

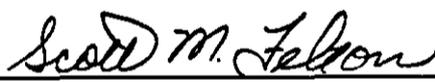
THE COMMISSIONERS COURT *
McLENNAN COUNTY *
THE STATE OF TEXAS *
TO ALL PERSONS INTERESTED:

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 26th day of July, 2016 at 9:00 a.m.** in the Commissioners Courtroom, 1st Floor, West Wing, McLennan County Courthouse, City of Waco, Texas, at which time the subjects listed below will be considered. In addition, notice is hereby given that this July 26, 2016 meeting will be recessed and **reconvened on Wednesday, the 27th day of July, 2016 at 1:30 p.m. at the same location**, to complete discussion and action on the agenda items set forth below, including the Budget Work Session, unless the meeting of July 26, 2016 is adjourned by decision of the Commissioners Court.

AGENDA

- I. **PROOF OF POSTING OF NOTICE** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meeting Act.
- II. **A MOMENT OF SILENCE / INVOCATION; PLEDGE OF ALLEGIANCE**
- III. **CONSIDERATION OF, AND/OR ACTION ON, THE FOLLOWING:**
 - A. **HEARING FROM MEMBERS OF THE PUBLIC ON COUNTY BUSINESS MATTERS**
 - B. **REGARDING THE FY 2017 BUDGET: Consideration of and/or action on any/all matters relative to the FY 17 Budget / 2016 Tax Rate**, including, but not limited to: Budget Policies, Timelines, Public Hearings, Budget Work Session/s, other related matters, as needed:
 1. Budget Work Session
 2. Discussion and/or Action regarding Fund Balance Policy
 - C. **REGARDING CONTRACTS / LEASE AGREEMENTS / INTERLOCAL AGREEMENTS:**
 1. Authorization of Interlocal Cooperation Agreement for Animal Shelter Services: City of Waco
 2. Authorization of Spay/Neuter Services Contract: Animal Birth Control Clinic, Inc.
 - D. **REGARDING HUMAN RESOURCES / SALARY MATTERS:**
 1. Adult Probation

Signed this the 21st day of July, 2016


SCOTT M. FELTON, County Judge

THE STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J. A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a Notice of Meeting posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted, on this the 21 day of July, 2016 at 3:30 o'clock p.m.

Witness my hand and seal of office at Waco, McLennan County, Texas, on this 31st day of July, 2016.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY  (Deputy)

NOTICE: Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services are requested to contact the Office of the County Judge at (254) 757-5049 prior to the meeting date.

FILED: JUL 26 2016

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas
By Myroetiz Gowen DEPUTY

AGENDA: JULY 26, 2016

II. A MOMENT OF SILENCE / INVOCATION; PLEDGE OF ALLEGIANCE

CD-397, 9:03

County Judge Felton stated that at this time we will have a moment of silence. County Judge Felton then stated that we will now have the Pledge of Allegiance.

AGENDA: JULY 26, 2016

III. CONSIDERATION OF, AND / OR ACTION ON, THE FOLLOWING:

**A. HEARING FROM MEMBERS OF THE
PUBLIC ON COUNTY BUSINESS MATTERS**

No One Spoke

CD-397, 9:04

County Judge Felton opened the floor to anyone present who wished to address the Court on County business matters. Not hearing anyone speak, County Judge Felton closed the hearing.

AGENDA: JULY 26, 2016

III. CONSIDERATION OF, AND/OR ACTION ON, THE FOLLOWING:

B. Regarding the FY 2017 Budget: Consideration of and/or action on any/all matters relative to the FY 17 Budget / 2016 Tax Rate, including, but not limited to: Budget Policies, Timelines, Public Hearings, Budget Work Session/s, other related matters, as needed:

- | | |
|---|------------------------|
| 1. Budget Work Session | Discussion Only |
| 2. Discussion and/or Action regarding Fund Balance Policy | Approved |

CD-397, 9:04

DISCUSSION ONLY:

BUDGET WORK SESSION: FY 2017

On this the 26 day of July, 2016, came on for consideration the matter Regarding the FY 2017 Budget: Budget Work Session. County Auditor Stan Chambers gave the Court an update of the General Fund regarding the FY 17 Budget.

Commissioner Perry arrived at Commissioner's Court.

