

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 19th day of June, 2018 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

### AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
  - 1. Proclamation Recognizing McLennan County as a Purple Heart County
- E. Consent Agenda:**
  - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
    - a. Recording of Agreement for Development and Industrial Tax Abatement: BCP Jewell Drive, LLC
    - b. Recording of Interlocal Cooperation Agreement with McGregor Independent School District (re: Chip Seal Parking Lots)
  - 2. Financial Obligations of McLennan County:**
    - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
  - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
    - a. Consideration and Possible Action on Incentive Pay List
  - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
    - a. Authorization for Publication of RFQ 18-018 Program Manager of McLennan County Dams
    - b. Authorization for Publication of RFQ 18-019 Painting at the Bill Logue Juvenile Center
    - c. Authorization of Publication for the Surrey Ridge Road Improvements Project
  - 5. Travel and Education Requests:**
  - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
    - a. County Treasurer: Recording of McLennan County Investment Report, May 2018
  - 7. Burn Ban Approval, Extension, or Termination**
  - 8. County Property and/or Construction Projects:**
    - a. Regarding the Heart of Texas Fairgrounds Area Venue Project: Convenience Termination of Geotechnical Portion of Agreement with Kleinfelder Engineers, and Approval of Notice of Termination
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
  - 1. Regarding the FY 18 Budget:**
    - a. District Clerk
    - b. Constable, Precinct 1
    - c. Justice of the Peace, Precinct 1 Place 2
    - d. Justice of the Peace, Precinct 4
    - e. Justice of the Peace, Precinct 5
    - f. Road and Bridge, Precinct 2
    - g. Maintenance of Buildings
    - h. Mental Health Court Services
    - i. Information Technology

- j. Permanent Improvement Fund (Fund 401)
- k. Justice of the Peace, Precinct 2 (Fund 140)
- l. Childrens' Protective Services Fund (Fund 163)
- m. County Sheriff: Recording of Revised Forfeiture Fund (Fund 255)
- n. McLennan County Appraisal District: Recording of New 4th Quarter Allocation
- o. Authorization of Texas Association of Counties Claim Deductible Invoices:
  - 1) Invoice # NRDD-0003634
  - 2) Invoice # NRDD-0003597
- p. Authorization of Professional Services Invoice: CP&Y (re: McLennan County Archives Building Investigation / May Services)
- q. Road and Bridge, Precinct 2: Authorization of Purchases that Exceed the Previously Adopted Expenditure Limits, as per Local Government Code 130.908

**2. Regarding the FY 19 Budget:**

- a. Discussion and/or Action regarding Matter Relative to the FY 19 Budget / 2018 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed
- b. Creative Waco: Discussion regarding FY 19 Funding Request
- c. McLennan County Appraisal District: Discussion and/or Action regarding 2019 Proposed / Preliminary Budget / Allocation and 2017 Annual Financial Report / Audit

**G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

- 1. Authorization of Recommendation regarding Bid 18-016 Unleaded and Diesel Fuel for McLennan County
- 2. Authorization of Customer Service Order with Charter Communications Operating, LLC dba Spectrum Enterprise (re: Justice of the Peace, Pct.4 / Order # 10539110)

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

- 1. Authorization of Support and Maintenance Agreements with Source HOV (re: Records Management/Archives):
  - a. Regarding Agreement No. 41576CONSVR / Wicks & Wilson Scanner
  - b. Regarding Agreement No. 41676CONSVR / Digitech Papervision Enterprise and Digitech Paperflow OCR/BC
- 2. Authorization of Interlocal Cooperative Agreement with the City of Lorena (re: Road Work)
- 3. Authorization of Monitoring Agreement with L&M Electronics (re: Road & Bridge, Precinct 1 Office)

**I. Economic Development**

- 1. Regarding Agreements for Development and Tax Abatement: Recording of Certification Statements
  - a. Brazos Electric Cooperative, Inc.
  - b. Sandy Creek Services, LLC

**J. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

- 1. Authorization for County Engineer to Retain Surveying Services for Texas Department of Transportation Off-System Bridge Replacement Projects in Precincts 1, 2, & 4 (re: Crunk Road at Bullhide Creek, Precinct 1 / Bays Road at Tehuacana Creek, Precinct 2 / Chisolm Trail at N. Tonk Creek, Precinct 4 / Compton School Road at Hog Creek, Precinct 4)

**K. Real Estate, Right of Way, and Easements:**

**L. Grants / Grant Proposals:**

**M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**

- 1. Purchasing: Authorization of On-Line Auction with Rene Bates, related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code Chapter 263)
- 2. Human Resources: Authorizations regarding Bilingual Testing and Pay (re: District Clerk)

**N. Additional Items for Discussion and Potential Action:**

1. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 19 Budget
2. Approval of Private Property - Open Air Vendor Authorization Letter: Pokey O's (ref: Section 13.406 of the City of Waco Code of Ordinances)
3. Regarding the McLennan County / Heart of Texas Fair Area Venue Project:
  - a. Consideration and Approval of an Order Authorizing the Issuance of McLennan County, Texas Venue Project Revenue and Refunding Bonds (Combined Venue Tax), Series 2018A; Providing the Terms and Conditions of such Bonds and Resolving Other Matters Incident and Relating to the Issuance, Payment, Security, Sale and Delivery of Such Bonds, including the Approval and Distribution of an Official Statement Pertaining Thereto; Authorizing the Execution of a Paying Agent / Registrar Agreement, and a Purchase Contract; Complying with the Other Provisions Incident and Related to the Subject and Purpose of this Order; Authorizing the Execution of any Necessary Engagement Agreements with the County's Financial Advisors and/or Bond Counsel; and Providing an Effective Date
  - b. Discussion and Possible Action on Approval of Venue Project Phase 1 Construction Manager at Risk Agreement with John W. Erwin, General Contractor, Inc.
4. Waco-McLennan County Public Health District: Authorization of May Billing / Reports (re: the On-Site Sewage Facility (O.S.S.F.) Program)
5. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, May 2018

**O. Americans with Disabilities Compliance Project:**

1. Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study/Reports for May)

**P. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. *Discussion regarding Criminal Justice Issues:* Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. *Discussion regarding Capital Expenditures:* including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. *Discussion regarding County Property:* including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, related matters
4. *Discussion regarding Rural Transit District:* including Rural/Public Transportation Updates / Reports, related matter
5. *Discussion regarding the McLennan County Venue Project*
6. *Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces:* including Placement or Disposition of Items
7. *Discussion regarding the Cameron Park Zoo:* including Future Bond Proposition
8. *Discussion regarding Radio Interoperability:* including Tower Sites and Trunking Systems
9. *Discussion regarding Consolidation of Justice of the Peace Vital Statistics Duties*
10. *Discussion regarding 457b Retirement Plan:* including Presentation from Disciplined Investors, LLC

**Q. Executive/Closed Session**

1. *Section 551.071 of the Government Code (V.C.T.A.):* An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, Twin Peaks Matters, Jail Death Matter or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda
2. *Section 551.072 of the Government Code (V.C.T.A.):* Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale; Shrine Building and Garage Appraisal; Tradinghouse Park; Venue Project Property
3. *Section 551.074 of the Government Code (V.C.T.A.):* Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. *Section 551.076 of the Government Code (V.C.T.A.):* Deliberations regarding Security Devices or Security Audits

5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

**R. Adjourn**

Signed this 14th day of June, 2018

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 14th day of June, 2018.

Witness my hand and seal of office at Waco, McLennan County, Texas the 14th day of June, 2018 at 2:25 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY: Myrce'tez Gowan (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date