

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Friday, the 28th day of February, 2020 at 10:15 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

### AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
  - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
    - a. Recording of Revised Grant Agreement with Heart of Texas Region Mental Health Mental Retardation Center (re: Medical Clearance Initiative at the Crisis Treatment Center)
    - b. Recording of Proclamation Recognizing and Congratulating the 2019 Mart High School Football Team - 2A Division 2 State Champions
    - c. Recording of Extended Service Contract with Smiths Detection (re: X-Ray Machines)
    - d. Recording of Professional Services Invoice: IKM Incorporated (re: Adaptive Reuse of Jail for Courthouse)
  - 2. Financial Obligations of McLennan County:**
    - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
  - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
    - a. Health Services: Discussion and/or Action regarding Replacement of Director including, but not limited to Interim Management/Director, Replacement Process, Review/Action on Resumes/Applications, and related Authorizations as needed
  - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
  - 5. Travel and Education Requests:**
  - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
    - a. County Judge: Recording of Texas Association of Counties Judicial Education Record
    - b. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, January 2020
    - c. Constable, Precinct 1: Recording of Racial Profiling Report (re: Texas Code of Criminal Procedure, Chapter 2)
  - 7. Burn Ban Approval, Extension, or Termination**
  - 8. Authorization of McLennan County Credit Card Purchases**
  - 9. County Property and/or Construction Projects:**
    - a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-or-Way Parcel No. P-2W (re: Chapel Road Improvement Project)
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
  - 1. Regarding FY 20 Budget:**
    - a. Adult Probation
    - b. Constable, Precinct 5
    - c. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
    - d. Justice of the Peace, Precinct 4:
      - 1) Regarding Justice Court Building Security Fund (Fund 130)
      - 2) Regarding General Fund (Fund 001)

e. Authorization of Texas Association of Counties Claim Deductible Invoices:

- 1) Regarding Invoice # NRDD-0005583
- 2) Regarding Invoice # NRDD-0005543

**G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

1. Authorization of Lease Agreement with Pitney Bowes (re: Mailing Machine for Tax Office)
2. Authorization of Services Agreement with GGA Pest Management Services (re: Various Locations)
3. Authorization of Services Contract with Cumby Pest Control (re: Highway 6 Jail, Jack Harwell Detention Center, and Juvenile Detention Center)
4. Regarding the United States Marshals Service Intergovernmental Agreement # 80-10-0033: Authorization of Order of Supplies or Services (re: Order No. 70CDCR20FIGR00101)
5. Discussion and/or Authorization of Agreements with Clark Roofing (re: RFP 20-006/ McLennan County Roof Program)

**I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

**J. Real Estate, Right of Way, and Easements:**

**K. Grants / Grant Proposals:**

1. Regarding the Texas Indigent Defense Commission - Indigent Defense Improvement Grant Program: Authorization of Submission of Grant Application and Related Documents / Agreements

**L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**

1. Information Technology: Discussion and/or Action regarding Installation of Applications on County Issued Mobile Devices
2. Archives/Records Management: Discussion and/or Action regarding Vehicle Purchase

**M. Additional Items for Discussion and Potential Action:**

1. Authorizations regarding Geico Total Loss Offer / Auto Settlement Offer (re: Claim Reference # 0470684150101024-03)
2. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations
3. Authorization of Office Phone Requests (re: Archives and Adult Probation)

**N. Americans with Disabilities Compliance Project:**

**O. McLennan County Venue Project: Authorizations for Phase I and/or II, including but not limited to:**

1. *Regarding the Architectural Services Agreement with Populous:* Authorization of Professional Services Invoices, Pay Applications, Schematic Design Documents; Acceptance of Reports, Updates, related matters
2. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
3. Regarding the Professional Services Agreement and related Construction Materials Testing Proposal with Langerman Foster Engineering Company: Authorization of Invoice # 11544

**P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):**

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
6. **Discussion regarding Radio Interoperability:** including Tower Sites, Trunking Systems and System Upgrades

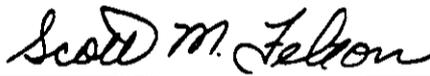
7. *Discussion regarding Risk Management Policy*
8. *Discussion regarding Jail Magistration*
9. *Discussion regarding Vote Centers*
10. *Discussion regarding the Transporting of Juveniles for Class "C" Truancy Citations by Constables*
11. *Discussion regarding the 2020 Census*

**Q. Executive/Closed Session**

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Health Services Department; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

**R. Adjourn**

Signed this 25th day of February, 2020



SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 25th day of February, 2020.

Witness my hand and seal of office at Waco, McLennan County, Texas the 25th day of February, 2020 at 10:10 a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY:  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcotez Gowan-Perkins,  
Deputy

**AGENDA: FEBRUARY 28, 2020**

**B. Moment of Silence / Invocation and Pledge**

**CD-551, 10:14**

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**County Judge Felton stated that at this time we will have a moment of silence. County Judge Felton then stated that we will now have the Pledge of Allegiance.**

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**AGENDA: FEBRUARY 28, 2020**

**C. Public Comments**

**CD-551, 10:15**

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**County Judge Felton opened the floor to anyone present who wished to address the Court on County business matters. Not hearing anyone speak, County Judge Felton closed the hearing.**

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The Court went to Item P. 11. Discussion re: the 2020 Census.

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**INFORMATION ONLY:**

**WORK SESSION ITEMS (UNLESS OTHERWISE IDENTIFIED ABOVE, NO ACTION WILL BE TAKEN, BUT THESE MATTERS WILL BE DISCUSSED):**

**DISCUSSION RE: THE 2020 CENSUS**

On this the 28 day of February, 2020, came on for consideration the matter of **Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed): Discussion regarding the 2020 Census. Waco City Secretary, Mrs. Esmeralda Hudson, presented to the Court regarding the 2020 Census.

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# ¡SI!

## AL CENSO 2020

### 10 COSAS IMPORTANTES SOBRE EL CENSO 2020

1. Se hace cada 10 años.
2. Solo toma de 5 a 10 minutos completarlo, dependiendo de cuántas personas vivan en tu hogar.
3. Se puede completar en los 13 idiomas más utilizados, por teléfono o en línea en [2020census.gov](http://2020census.gov), con asistencia disponible en 54 idiomas más.
4. Puedes completarlo, por ti y por los que viven en tu hogar, si tienes 15 años o más.
5. Se usa para determinar cuánto dinero y representantes deben asignarse a las comunidades.
6. Los fondos se destinan a programas importantes como Medicaid, Medicare y SNAP.
7. El dinero que nuestra ciudad recibe basado en los datos del censo se usa para recuperación ante desastres, mejorar las calles, comidas escolares y más.
8. Se puede completar en línea, por teléfono o por correo.
9. Podríamos perder más de **\*\$15,000** por cada persona que no completa el censo. Todos debemos completar el Censo 2020 para no perder millones de dólares en los próximos 10 años.
10. Tus respuestas no se pueden compartir con nadie. De hecho, por ley están protegidas de otras oficinas del gobierno.

Shape  
your future  
START HERE >

United States\*  
**Census**  
**2020**

\*El impacto financiero total del censo no se puede determinar per cápita con exactitud. Los números que se usan corresponden al estado de Texas y son proporcionados por Counting for Dollars 2020.

**[my2020census.gov](http://my2020census.gov)**  
**1.800.923.8282**  
**[whylcountwaco.org](http://whylcountwaco.org)**  
**254-750-5745**



# YES!

## TO CENSUS 2020

### 10 THINGS TO KNOW ABOUT THE 2020 CENSUS

1. It happens every 10 years.
2. It only takes 5-10 minutes to fill out, depending on the size of your household.
3. The census can be filled out online, by phone or by mail.
4. The census can be filled out in 13 common languages by phone or online at [2020census.gov](http://2020census.gov), with guides available for 54 more languages.
5. You can take the census for yourself and your household if you are at least 15 years old.
6. The census is used to determine how much funding and representation should be distributed to communities.
7. The census funds important programs like Medicaid, Medicare and SNAP.
8. The money our city receives based on census data is used to support disaster recovery, road improvements, school lunches and over 130 other programs.
9. We could miss out on over **\*\$15,000 per person not listed on the census.** Everyone should fill out Census 2020 so we don't lose millions of dollars in the next 10 years!
10. Your responses cannot be shared with anyone. In fact, they're even protected by law from other branches of government.

Shape  
your future  
START HERE >

United States  
**Census**  
**2020**

\*The total financial impact of the census can not be determined precisely per capita. Numbers used apply to the State of Texas and are provided by Counting for Dollars 2020.

**[my2020census.gov](http://my2020census.gov)**  
**1.800.923.8282**  
**[whycountwaco.org](http://whycountwaco.org)**  
**254-750-5745**

# YES TO WHAT BELONGS TO YOU.

Yes to education. Yes to better streets.

Yes to public safety. Yes to healthcare. Yes to representation.

Yes to us. Yes to only nine responses. Yes to only 10 minutes.



Shape  
your future  
START HERE >

United States\*  
Census  
2020

# YES! TO CENSUS 2020

Let's say no to undercounting in Waco-McLennan County and #YESTotheCensus.

Respond to the census starting March 12, 2020

[my2020census.gov](http://my2020census.gov) | 1.800.923.8282 | [whycountwaco.org](http://whycountwaco.org) | 254-750-5745

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

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The Court went back to E. Consent Agenda.

