

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 20th day of February, 2018 at 9:00 a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Texas Commission on Environmental Quality Compliance Letter regarding the Phase II McLennan County Municipal Separate Storm Sewer System
 - b. Recording of First-Amended Program Project Agreement with Space Exploration Technologies Corporation
 - c. Recording of Document Management Agreement and related Service Agreement: CTWP (re: Digital Copier Lease Agreement for AgriLife Extension Service)
 - d. Recording of Interlocal Cooperation Agreement with the City of Waco and the City of Hewitt (re: Ritchie Road Improvements)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. County Judge
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization for Publication of Bid 18-011 McLennan County IT Roof
 - 5. Travel and Education Requests:**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. County Veterans Service Office: Monthly Activity Report, November - December 2017
 - b. County Sheriff: Recording of Annual Racial Profiling Data Report (ref: Texas Code of Criminal Procedure, Ch. 2)
 - c. County Treasurer: Recording of McLennan County Investment Report, January 2018
 - d. Recording of Short-Term Motor Vehicle Rental Tax Reports, September 2017 - February 2018
 - e. Recording of Hotel Occupancy Tax Reports, September 2017 - January 2018
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. County Property and/or Construction Projects:**
 - a. Approval of Memorandum of Agreements and Authorization of Payment for Acquisition of Right-of-Way Parcels (re: Speegleville Road Improvement Project)
 - 1) Parcel No. P-6B
 - 2) Parcel No. P-7B
 - 9. Authorization of Tax Resale Deeds and Deletion of Uncollectable District Court Costs, if any:**
 - a. MCAD # 480191000018006: Lots 17 and A18, Block 15, Garland Addition, City of Waco, McLennan County, Texas
 - b. MCAD # 480078020470008: Lot 4, Block 33, Carver Park Addition, City of Waco, McLennan County, Texas
 - c. MCAD # 480176000158004: Lot 12, Block 24, Farwell Heights Addition, City of Waco, McLennan County, Texas

- d. MCAD # 480084020187005: Lot 14, Block 14, Central Villa Addition, City of Waco, McLennan County, Texas
- e. MCAD # 480084020186009: Lots 12 and 13, Block 14, Central Villa Addn., City of Waco, McLennan County, Texas
- f. MCAD # 480084020142005: Lot 7, Block 10, Central Villa Addition, City of Waco, McLennan County, Texas
- g. MCAD # 480084020141009: Lot 6, Block 10, Central Villa Addition, City of Waco, McLennan County, Texas
- h. MCAD # 480434000164001: Lot 5, Block 9, J. Weisman & Company, City of Waco, McLennan County, Texas
- i. MCAD # 480456000121007: Lots 1A, 2A, & 3A, Block 9, Witt Addition, City of Waco, McLennan County, Texas
- j. MCAD # 480251000011000: Lot 14, Block 27, Kellum-Rotan Addition, City of Waco, McLennan County, Texas
- k. MCAD # 480118000211006: Lot 8, Block 16, J. F. Davis Tract, City of Waco, McLennan County, Texas
- l. MCAD # 480420000022001: Lot 9, Block 2. Turner-Clinton-Turner Addn., City of Waco, McLennan County, Texas
- m. MCAD # 480175000007002: Lot 6, Block 26, P.M. Farrell Addition, City of Waco, McLennan County, Texas
- n. MCAD # 480424000336000: Lot 11, Block 29, University Heights Addn., City of Waco, McLennan County, Texas
- o. MCAD # 480420000060007: Lot 11, Block 5, Turner-Clinton-Turner Addition., City of Waco, McLennan County, Texas
- p. MCAD # 480334000005003: Lots C2 & B3, Block 84, T.J. Primm Addn., City of Waco, McLennan County, Texas
- q. MCAD # 480013000060002: Lot 5, Block 6, Ashburn Addition, City of Waco, McLennan County, Texas
- r. MCAD # 160490000001004: Lot 1, Shady Shores Estates Addition, City of Bruceville-Eddy, McLennan County, Texas

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 18 Budget:

- a. Authorization of Professional Services Invoice: CP&Y (re: McLennan County Archives Building Investigation/January Services)

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of UPS Quote: shi Government Solutions (re: Juvenile Probation Phone System)
- 2. Authorization of Bid Recommendations:
 - a. Bid 18-003: McLennan County Parking Lot Renovation
 - b. Bid 18-004: Aggregate for Surface Treatment
 - c. Bid 18-005: Pit Run Gravel
 - d. Bid 18-006: Crushed Limestone Flexbase
 - e. Bid 18-007: Corrugated Steel Culverts
 - f. Bid 18-008: Asphalt Emulsions

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Service Agreement Request Form with Grande Communications (re: High Speed Internet Connection for District Attorney's Office)
- 2. Authorization of Private Switch/Automatic Location Identification Agreement with McLennan County 9-1-1 Emergency Assistance District
- 3. Authorization of Monitoring Agreement with L&M Electronics (re: Road & Bridge, Precinct 4 Office)
- 4. Regarding the USMS Agreement No. 80-10-0033:
 - a. Authorization of Modification of Contract / Order No. HSCEDM-17-F-IG129 (Amendment No. P00006)
 - b. Authorization of Order for Supplies or Services (Order No. 70CDCR18FIGR00124)
- 5. Authorization of Support and Maintenance Agreement with SourceHOV (re: Document Imaging Software for the Sheriff's Office)
- 6. Regarding the Heart of Texas Fairgrounds Area Venue Project: Action on an Agreement for Geotechnical Services which could include, but is not limited to Authorization to Negotiate and Execute an Agreement; Action on Other Agreements or Payments for Services or Items Required to be Provided by the County as Owner of the Project; and Updates or Presentations on Project

