

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 17th day of July, 2018 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this July 17, 2018 meeting will be **recessed and reconvened on Wednesday, the 18th day of July, 2018 at 1:30 p.m.** at the same location, to complete discussion and action on the agenda items set forth below, including the Budget Work Session, unless the meeting of July 17, 2018 is adjourned by decision of the Commissioners Court.

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Proclamation Recognizing McLennan County as a Purple Heart County
2. Proclamation Accepting and Recognizing Donation of Tradinghouse Park
3. Proclamation Recognizing & Honoring Mr. Tyler Freeman, Winner of the National Baptist Convention of America Bible Storytelling Ages for 6-8
4. Proclamation Recognizing the Texas Southwest Ecclesiastical Jurisdiction Convocation

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Contract Agreement with Jay Mills Contracting, Inc. (re: Tehuacana Creek Site #8 / Bid # 18-009T)
- b. Recording of Contract Agreement with Jay Mills Contracting, Inc. (re: Castleman Creek Site #4 / Bid # 18-010C).
- c. Recording of TimeClock Plus OnDemand Master SaaS Agreement with Data Management, Inc. (re: Time Clock System)
- d. Recording of Commercial Real Estate Contract and Lease-Back of Portion of Building / Contract for Purchase of Improved Property by McLennan County and related documents, including lease-back of portion of property (re: MCAD # 340075000026002: Barrett M Addition, City of McGregor, McLennan County, Texas - Extraco Bank Building (Branch) / Location of J.P., Pct. 4 and other County Functions)
- e. Recording of Agreement for Development and Industrial Tax Abatement with Swan Products, LLC
- f. Recording of Amendment to Contract for Software with Edoc Technologies, Inc. and related Proposal (re: McLennan County District Clerk/ Case Management Software)

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

5. Travel and Education Requests:

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, May 2018
- b. County Treasurer: Recording of McLennan County Investment Report, June 2018

7. Burn Ban Approval, Extension, or Termination

- a. Authorization regarding Renewal of Red Flag Warning Burn Ban Order

8. Authorization of Tax Resale Deeds and Deletion of Uncollectable District Court Costs, if any:

- a. MCAD # 241056000101003: Mary Ware Survey, Lot 10, Tract 51B, Acres 1.0, McLennan County, Texas
- b. MCAD # 320036000050009: J.D. Sanchez Survey, Abstract 36, Tract 10, Acres 2.484, Town of Mart, McLennan County, Texas

- c. MCAD # 320057000024003: Lots 1 & 2, Block 3, J.R. Gillam Addition, Town of Mart, McLennan County, Texas

9. County Property and/or Construction Projects:

- a. Approval of Memorandum of Agreement for Construction Spoil (re: Surrey Ridge Road Improvement Project)

10. McLennan County Subdivision Regulations:

- a. Approval of Final Plat of "Neighbors Corner Road Addition, Lots 9-11, Block 1" to McLennan County, Precinct 2

11. Contract Renewals:

- a. Authorization of Agreement Renewals for Housing and Care of Inmates at the Jack Harwell Detention Center: Bosque County, Comal County, Ector County, Hamilton County, Harris County, Hays County, Hood County, Johnson County, Tom Green County, and Wichita County

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 18 Budget:

- a. Road & Bridge, Precinct 3
- b. Permanent Improvement Fund (Fund 401)
- c. Authorization of Professional Services Invoice: Populous (re: McLennan County Venue Project / March - June Services)
- d. Authorization of Architexas Invoice # 1597.13 (re: Themis Statue Restoration Proposal / November 2017 - June 2018 Services)

2. Regarding the FY 19 Budget:

- a. Discussion and/or Action regarding Matter Relative to the FY 19 Budget / 2018 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed
- b. McLennan County 9-1-1 Emergency Assistance District: Discussion regarding 2018 / 2019 Proposed Budget
- c. Authorizations relative to the FY 19 McLennan County Group Health / Auxiliary Insurance Coverages
- d. McLennan County Dispute Resolution Center: Discussion regarding Funding Increase Request