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**AGENDA: FEBRUARY 28, 2020**

**E. CONSENT AGENDA:**

**1. Approval of Minutes of Prior Meeting(s) Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**

- a. Recording of Revised Grant Agreement with Heart of Texas Region Mental Health Mental Retardation Center (re: Medical Clearance Initiative at the Crisis Treatment Center) **Approved**
- b. Recording of Proclamation Recognizing and Congratulating the 2019 Mart High School Football Team - 2A Division 2 State Champions **Approved**
- c. Recording of Extended Services Contract with Smiths Detection (re: X-Ray Machines) **Approved**
- d. Recording of Professional Services Invoice: IKM Incorporated (re: Adaptive Reuse of Jail for Courthouse) **Approved**

**2. Financial Obligations of McLennan County:**

- a. Authorization for County Treasurer to Pay County Checks/ Wire/ Electronic Transfers Issued Since the Last Authorization **Approved**

**3. Human Resources/ Salary Matters (Payroll Status Forms or Changes):**

- a. Health Services: Discussion and/or Action regarding Replacement of Director including, but not limited to Interim Management/Director, Replacement Process, Review/Action on Resumes/Applications, and related Authorizations as needed **Pulled**

**4. Authorization/ Ratification of RFP's, and Bids Advertisements; Publications; Public / Legal Notice** **None**

**5. Travel and Education Requests:** **None**

**6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**

- a. County Judge: Recording of Texas Association of Counties Judicial Education Record **Approved**
- b. Tax Assessor/ Collector: Recording of Detailed Deposit Distribution Report, January 2020 **Approved**

- c. Constable, Precinct 1: Recording of Racial Profiling Report (re: Texas Code of Criminal Procedure, Chapter 2) **Approved**
- 7. **Burn Ban Approval, Extension, or Termination** **Remains Lifted**
- 8. **Authorization of McLennan County Credit Card Purchases** **Approved**
- 9. **County Property and/or Construction Projects:**
  - a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-of-Way Parcel No. P-2W (re: Chapel Road Improvement Project) **Approved**

**CD-551, 10:44**

**ORDER APPROVING CONSENT AGENDA ITEMS**

On this 28 day of February, 2020, came on for consideration the matter of reviewing and approving the Consent Agenda Items. Judge Felton stated that we need to pull item E. 3. a. Commissioner Miller made a motion to approve (the consent agenda items with the exemption of item E. 3. a.) and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Consent Agenda Items be, and the same are hereby, approved by unanimous vote.

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**Recording of Authorization of Revised Grant Agreement with Heart of Texas Region Mental Health Mental Retardation Center (re: Medical Clearance Initiative at the Crisis Treatment Center) on January 21, 2020 and recorded on Page 209 of these minutes.**

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ACCEPTED BY COMMISSIONERS COURT *For*  
THIS *28* DAY OF *FEB* *20* *RECORDING*  
*Scott M. Felton*  
COUNTY JUDGE

**McLENNAN COUNTY GRANT AGREEMENT:**  
**HEART OF TEXAS REGION MENTAL HEALTH MENTAL RETARDATION**  
**CENTER**

STATE OF TEXAS                   §  
  §  
COUNTY OF McLENNAN       §

This Agreement is made and entered into by and between **McLENNAN COUNTY, Texas** (hereinafter referred to as the "County") and the **HEART OF TEXAS REGION MENTAL HEALTH MENTAL RETARDATION CENTER**, a unit of the State of Texas (hereinafter referred to as the "Grantee" or "HOTRMHMR").

**WHEREAS**, as part of the overall Prosper Waco Initiative, the Behavioral Health Leadership Team ("BHLT") a volunteer collaboration of the local mental health authority, healthcare providers, local government, and philanthropic foundations was formed; and

**WHEREAS**, the BHLT is committed to aligning its resources to address mental health and substance abuse issues in the community by providing treatment to individuals experiencing a behavioral health crisis in the community, receive appropriate psychiatric treatment and reduce overcrowding of the emergency departments for individuals who do not need that level of care; and

**WHEREAS**, the BHLT has adopted a three step plan to address the significant issue of providing treatment to individuals experiencing a behavioral health crisis in our community; and

**WHEREAS**, the issue of medical clearance at the Crisis Treatment Center ("CTC") has been identified as the first key issue that must be addressed in order to expand capacity and reduce the number of individuals being taken to the local emergency departments; and

**WHEREAS**, the BHLT is seeking to provide a physician to conduct rounds four days a week at the CTC and to provide coverage and screening for medical treatment of individuals while receiving psychiatric care at the CTC; and

**WHEREAS**, the City of Waco ("City"), and McLennan County ("County") each have agreed to provide partial funding of the Medical Clearance Initiative at the CTC; and

**WHEREAS**, HOTRMHMR has agreed to contribute office space, contract oversight, coordination and other administrative support functions; and

**WHEREAS**, Grantee has filed an application to receive partial funding from the County so that Grantee can continue its efforts to serve the County,

**WHEREAS**, this program seeks to improve the physical and mental health of the community, which in effect serves the public purpose of the County in protecting public health, safety and welfare; and

**NOW, THEREFORE**, for and in consideration of the mutual covenants, conditions, and agreements herein contained, the parties hereby agree as follows:

**I.**  
**TERM**

The term of this Agreement shall begin upon execution by both parties and shall end on September 30, 2020, except for Sections V, VI, and VIII which shall survive termination of this Agreement. This Agreement shall remain in effect for this term unless the County and/or Grantee decide to terminate said Agreement. Neither the County nor Grantee needs to provide a reason for the termination. The termination will be effective thirty (30) days from the date of receipt of written notice of intent to terminate by either party.

**II.**  
**GRANT AND SCOPE OF SERVICES**

The County hereby awards a grant of \$80,000.00 to Grantee to provide services and assistance consistent with the scope of services attached as Exhibit A and the application submitted to the County, a copy of which is attached hereto and incorporated herein as Exhibit B. The County reserves the right, in its sole discretion, to reduce the total amount paid to the GRANTEE under the terms of this Agreement.

The County shall pay the amount on a quarterly basis by the 10<sup>th</sup> of November 2019, January 2020, April 2020, and July 2020. The amount quarterly shall be 25% of the total amount approved by the County.

The Grantee will not alter, amend or change the services identified in Exhibits A and B without first making a request in writing to the County and receiving written permission from the County to do so. In the event that the Grantee fails to provide the services identified in Exhibits A and B or, the Grantee alters, amends or changes the services provided without prior written approval from the County, the County reserves the right to deny funding or payment of a request for reimbursement of funds from the Grantee. Further, if the services are not provided, the Grantee shall be obligated to repay to County all the grant funds received from County. The Grantee shall make a repayment of grant funds upon sixty (60) days written demand by the County.

**III.**  
**STANDING OF GRANTEE**

Grantee shall comply with the terms of this Agreement and all applicable state laws. Grantee must be:

- a. In good standing with each Federal, State or local agency that has a contractual relationship with the applicant project; and
- b. In good standing with each Federal, State, or local agency that has a financial, tax, or proprietary relationship with it.

**IV.**  
**BUDGET AND USE OF GRANT FUNDS**

A. A complete budget for the Grantee that includes a specific budget outlining the intended use of funds provided by the County to the Grantee is attached hereto and incorporated herein as Exhibit C.

B. The Grantee may not use or expend funds provided by the County for any item or expenditure that is not identified in Exhibit C without first making a request in writing to the City and receiving written permission from the County to do so. In the event that the Grantee uses or expends funds provided by the County for any item or expenditure that is not identified in Exhibit C without obtaining prior written approval from the County, the County reserves the right to deny funding or payment of a request for reimbursement of funds from the Grantee.

C. The GRANTEE agrees that no County funds shall be used to pay any settlement for debt arising from any criminal/civil claims pursuant to litigation expenses or awards on behalf of the GRANTEE or agents thereof. The County reserves the right to deny funding or request for reimbursement of funds in order to enforce this provision.

## **V. REPORTS**

The Grantee agrees to submit to the County Judge or County Judge's designee the following documentation and reports:

- A. Grantee shall file quarterly reports by **January 15, 2020** (for Oct., Nov., and Dec. 2019), **April 15, 2020** (for Jan., Feb., and March 2020), **July 15, 2020** (for April, May, and June 2020), and **October 15, 2020** (for July, August, and Sept. 2020) with the County to describe and document the expenditures of the County funding during the prior quarter and the results obtained. The reports shall be filed in a format approved by the County and at a minimum shall contain.
1. A financial report of actual revenues and expenditures, in Excel format, with a separate notation of those that relate to County funding and those that relate to Grantee funding, as noted in the Grantee's budget (Exhibit C);
  2. The status of each item set forth in the Grantee Scope of Work (Exhibits A and B), including the results, with appropriate supporting documentation; and
  3. A report on the date, time, and location of regular and special Grantee board meetings that provides names of board members present and absent; states whether the required quorum was met; and states whether a financial report(s) was presented, discussed, and/or approved.
- B. By September 15, 2020, a detailed cumulative progress report for the agreement period containing an evaluation of the overall program to include identification of unmet goals set forth in the GRANTEE Scope of Work (Exhibits A and B), and a plan for future improvement.

## **VI. AUDIT**

As an entity receiving more than \$20,000 from the County, Grantee shall have a financial audit performed by an independent certified public accountant in accordance with U.S. generally accepted auditing standards. If the entity receives federal assistance in excess of \$500,000, Grantee will have a financial audit performed in accordance with the applicable

Office of Management and Budget Circulars. Any communications on internal control deficiencies, including a management letter, required by professional standards must be provided to the County. Also, any communications required by professional standards related to fraud or illegal acts must be provided to the County.

- (a) Grantee's fiscal year ends September 30th.
- (b) For the fiscal year ending **September 30, 2019** a copy of the audit must be filed with the County within 120 days of the end of the fiscal year, unless the County in writing agrees to a different deadline because of some circumstances requiring more time to complete the audit. Failure to file the required audit by that date, or a deadline agreed to the County in writing, will result in the withholding of quarterly payments during the term of this agreement or subsequent agreements.
- (c) For the fiscal year ending **September 30, 2020**, a copy of the audit must be filed with the County within 120 days of the end of the fiscal year, unless the County in writing agrees to a different deadline because of some circumstances requiring more time to complete the audit. Failure to file the required audit by that date, or a deadline agreed to the County in writing, will result in the withholding of quarterly payments during the term of this agreement or subsequent agreements.

Grantee hereby gives the County the right to share Grantee's audit and all related documents from Grantee's auditor with third parties, including but not limited to, the County Judge, County Commissioners, other employees of the County and any other person to whom release of information is required under the Texas Public Information Act.

## **VII.** **COMPLIANCE**

The County Judge or designee will review the detailed progress reports submitted quarterly by the GRANTEE and the cumulative detailed progress report submitted by the GRANTEE and shall decide if satisfactory progress is being made toward accomplishing the items set forth in Exhibit A. The GRANTEE can appeal the decision of the County Judge to the Commissioners Court.

## **VIII.** **EXAMINATION OF RECORDS**

The GRANTEE agrees that the County shall have the right to examine any information including the GRANTEE's books, documents, papers, records, and/or accounts (including but not limited to, notices and minutes for board and membership meetings and any other records documenting the actions of the board and/or membership) that are directly pertinent to this Agreement to the extent that they relate to transactions affecting the GRANTEE compensation as set forth in this Agreement. The GRANTEE shall make said information available within 24 hours of any verbal or written request made by the County. GRANTEE agrees to maintain all books, records, and reports required under this Agreement for a period of not less than four (4) years. It is the responsibility of the GRANTEE to ensure that County funds are applied towards recipient projects.

