

MEETING OF MAY 15, 2018

On this the 15 day of May, 2018, at 9:02 o'clock a.m., the Court met in Special Session; present and presiding were County Judge Scott Felton, Commissioners Lester Gibson, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

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NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 15th day of May, 2018 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 1. Proclamation Declaring May 13-19, 2018 as National Police Week in McLennan County, Texas
 2. Proclamation Declaring May as Elder Abuse Prevention Awareness Month
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Texas Department of State Health Services Notification of 2018 Tobacco Settlement Distribution
 - b. Recording of Letter from the Texas Commission on Environmental Quality regarding Acceptance of the McLennan County Phase II MS4 - Year 4 Annual Report Review
 - c. Recording of Agreement and related Proposal for Professional Surveying and Civil Engineering Services with Walker Partners, LLC (re: Chapel Road Improvements / Project No. 1-02750.01)
 - d. Recording of Telecommunications Services Agreement with Grande Communications Network, LLC (re: Adult Probation)
 - e. Recording of Renewal of GSA Statement of Work Agreement with CivicPlus (re: CivicHR / Applicant Tracking System)
 - f. Recording of Texas Historical Commission Historic Buildings and Structures Permit Extension (re: Permit # 906: McLennan County Courthouse, Reconstruction of Themis Statue)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. District Attorney:
 - 1) Regarding Changes to Positions Budgeted Amounts
 - 2) Regarding Request to Fill Vacancy
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization for Publication of RFP 18-015 Internet Services for Various McLennan County Buildings
 - b. Authorization for Publication of Bid 18-016 Unleaded and Diesel Fuel for McLennan County
 - c. Authorization for Publication of RFQ 18-017 Request for Qualifications – Inmate Medical and Health Services for the McLennan County Jail
 - 5. Travel and Education Requests:**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. County Treasurer: Recording of McLennan County Investment Report, April 2018
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. Authorization of Tax Resale Deeds:**
 - a. MCAD # 320116000566007: Lots 3 & 4, Block 110, Town of Mart, McLennan County, Texas
 - b. MCAD # 320057000039000: Lot 1, Block 4, J.R. Gilliam Addition, City of Mart, McLennan County, Texas
 - c. MCAD # 320055000016001: Lot 4, Block 3, Harry Lee Gillam Addition, City of Mart, McLennan County, Texas

- d. MCAD # 320116000697000: Lot 10, Block 125, Town of Mart, McLennan County, Texas
- e. MCAD # 320282000010001: Being a Part of the Williams Donoho Survey, City of Mart, McLennan County, Texas
- f. MCAD # 320116000638009: Lots 15 to 18, Block 115, Town of Mart, McLennan County, Texas
- g. MCAD # 320226000015005: Lot 17, Block 1, Woodward Addition, City of Mart, McLennan County, Texas
- h. MCAD # 320116000635000: Lots 8 & 9, Block 115, Town of Mart, McLennan County, Texas
- i. MCAD # 320116000036023: Lot 8, Block 8, Town of Mart, McLennan County, Texas
- j. MCAD # 320057000004004: Lot 4, Block 1, J.R. Gillam Addition, Town of Mart, McLennan County, Texas
- k. MCAD # 320116000677000: Lot 6, Block 124, Town of Mart, McLennan County, Texas
- l. MCAD # 320057000063005: Lot 8, Block 5, J.R. Gillam Addition, City of Mart, McLennan County, Texas
- m. MCAD # 320057000064001: Lot 9, Block 5, J.R. Gillam Addition, City of Mart, McLennan County, Texas

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 18 Budget:

- a. County Wide /19th District Court (Fund 142)
- b. 19th District Court
- c. Justice of the Peace, Precinct 2 (Fund 140)
- d. Capital Outlay
- e. County Auditor
- f. Permanent Improvement (Fund 401)
- g. Information Technology
- h. Venue Project Revenue Bonds Series 2018 / Permanent Improvement Fund (Fund 418)
- i. District Attorney / PTIP: Authorization of CTWP Copier Purchase
- j. Authorization of Professional Services Invoice: The Wallace Group (re: McLennan County IT Roof Replacement/May Services)
- k. Authorization of Texas Association of Counties Claim Deductible Invoices:
 - 1) Invoice # NRDD-0003545
 - 2) Invoice # NRDD-0003567
 - 3) Invoice # NRDD-0003468
- l. Authorization of Professional Services Invoice: CP&Y (re: McLennan County Archives Building Investigation / April Services)

2. Regarding the FY 19 Budget:

- a. Discussion and/or Action regarding Matter Relative to the FY 19 Budget / 2018 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed
- b. Waco-McLennan County Public Health District: Authorization of FY 19 County Funding Allocation
- c. Heart of Texas Community Health Center, Inc.: Discussion regarding Funding Increase