7. Authorization of Service Agreement with Smiths Detection (re: X-Ray Machines)
8. Authorization of Interlocal Cooperation Agreement with Bosque County (re: Housing and Care of Inmates)
9. Regarding the Paramedic Ambulance Services Contact with East Texas Medical Center d/b/a/ East Texas Medical Center Emergency Medical Service: Discussion and/or Action regarding Consent to Assignment of Contract to Paramedics Logistics Texas, LLC and Conditions of Assignment. Discussion and Action on Authorizing the County Judge with the Assistance of Legal to Send Out Notice of Intent that Contract Not Automatically Renew, if necessary

I. Economic Development

1. Regarding Waco-McLennan County Economic Development Corporation (WMCEDC) Agreements; Consulting Services, Proposed Projects / Program Project Agreements / Addendums / Pay Applications
 - a. Discussion and/or Action on Request of Start-up Waco for WMCEDC Funding, including Possible Approval with not to Exceed Limits, and Authorization of the County Judge to Execute Necessary Agreements, Subject to Approval thereof by Legal Counsel

J. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding the Archives Building: Authorization of CP&Y Proposal for Electrical Power Distribution and Lighting Control System Investigation / Repairs
2. Discussion and/or Action regarding the McLennan County 2017 Roof Survey including Roof Replacement and Maintenance Work Needed

K. Real Estate, Right of Way, and Easements:

L. Grants / Grant Proposals:

1. Regarding the Statewide Automated Victim Notification Service (SAVNS) Grant: Authorization of Maintenance Grant Contract No. 1877471 with the Office of the Attorney General (OAG)
2. Regarding the FY 18 State Homeland Security Grant: Authorization of Grant Application and related Resolution (re: Sheriff's Office Bomb Squad Equipment)

M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Heart of Texas Fair / Extraco Events Center: Authorization of Backflow Repairs
2. County Sheriff:
 - a. Ratification of Application for Aircraft Hull and Liability Insurance with Starr Companies
 - b. Authorization of Order Accepting Monetary Donation (ref: Local Government Code 81.032)
3. Road and Bridge, Precinct 1: Authorization of Cell Phone Allowance Request
4. Engineering: Authorization to Sign and Submit McLennan County's Year 4 Phase II (Small) MS4 2016-2017 Annual Report to TCEQ (Annual Storm Water Report)
5. Maintenance of Buildings: Approval of Order Accepting Property Donated by Total Office Solutions (ref: Local Government Code 81.032)
6. Maintenance of Equipment
 - a. Discussion and/or Action regarding Removal and Disposition of Underground Storage Tank and Oil Tank
 - b. Discussion and/or Action regarding Receiver/Radio Site Equipment Replacement
7. Information Technology: Update regarding Livestreaming and Recording of Commissioners Court Meetings

N. Additional Items (If Any) for Discussion and Potential Action:

1. Waco-McLennan County Public Health District: Authorization of January Billing / Reports (re: the On-Site Sewage Facility (O.S.S.F.) Program)
2. Regarding Title IV-E Legal Services Contract No. 23939735 with the Texas Department of Family and Protective Services:
 - a. Authorization of Title IV-E Child Welfare Services Claim / Supplemental Invoice (Quarter Ended March 31, 2017)
 - b. Authorization of Title IV-E Child Welfare Services Claim (Quarter Ended June 30, 2017)
3. Greater Waco Chamber of Commerce: Monthly Economic Development Report, December 2017
4. McLennan County Historical Commission: Authorization of Revised Commission Appointments (ref: Local Government Code Chapter 318)

5. Consider and take action to enter into closed executive session pursuant to Government Code 551.0725 for deliberation of business and financial issues regarding a contract being negotiated because deliberation in an open meeting would have a detrimental effect on the position of the Commissioners Court in negotiations with a third person and pursuant to Government Code 551.071 to seek and receive advice from and consultation with legal counsel on potential liabilities, legal issues, contractual obligations and legal options re: Jack Harwell Detention Center and/or McLennan County Downtown Jail Operation and Management Contracts
6. Regarding the McLennan County Group Health Plan:
 - a. Authorization of Application/Contract with Companion Life Insurance Company (re: Aggregate and Specific Excess Loss Insurance / Stop Loss Insurance)
 - b. Authorization of Revisions to the Summary Plan Description (SPD)
7. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, January 2018
8. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 19 Budget

O. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice: The Wallace Group, (re: ADA Study/Reports for January)

P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Texas Department of Transportation:** including Rural/Public Transportation, related matter
5. **Discussion regarding Ambulance Transport and Rescue Services**
6. **Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces:** including Placement or Disposition of Items
7. **Discussion regarding Road and Bridge Personnel**
8. **Discussion regarding the McLennan County Venue Project**

Q. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, Twin Peaks Matters, Jail Death Matter or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.0725 of the Government Code (V.C.T.A.):** Deliberation of Business and Financial Issues regarding a Contract being Negotiated because Deliberation in Open Meeting would have a Detrimental Effect on the Position of the Commissioners Court in Negotiations with a Third Person...re: Jack Harwell Detention Center and/or McLennan County Downtown Jail Operation and Management Contracts
4. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
5. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
6. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

R. Adjourn

Signed this 15th day of February, 2018

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 15th day of February, 2018.

Witness my hand and seal of office at Waco, McLennan County, Texas the 15th day of February, 2018 at 2:35 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date