If the GRANTEE has any significant deficiencies in internal control in their certified audit regarding funds provided by the County, the County will withhold funding until the corrections are made. If the finding(s) is/are not corrected, the County has the right to terminate this Agreement.

If the GRANTEE had any significant deficiencies in internal control in their certified audit of the year prior to this Agreement year regarding any GRANTEE funds (not allocated by the County), and those findings are not corrected in the following year's certified audit, the County has the right to withhold funding until the corrections are made. If the finding(s) is/are not corrected, the County has the right to terminate this Agreement.

#### **IX.** **INDEPENDENT CONTRACTOR**

The GRANTEE shall carry out the terms of this Agreement as an Independent Contractor and not as an agent, servant, or employee of the County. The GRANTEE shall not receive any employee benefits. Likewise, the employees of the GRANTEE are not the agents, servants, or employees of the County. For all purposes hereunder, the GRANTEE is and shall be deemed to be an Independent Contractor, and it is mutually agreed that nothing contained herein shall be deemed or construed to constitute a partnership or joint venture between the GRANTEE and County.

#### **X.** **MISCELLANEOUS REQUIREMENTS**

- (a) **Venue:** Venue for any lawsuit involving this Agreement shall be in McLennan County, Texas.
- (b) **Choice of Law:** This Agreement is governed by the laws of the State of Texas.
- (c) **Entire Contract:** This Agreement constitutes the entire agreement between City and Grantee for the grant funds, and all negotiations and all understandings between the Parties are merged herein. The terms and conditions of this Agreement specifically replace and supersede any prior discussions, terms, documents, correspondence, conversations, or other written or oral understanding not contained herein or specifically adopted by reference.
- (d) **Partial Invalidity:** If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- (e) **Survival:** Any provisions which by their terms survive the termination of this Agreement shall bind its legal representatives, heirs, and assigns as set forth herein. In particular, the requirements related to an audit shall survive the termination of this Agreement.
- (f) **Assignment:** The Grantee shall not assign, transfer, or encumber any right or interest in this Agreement, in whole or in part, without prior written approval of City.

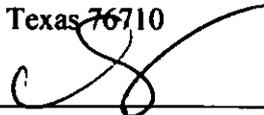
- (g) **Notices:** Each notice to County shall be sent to Scott M. Felton, County Judge, McLennan County, 501 Washington, Ste. 214, Waco, Texas 76701, and each notice to Grantee shall be sent to the person designated by Grantee in Attachment A. Each formal notice required by the terms of this Agreement shall be in writing and sent by facsimile, telex, courier or by registered or certified mail.
- (h) Each formal notice required by the terms of this Agreement shall be in writing and sent by facsimile, telex, courier or by registered or certified mail.
- (i) **Benefits:** This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their heirs, legal representative, executors, administrators, successors, and assigns. This Agreement confers no rights or remedies upon any third parties; there are no intended third-party beneficiaries to this Agreement.
- (j) **Amendments:** This Agreement can be supplemented and/or amended only by a dated written document executed by both parties.
- (k) **Multiple Copies:** This Agreement may be executed in multiple counterparts each of which constitutes an original.
- (l) **Article and Section Headings:** The Article and Section headings contained herein are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
- (m) **Misspelled Words:** Misspelling of one or more words in this Agreement shall not void this Agreement. Such misspelled words shall be read so as to have the meaning apparently intended by the parties.
- (n) **Authority to Execute.** The City and the Grantee affirmatively state and represent that their respective governing bodies have authorized the execution of this Agreement and that once executed this Agreement is enforceable in accordance with its terms.

**[SIGNATURE BLOCK ON NEXT PAGE]**

This Agreement is to be executed in multiple counterparts each of which constitutes an original.

EXECUTED this 21<sup>st</sup> day of JANUARY, 2019

**GRANTEE:**  
**HEART OF TEXAS REGION MENTAL**  
**HEALTH MENTAL RETARDATION**  
**CENTER**  
110 S. 12<sup>th</sup> Street  
Waco, Texas 76710

By: 

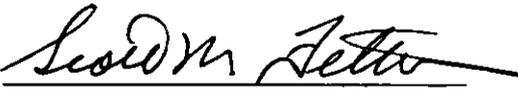
Printed Name: Daniel Thompson

Title: Executive Director

**ATTEST:**

\_\_\_\_\_

**McLENNAN COUNTY**

By:   
Scott M. Felton  
County Judge  
1/21/20

**ATTEST:**



## **EXHIBIT A**

### **PROGRAM GOALS/ SCOPE OF WORK / FY 20**

1. Establish program policies and procedures.
2. Hire a physician to provide rounding at the CTC. Work with Family Health Center to hire residents and provide their supervision.
3. Recruit a sufficient number of residents to cover on-call and in person assessments.
4. Establish protocols surrounding the ordering and distribution of health care medications.
5. Collect baseline data on diversions to the emergency department based on health issues.
6. Establish metrics to be used to determine return on investment.
7. Provide quarterly progress reports to funding entities.

## **EXHIBIT B**

### **Crisis Treatment Center - Medical Clearance Funding Proposal**

The Behavioral Health Leadership Team (BHLT) has adopted a three step plan to address the significant issue of providing treatment to individuals experiencing a behavioral health crisis in our community. A sub-committee was established to look at current and future crisis services to assist in planning purposes for the BHLT. The subcommittee was led by Tom Thomas and included the following members:

Barbara Tate – Executive Director; HOTRMHMR  
Jennifer Higginbotham – Behavioral Health Director; HOTRMHMR  
Deanna Fitch – Crisis Services Director; HOTRMHMR  
Dr. Sheila Mundy – Medical Director; HOTRMHMR  
Dr. Josh Warren – Medical Director; DePaul Center  
Dr. Jackson Griggs – Executive Director; Family Health Center  
Dr. Lance Kelly – Clinical Director; Family Health Center  
Vicki Campbell – Director; DePaul Center  
Eric Jeter – Regional Director; Cenikor  
Jenny Peel – Grants Administrator; Rapoport Foundation  
Tom Stanton – Director; Rapoport Foundation

The group met four times on April 10<sup>th</sup>, April 17<sup>th</sup>, April 24<sup>th</sup> and May 12<sup>th</sup>. The group was in agreement that a crisis hub is needed in the future to expand and better treat individuals in behavioral health crises. The crisis hub would include current and expanded crisis services in one location. The crisis hub would also include a new crisis treatment center of sufficient size to accommodate the need to treat those individuals needing residential services. The group also felt that certain things could and should be accomplished prior to that facility being built. These included medical clearance for the Crisis Treatment Center, better communication between agencies, better discharge and continuity of care and targeted treatment for high utilizers of service. The group determined that once the medical clearance component was operational that the second phase would be acquiring funding for an 18-month pilot project for a continuity of care team that would have staff placed in five local settings (CTC, DePaul, Providence Emergency Department, Baylor Scott & White Emergency Department and Cenikor) to better coordinate discharge continuity and after care services. Funding from the Episcopal Health Foundation will be sought for that project.

The issue of medical clearance at the Crisis Treatment Center (CTC) was identified as the first issue that must be addressed in order to expand capacity and reduce the number of individuals being taken to the local emergency departments. The issue is that currently the CTC does not have a physician available to treat individuals who may have treatable medical conditions such as high blood pressure or diabetes while at the CTC. This causes otherwise appropriate individuals to either be referred to the emergency departments for medical clearance or to be refused admission completely. Many of these individuals are then held at the emergency departments because of their psychiatric condition because they are medically excluded from care at the CTC. This not only creates a backlog in the local emergency departments, but also

creates long waits for local law enforcement agencies that must remain with that individual until a disposition is rendered.

In order to resolve this issue, a recommendation is being put forth to cover the cost of a physician to round four days a week at the CTC and to provide coverage by Family Health Center residents to screen individuals in the evenings and other times when the physician is not available to determine if they could be medically treated while receiving their psychiatric care at CTC. The model is compatible with how treatment is provided at the DePaul Center. The residents would have back up from Family Health Center supervising physicians.

A City of Waco, McLennan County and Heart of Texas Region MHMR Center collaborative has been proposed to address this issue. With funding from the City of Waco and McLennan County the HOTRMHMR Center will administer the program.

### **BASIC OUTCOMES**

1. Reduce the number of people diverted to local emergency departments due to the need for medical clearance.
2. Reduce time law enforcement officers are spending at the emergency departments in order to receive medical clearance.
3. Create better outcomes by treating individuals in the most appropriate treatment setting.
4. Reduce health related discharges from the CTC.

### **PROGRAM GOALS/ SCOPE OF WORK / FY 20**

1. Establish program policies and procedures.
2. Hire a physician to provide rounding at the CTC. Work with Family Health Center to hire residents and provide their supervision.
3. Recruit a sufficient number of residents to cover on-call and in person assessments.
4. Establish protocols surrounding the ordering and distribution of health care medications.
5. Collect baseline data on diversions to the emergency department based on health issues.
6. Establish metrics to be used to determine return on investment.
7. Provide quarterly progress reports to funding entities.

**BUDGET INFORMATION**  
**Annualized Figures**

**Medical Clearance**

Revenue – McLennan County		\$ 80,000
City of Waco		\$ 80,000
Total Revenue		\$160,000
Contracts	\$30,000	(Rounding)
	\$36,500	(On-Call)
	\$49,750	(On-Site Assessments)
Liability Insurance	\$ 7,500	
Medications	\$31,250	
Supplies	\$ 5,000	
Total Costs	\$160,000	

HOTRMHMR Center will contribute office space, contract oversight, coordination and other administrative support functions.

**EXHIBIT C**

**BUDGET INFORMATION**

**Annualized Figures**

**Medical Clearance**

Revenue – McLennan County	\$ 80,000	
City of Waco	\$ 80,000	
 Total Revenue	 \$160,000	
 Contracts	 \$30,000	(Rounding)
	\$36,500	(On-Call)
	\$49,750	(On-Site Assessments)
Liability Insurance	\$ 7,500	
Medications	\$31,250	
Supplies	\$ 5,000	
 Total Costs	 \$160,000	

HOTRMHMR Center will contribute office space, contract oversight, coordination and other administrative support functions.