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of Phone Equipment Quotes: A&A Technology Group, Inc. and shi Government Solutions (re: Adult Probation, Maintenance of Equipment, Information Technology, and Records Management)
- 2. Authorization of Recommendation regarding RFP 18-015 Internet Services for Various McLennan County Buildings

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Cancellation of Boundary Survey/Re-Plat Agreement with 1519 Surveying, LLC (Re: McLennan County / Heart of Texas Fair Area Venue Project)
- 2. Ratification of Revised Commercial Service Agreement and related Service Order with Charter Communications Operating, LLC dba Spectrum Enterprise (re: Sheriff's Office)
- 3. Authorization of Interlocal Cooperation Agreement with the City of Waco (re: Tree Lake Drive Road Work)
- 4. Authorization of Order Approving and Ratifying the Agreement between the McLennan County Clerk and the Justices of the Peace of Precincts 1, 2, and 4 to Transfer the Duties of the Registration of Births, Deaths, and Fetal Death Records from the Justices of the Peace Precincts 1, 2, and 4 to the McLennan County Clerk's Office
- 5. Authorization of Recording System Support Agreement with BIS Digital (re: 414th District Court)
- 6. Authorization of Use Agreement with Carver Park Baptist Church (re: Use of Premises as Vote Center)
- 7. Authorization of Agreement for Emergency Medical / Ambulance Services with American Medical Response Ambulance Service, Inc.

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

- 1. Regarding McLennan County Courthouse Reconstruction of the Themis Statue:
 - a. Authorization of Certificate of Substantial Completion
 - b. Recording of Architexas State Antiquities Landmark Completion Report

J. Real Estate, Right of Way, and Easements:

1. Authorization of Water / Sewer Easement (re: Lot 17 & Lot 18 of Farm Lot 4 to McLennan County as called in M.C.C. No. 2001031287 O.P.R.M.C.T. Being a 0.040 acre 10' water/sewer easement)

K. Grants / Grant Proposals:

1. Regarding Texas Department of Family and Protective Services Grant Contract # 23939734: Authorization of Title IV-E Legal Assistance Claim (Quarter Ended 12/31/17)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Child Support Court: Approval of Order Accepting Donation from the Office of Court Administration (Ref: Local Government Code 81.032)

M. Additional Items for Discussion and Potential Action:

1. Authorization of Fixed Asset Transfer Forms (re: Transfer of Assets from Road & Bridge, Precinct 4 to Maintenance of Buildings)
2. Discussion and/or Action regarding the 2018 Texas Association of Counties (TAC) Risk Management Pool Employee Safety Equipment Program
3. Waco-McLennan County Public Health District: Authorization of June Billing / Reports (re: On-Site Sewage Facility (O.S.S.F.) Program)
4. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Reports, June 2018
5. Discussion and/or Action regarding the McLennan County Appraisal District Homestead Exemption Audit (HEA)
6. Consider, Discuss and Take Action to Authorize County Judge to Execute and Deliver Contract of Sale; Right of First Refusal, Restrictions, and Easement Agreement; Acknowledge Gift Deed for Park Property and Delivery of Acknowledgement Resolution related to Tradinghouse Lake Park Property

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice: The Wallace Group (re: ADA Study / Reports for June)

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding the McLennan County Venue Project**
6. **Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces:** including Placement or Disposition of Items
7. **Discussion regarding Radio Interoperability:** including Tower Sites and Trunking Systems
8. **Discussion regarding Property Assessed Clean Energy (TX-PACE) Program**

P. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, Twin Peaks Matters, Jail Death Matter or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale; Shrine Building and Garage Appraisal; Tradinghouse Park; Venue Project Property

3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Q. Adjourn

Signed this 12th day of July, 2018

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 12th day of July, 2018.

Witness my hand and seal of office at Waco, McLennan County, Texas the 12th day of July, 2018 at 4:00 o'clock p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Roman Contreras (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date