GENERAL FUND RESERVES

The County will maintain an operating reserve for use in the event of unanticipated, extraordinary expenditures and/or the loss of a major revenue source. The operating reserve shall be established at a minimum of 27% of operating expenditures for FY 17.

For future years, the recommendation is:

FY 18: a minimum of 29%,

FY 19: a minimum of 31%,

FY 20: a minimum of 33%.

BALANCED BUDGET

McLennan County defines a balanced budget as one whose budgeted expenditures do not exceed budgeted revenues plus prior year ending unassigned fund balance.

McLennan County's goal is to fund recurring operating expenditures with recurring sources of revenue rather than the use of non-recurring sources of revenue or prior year fund balance.

APPROVED BY COMMISSIONERS COURT

THIS 26 DAY OF JULY 2016

Scott M. Selton
COUNTY JUDGE

FILED: JUL 26 2016

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas
By Myralee E. Brown, DEPUTY

AGENDA: JULY 26, 2016

III. CONSIDERATION OF, AND / OR ACTION ON, THE FOLLOWING:

C. REGARDING CONTRACTS / LEASE AGREEMENTS / INTERLOCAL AGREEMENTS:

- | | |
|--|-----------------|
| 1. Authorization of Interlocal Cooperation Agreement for Animal Shelter Services: City of Waco | Deferred |
| 2. Authorization of Spay/Neuter Services Contract: Animal Birth Control Clinic, Inc. | Deferred |

CD-397, 9:26

ORDER APPROVING:

ACTION RE: FUND BALANCE POLICY

BUDGET WORK SESSION: FY 2017

On this the 26 day of July, 2016, came on for consideration the matter of Discussion and/or Action regarding Fund Balance Policy. After discussion, Judge Felton made a motion to adopt a policy that moves the operating reserve from 25% in FY 16 to 27% in FY 17 (and to let the minutes reflect the recommendation for the next several years) and it was seconded by Commissioner Gibson. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Gibson and Commissioner Perry with Commissioner Jones opposing. It is ordered by the Court that said Authorization be, and the same is hereby, majority by unanimous vote.

ORDER DEFERRING:

**AUTHORIZATION OF INTERLOCAL COOPERATION AGREEMENT
FOR ANIMAL SHELTER SERVICES: CITY OF WACO**

AND

**AUTHORIZATION OF SPRAY/NEUTER SERVICES
CONTRACT: ANIMAL BIRTH CONTROL, INC.**

On this the 2 day of August, 2016, came on for consideration the matter of Authorization of Interlocal Cooperation Agreement for Animal Shelter Services: City of Waco (C. 1.) and Authorization of Spray/Neuter Services Contract: Animal Birth Control Clinic, Inc. (C. 2.). After discussion, Commissioner Perry made a motion to defer (C. 1 and C. 2.) and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Gibson, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, deferred by unanimous vote.

The Court discussed item D. 1. Re: Human Resources / Salary Matters: Adult Probation.

ORDER RECESSING SPECIAL SESSION

On this the 26 day of July, 2016, at 9:31 o'clock a.m., County Judge Scott Felton announced that this meeting of July 26, 2016 stands in recess for ten minutes.

ORDER RECONVENING SPECIAL SESSION

On this the 26 day of July, 2016, at 9:53 o'clock a.m. the Court reconvened in Special Session with County Judge Scott M. Felton presiding and Commissioners Kelly Snell, Lester Gibson, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went back to item B. 1. Re: The FY 17: Budget Work Session.

DISCUSSION ONLY:

BUDGET WORK SESSION: FY 2017

On this the 26 day of July, 2016, came on for consideration the matter Regarding the FY 2017 Budget: Budget Work Session. The Court discussed the County Sheriff Dept. 2200: Structured Pay Plan and matters related to the Incentive Pay Plan.

ORDER RECESSING SPECIAL SESSION

On this the 26 day of July, 2016, at 10:15 o'clock a.m., County Judge Scott Felton announced that this meeting of July 26, 2016 stands in recess until Wednesday, July 27, 2016 at 1:30 p.m.

ORDER RECONVENING SPECIAL SESSION

On this the 27 day of July, 2016, at 1:31 o'clock p.m. the Court reconvened in Special Session with County Judge Scott M. Felton presiding and Commissioners Kelly Snell, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went back to item D. 1. Re: Human Resources / Salary Matters: Adult Probation.