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**Recording of Proclamation Recognizing & Congratulating The 2019 Mart High School Football Team – 2A Division 2 State Champions on February 18, 2020 and recorded on Page 14 of these minutes.**

---

ACCEPTED BY COMMISSIONERS COURT  
THIS 28 DAY OF FEB 20 *For*  
Scott M. Felton *RECORDING*  
COUNTY JUDGE



**A PROCLAMATION OF THE McLENNAN COUNTY COMMISSIONERS COURT  
RECOGNIZING & CONGRATULATING  
THE 2019 MART HIGH SCHOOL FOOTBALL TEAM - 2A DIVISION 2 STATE CHAMPIONS**

WHEREAS, the **2019 MART HIGH SCHOOL PANTHERS FOOTBALL TEAM**, with a Record of 13 and 3, became the first **Mart High School Football Team** to win their third consecutive *CHAMPIONSHIP*, one which came at the 2A Division-1 level. The Panthers claimed their 8<sup>th</sup> State Title, the second most in *UIL History*, with a defeat over the Hamlin High School Pied Pipers of 25 to 20, on Wednesday, December 19, 2019; and

WHEREAS, the **McLennan County Commissioners Court** would like to publicly recognize and congratulate the players, students, and faculty personnel for this great achievement. The Court applauds the coaching staff for their time and talents put forth in bringing out the *best of the best* in preparing this championship team; and

Klyderion Campbell  
Trey Powell  
De'Traevion Medlock  
DaMarion Medlock  
Kyler Martin  
Ty Sanchez  
Neven Hickman  
Roddrell Freeman  
Dillon Lundy  
Keishawn Clater  
Caleb Jaimes  
Tristan Holt  
Matthew Cospser  
Ayden Lane  
Trey Arjon  
Tyson Wade  
Chris Bledsoe  
Micah Sauls  
Alan Harringer  
Brandon Horn  
Ben Schultz  
Tony Sanchez  
Fernando Alfaro  
Kirk Casey  
Cameron Atkins

ATHLETIC DIRECTOR HEAD  
COACH  
Kevin Hoffman

DEFENSIVE COORDINATOR  
Shane Martin

OFFENSIVE CORRODINATOR  
Steve Burrow

ASSISTANTS  
Landry Williams  
Mark Honeycutt  
Kyle Stone  
Marcus Thompson  
David Drafahl

SUPERINTENDENT  
Betsy Burnett

PRINCIPAL  
Beau Sanchez

BAND MEMBERS

CHEER SPONSORS  
Andrea Hall  
Laurie Hall

CHEERLEADERS  
Andrea Bredemyer  
Savanna Drake  
Lexy Fielding  
Jady Hocking  
Aaliah Lane  
Kenyson Lewis  
Kiarha Slay  
Scarlett Vanek  
Jada Wise  
Skylar Young

MASCOT  
Tori Jay

TRAINER  
Greg Bradburn

STUDENT TRAINERS  
Ally Pechacek  
Jasey Tweedle  
Lena Duran Mallof  
Kamryn Porterfield  
Robert Wolf  
Jonathan Wash

TEAM DOCTORS  
Robert Wolf  
Jonathon Wash

BALL BOYS  
Armando Chavez  
Keiamone Clater  
DeMontrel Medlock  
D'Angelo Rhodes  
Abram Ross  
Jonah Ross  
Cadynn Villarreal

FILMERS  
Hunter Jones  
Brandon Lundy

WHEREAS, in addition to paying tribute to the team, staff, coaches, and cheerleading squad, we also wish to express gratitude and appreciation to the families and the many loyal fans who faithfully supported and contributed to the ultimate success of the **2019 MART HIGH SCHOOL PANTHERS FOOTBALL TEAM**; and

NOW, THEREFORE, BE IT PROCLAIMED, that the **McLennan County Commissioners Court** Officially Recognizes and Congratulates the **2019 MART HIGH SCHOOL PANTHERS FOOTBALL TEAM, COACH KEVIN HOFFMAN, AND THE MART PANTHERS COACHING STAFF** on becoming the **2019 2A DIVISION 2 STATE CHAMPIONS**; and

BE IT FURTHER PROCLAIMED, that a copy of this PROCLAMATION be made a permanent part of the minutes of the Commissioners Court.

WITNESSED OUR HAND AND SEAL this 4<sup>th</sup> day of February, 2020.

SCOTT M. FELTON, County Judge

KELLY SNULL, Commissioner Precinct 1

WILL JONES, Commissioner Precinct 3

PATRICIA MILLER, Commissioner Precinct 2

BEN PERRY, Commissioner Precinct 4

Attest:  
J.A. "Andy" Harwell, County Clerk  
McLennan County, Texas

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

By: Deputy County Clerk

FILED: FEB 28 2020

By Myrcotez Gowan-Perkins,  
Deputy

# Extended Service Contract

# smiths detection

bringing technology to life

Smiths Detection  
 2202 Lakeside Blvd  
 Edgewood, Maryland, 21040  
 USA  
 Ph No - 410-612-4000  
 Fax No - 410-510-9500  
 Website - www.smithsdetection.com  
 Fed. Tax ID# 22-355-2823

**Sold To** Acct 310179

MCLENNAN COUNTY AUDITOR OFFICE  
 214 N. 4TH STREET SUITE 100  
 WACO 76701  
 Texas  
 USA

**Contract No.** 5014406  
**Contract Date** 18/02/2020  
**Validity Period** 18/02/2020 to 17/02/2021  
**Contract Description** ON-SITE (36 HRS) COVERAGE W/ PMI/RAD  
**Customer Order No.** Signed Quotation  
**Customer Order Date** 18/02/2020  
**Smiths Contact** Anthony DeCesaris  
**Payment Terms** Net 30 - Within 30 days Due net  
**Terms of Delivery** FOB Warren Incoterms® 2010

**Ship To** Acct 617660

MCLENNAN COUNTY SHERIFF'S OFFICE  
 501 WASHINGTON AVENUE  
 WACO 76701  
 Texas  
 USA

**Bill To** Acct 310179

MCLENNAN COUNTY AUDITOR OFFICE  
 214 N. 4TH STREET SUITE 100  
 WACO 76701  
 Texas  
 USA

Item No.	Material Information	Qty/UoM	Net Unit Price	Total Net Price	Currency
10	<b>Material No.</b> 6040-1PMCM <b>Description</b> ON-SITE COVERAGE (36 HRS) W/ ANNUAL PMI <b>Equipment List</b> Material No: 11120030 Serial No: 67384 Material No: 91280001 Serial No: 113333, 84178 <b>Billing Plan</b> Description Date Amount Contract 21/02/2020 12771.00 Billable <b>HS Code</b> 9999.99.9999 <b>Country Of Origin</b> US	3 EA	4,257.00	12,771.00	USD

Gross Total	12,771.00 USD
Total Net Price	12,771.00 USD
Grand Total	12,771.00 USD

## ON-SITE SERVICE AGREEMENT

- ✓ On-Site Service Coverage - 8:00a.m. - 5:00p.m. Monday - Friday Excluding Holidays
- ✓ Typical Response Time: Within 36 hours
- ✓ Includes All Labor, Travel Time and Travel Expenses
- ✓ Includes All Replacement Parts Required
- ✓ 24/7/365 Call Center Technical Support
- ✓ One Annual Preventive Maintenance Inspection (PMI)
- ✓ Complete Operational and Calibration Procedure Performed
- ✓ Valued Customer Status - 15% Discount On Instructor-led Training

ACCEPTED BY COMMISSIONERS COURT  
 THIS 28 DAY OF FEB 2020  
*Scott M. Johnson*  
 COUNTY JUDGE For RECORDING

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**Invoice**

**IKM Incorporated**  
Eleven Stanwix Street  
Suite 2200  
Pittsburgh, PA 15222  
412.281.1337

RECEIVED

FEB 18 2020

McLENNAN COUNTY  
ENGINEER

Zane Dunning  
McLennan County  
215 North 5th Street, Suite 130  
Waco, TX

February 4, 2020  
Invoice No: 42052

ACCEPTED BY COMMISSIONERS COURT  
THIS 28 DAY OF FEB 2020  
*Scott M. Felton*  
COUNTY JUDGE  
*for review*

Principal Roger Hartung  
Project Manager Robyn Engel  
Project 19-161 McLennan County Jail to Courthouse - Adaptive Reuse  
Professional Services from November 1, 2019 to December 31, 2019

**Reimbursable Expenses**

Mileage			
11/8/2019	Hartung, Roger	Chilis Dfw	17.78
Parking/Tolls			
11/7/2019	Hartung, Roger	Pgh Airport Parking	48.00
Travel			
10/18/2019	Hartung, Roger	American Air	452.60
10/18/2019	Hartung, Roger	American Air	452.60
11/6/2019	Hartung, Roger	Georges Restaurant Waco	48.26
11/6/2019	Hartung, Roger	Backyard Bar Stage & Gril	28.18
11/6/2019	Hartung, Roger	Sq *dichotomy Coffe	8.52
11/6/2019	Engel, Robyn	Airport snack	8.85
11/6/2019	Engel, Robyn	Airport snack	6.29
11/6/2019	Engel, Robyn	Airport snack	6.38
11/7/2019	Hecho En Waco Mexican Cuisine		87.05
11/8/2019	Hartung, Roger	Shell Oil 10014067002	26.30
11/8/2019	Hartung, Roger	Hampton Inn Waco	239.20
11/8/2019	Hartung, Roger	Hampton Inn Waco	239.20
11/15/2019	Budget Rent A Car		186.32
11/15/2019	Budget Rent A Car		28.20
	<b>Total Reimbursables</b>		<b>1,883.73</b>

**TOTAL THIS INVOICE \$1,883.73**

**Outstanding Invoices**

Number	Date	Balance
41991	1/7/2020	1,824.88
<b>Total</b>		<b>1,824.88</b>

**Billings to Date**

	Current	Prior	Total	Received
Expense	1,883.73	1,824.88	3,708.61	
<b>Totals</b>	<b>1,883.73</b>	<b>1,824.88</b>	<b>3,708.61</b>	<b>0.00</b>

*Nov. 5, 2019  
Presentation to Comm. Court  
RE: Conversion of Downtown Jail*

*Reviewed by Zane D. Dunning  
2/18/2020*



# Budget Invoice

PLEASE WRITE THE RENTAL AGREEMENT NUMBER ON ALL CORRESPONDENCE AND NOTE ANY COMMENTS ON THIS DOCUMENT. BUDGET RENT A CAR SYSTEMS, INC. REMIT TO: 14297 COLLECTIONS CENTER DRIVE CHICAGO, IL 60693 RENTAL AGREEMENT NUMBER: U270455662 FOR ALL INQUIRIES: 1-800-894-4096

RENTED:	04NOV19/14:28	AT:DALLAS TX DFW APO	VEHICLE DATES	GP	MILES OUT	MILES IN	DRIVEN
RETURNED:	06NOV19/08:31	AT:DALLAS TX DFW APO	RED DODG CHRT RWD	XS	19355	19603	248
DUE IN:	06NOV19/11:00	AT:DALLAS TX DFW APO	TX LNL7264				

