

**NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT**

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 20th day of March, 2018 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

**AGENDA**

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
  - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
    - a. Recording of Maintenance Grant Contract No. 1877471 with the Office of the Attorney General (OAG) (re: the Statewide Automated Victim Notification Service (SAVNS) Grant)
    - b. Recording of City of Hallsburg Resolution regarding the City of Waco Landfill
    - c. Recording of Cooperative Agreement with the Texas State Soil and Water Conservation Board (re: Tehuacana Creek Watershed Site # 8 and Castleman Creek Watershed Site # 4 / Agreement No. ST-2018-70017)
  - 2. Financial Obligations of McLennan County:**
    - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
  - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
  - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
    - a. Authorization of Order Setting a Public Hearing on the Establishment of a Speed Zone in Precinct 3
  - 5. Travel and Education Requests:**
  - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
    - a. County Treasurer:
      - 1) Recording of McLennan County Investment Report, February 2018
      - 2) Recording of County Treasurers' Association of Texas 2017 Certificates of Compliance
    - b. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, January 2018
    - c. County Judges & Commissioners Association of Texas: Recording of Educational Certifications:
      - 1) Commissioner, Precinct 2
      - 2) Commissioner, Precinct 4
  - 7. Burn Ban Approval, Extension, or Termination**
  - 8. County Property and/or Construction Projects:**
    - a. Approval of Memorandum of Agreements and Authorization of Payment for Acquisition of Right-of-Way Parcels (re: Speegleville Road Improvement Project)
      - 1) Parcel No. P-21
      - 2) Parcel No. P-23
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
  - 1. Regarding the FY 18 Budget:**
    - a. Justice of the Peace, Precinct 3 (Fund 130)
    - b. Maintenance of Buildings
    - c. Information Technology

- d. Permanent Improvement Fund (Fund 401)
- e. 2016 Certificates of Obligation / Permanent Improvement Fund (Fund 416)
- f. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Proceeds from Auction of Equipment / Road & Bridge, Precinct 2)
- g. District Attorney: Designation of Expenditure Limits, as per Local Government Code 130.908
- h. Authorization of Professional Services Invoice: The Wallace Group (re: McLennan County Judicial Center / February Services)
- i. Authorization of Professional Services Invoice: CP&Y (re: McLennan County Archives Building Investigation / February Services)

**G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

- 1. Authorization of Renewal of RFP 15-010: License to Place Vending Machines on McLennan County Property (Automatic Chef Canteen)
- 2. Authorization of Networking Equipment Quotes (re: Downtown Jail Facility Phone System)

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

- 1. Authorization of Service Agreement Request Form with Grande Communications (re: High Speed Internet Connection for District Attorney's Office)
- 2. Authorization of Interlocal Cooperation Agreement with China Spring Independent School District (re: Pavement Work)
- 3. Authorization of Professional Services Agreement Renewal with HUB International Insurance Services (re: Group Health Insurance)
- 4. Discussion and/or Action on MRB / Gray Engineers, LLC Presentation regarding the City of Mart USDA Rural Development Water System Improvements Project, Updates, and related matters
- 5. Authorization of Interlocal Cooperation Agreement with Limestone County (re: Housing and Care of Inmates)

**I. Regarding Waco-McLennan County Economic Development Corporation (WMCEDC) Agreements; Consulting Services, Proposed Projects / Program Project Agreements / Addendums / Pay Applications**

- 1. Discussion and/or Action on Request of Start-up Waco for WMCEDC Funding, including Possible Approval with not to Exceed Limits, and Authorization of the County Judge to Execute Necessary Agreements, Subject to Approval thereof by Legal Counsel:

**J. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

- 1. Regarding the Archives Building: Authorization of CP&Y Proposal for Electrical Power Distribution and Lighting Control System Investigation / Repairs

**K. Real Estate, Right of Way, and Easements:**

**L. Grants / Grant Proposals:**

- 1. Regarding the Texas Parks and Wildlife Recreation Grants: Ratification of Amendment to Project Agreement (re: Tradinghouse Lakes Boat Ramp / Project Number F-274-B)
- 2. Regarding the Texas Health and Human Services Jail-Based Competency Restoration (JBCR) Pilot Program: Authorization Grant Application Submission (re: McLennan County Jail)

**M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**

- 1. Information Technology: Update regarding Livestreaming, Recording of Commissioners Court Meetings and Agenda Management Software
- 2. Purchasing: Authorization of On-Line Auction with Rene Bates, related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code Chapter 263)

**N. Additional Items (If Any) for Discussion and Potential Action:**

- 1. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Reports, February 2018
- 2. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 19 Budget
- 3. Discussion and/or Action regarding the 2018 McLennan County Employee Health Fair
- 4. Waco-McLennan County Public Health District: Authorization of February Billing / Reports (re: the On-Site Sewage Facility (O.S.S.F.) Program)

**O. Americans with Disabilities Compliance Project:**

- 1. Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study/Reports for February)

**P. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):

- 1. *Discussion regarding Criminal Justice Issues:* Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
- 2. *Discussion regarding Capital Expenditures:* including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
- 3. *Discussion regarding County Property:* including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, related matters
- 4. *Discussion regarding Texas Department of Transportation:* including Rural/Public Transportation, related matter
- 5. *Discussion regarding the McLennan County Venue Project*
- 6. *Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces:* including Placement or Disposition of Items

**Q. Executive/Closed Session**

- 1. *Section 551.071 of the Government Code (V.C.T.A.):* An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, Twin Peaks Matters, Jail Death Matter or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda
- 2. *Section 551.072 of the Government Code (V.C.T.A.):* Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale; Shrine Building and Garage Appraisal
- 3. *Section 551.074 of the Government Code (V.C.T.A.):* Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- 4. *Section 551.076 of the Government Code (V.C.T.A.):* Deliberations regarding Security Devices or Security Audits
- 5. *Section 551.087 of the Government Code (V.C.T.A.):* Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

**R. Adjourn**

Signed this 15th day of March, 2018

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 15th day of March, 2018.

Witness my hand and seal of office at Waco, McLennan County, Texas the 15th day of March, 2018 at 12:55 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY: Myrce'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date