AGENDA: JULY 26, 2016

III. CONSIDERATION OF, AND/OR ACTION ON, THE FOLLOWING:

D. Regarding Human Resources/Salary Matters:

1. Adult Probation

**Approved
(See after B. 2.)**

CD-397, 1:32

ORDER APPROVING:

HUMAN RESOURCES / SALARY MATTERS:

ADULT PROBATION

On this the 27 day of July, 2016, came on for consideration the matter of Human Resources / Salary Matters: Adult Probation. After discussion, Commissioner Jones made a motion to approve and it was seconded simultaneously by Commissioner Snell and Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

**McLennan County, Tex:
PAYROLL STATUS FORM**

FIRST NAME		MI	EMPLOYEE ID NO.	DATE OF HIRE
DAY		LAWRENCE	D	0554
07/28/16				
<input checked="" type="checkbox"/> New Hire	<input type="checkbox"/> Promotion	<input type="checkbox"/> Reclassification	<input type="checkbox"/> Lateral Move	<input type="checkbox"/> Separation from County Employment
<input type="checkbox"/> Other	<input type="checkbox"/> Demotion	<input type="checkbox"/> Salary Adjustment	<input type="checkbox"/> Merit Increase	

FULLTIME EMPLOYEES

	FILE FOR POSITION SOUGHT		ACTUAL RATE	
		PROPOSED REVISION	FROM	
Job Title			COMMUNITY SUPERVISION OFFICER	
Job Code Number			6506	
Department Name			ADULT PROBATION	
Position Number			0011	
System				
Grade				
Monthly Amount			\$2904.00	
Annual Amount			\$34848.00	
Salary Survey - Min				
Salary Survey - Mid				
Salary Survey - Max				
			FLSA STATUS	DATE OF HIRE
			<input type="checkbox"/> Exempt	
			<input checked="" type="checkbox"/> Non-Exempt	07/25/2016

HOURLY EMPLOYEES

DEPARTMENT NAME	HOURLY RATE	The Commissioner's Court annually sets the standard rate for hourly employees. Commissioners Court approval of this form is only necessary if the hourly pay rate stated exceeds the standard rate. Call the Personnel Dept for the standard rate.

ACCOUNT CODING (For County Auditor's Use)

FUND	COST CENTER	OBJECT	PROJECT	MONTHLY SALARY	PERCENTAGE
210	2614	411220	3016	\$2904.00	100%
Total					100.00%

APPROVALS (See Note 1)

DEPARTMENT	PERSONNEL	COUNTY AUDITOR	COMMISSIONER
I hereby approve the above action	This proposed action <input checked="" type="checkbox"/> is <input type="checkbox"/> is not within the established guidelines of McLennan County	A line item budget transfer is <input type="checkbox"/> is not required if approved by County Court. See attached, if required.	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Accepted <input type="checkbox"/> Denied Date
X <i>Steve Prober</i>	X <i>[Signature]</i>	X	X <i>Scott M. Feller</i> 7/27/16
<p>Note 1 - Signature blanks should be marked N/A if approval is not required for this action. No approval by the Commissioners' Court is required for actions affecting hourly employees, unless their hourly rate exceeds the fiscal year's adopted standard hourly rate. Separations from employment require only the departments approval as to effective date.</p>			

COMMENTS:
NEW HIRE, (RETURN TO WORK RETIREE)

Original-County Clerk

Green-Treasurer

Canary - Personnel Department

Goldenrod-Originating Department

AFFIDAVIT – “REHIRING RETIREES”

The State of Texas §
 §
County of McLennan §

KNOWN ALL MEN BY THESE PRESENTS:

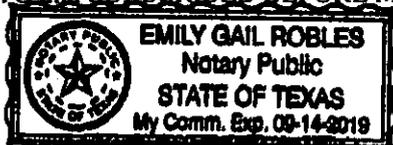
BEFORE ME, the undersigned authority, a notary public for the State of Texas, on this day personally appeared LAWRENCE D. DAY (hereinafter called “Affiant”) known to me to be the person whose name is subscribed hereto, who after being by me duly sworn, upon oath deposed and stated:

1. My name is LAWRENCE D. DAY, and I am over eighteen (18) years of age; I am a resident of McLennan County, Texas; I am fully competent to make this Affidavit; the following facts are within my personal knowledge; the following facts are true and correct; and this affidavit is made under penalty of perjury.
2. I retired from employment with McLennan County on or about 02/29/2016 and receive or will receive retirement benefits under the Texas County and District Retirement System (TCDRS).
3. Said retirement was a bona fide separation from employment with McLennan County and took place without any understanding, communication, discussion, indication, or arrangement, express or implied, formal or informal, by, from or on behalf of any elected official, department head or employee of said County, that I would be re-hired, given preferential consideration for re-hire, or would return to employment with McLennan County after retirement.
4. I applied for re-employment with McLennan County, without promise or expectation of re-employment.
5. I have been offered re-employment with McLennan County, and this affidavit is specifically intended to affect the course or outcome of the vote by the McLennan County Commissioners Court in an official proceeding concerning this re-employment.

Further Affiant saith not.


Affiant (Retiree)

SWORN TO and SUBSCRIBED BEFORE ME this the 21 day of July, 2016.




Notary Public, State of Texas

NOTE: An affidavit by (1) the Retiree, and (2) the Elected Official, Department Head, or hiring authority offering re-employment, and (3) any / all Elected Official/s and/or Department Head/s or hiring authority/s for whom the Retiree previously was employed by McLennan County during any period of previous employment, in any office, department or agency of the county, if different from (2), must be submitted with the Payroll Status Form.

AFFIDAVIT – "REHIRING RETIREES"

The State of Texas

§
§
§

KNOWN ALL MEN BY THESE PRESENTS:

County of McLennan

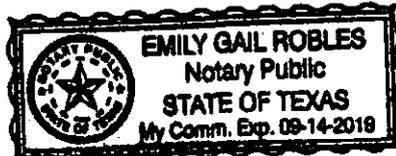
BEFORE ME, the undersigned authority, a notary public for the State of Texas, on this day personally appeared WILLIAM W. SEIGMAN (hereinafter called "Affiant") known to me to be the person whose name is subscribed hereto, who after being by me duly sworn, upon oath deposed and stated:

1. My name is WILLIAM W. SEIGMAN, and I am over eighteen (18) years of age; I am a resident of McLennan County, Texas; I am fully competent to make this Affidavit; the following facts are within my personal knowledge; the following facts are true and correct; and this affidavit is made under penalty of perjury.
2. LAWRENCE D. DAY (hereinafter called "Retiree") retired from employment with McLennan County on or about 02/29/2016 and receives or is to receive retirement benefits under the Texas County and District Retirement System (TCDRS).
3. Said retirement was a bona fide separation from employment with McLennan County and took place without any understanding, communication, discussion, indication, or arrangement, express or implied, formal or informal, by, from or on behalf of any elected official, department head or employee of said County, that Retiree would be re-hired, given preferential consideration for re-hire, or would return to employment with McLennan County after retirement.
4. The Retiree has applied for re-employment with McLennan County, without promise or expectation of re-employment.
5. The Retiree has been offered re-employment with McLennan County, and this affidavit is specifically intended to affect the course or outcome of the vote by the McLennan County Commissioners Court in an official proceeding concerning this re-employment.

Further Affiant saith not.

William W. Seigman
 Affiant (Former Elected Official/s, Department Head/s, or Hiring Authority/s)

SWORN TO and SUBSCRIBED BEFORE ME this the 19th day of July, 2016.



Emily Gail Robles
 Notary Public, State of Texas

NOTE: An affidavit by (1) the Retiree, and (2) the Elected Official, Department Head, or hiring authority offering re-employment, and (3) any / all Elected Official/s and/or Department Head/s or hiring authority/s for whom the Retiree previously was employed by McLennan County during any period of previous employment, in any office, department or agency of the county; if different from (2), must be submitted with the Payroll Status Form.

Attachment MCP-02Ac

AFFIDAVIT - "REHIRING RETIREES"

The State of Texas

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KNOWN ALL MEN BY THESE PRESENTS:

County of McLennan

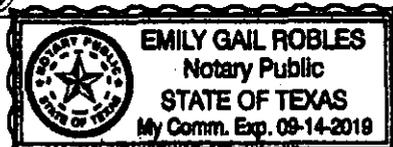
BEFORE ME, the undersigned authority, a notary public for the State of Texas, on this day personally appeared WILLIAM W. SEIGMAN (hereinafter called "Affiant") known to me to be the person whose name is subscribed hereto, who after being by me duly sworn, upon oath deposed and stated:

