

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 4th day of April, 2017 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 - 1. Proclamation Recognizing the Observance of National Public Health Week in McLennan County, Texas
 - 2. Proclamation Recognizing April as Child Abuse Prevention Month
 - 3. Proclamation Acknowledging and Honoring the 131st Church Anniversary of the Saint Luke African Methodist Episcopal Church
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Lease Agreement: Pitney Bowes (re: Mailing Machine for Auditor's Office)
 - b. Recording of Contract Revision / Endorsement No. 294057 re: the Dunbar Armored, Inc. Service Contract
 - c. Recording of Renewal of the Heart of Texas Veterans One Stop Facility Use Agreement: Heart of Texas Region Mental Health Mental Retardation Center (re: Veterans Service Office)
 - d. Recording of Hazard Reclassification Notice from the Texas Commission on Environmental Quality (re: Cow Bayou WS SCS Site 25)
 - e. Recording of Texas Commission on Environmental Quality Approval for a Temporary Water Use Permit Application / Permit No. 1036-001-08 (re: Bull Hide Creek, Road & Bridge, Precinct 1)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. Travel and Education Requests:**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - 7. Burn Ban Approval, Extension, or Termination**
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 - 1. Regarding the FY 17 Budget:**
 - a. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Human Resources)
 - b. Road & Bridge, Precinct 4
 - c. Auditor
 - d. Treasurer
 - e. District Attorney
 - f. 2016 Certificates of Obligation / Permanent Improvement Fund (Fund 416)
 - g. Debt Service
 - h. Road & Bridge, Precinct 2
 - i. Authorization of Final Invoice: Langerman Foster Engineering Company (re: Battle Lake / Old Waco Road Pavement Project - Project No. W16-087)

- j. Discussion and/or Action regarding Service Invoices: A&A Technology Group, Inc. (re: Mitel Voicemail Server Replacement)

2. Regarding the FY 18 Budget:

- a. Waco-McLennan County Public Health District: Authorization of FY 18 County Funding Allocation

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Lightweight Directory Access Protocol Quote: CivicPlus (re: Single Sign-On Service)

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Support and Maintenance Agreement: HOVServices (re: Document Imaging Products for the Sheriff's Office)
2. Regarding the Current Edoc Technologies, Inc. Contract for Software for the Sheriff's Office / Jail Management System: Discussion and/or Action regarding Software Application Delay (re: Mugshot Capture Application)
3. Authorization of Professional Services Agreement Renewal: HUB International Insurance Services (re: Group Health Insurance)
4. Authorization of Interlocal Cooperation Agreement: City of Leroy (re: Road Work)
5. Authorization of Amendment to Service Agreement: Sterling Infosystems, Inc. (re: Background Screening Services)
6. Authorization of Lexis Advance Subscription Amendment with Library Patron Access: LexisNexis (re: Law Library)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Silo Hill Low-Water Crossing Replacement / Pre-Cast Box Culvert Bridge Construction in Precinct 1:
 - a. *Floyd Utilities (Prime Contractor)*: Authorization of Payment Applications, Acceptance of Reports, Updates, related matters
 - b. *Walker Partners (Construction Administration/Management Services)*: Authorization of Payment Applications, Acceptance of Reports, Updates, related matters
 - c. *Langerman Foster Engineering (Construction Material Testing Services)*: Authorization of Payment Applications, Acceptance of Reports, Updates, related matters
2. Regarding the Extraco Events Center / Moisture Intrusion Remediation/Repairs / Low Roof Replacement (Project No. 2013-015.02):
 - a. *Big Bear Roofing & Construction, LLC* Construction Agreement (RFP 16-014): Authorization of Change Orders / Work Orders / Additional Services / Payment Requests / Addendums
 - 1) Authorization of Payment Application No. 004

J. Real Estate, Right of Way, and Easements:

1. Authorization of Memorandum of Agreement and related Special Warranty Deed: The State of Texas, acting by and through the Texas Transportation Commission / Texas Department of Transportation (re: MCAD # 480045000126004: Lot 17, Block 7, Beverly Place Addition, City of Waco, McLennan County, Texas)
2. Discussion and/or Action regarding Potential Use or Sale of County Property (re: Old County Garage and/or Mart Justice of the Peace Office Building)
3. Approval of Disclaimer of Interest in 0.73 Acres of Land Purported to Have Been Conveyed to McLennan County Pursuant to a Quitclaim Deed Filed of Record at Volume 478, Page 520 of the Deed Records of McLennan County, Texas.

K. Grants / Grant Proposals:

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Justice of the Peace, Precinct 3: Discussion and/or Action regarding Storage Unit/Pod Request
2. Information Technology: Discussion and/or Action regarding Social Media Links Posted on McLennan County's Website
3. AgriLife Extension Service: Update from the District Extension Administrator
4. County Sheriff:
 - a. Authorization of Request for Purchase of Duty Weapon Upon Retirement of Peace Officer (relative to Government Code § 614.051)

b. Authorization of 1033 Surplus Property Program Form Submissions:

- 1) Law Enforcement Agency Executive Order Controlled Aircraft Request
- 2) Law Enforcement Agency Executive Order 13688 Controlled Property Request Authorization Federal Fiscal Year 2017

M. Additional Items (If Any) for Discussion and Potential Action:

1. Greater Waco Chamber of Commerce: Monthly Economic Development Report, February 2017
2. Waco-McLennan County Public Health District: Authorization of January - February 2017 Billing / Reports (re: the On-Site Sewage Facility (O.S.S.F.) Program)
3. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 18 Budget

N. Americans with Disabilities Compliance Project:

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; Themis Statue; Lincoln City Road Flooding; Roofing Projects for Various County Buildings; County Off-System Bridge Repair/Maintenance, related matters
4. **Discussion regarding Texas Department of Transportation:** including Rural/Public Transportation, related matters
5. **Discussion regarding Record Retention**
6. **Discussion regarding Consolidation of Justice of the Peace Vital Statistics Duties**
7. **Discussion regarding a Road Management System**

P. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, New Source Review (NSR) Permit No. 110357, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: HR Director; Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Interviews of and Deliberations regarding Applicants for County Engineer/County Court @ Law No. 1 Vacancy; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Q. Adjourn

Signed this the 30th day of March, 2017

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 30th day of March, 2017.

Witness my hand and seal of office at Waco, McLennan County, Texas the 30th day of March, 2017 at 10:20 o'clock a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date