

MEETING OF SEPTEMBER 18, 2018

On this the 18 day of September, 2018, at 9:02 o'clock a.m., the Court met in Special Session; present and presiding were County Judge Scott Felton, Commissioners Kelly Snell, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 18th day of September, 2018 at 9:00 a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 1. Proclamation Congratulating & Recognizing James "Matthew" Thomas Flippin on Eagle Scout Ranking
 2. Proclamation Congratulating & Recognizing Jeremiah Stones as the SkillsUSA National Gold Medal Winner
- E. Consent Agenda:**
 1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Renewal and Extension of Agreement for Professional Services with Justice Benefits, Incorporation
 - b. Recording of Interlocal Agreement with Region VIII Education Service Center (re: The Interlocal Purchasing System (TIPS) Program)
 - c. Recording of Interlocal Agreement with Heart of Texas Council of Governments (HOTCOG) / Everbridge (re: Emergency Notification Services)
 - d. Recording of Adopted FY 19 Budget
 - e. Recording of Software / Web-Based Application License Agreement with Background Solutions, LLC (re: County Sheriff)
 - f. Recording of Amendment No. 3 to the Memorandum of Understanding with Texas Department of Public Safety (re: Administrative Support)
 - g. Recording of Renewal of Employee Assistance Program (EAP) Services Agreement with Deer Oaks EAP Services
 - h. Recording of Heart of Texas Council of Governments Committee Appointments Listing
 - i. Recording of Natural Resources Conservation Service Closeout Letter (re: Castleman Creek Site #4 and Tehuacana Creek Site #8 / Award No. 68-7442-17-206)
 - j. Recording of McLennan County Crime Rate Totals
 2. **Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Constable, Precinct 1
 - b. Discussion and/or Action on Creation of Associate Judge Position
 4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 5. **Travel and Education Requests:**
 6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 7. **Burn Ban Approval, Extension, or Termination**
 8. **McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of "Barron Plantation, Lots 1-3, Block 1" to McLennan County, Precinct 2
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 1. **Regarding FY 18 Budget:**
 - a. Justice of the Peace, Precinct 1 Place 1

- b. Justice of the Peace, Precinct 1 Place 2
- c. Justice of the Peace, Precinct 4:
 - 1) General Fund (Fund 001)
 - 2) Justice Court Building Security Fund (Fund 130)
- d. Constable, Precinct 2
- e. Maintenance of Buildings
- f. Engineering
- g. Road & Bridge, Precinct 1
- h. 74th District Court
- i. Health Services
- j. Mental Health Court Services
- k. County Sheriff:
 - 1) Department 2200
 - 2) Department 2410
 - 3) Department 2414
- l. Permanent Improvement Fund (Fund 401)
- m. 2016 Certificates of Obligation / Permanent Improvement Fund (Fund 416)
- n. Road & Bridge, Precinct 3
- o. Road & Bridget, Precinct 4: Authorization of Texas Association of County Engineers and Road Administrators (TACERA) Membership
- p. Authorization of Engineering / Surveying Services Invoice: Walker Partners (re: McLennan County Venue Project / July Services)
- q. Community Supervision and Corrections Department: Recording of Proposed FY 18 Budget Amendments
- r. Authorization of Texas Association of Counties Claim Deductible Invoice # NRDD-0003836

2. Regarding the FY 19 Budget:

- a. McLennan County 9-1-1 Emergency Assistance District: Recording of FY 2018-2019 Adopted Budget
- b. McLennan County Appraisal District: Recording of Final Budget
- c. District Attorney: Recording of Forfeiture Fund (Fund 260)
- d. County Sheriff: Recording of Forfeiture Fund (Fund 255)

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of Recommendation regarding Bid 18-023 Transportation of Deceased for Chemical Analysis
- 2. Authorizations regarding Bid / RFP Renewals:
 - a. Bid 14-013 Inmate Clothing (Bob Barker Company, Inc.)
 - b. Bid 15-019 Hot Mix, Hot Mix Cold Laid Asphaltic Concrete and High Performance Asphaltic Cold Mix
 - c. Bid 17-015 Inmate Personal Items (ICS Jail Supplies, Inc.)
- 3. Authorization of Tyler Technologies Quote No. 2018-57246 (re: Training / Implementation Support Hours)