1. My name is WILLIAM W. SEIGMAN, and I am over eighteen (18) years of age; I am a resident of McLennan County, Texas; I am fully competent to make this Affidavit; the following facts are within my personal knowledge; the following facts are true and correct; and this affidavit is made under penalty of perjury.
2. LAWRENCE D. DAY (hereinafter called "Retiree") retired from employment with McLennan County on or about 02/29/2016 and receives or is to receive retirement benefits under the Texas County and District Retirement System (TCDRS).
3. Said retirement was a bona fide separation from employment with McLennan County and took place without any understanding, communication, discussion, indication, or arrangement, express or implied, formal or informal, by, from or on behalf of any elected official, department head or employee of said County, that Retiree would be re-hired, given preferential consideration for re-hire, or would return to employment with McLennan County after retirement.
4. The Retiree has applied for re-employment with McLennan County, without promise or expectation of re-employment.
5. The Retiree has been offered re-employment with McLennan County, and this affidavit is specifically intended to affect the course or outcome of the vote by the McLennan County Commissioners Court in an official proceeding concerning this re-employment.

Further Affiant saith not.

William W. Seigman
Affiant (Elected Official, Department Head,
or Hiring Authority Offering Re-employment)

SWORN TO and SUBSCRIBED BEFORE ME this the 19th day of JULY,
20 16



Emily Gail Robles
Notary Public, State of Texas

NOTE: An affidavit by (1) the retiree, and (2) the Elected Official, Department Head, or hiring authority offering re-employment, and (3) any / all Elected Official/s and/or Department Head/s or hiring authority/s for whom the Retiree previously was employed by McLennan County during any period of previous employment, in any office, department or agency of the county, if different from (2), must be submitted with the Payroll Status Form.

Attachment MCP-02Ab

FILED: JUL 26 2016

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas
By Myrcetez Gowan DEPUTY

The Court went back to item B. 1. Re: The FY 17: Budget Work Session.

DISCUSSION ONLY:

BUDGET WORK SESSION: FY 2017

On this the 27 day of July, 2016, came on for consideration the matter Regarding the FY 2017 Budget: Budget Work Session. President of the Centex African American Chamber of Commerce and President Joe M. Rodriguez addressed the Court regarding their FY 17 Funding Request. Director of Purchasing Ken Bass addressed the Court regarding Contracted Labor and matters related to Maintenance of Buildings Dept. 0110. Human Resources Director Amanda Talbert addressed the Court regarding her FY 17 Budget. Discussion ensued regarding the Cost of Living Adjustment (COLA) and matters to be considered during the upcoming Commissioner's Court meeting.

ORDER REGARDING MEETING OF JULY 28TH, 2016

On this the 27 day of July, 2016, upon motion made, seconded and duly passed by unanimous vote, it is ordered by the Court that the Commissioners Court Meeting of July 28th, 2016 will be cancelled.

ORDER ADJOURNING SPECIAL SESSION

On this the 27 day of July, 2016, at 2:40 o'clock p.m. County Judge Scott M. Felton announced that the meeting of July 26, 2016 is adjourned.

ITEMS DEFERRED, AGENDA, JULY 26, 2016

On this the 26 day of July, 2016, upon motion made, seconded and duly passed by unanimous or majority vote, it is ordered by the Court that the following Items on the Agenda for July 26, 2016, be, and the same are hereby, deferred:

III. CONSIDERATION OF, AND / OR ACTION ON, THE FOLLOWING:

C. REGARDING CONTRACTS / LEASE AGREEMENTS / INTERLOCAL AGREEMENTS:

1. Authorization of Interlocal Cooperation Agreement for Animal Shelter Services:
City of Waco
2. Authorization of Spay/Neuter Services Contract: Animal Birth Control Clinic, Inc.

APPROVAL OF MINUTES

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the 29 day of July, 2016.



Kelly Snell,
Commissioner Precinct 1



Lester Gibson,
Commissioner Precinct 2



Will Jones,
Commissioner Precinct 3

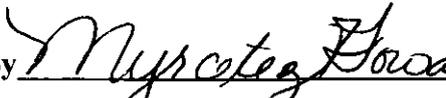


Ben Perry,
Commissioner Precinct 4



Scott M. Felton,
County Judge

ATTEST: J. A. "Andy" Harwell,
McLennan County Clerk

By  Deputy County Clerk
Myrcetez Gowan