RENTED BY:

HARTUNG, ROGER  
IKM INCORPORATED  
ELEVEN STARWIX ST  
SUITE 2200  
PITTSBURGH PA 15222

RENTAL DETAILS

2	DAYS	GP & CAR & NET TIME AND MILEAGE	53.07	PER DAY	CHARGES
1 TOL COUNTER PRODUCT CUSTOMER FACILITATION CHARGES					
TRANSPORTATION FEE					
REGISTRATION FEE					
AIRPORT CONCESSION FEE @ 11.11* ON 162.02					
TAXES @ 15.00* ON 162.02					
TOTAL CHARGES					186.32

BCR#:

SCDF: RXXXXXK0  
19161

COST CONTROL#:

VOUCHER#: 17856716US3  
RATE: AA

RES#:

ARC#: 412.303.4398

LOCAL PHONE#:

FREQ TRVL#: DRIVER LICENSE

TAXABLE ITEMS \*

RENTAL AGREEMENT NUMBER

U270455662

PAYMENT DUE UPON RECEIPT. USD 186.32

# Budget Invoice

PLEASE WRITE THE RENTAL AGREEMENT NUMBER ON ALL CORRESPONDENCE AND NOTE ANY COMMENTS ON THIS DOCUMENT. BUDGET RENT A CAR SYSTEMS, INC.  
 RENT TO: 14297 COLLECTIONS CENTER DRIVE  
 CHICAGO, IL 60693  
 RENTAL AGREEMENT NUMBER: U270455662  
 FOR BILLING PURPOSES: 1-800-894-4096

RENTAL DETAILS		MILES OUT		MILES IN		DRIVEN		CHARGES	
RENTED:	04NOV19/14:28	AT:DALLAS TX DFW APO	VEHICLE DATES	GP	XS	19355	19603	248	
RETURNED:	06NOV19/08:31	AT:DALLAS TX DFW APO	RED DODG CHR7	RWD	XS				
DUE IN:	06NOV19/11:00	AT:DALLAS TX DFW APO	TX LNL7264						
RENTED BY:	HARTUNG, ROGER								
	IKM INCORPORATED								
	ELEVEN STANNIX ST								
	SUITE 2200								
	PITTSBURGH PA 15222								
E-TOLL CHARGE/TOLL CHARGES		ADJ	G97					28.20	
TOTAL CHARGES								USD	28.20

\*\*\*\*\*  
 DEBIT ADVICE DEBIT ADVICE DEBIT ADVICE DEBIT ADVICE  
 \*\*\*\*\*

PAYMENT DUE UPON RECEIPT. USD 28.20

BCNF:  
 SCDF: RXXXXX0  
 COST CONTROL: 19161  
 VOUCHERS: 17856716093  
 RESE: AA  
 RATE: AA  
 ARCP: 412.303.4398  
 LOCAL PHONE:  
 FREQ TRVL:  
 DRIVER LICENSE

RENTAL AGREEMENT NUMBER  
 0270455662

# Detailed Expense Report

Tuesday, November 19, 2019

4:51:23 PM

IKM Incorporated

Employee 244 Engel, Robyn H

Signed \_\_\_\_\_

# Approved

Approved Electronically by: Aitmliller, Jennifer L 11/19/2019 4:50:49 PM

Expense Report: McLennan County Trip + Miscellaneous

Report Date: 11/14/2019

Date	Category	Description	Project	Service Code	Bill	Company Paid	Credit Card	Account	Amount
11/6/2019	Meals/Lodging	airport snack	19-161P	A	<input type="checkbox"/>	<input type="checkbox"/>		7292	8.65
		McLennan County Jail to Courthouse							
11/6/2019	Meals/Lodging	airport snack	19-161P	A	<input type="checkbox"/>	<input type="checkbox"/>		7292	6.38
		McLennan County Jail to Courthouse							
11/6/2019	Meals/Lodging	airport snack	19-161P	A	<input type="checkbox"/>	<input type="checkbox"/>		7292	6.29
		McLennan County Jail to Courthouse							

Business Reason: approved by Mike McDonnell

Total Expenses  
Amount Advanced  
Company Paid  
Total Due

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myroctez Gowan-Perkins,  
Deputy

**ORDER APPROVING PAYMENT OF FINANCIAL OBLIGATIONS  
AND AUTHORIZING THE COUNTY TREASURER TO PAY  
COUNTY CHECKS FEBRUARY 27, 2020**

On this the 28 day of February, 2020, came on for consideration the matter of approving payment of Financial Obligations and authorizing the County Treasurer to pay County Checks for February 27, 2020. Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Financial Obligations and Authorization of the County Treasurer be, and the same is hereby, approved by unanimous vote.

-----

# Order of the Commissioners' Court of McLennan County

In accordance with Local Government Code Section 113.041(a), the Commissioners Court of McLennan County hereby directs the County Treasurer to release the checks to liquidate the obligations of McLennan County, Texas represented by the claims supporting the following checks, drawn on the McLennan County Treasury.

Date Checks will be Printed	Number of Invoices	Total Amount of Invoices
02-27-20	587	\$1,719,960.54
E022720	161	\$71,992.50
GRAND TOTAL	748	\$1,791,953.04

Approved and ordered by the McLennan County Commissioners Court

on this the 28 day of FEBRUARY, 2020

Scott M. Felton  
County Judge

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**ORDER ACCEPTING:**

**RECORDING OF TEXAS ASSOCIATION OF COUNTIES  
JUDICIAL EDUCATION RECORD:**

**COUNTY JUDGE**

On this the 28 day of February, 2020, came on for consideration the matter of County Judge: Recording of Texas Association of Counties Judicial Education Record. Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that the Recording be, and the same is hereby, accepted by unanimous vote.

-----



TEXAS ASSOCIATION OF COUNTIES  
JUDICIAL EDUCATION  
TEXAS JUDICIAL ACADEMY

# JUDICIAL EDUCATION RECORD

Fiscal Year Reporting Period

9/1/2019 - 8/31/2020

Hon. Scott M. Felton  
Judge  
McLennan County  
PO Box 1728  
Waco, TX 76703-1728  
Phone: (254) 757-5049  
Fax: (254) 757-5196

Id: 236119  
Term: 09/24/2012 - 12/31/2022

Date	Description	Earned Hours
09/01/2019	Excess hours carried from 2019	6.75
11/20/2019	2019 Fall Judicial Education Session	16.00

**You have met your education requirements for this reporting period. You may carry forward to the next reporting period 6.75 hours.**

#### Judicial Education Requirements

Experienced judges are required to obtain 16.0 hours of approved judicial education for each fiscal year reporting period.

**If you are EXEMPT, please disregard the above education requirement.**

According to the Court of Criminal Appeals Rules of Judicial Education Rule 2 e:

*A constitutional county judge is "exempt from the continuing judicial education requirement for any fiscal year for which the judge files an affidavit with the Registrar stating that the judge's only judicial duties are conducting hearings under Chapter 61 of the Texas Alcoholic Beverage Code or conducting marriages ceremonies."*

**Judges claiming this exemption must submit an affidavit claiming exemption each reporting period to the Texas Association of Counties.**

#### Judicial Education Questions

If you have questions pertaining to your judicial education records, please call the Judicial Hotline at (844) CoJudge or (844) 265-8343.

ACCEPTED BY COMMISSIONERS COURT  
THIS 28 DAY OF Feb 2020 *For RECORDING*  
Scott M. Felton  
COUNTY JUDGE

Print Date: 1/9/2020

TEXAS ASSOCIATION of COUNTIES

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**ORDER ACCEPTING:**

**RECORDING OF DETAILED DEPOSIT DISTRIBUTION  
REPORT, JANUARY 2020:**

**TAX ASSESSOR / COLLECTOR**

On this the 28 day of February, 2020, came on for consideration the matter of Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, January 2020. Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Recording be, and the same is hereby, accepted by unanimous vote.

-----

Randy H. Riggs, CPA, PCC  
McLennan County  
Tax Assessor/Collector



P O Box 406  
Waco, TX 76703  
(254) 757-5130  
Fax (254) 757-5141  
Randy.Riggs@co.mclennan.tx.us

February 11, 2020

Judge Scott Felton  
McLennan County  
P.O. Box 1728  
Waco, TX 76703

Dear Judge Felton:

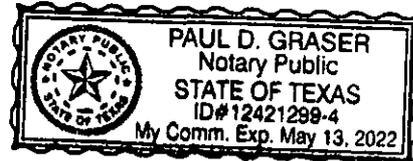
Please see enclosed the detailed Deposit Distribution Report by year and fund for the previous month.

I, Randy H. Riggs, Tax Collector of McLennan County do solemnly swear that the enclosed statement of all taxes collected by me during the month of January 2020 is true and correct.

SWORN to and subscribed before me this February 11, 2020.