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Renewal of Service Agreement with Advocacy Center for Crime Victims and Children
- 2. Authorization of Spay/Neuter Services Contract with Animal Birth Control Clinic, Inc.
- 3. Regarding the Texas Department of Agriculture Texans Feeding Texans - Home Delivered Meal Grant Program: Authorization of Agreement for Services and related Resolution Authorizing County Grant with Central Texas Senior Ministry (re: Meals on Wheels Program)
- 4. Authorization of Contract for Software with Edoc Technologies, Inc. (re: Justice of the Peace, Pct. 1.1, 1.2, and 2-5)

5. Authorization of Interlocal Cooperation Agreement with the City of Riesel (re: Tree Trimming)
6. Authorization of Renewal of Services Agreement with McLennan County Dispute Resolution Center (DRC)
7. Reauthorization of Interlocal Agreement with McLennan County 9-1-1 Emergency Assistance District (MCEAD)
8. Reauthorization of Final Agreement with RM Mayes, LLC (re: Health Benefits Plan Manager Services)
9. Authorization of Contracts for Fire Protection Services with County Volunteer Fire Departments and the McLennan County Fire Protection Association
10. Authorization of Agreement Renewal with McLennan County Employees Federal Credit Union (re: Storage of Records)
11. Authorization of Agreement for Economic Development Services with Greater Waco Chamber of Commerce
12. Authorization of Interlocal Cooperative Agreement with Lorena Independent School District (re: Road Work)
13. Authorization of .US Locality Domain Name Registration / Registrant Agreement and related Domain Management Form with NeuStar, Inc. (re: County Domain)
14. Authorization of Janitorial Contract Renewal with Simple Solutions of Texas (re: Satellite Campuses)
15. Authorization of Maintenance Agreement Renewals with Ricoh USA, Inc. (re: Various Departments)
16. Authorization of Customer Service Agreements with UniFirst:
 - a. Regarding Uniforms for Road & Bridge, Precinct 1
 - b. Regarding Uniforms for Road & Bridge, Precinct 2
 - c. Regarding Uniforms for Road & Bridge, Precinct 3
 - d. Regarding Uniforms for Road & Bridge, Precinct 4
17. Authorization of Fire Alarm Monitoring Services Agreement with Esquire Fire & Security
18. Authorizations regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals:
 - a. Agreement for Comprehensive Mental Health and Mental Retardation Services
 - b. Agreement for Emergency Psychiatric Services
 - c. Agreement for Jail Diversion / Pre-Trial Diversion Services
 - d. Agreement for Mental Health Deputy Services
19. Authorization of Provision of Library Services Agreements:
 - a. Hewitt Community Library
 - b. McGinley Memorial Library
 - c. Moody Community Library
 - d. Nancy Nail Memorial Library
 - e. West Public Library

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Authorization of Interlocal Agreement with the City of Waco and the City of Bellmead (re: FY 18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award)
2. Regarding the State Homeland Security Grant: Acceptance of Supplemental Grant Award (re: Bomb Squad PPE and Operational Equipment for the Sheriff Office / Grant # 3107001)
3. Regarding the FY 19 Office of the Attorney General (OAG) Victim Coordinator and Liaison Grant (VCLG): Authorization of OAG Grant Contract No. 1987130
4. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant:
 - a. Authorization of County Legal Services Budget (re: Contract No. 24722733)
 - b. Authorization of County Child Welfare Services Budget (re: Contract No. 24722734)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Human Resources: Discussion and/or Action regarding Temporary and Long-Term Office Space Allocation
2. County Sheriff: Trophy Presentation regarding Battle of the Badges Blood Drive
3. Constable, Precinct 1: Authorization of Cell Phone Allowance Request

