precinct 2: Recording of Educational Certification

**7. Burn Ban Approval, Extension, or Termination**

**8. Authorization of McLennan County Credit Card Purchases**

**F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**

**1. Regarding FY 19 Budget:**

- a. Capital Outlay
- b. Permanent Improvement Fund (Fund 401)
- c. Specialty Courts
- d. Courthouse Security Fund (Fund 015)
- e. Information Technology
- f. Discussion and/or Action regarding Employee Vaccination Expenditures

**G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

1. Authorization of VOIP Cabling Quote: Level One Technology (re: Justice of the Peace, Precinct 4)
2. Authorization of Bid / RFP Recommendations:
  - a. Bid 19-007 Crushed Limestone Flexbase
  - b. Bid 19-008 Corrugated Steel Culverts
  - c. Bid 19-009 Asphalt Emulsions
  - d. Bid 19-012 Printing Letterhead and Envelopes for McLennan County
  - e. Bid 19-013 Aggregate for Surface Treatment
  - f. Bid 19-014 Pit Run Gravel
  - g. RFP 19-010 McLennan County Building Roof Located on Cobbs Dr.
3. Consideration and Action on Recommendation regarding RFQ 19-015: Engineering Services for Water and/or Wastewater System Improvements; Selection of Firm to Provide the Engineering Services for Water and/or Wastewater System Improvements; and Possible Approval of an Agreement between the County and the Selected Firm for Engineering Services for Water and/or Wastewater System Improvements

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

1. Authorization of Service Agreement with Smiths Detection (re: X-Ray Machines)
2. Authorization of Monitoring Agreement with L&M Electronics (re: Road & Bridge, Precinct 4)
3. Authorization of Amendment to Agreement with Tyler Technologies, Inc. (re: Tyler Content Management Data Services)
4. Reauthorization of Current Property Use Agreement with Waco Downtown Farmers Market (re: Parking Lot)
5. Authorization of Support and Maintenance Agreement with Exela Technologies / HOV Services, Inc. (re: Document Imaging Software for the Sheriff's Office)
6. Authorization of Agreement for Development and Industrial Tax Abatement with Griffin Solar, LLC
7. Authorization of Interlocal Cooperation Agreement with the City of Golinda (re: Road Work)
8. Authorization of Support Agreement with BIS Digital, Inc. (re: 54th District Court Recording System)
9. Consideration and Possible Action on the County Entering into an Agreement for Architectural Services with Populous, Inc. for Area A, Phase II of the McLennan County Venue Project, which includes the Exposition Center and Other Work

**I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

**J. Real Estate, Right of Way, and Easements:**

**K. Grants / Grant Proposals:**

1. Regarding the Texas Historic Courthouse Preservation Program: Acceptance of Award for the Courthouse Preservation Master Plan Update
2. Regarding the Statewide Automated Victim Notification Service (SAVNS): Authorization of Alternate Signature

3. Regarding the Texas Department of Family and Protective Services Grant Contract # 23939735:
  - a. Authorization of Title IV-E Child Welfare Services Claim (Quarter Ended 6/30/18)
  - b. Authorization of Title IV-E Child Welfare Services Claim (Quarter Ended 9/30/18)
4. Regarding the Victim Coordinator and Liaison Grant (VCLG): Authorization of Alternate Designee
5. Regarding the Texas Community Development Block Grant (TxCDBG):
  - a. Acceptance of Phase Two Solicitation for Administrative Services with Langford Community Management Services, Inc.
  - b. Authorization of Management / Administration Services Contract with Langford Community Management Services, Inc.
6. Regarding the FY 19 State Homeland Security Grant: Authorization of Grant Application and related Resolution (re: Sheriff's Office Bomb Squad Equipment)

**L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**

1. County Sheriff:
  - a. Authorization of Request for Purchase of Duty Weapon Upon Retirement of Peace Officer (relative to Government Code 614.051)
  - b. Authorization of 2019-2020 Aviation Insurance Proposal with Starr Indemnity and Liability Company
2. Information Technology: Discussion and/or Action regarding ISILON Storage System

**M. Additional Items for Discussion and Potential Action:**

1. McLennan County Childrens' Protective Services Board: Recording of Detailed Transaction Report, January 2019
2. Authorization of Fixed Asset Transfer Forms (re: Various Departments)
3. Tax Increment Reinvestment Zone Number One East, City of Lorena and McLennan County 381 Area: Recording of Annual Report, January 2018 - December 2018

**N. Americans with Disabilities Compliance Project:**

1. Authorization of Professional Services Invoice: CP&Y (re: ADA Study / Report for January)

**O. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process / Reintegration Programs / Updates from the Associate Judge , related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding the McLennan County Venue Project**
6. **Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces:** including Placement or Disposition of Items
7. **Discussion regarding Radio Interoperability:** including Tower Sites and Trunking Systems

**P. Executive/Closed Session**

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation

2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

**Q. Adjourn**

Signed this 14th day of February, 2019

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 14th day of February, 2019.

Witness my hand and seal of office at Waco, McLennan County, Texas the 14th day of February, 2019 at 1:15 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date