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of Recommendation regarding RFP 18-012: Requests for Proposal Specifications for Construction Manager-at-Risk, McLennan County / Heart of Texas Fairground Area Venue Project
- 2. Authorization of Phone Equipment Quote: A&A Technology Group, Inc. (re: New Justice of the Peace, Precinct 4 Office, Adult Probation, Information Technology)
- 3. Authorization of Renewal of Bid 16-013 Printing for Various Departments (Firmin Business Forms)
- 4. Authorization of Recommendation regarding Bid 18-014 Purchase of Old Shriner Building and Parking Lot

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of TimeClock Plus OnDemand Master SaaS Agreement with Data Management, Inc. (re: Time Clock System)

2. Authorization of Interlocal Cooperation Act Agreement with the City of Hewitt (re: Slurry Seal of Selected Public Roads in the McLennan County Road System, Precinct 4)
 3. Discussion and/or Action regarding the Renewal of the Cooperative Agreement with the Waco-McLennan County Public Health District
 4. Authorization of Service Agreement with CTWP (re: District Attorney / PTIP Copier)
 5. Authorization of Legal Agreement with Sentinel Cyber Intelligence, LLC (re: Security Monitoring Hardware)
 6. Authorization of Vending Machine License Agreement with Automatic Chef Canteen Vending
 7. Authorization of Interlocal Agreement with Region VII Education Service Center (re: The Interlocal Purchasing System (TIPS) Program)
 8. Authorization of Annual Contract Renewal with H.O.T. Solutions (re: Aerobic Unit / Septic System, Road & Bridge, Precinct 2)
 9. Authorization of Memorandum of Agreement with McLennan County Behavioral Health Leadership Team (BHLT)
- I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**
1. Regarding the McLennan County IT Roof Replacement / Bid 18-011 with Clark Roofing & Construction: Authorization of Certificate of Substantial Completion
 2. Regarding the Speegleville Road Improvement Project: Authorization of Water Well Plug Expenditure
- J. Real Estate, Right of Way, and Easements:**
1. Authorization of Exclusive Listing Agreement for Commercial Real Estate (re: MCAD # 480148000015005: Farm Lot 4, Block 4, Lot 1718 and MCAD # 480148000017008: Farm Lot 4, Block 4, Lot 19 / Dare-Karem Shrine Building)
- K. Grants / Grant Proposals:**
1. Discussion and/or Action regarding the Health and Human Services Commission (HHSC) 2019 Community Collaborative Grant / Mental Health Grant Program for Justice-Involved Individuals (ref: Senate Bill 292)
- L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**
1. Juvenile Probation: Authorization of Order Declaring Certain Property as Not Meeting the Criteria for Salvage or Surplus and Authorizing the Disposal of Said Waste Property (re: Bullet Proof Vests)
- M. Additional Items (If Any) for Discussion and Potential Action:**
1. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 19 Budget
 2. Texas Association of Counties Risk Management Pool: Authorization of 2018-2019 Property Coverage Renewal and related Invoice
 3. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, April 2018
 4. Waco-McLennan County Public Health District:
 - a. Authorization of April Billing / Reports (re: the On-Site Sewage Facility (O.S.S.F.) Program)
 - b. Authorization of Revised Environmental Health Fees including Food Establishment Permit Fees, Pool/Spa Fees, and Adult/Childcare Fees
 5. Authorizations regarding the 2018 McLennan County Employee Health Fair
- N. Americans with Disabilities Compliance Project:**
1. Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study/Reports for April)
- O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):**
1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
 2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
 3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, related matters
 4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

5. **Discussion regarding the McLennan County Venue Project**
6. **Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces:** including Placement or Disposition of Items
7. **Discussion regarding the Cameron Park Zoo:** including Future Bond Proposition

P. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, Twin Peaks Matters, Jail Death Matter or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale; Shrine Building and Garage Appraisal; Tradinghouse Park; Venue Project Property
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Q. Adjourn

Signed this 10th day of May, 2018



 SCOTT M. FELTON, County Judge

STATE OF TEXAS *
 COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 10th day of May, 2018.

Witness my hand and seal of office at Waco, McLennan County, Texas the 10th day of May, 2018 at 2:35 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY:  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED: **MAY 15 2018**

By Myrcetez Gowan DEPUTY

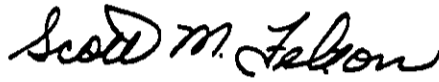
NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

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SUPPLEMENTAL AGENDA

- A. Proof of posting of notice** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- B. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 - 1. Road & Bridge, Precinct 2

Signed this the 11th day of May, 2018



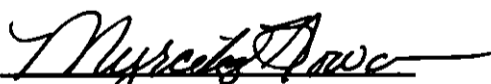
SCOTT M. FELTON, County Judge

THE STATE OF TEXAS *
COUNTY OF MCLENNAN *

I, J. A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a **SUPPLEMENTAL NOTICE OF MEETING** posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted, on this the 11th day of May, 2018

Witness my hand and seal of office at Waco, McLennan County, Texas, on this the 11th day of May, 2018 at 2:45 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: 
(Deputy)

NOTICE: Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services are requested to contact the Office of the County Judge at (254) 757-5049 prior to the meeting date.

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **MAY 15 2018**

By Myrcetez Gowan DEPUTY