M. Additional Items for Discussion and Potential Action:

1. Regarding the November 6, 2018 Joint General Election: Authorization of Notice of Joint General Election and Agreements to Conduct Joint Election
2. Discussion and/or Action regarding Preventing and Managing Diabetes Course
3. Discussion and/or Action regarding the McLennan County Employee Flu Shot Clinic/s
4. Discussion and/or Action regarding the Annual Chili Cook-off Benefiting the United Way
5. Adoption of Various Orders relative to FY 2019:
 - a. Order Authorizing County Engineer and/or Assistant County Engineer to Sign Requisitions, Exemption Certificates and State Reimbursement Forms
 - b. Order Appointing County Judge Pro-Tem
 - c. Order Setting Pay Rate for Hourly Rated Personnel
 - d. Order Setting the E-Filing Fee
 - e. Order Setting Compensation of Jurors, Members of the Grand Jury, and Grand Jury Bailiffs
 - f. Order Designating Day and Location for Regular / Special Commissioners Court Meetings
 - g. Order Adopting Ad Valorem Tax Exemption
 - h. Order Adopting Licenses and/or Permit Fees
 - i. Approval of Order Declaring Certain Property as Waste and Authorizing the Recycle or Disposal of Said Waste Property
 - j. Approval of Order Exempting "Vehicle and Equipment Repairs" from the Requirements of Section 262.023 of the Local Government Code as Authorized by Local Government Code Section 262.024(a)(11)
6. Discussion and/or Action regarding Amendments to the McLennan County Employee Policy Guide:
 - a. Regarding Section 3.05(B): Drug & Alcohol Policy - Commercial Driver's Licensed (CLD) Employees
 - b. Regarding Section 7.01(G) / Section 7.14 (G): Effective Date of Pay Changes
 - c. Regarding Section 7.05: Sheriff's Office Structured Step Pay Plan
 - d. Section 9.04: Bereavement Leave
 - e. Section 16.0: Safety, Risk Management & Loss Prevention, Policy
7. Regarding the Establishment of a Speed Zone on Campground Road in Precinct 2:
 - a. Public Hearing on Establishment of Speed Zone
 - b. Consideration and/or Action to Approve Establishment of a Speed Zone on Campground Road
8. Authorization of County Appointee to the Emergency Preparedness Advisory Committee (EPAC)
9. Authorization of Fixed Asset Transfer Forms (re: Various Departments)

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoices: The Wallace Group:
 - a. Regarding ADA Study / Reports for July
 - b. Regarding ADA Study / Reports for August

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. *Discussion regarding Criminal Justice Issues:* Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process / Reintegration Programs, related matters

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 18 2018**

By Myrcetez Gowan DEPUTY

2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding the McLennan County Venue Project**
6. **Discussion regarding Original Themis Statue, Clock / Clock Tower Project, and Other Historic Architectural Features/Pieces:** including Placement or Disposition of Items
7. **Discussion regarding Radio Interoperability:** including Tower Sites and Trunking Systems
8. **Discussion regarding McLennan County Paid Time Off / Benefits Policies**

P. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale; Shrine Building and Garage Appraisal; Tradinghouse Park; Venue Project Property
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Q. Adjourn

Signed this 13th day of September, 2018


SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 13th day of September, 2018.

Witness my hand and seal of office at Waco, McLennan County, Texas the 13th day of September, 2018 at 3:00 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY:  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: SEP 18 2018

By Myrcetez Gowan DEPUTY

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, that a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 18th day of September, 2018 at 9:00 o'clock a.m.** in the Commissioners Courtroom, First Floor, West Wing, of the McLennan County Courthouse in the City of Waco, Texas, at which time **the following SUPPLEMENT to the AGENDA** previously posted on September 13, 2018 **will be considered:**

SUPPLEMENTAL AGENDA

- A. Proof of posting of notice** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.
- B. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Authorization of Meals Service Agreement with Trinity Services Group, Inc.

Signed this the 14th day of September, 2018


SCOTT M. FELTON, County Judge

THE STATE OF TEXAS *
COUNTY OF MCLENNAN *

I, J. A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a **SUPPLEMENTAL NOTICE OF MEETING** posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted, on this the 14th day of September, 2018

Witness my hand and seal of office at Waco, McLennan County, Texas, on this the 14th day of September, 2018 at 4:00 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: 
(Deputy)

NOTICE: Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services are requested to contact the Office of the County Judge at (254) 757-5049 prior to the meeting date.