Randy H. Riggs, Tax Assessor/Collector

Notary Public, McLennan County  
Commission Expires 5-13-22



ACCEPTED BY COMMISSIONERS COURT

THIS 11 DAY OF Feb 2020

Scott M. Felton

COUNTY JUDGE

For RECORD

TC298-D SELECTION: DEPOSIT RECEIPT DATE: ALL LOCATION: ALL

TAX COLLECTION SYSTEM

DEPOSIT DISTRIBUTION

FROM: 01/01/2020 THRU 01/31/2020

JURISDICTION: 0001 COUNTY OF MCLENNAN

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2019	M & O	.461456	29,797,723.14	.00	12.27-	1,185,652.45-	28,612,058.42	.04-	.00	.00	29,797,710.83
	I & S	.023837	1,539,234.36	.00	.60-	61,246.14-	1,477,987.62	.00	.00	.00	1,539,233.76
	TOTAL	.485293	31,336,957.50	.00	12.87-	1,246,898.59-	30,090,046.04	.04-	.00	.00	31,336,944.59
2018	M & O	.460983	26,881.22	.00	8,894.05	229.89-	35,545.38	8,972.69	.00	.00	44,747.96
	I & S	.024310	1,417.57	.00	469.02	12.12-	1,874.47	.00	.00	.00	1,886.59
	TOTAL	.485293	28,298.79	.00	9,363.07	242.01-	37,419.85	8,972.69	.00	.00	46,634.55
2017	M & O	.480558	7,440.38	.00	3,322.03	.00	10,762.41	2,275.69	.00	.00	13,038.10
	I & S	.024735	382.94	.00	170.93	.00	553.87	.00	.00	.00	553.87
	TOTAL	.505293	7,823.32	.00	3,492.96	.00	11,316.28	2,275.69	.00	.00	13,591.97
2016	M & O	.500894	10,128.95-	.00	1,616.15	8.12	8,504.68-	945.44	.00	.00	7,567.36-
	I & S	.024399	493.33-	.00	78.73	.40	414.20-	.00	.00	.00	414.60-
	TOTAL	.525293	10,622.28-	.00	1,694.88	8.52	8,918.88-	945.44	.00	.00	7,981.96-
2015	M & O	.511066	5,056.01-	.00	1,006.14	.71	4,049.16-	420.80	.00	.00	3,629.07-
	I & S	.024227	239.64-	.00	47.70	.03	191.91-	.00	.00	.00	191.94-
	TOTAL	.535293	5,295.65-	.00	1,053.84	.74	4,241.07-	420.80	.00	.00	3,821.01-
2014	M & O	.509052	3,132.71-	.00	910.02	.00	2,222.69-	360.00	.00	.00	1,862.69-
	I & S	.026241	161.49-	.00	46.93	.00	114.56-	.00	.00	.00	114.56-
	TOTAL	.535293	3,294.20-	.00	956.95	.00	2,337.25-	360.00	.00	.00	1,977.25-
2013	M & O	.505891	937.64	.00	696.33	.00	1,633.97	216.15	.00	.00	1,850.12
	I & S	.029402	54.49	.00	40.48	.00	94.97	.00	.00	.00	94.97
	TOTAL	.535293	992.13	.00	736.81	.00	1,728.94	216.15	.00	.00	1,945.09
2012	M & O	.425268	345.74	.00	323.24	.00	668.98	83.45	.00	.00	752.43
	I & S	.035305	28.69	.00	26.82	.00	55.51	.00	.00	.00	55.51
	TOTAL	.460573	374.43	.00	350.06	.00	724.49	83.45	.00	.00	807.94
2011	M & O	.406751	255.69	.00	276.05	.00	531.74	115.75	.00	.00	647.49
	I & S	.035959	22.61	.00	24.41	.00	47.02	.00	.00	.00	47.02
	TOTAL	.442710	278.30	.00	300.46	.00	578.76	115.75	.00	.00	694.51
2010	M & O	.404228	318.13	.00	380.47	.00	698.60	153.01	.00	.00	851.61
	I & S	.038482	30.28	.00	36.22	.00	66.50	.00	.00	.00	66.50
	TOTAL	.442710	348.41	.00	416.69	.00	765.10	153.01	.00	.00	918.11
2009	M & O	.399900	423.03	.00	496.79	.00	919.82	183.10	.00	.00	1,102.92
	I & S	.043200	45.71	.00	53.68	.00	99.39	.00	.00	.00	99.39
	TOTAL	.443100	468.74	.00	550.47	.00	1,019.21	183.10	.00	.00	1,202.31
2008	M & O	.400608	475.67	.00	639.94	.00	1,115.61	237.39	.00	.00	1,353.00
	I & S	.049892	59.23	.00	79.71	.00	138.94	.00	.00	.00	138.94
	TOTAL	.450500	534.90	.00	719.65	.00	1,254.55	237.39	.00	.00	1,491.94

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY FEES	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2007	M & O	.399500	216.62	.00	318.91	.00	535.53	115.51	.00	.00	651.04
	I & S	.053400	28.94	.00	42.63	.00	71.57	.00	.00	.00	71.57
	TOTAL	.452900	245.56	.00	361.54	.00	607.10	115.51	.00	.00	722.61
2006	M & O	.383600	161.82	.00	271.34	.00	433.16	99.23	.00	.00	532.39
	I & S	.056400	23.78	.00	39.90	.00	63.68	.00	.00	.00	63.68
	TOTAL	.440000	185.60	.00	311.24	.00	496.84	99.23	.00	.00	596.07
2005	M & O	.391100	158.50	.00	285.24	.00	443.74	101.81	.00	.00	545.55
	I & S	.057500	23.29	.00	41.94	.00	65.23	.00	.00	.00	65.23
	TOTAL	.448600	181.79	.00	327.18	.00	508.97	101.81	.00	.00	610.78
2004	M & O	.372500	72.15	.00	138.45	.00	210.60	48.94	.00	.00	259.54
	I & S	.060400	11.71	.00	22.46	.00	34.17	.00	.00	.00	34.17
	TOTAL	.432900	83.86	.00	160.91	.00	244.77	48.94	.00	.00	293.71
2003	M & O	.363200	4.67	.00	9.49	.00	14.16	2.53	.00	.00	16.69
	I & S	.068200	.88	.00	1.78	.00	2.66	.00	.00	.00	2.66
	TOTAL	.431400	5.55	.00	11.27	.00	16.82	2.53	.00	.00	19.35
2002	M & O	.349300	3.45	.00	7.43	.00	10.88	1.95	.00	.00	12.83
	I & S	.067800	.66	.00	1.44	.00	2.10	.00	.00	.00	2.10
	TOTAL	.417100	4.11	.00	8.87	.00	12.98	1.95	.00	.00	14.93
2001	M & O	.375900	13.96	.00	24.53	.00	38.49	4.78	.00	.00	43.27
	I & S	.082000	3.04	.00	5.35	.00	8.39	.00	.00	.00	8.39
	TOTAL	.457900	17.00	.00	29.88	.00	46.88	4.78	.00	.00	51.66
2000	M & O	.373500	27.50	.00	48.76	.00	76.26	8.47	.00	.00	84.73
	I & S	.072900	5.36	.00	9.51	.00	14.87	.00	.00	.00	14.87
	TOTAL	.446400	32.86	.00	58.27	.00	91.13	8.47	.00	.00	99.60
1999	M & O	.361100	26.15	.00	49.24	.00	75.39	8.17	.00	.00	83.56
	I & S	.054600	3.95	.00	7.45	.00	11.40	.00	.00	.00	11.40
	TOTAL	.415700	30.10	.00	56.69	.00	86.79	8.17	.00	.00	94.96
ALL	M & O		29,817,167.79	.00	19,702.33	1,185,873.51	28,650,996.61	14,354.82	.00	.00	29,851,224.94
ALL	I & S		1,540,483.03	.00	1,246.49	61,257.83	1,480,471.69	.00	.00	.00	1,541,729.52
ALL	TOTAL		31,357,650.82	.00	20,948.82	1,247,131.34	30,131,468.30	14,354.82	.00	.00	31,392,954.46
DLQ	M & O		19,444.65	.00	19,714.60	221.06	38,938.19	14,354.86	.00	.00	53,514.11
DLQ	I & S		1,248.67	.00	1,247.09	11.69	2,484.07	.00	.00	.00	2,495.76
DLQ	TOTAL		20,693.32	.00	20,961.69	232.75	41,422.26	14,354.86	.00	.00	56,009.87

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
CURR	M & O		29,797,723.14	.00	12.27-	1,185,652.45-	28,612,058.42	.04-	.00	.00	29,797,710.83
CURR	I & S		1,539,234.36	.00	.60-	61,246.14-	1,477,987.62	.00	.00	.00	1,539,233.76
CURR	TOTAL		31,336,957.50	.00	12.87-	1,246,898.59-	30,090,046.04	.04-	.00	.00	31,336,944.59

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2012	M & O	.023685	18.85	.00	17.72	.00	36.57	4.20	.00	.00	40.77
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.023685	18.85	.00	17.72	.00	36.57	4.20	.00	.00	40.77
2011	M & O	.021548	13.56	.00	14.62	.00	28.18	5.64	.00	.00	33.82
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.021548	13.56	.00	14.62	.00	28.18	5.64	.00	.00	33.82
2010	M & O	.021548	16.32	.00	19.52	.00	35.84	7.17	.00	.00	43.01
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.021548	16.32	.00	19.52	.00	35.84	7.17	.00	.00	43.01
2009	M & O	.021600	22.20	.00	25.96	.00	48.16	8.62	.00	.00	56.78
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.021600	22.20	.00	25.96	.00	48.16	8.62	.00	.00	56.78
2008	M & O	.014200	16.43	.00	22.06	.00	38.49	7.26	.00	.00	45.75
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.014200	16.43	.00	22.06	.00	38.49	7.26	.00	.00	45.75
2007	M & O	.012300	6.71	.00	9.87	.00	16.58	3.15	.00	.00	19.73
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.012300	6.71	.00	9.87	.00	16.58	3.15	.00	.00	19.73
2006	M & O	.011900	5.01	.00	8.42	.00	13.43	2.69	.00	.00	16.12
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.011900	5.01	.00	8.42	.00	13.43	2.69	.00	.00	16.12
2005	M & O	.011300	4.57	.00	8.23	.00	12.80	2.57	.00	.00	15.37
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.011300	4.57	.00	8.23	.00	12.80	2.57	.00	.00	15.37
2004	M & O	.012000	2.32	.00	4.45	.00	6.77	1.35	.00	.00	8.12
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.012000	2.32	.00	4.45	.00	6.77	1.35	.00	.00	8.12
2003	M & O	.009300	.12	.00	.24	.00	.36	.06	.00	.00	.42
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.009300	.12	.00	.24	.00	.36	.06	.00	.00	.42
2002	M & O	.011500	.12	.00	.25	.00	.37	.06	.00	.00	.43
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.011500	.12	.00	.25	.00	.37	.06	.00	.00	.43
2001	M & O	.011700	.44	.00	.77	.00	1.21	.12	.00	.00	1.33
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.011700	.44	.00	.77	.00	1.21	.12	.00	.00	1.33

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY FEES	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2000	M & O	.010200	.75	.00	1.32	.00	2.07	.19	.00	.00	2.26
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.010200	.75	.00	1.32	.00	2.07	.19	.00	.00	2.26
1999	M & O	.020500	1.48	.00	2.79	.00	4.27	.40	.00	.00	4.67
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.020500	1.48	.00	2.79	.00	4.27	.40	.00	.00	4.67
ALL	M & O		108.88	.00	136.22	.00	245.10	43.48	.00	.00	288.58
ALL	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
ALL	TOTAL		108.88	.00	136.22	.00	245.10	43.48	.00	.00	288.58
DLQ	M & O		108.88	.00	136.22	.00	245.10	43.48	.00	.00	288.58
DLQ	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
DLQ	TOTAL		108.88	.00	136.22	.00	245.10	43.48	.00	.00	288.58
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

J.A. "ANDY" HARWELL, County Clerk  
 McLennan County, Texas

FILED: FEB 28 2020

By Myrcoetez Gowan-Perkins,  
 Deputy

**ORDER ACCEPTING:**

**RECORDING OF RACIAL PROFILING REPORT (RE: TEXAS  
CODE OF CRIMINAL PROCEDURE,  
CHAPTER 2):**

**CONSTABLE, PRECINCT 1**

On this the 28 day of February, 2020, came on for consideration the matter of Constable, Precinct 1: Recording of Racial Profiling Report (re: Texas Code of Criminal Procedure, Chapter 2). Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Recording be, and the same is hereby, accepted by unanimous vote.

