

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 7th day of April, 2020 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Memorandum of Understanding between Waco-McLennan County Office of Emergency Management and McLennan County 9-1-1 Emergency Assistance District (re: the Mobile Command Unit)
 - b. Recording of Motorola Solutions Change Order # 01 (re: the System Purchase Agreement)
 - c. Recording of Agreements with Clark Roofing (re: RFP # 20-006 / McLennan County Roof Program)
 - d. Recording of Sales Order Agreement and related Service Agreement with CTWP (re: Specialty Court Copier)
 - e. Recording of Interlocal Cooperation Contract with the Texas Department of Public Safety (re: Failure to Appear (FTA) Program)
 - f. Recording of 2020 Census Presentation
 - g. Recording of Renewal of Telecommunications Services Agreements with Grande Communications Networks, LLC (re: Courthouse/Annex and Sheriff's Office)
 - h. Recording of Plan of Action Letters regarding Cow Bayou Watershed Sites # 3 (TX04071), # 8 (TX04093), and # 25 (TX04087)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Publication for Bid 20-015: Road & Bridge, Precinct 2 Office Building
 - b. Authorization of Publication for RFP 20-016: McLennan County Insurance
 - 5. Travel and Education Requests:**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, February 2020
 - b. County Auditor:
 - 1) Recording of Monthly Financial Reports, October 2019 - March 2020
 - 2) Recording of the Comprehensive Annual Financial Report (CAFR), Fiscal Year 2019
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. Authorization of McLennan County Credit Card Purchases**
 - 9. Authorization of Tax Resale Deeds and Deletion of Uncollectible District Court Costs, if any:**
 - a. MCAD # 280045000025003: Being Lot 1, Block 6, Belle Meade Court, City of Bellmead, McLennan County, Texas
 - 10. County Property and/or Construction Projects:**
 - a. Approval of Memorandum of Agreements and Authorization of Payment for Acquisition of Right-of-Way Parcels (re: Chapel Road Improvement Project):
 - 1) Regarding Parcel No. P-7Eb

- 2) Regarding Parcel No. P-7Ea
- 3) Regarding Parcel No. P-4E
- 4) Regarding Parcel No. P-7W
- 5) Regarding Parcel No. P-15Ea
- 6) Regarding Parcel No. P-15Eb
- 7) Regarding Parcel No. P-22E
- 8) Regarding Parcel No. P-24E
- 9) Regarding Parcel No. P-2E
- 10) Regarding Parcel No. P-14E

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding FY 20 Budget:

- a. Road and Bridge, Precinct 4
 - 1) Regarding Engineering Work for Willow Branch Road Bridge
 - 2) Regarding Professional Services for N. Crooked Creek Bridge Replacement / Tonk Creek Lane Repairs
- b. County Wide
- c. Maintenance of Buildings
- d. Road and Bridge, Precinct 3
- e. Heart of Texas Fair
- f. Certifications of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendments:
 - 1) Regarding Proceeds from Issuance of Lease / Road & Bridge, Precinct 4
 - 2) Regarding Proceeds from CyberGrants LLC / State Farm Good Neighbor Citizenship Company Grant (County Sheriff)
- g. Justice of the Peace, Precinct 3 (Fund 130)
- h. Justice of the Peace, Precinct 4 (Fund 140)
- i. District Clerk (Fund 142)
- j. 2017 Certificates of Obligation / Permanent Improvement Fund (Fund 417)
- k. County Court @ Law # 2
- l. Debt Service Payments
- m. Road and Bridge, Precinct 1
- n. Maintenance of Equipment: Authorization of Towing Service Invoices from Waco Towing & Wrecker

2. Regarding FY 21 Budget:

- a. Discussion regarding the Budget Calendar

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Renewal for RFP 19-019: License to Place Vending Machines on McLennan County Property (Automatic Chef Canteen)
2. Authorization of Rental Quote: Cooper Equipment Co. (re: Equipment for Road & Bridge, Precinct 3)

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Monitoring Agreement Renewal with L&M Electronics (re: Road & Bridge, Precinct 4)
2. Approval for Clarification of Minutes from the January 7, 2020 Commissioners Court Meeting to Note that the Construction Agreement for the Speegleville Road Project is with Knife River Corporation - South, not Walker Partners Engineers Surveyors

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Speegleville Road Improvement Project (Bid 20-004) / Agreement with Knife River Corporation - South: Authorization of Application for Payment No. 1

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Regarding the Office of the Governor: County Innovations to Prevent Commercial Sexual Exploitation Grant/Grant Number 3954501: Acceptance of Grant Award
2. Regarding the Tradinghouse Lake Boating Access Grant: Authorization of Amendment to Project Agreement # 4

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. County Sheriff: Approval of Order Accepting Donation through the Good Neighbor Citizenship Company Grant (ref: Local Government Code 81.032)

M. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action on Matters Regarding Covid-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters
2. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 21 Budget
3. Discussion and/or Action regarding Washington Avenue Crosswalk to Courthouse
4. Greater Waco Chamber of Commerce: Monthly Economic Development Report, February 2020

N. Americans with Disabilities Compliance Project:

O. McLennan County Venue Project: Authorizations for Phase I and/or II, including but not limited to:

1. *Regarding the Architectural Services Agreement with Populous:* Authorization of Professional Services Invoices, Pay Applications, Schematic Design Documents; Acceptance of Reports, Updates, related matters
2. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
 - a. Authorization of Application and Certificate for Payment No. 14
3. *Regarding Engineering Services Agreement with Walker Partners:* Authorization of Professional Services Invoices, Engineering/Surveying Services Invoices, related matters:
 - a. Authorization of Engineering / Surveying Services Invoice (re: February Services / Invoice No. 0103140.01-18188)

P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

1. Authorization of Microwave Link Equipment Proposal and related Agreement with Motorola Solutions, Inc.

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Radio Interoperability:** including Tower Sites, Trunking Systems and System Upgrades
6. **Discussion regarding Jail Magistration**
7. **Discussion regarding Vote Centers**
8. **Discussion regarding the Transporting of Juveniles for Class "C" Truancy Citations by Constables**

R. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Health Services Department; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

S. Adjourn

Signed this 3rd day of April, 2020

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 3rd day of April, 2020.

Witness my hand and seal of office at Waco, McLennan County, Texas the 3rd day of April, 2020 at 1:30 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Kelly Fullbright (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date