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# Racial Profiling Report | Full

Reporting Date: 02/20/2020

Agency Name: MCLENNAN CO. CONST. PCT. 1  
TCOLE Agency Number: 309101

Chief Administrator: GEORGE W. STRICKLAND III

Agency Contact Information:  
Phone: (254) 757-5026  
Email: constable.precinct1@co.mclennan.tx.us

ACCEPTED BY COMMISSIONERS COURT  
THIS 28 DAY OF FEB 2020  
*Scott M. Felton*  
COUNTY JUDGE  
*For Recording*

Mailing Address:  
501 WASHINGTON RM. 101  
WACO, TX 76701

This Agency filed a full report

MCLENNAN CO. CONST. PCT. 1 has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the MCLENNAN CO. CONST. PCT. 1 from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the MCLENNAN CO. CONST. PCT. 1 if the individual believes that a peace officer employed by the MCLENNAN CO. CONST. PCT. 1 has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the MCLENNAN CO. CONST. PCT. 1 who, after an investigation, is shown to have engaged in racial profiling in violation of the MCLENNAN CO. CONST. PCT. 1 policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
  - a.) the race or ethnicity of the individual detained;
  - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
  - c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- 7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:
  - a.) the Commission on Law Enforcement; and
  - b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: APRIL R. LINGO, Lieutenant

Date: 02/20/2020

Total stops: 430

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**Gender**

<b>Female</b>	<b>182</b>
<b>Male</b>	<b>248</b>

**Race / Ethnicity**

<b>Black</b>	<b>124</b>
<b>Asian / Pacific Islander</b>	<b>2</b>
<b>Hispanic / Latino</b>	<b>246</b>
<b>White</b>	<b>58</b>
<b>Alaska Native / American</b>	<b>0</b>

**Was race or ethnicity known prior to stop?**

<b>Yes</b>	<b>2</b>
<b>No</b>	<b>428</b>

**Reason for stop?**

<b>Violation of law</b>	<b>11</b>
<b>Preexisting knowledge</b>	<b>0</b>
<b>Moving traffic violation</b>	<b>358</b>
<b>Vehicle traffic violation</b>	<b>61</b>

**Street address or approximate location of the stop**

<b>City street</b>	<b>317</b>
<b>US highway</b>	<b>81</b>
<b>County road</b>	<b>0</b>
<b>State highway</b>	<b>30</b>
<b>Private property or other</b>	<b>2</b>

**Was a search conducted?**

<b>Yes</b>	<b>13</b>
<b>No</b>	<b>417</b>

**Reason for Search?**

<b>consent</b>	<b>1</b>
<b>contraband</b>	<b>0</b>
<b>probable</b>	<b>1</b>
<b>inventory</b>	<b>9</b>

incident to arrest	2
<b>Was Contraband discovered?</b>	
Yes	2
No	11
<b>Description of contraband</b>	
Drugs	2
Currency	0
Weapons	0
Alcohol	0
Stolen property	0
Other	0
<b>Result of the stop</b>	
Verbal warning	316
Written warning	8
Citation	100
Written warning and arrest	5
Citation and arrest	1
Arrest	0
<b>Arrest based on</b>	
Violation of Penal Code	0
Violation of Traffic Law	1
Violation of City Ordinance	0
Outstanding Warrant	5
<b>Was physical force resulting in bodily injury used during stop?</b>	
Yes	0
No	430

Submitted electronically to the



**The Texas Commission on Law  
Enforcement**

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcelez Gowan-Perkins,  
Deputy

**REMAINS LIFTED:**

**AUTHORIZATION RE: BURN BAN IN THE  
UNINCORPORATED AREAS OF MCLENNAN COUNTY**

On this the 28 day of February, 2020, came on for consideration the matter of Authorization re: Burn Ban in the Unincorporated Areas of McLennan County. Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorizations re: Burn Ban in the Unincorporated Areas of McLennan County be, and the same is hereby, approved unanimous vote.

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**ORDER APPROVING:**  
**AUTHORIZATION OF MCLENNAN COUNTY CREDIT**  
**CARD PURCHASES:**  
**JUVENILE DETENTION;**  
**INFORMATION TECHNOLOGY**  
**AND**  
**DISTRICT CLERK**

On this the 28 day of February, 2020, came on for consideration the matter of Authorization of McLennan County Credit Card Purchases: Juvenile Detention; Information Technology and District Clerk. Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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## McLennan County Credit Card Purchases

Department	Amount	Description
Juvenile Detention	\$31.00	Purchase of Business Cards
Information Technology	\$135.96	Purchase of 3-year Renewal of McLennanjobs.com Domain used by the HR Dept.
District Clerk	\$130.00	Purchase of Zapco Post Cards (perforated card stock used for mailers), 4 boxes of 250 county @ \$32.50/box

APPROVED BY COMMISSIONERS COURT  
THIS 28 DAY OF Feb 20  
*Scott M. Felton*  
COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcotez Gowan-Perkins,  
Deputy

**ORDER REGARDING:**

**APPROVAL OF MEMORANDUM OF AGREEMENT AND  
AUTHORIZATION OF PAYMENT FOR ACQUISITION OF  
RIGHT-OR-WAY PARCEL NO. P-2W (RE: CHAPEL  
ROAD IMPROVEMENT PROJECT)**

On this the 28 day of February, 2020, came on for consideration the matter of Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-or-Way Parcel No. P-2W (re: Chapel Road Improvement Project). Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

-----

**Michael D. Millard**

Licensed Real Estate Broker  
Licensed Property Tax Consultant  
State Certified General Real Estate Appraiser  
MAI, Appraisal Institute

P.O. Box 7690  
Waco, TX 76714  
(254) 776-3734  
[mike@millard-texas.com](mailto:mike@millard-texas.com)

February 13, 2020

Ms. Maria L. Gonzalez  
12840 Chapel Road  
Lorena, TX 76655-3161

RE: Right-of-Way Acquisition - Memorandum of Agreement  
McLennan County, TX  
Project - McLennan County, TX - Chapel Road Improvements Project (Old Lorena Road to Ritchie Road)

Project Property Name: P-2W - Palacios-Gonzalez  
Property Owner: Maria Laura Gonzalez (Formerly Maria Laura Palacios)  
Property Street Address: 12840 Chapel Road  
Appraisal District Property Tax ID #: 131184

Dear Ms. Gonzalez:

This is to confirm the willingness to sign McLennan County's WARRANTY DEED document that has been previously forwarded to you for review, which is for the purchase of **0.022 Acres** of fee simple right-of-way area along Chapel Road as it pertains to the referenced property, for a total monetary compensation payment in the amount of **\$2,320.00**, and the following provisions that you, as the Property Owner or representative of the Property Owner, and McLennan County have agreed to:

1. Once the fee simple right-of-way area has been acquired, and the Property Owner has received all due compensation, the Property Owner hereby gives McLennan County, and/or its Contractor(s), permission to access the acquired property.
2. 7 days prior to McLennan County's Contractor(s) starting the project's initial construction work within the acquired fee simple right-of-way area, McLennan County, and/or its Contractor(s), shall notify the Property Owner.
3. McLennan County, without any cost to the Property Owner, will pay the cost of recording all instruments/documents pertaining to this transaction, along with any other typical closing cost expenses that may be incurred, except for payment of lien debt of the Property Owner. If McLennan County elects to obtain a title policy for the property rights that it is obtaining, it will do so at its own expense. If applicable, the Property Owner will cooperate in curing any title issues, obtaining any releases of lien(s) and/or obtaining any lienholder's consent(s), but does not commit to expenditure of any money to do so unless such is for payment of a portion of a lien debt out of the proceeds of this transaction. If a Lienholder(s) may require any part of the monetary compensation to be received by the Property Owner be paid to the Lienholder(s) by the Property Owner as it may relate to any applicable lien debt so that any applicable releases of lien(s) and/or any lienholder's consent(s) can be obtained, such amount shall either be 1.) deducted from the amount to be paid to the Property Owner and be paid directly to the Lienholder by McLennan County, or 2.) paid directly to the Lienholder by the Property Owner as may be required. If any part of the property is leased, the Property Owner will assist with getting any applicable lease release document(s) signed.

4. If the property has a pole mounted mailbox that may be affected by this project, and in lieu of any compensation being paid for the pole mounted mailbox or for the cost to relocate the pole mounted mailbox, McLennan County, and/or its Contractor(s), shall relocate any applicable pole mounted mailbox as part of this project at no cost to the Property Owner.
5. If the property has an existing drive approach area that may be situated in the existing road right-of-way area that may be affected by this project, and in lieu of any compensation being paid for the existing drive approach area that may be situated in the existing road right-of-way area, McLennan County, and/or its Contractor(s), shall reinstall a new drive approach to the property as part of this project that is equivalent to, or better than, the existing drive approach area that may be situated in the existing road right-of-way area. This shall be done at no cost to the Property Owner.
- 6.. The total monetary compensation payment noted herein includes payment for the fee simple right-of-way area noted within the attached Walker Partners' Survey (Exhibit "B"), and as described in the WARRANTY DEED document, less oil, gas and sulphur, and for any applicable improvements that may be situated within the boundary areas of the acquired fee simple right-of-way area. The total monetary compensation noted herein includes compensation for the following listed improvement items that may be located within the fee simple right-of-way area, and no other items unless listed:
  - 1.) Gravel Paving
  - 2.) Brick & Stone Mailbox
  - \*\*\*
7. The Property Owner acknowledges that the compensation being received from McLennan County is in full payment for the value of any property interests/rights and/or any applicable improvements being acquired by McLennan County, and for any applicable effects that may be caused to the remainder property.
8. The Property Owner acknowledges that it has received a copy of "The State of Texas Landowner's Bill of Rights".
9. This Memorandum of Agreement and the noted total compensation are subject to approval by McLennan County. If this Memorandum of Agreement and the noted total compensation are not approved by McLennan County, this transaction and Memorandum of Agreement may be terminated by McLennan County.
10. If any applicable title issues cannot be cured, this transaction and Memorandum of Agreement may be terminated at the sole discretion of McLennan County. If any applicable "Lienholder Release Document" and/or "Lienholder Consent Document" cannot be obtained, this transaction and Memorandum of Agreement may be terminated at the sole discretion of McLennan County.
11. If this document is executed in a number of identical counterparts, each counterpart is an original and all counterparts, collectively, constitute one agreement. Electronic signature or scanned PDF signature will be considered of equal standing to an original signature.

The payment of the amount stated herein and the terms listed herein constitute the only promises, consideration, and conditions for the acquisition of the property described in the attached Walker Partners' Survey Drawing, and no other promises, consideration, or conditions have been signified or implied.

Signed in Agreement:

Scott M. Felton 2/28/20  
McLennan County, TX Date

By: SCOTT M. FELTON, COUNTY JUDGE  
Printed Name Title

Maria Lora Gonzalez  
Property Owner / Owner Representative Date

By: Maria Lora Gonzalez  
Printed Name Title

Owner's Phone #: (254) 498-0701

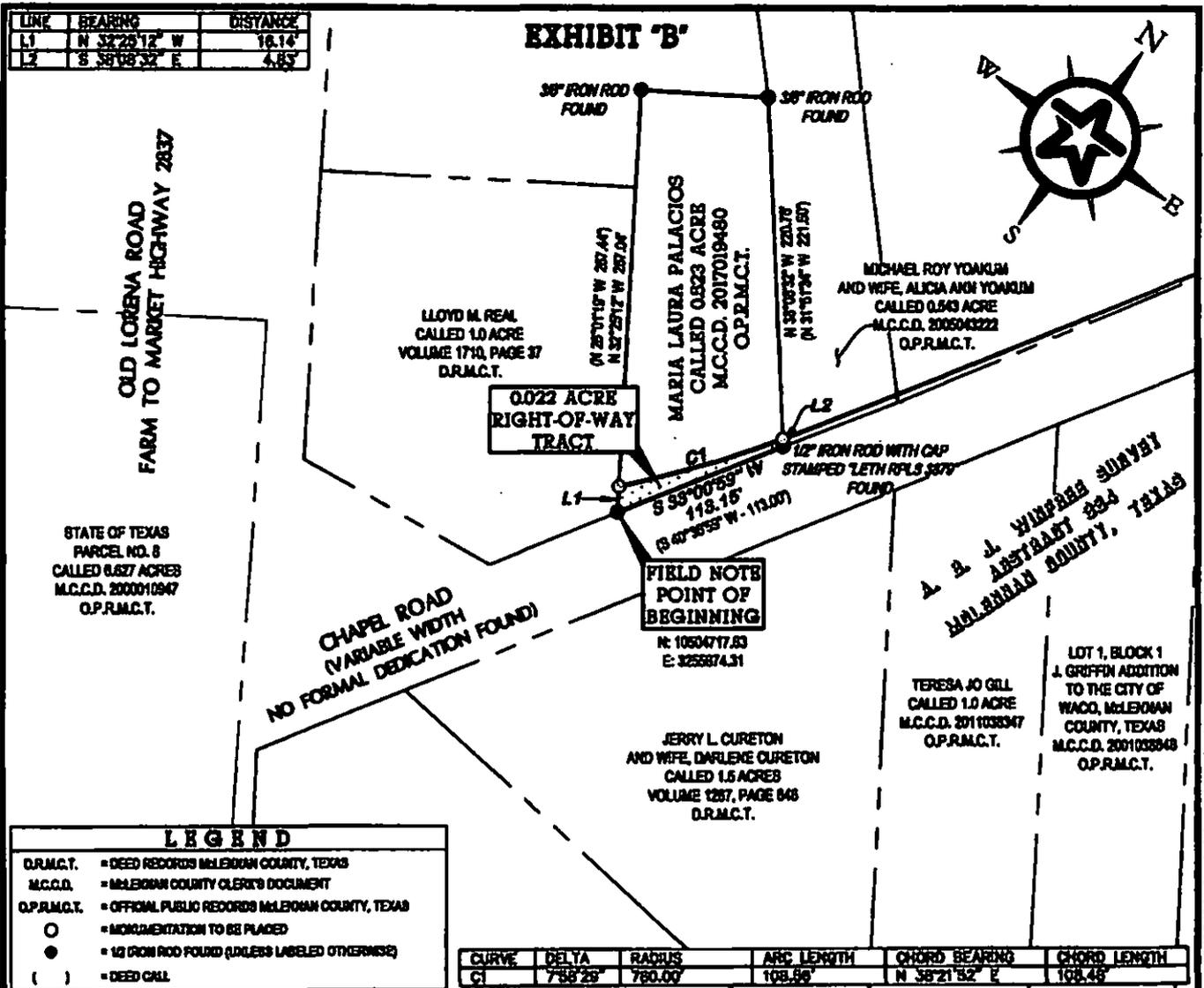
Owner's Email: [mariagonzalez321@icloud.com](mailto:mariagonzalez321@icloud.com)

Michael D. Millard

Millard Real Estate Advisors, Inc.  
Assigned Representative of Walker Partners on  
behalf of McLennan County, TX

LINE	BEARING	DISTANCE
L1	N 32°25'12" W	16.14'
L2	S 38°08'32" E	4.85'

### EXHIBIT 'B'



SURVEY DATE: JUNE THROUGH OCTOBER, 2018.

FIELD NOTES ATTACHED HERETO, MAKE A PART HEREOF AND TITLED:

0.022 ACRE CHAPEL ROAD RIGHT-OF-WAY TRACT LOCATED IN THE A. B. J. WINFREE SURVEY, ABSTRACT 884, McLENNAN COUNTY, TEXAS

THE SURVEYOR DID NOT ABSTRACT THE SUBJECT TRACT, THE SURVEYOR DOES NOT GUARANTEE THAT ALL EASEMENTS, RESTRICTIONS OR ENCUMBRANCES (EITHER OF RECORD OR NOT OF RECORD) WHICH MAY AFFECT THE SUBJECT TRACT ARE SHOWN HEREON.

THE BEARINGS AND GRID COORDINATES SHOWN HEREON ARE BASED UPON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD 83, TEXAS CENTRAL ZONE ACQUIRED FROM GLOBAL POSITIONING SYSTEM OBSERVATIONS. DISTANCES SHOWN HEREON REPRESENT SURFACE DISTANCE.

THIS RIGHT-OF-WAY TRACT WILL BE MONUMENTED UPON ACCEPTANCE AND CONVEYANCE.

**EXHIBIT OF**  
**0.022 ACRE CHAPEL ROAD RIGHT-OF-WAY TRACT**  
 LOCATED IN THE A. B. J. WINFREE SURVEY, ABSTRACT 884, McLENNAN COUNTY, TEXAS, AND BEING OUT OF A CALLED 0.523 ACRE TRACT DESCRIBED IN A DEED TO MARIA LAURA PALACIOS RECORDED IN McLENNAN COUNTY CLERK'S DOCUMENT 2017019480 OF THE OFFICIAL PUBLIC RECORDS OF McLENNAN COUNTY, TEXAS

© COPYRIGHT ALL RIGHTS RESERVED



*Dana B. Spigener*



**Walker Partners**  
 engineers ★ surveyors

823 Washington Ave. • Waco, Texas 76701  
 Phone: 1-254-714-1402 • T.B.P.E. Registration No. 8053  
 T.S.P.L.S. Registration No. 10032800



GRAPHIC SCALE IN FEET

**REVISIONS**

PLAT NO. A1-1696 DRAFT DATE 10/21/2019 FB/PG \_\_\_\_\_  
 PROJ. NO. 1-02750.01 TAB NO. 8.5X11 FIELD NOTE NO. 29  
 DWG. NAME: 1-02750.01R-O-W2W\_PALACIOS DRAWN BY DBS

G:\PROJECTS\1-02750\1 SURVEY\1.0 CAD\1-02750.01R-O-W2W\_PALACIOS.DWG, 8.5X11, 10/23/2019 10:26:14 AM, dspigener, 1:1

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcotez Gowan-Perkins,  
Deputy

**ORDER RECESSING TO EXECUTIVE SESSION**

On this the 28 day of February, 2020, at 10:45 o'clock a. m. the County Judge announced that at this time we will go into Executive Session in accordance with Section 551.074 of the Local Government Code (V.C.T.A.)

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**ORDER RECONVENING SPECIAL SESSION**

On this the 28 day of February, 2020, at 11:16 o'clock a.m. the Court reconvened in Special Session with Judge Felton presiding and Commissioners Kelly Snell, Patricia Chisolm-Miller, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

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The Court went to the Consent Agenda – Pulled Items.

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**AGENDA: FEBRUARY 28, 2020**

**E. CONSENT AGENDA:**

**3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**

- a. Health Services: Discussion and/or Action regarding Replacement of Director including, but not limited to Interim Management/Director, Replacement Process, Review/Action on Resumes/Applications, and related Authorizations as needed

**Approved  
(See Order)**

**CD-551, 10:44**

**ORDER REGARDING:**

**ACTION RE: REPLACEMENT OF DIRECTOR INCLUDING, BUT NOT LIMITED TO INTERIM MANAGEMENT/DIRECTOR, REPLACEMENT PROCESS, REVIEW/ACTION ON RESUMES/APPLICATIONS, AND RELATED AUTHORIZATIONS AS NEEDED:**

**HEALTH SERVICES**

On this the 28 day of February, 2020, came on for consideration the matter Human Resources: Health Services: Discussion and/or Action regarding Replacement of Director including, but not limited to Interim Management/Director, Replacement Process, Review/Action on Resumes/Applications, and related Authorizations as needed. After discussion, Commissioner Miller made a motion to approve the appointment of Mrs. Heather Trevors as the Health Services Director (with a starting salary of \$75,000 and a start date of no later than March 23, 2020) and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

After further discussion, Judge Felton made a motion to approve (authorization for the Human Resources Director, Mrs. Amanda Talbert, to handle time entry approvals and Mr. Dustin Chapman to handle Purchasing approvals for the Health Services Department) and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

Judge Felton made a motion to approve (authorization to fill the Health Services and Lead Eligibility Position before leave time exhaust for the former Health Services Director and Lead Eligibility Specialist) and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

Judge Felton then made a motion to amend (the separation date of former Health Services Director, Eva Cruz to February 27, 2020) and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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Commissioner Jones left the Commissioner's Court Meeting at 11:18 a.m.

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**AGENDA: FEBRUARY 28, 2020**

**F. Budget, Budget Amendments/ Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**

**1. Regarding the FY 20 Budget:**

- a. Adult Probation **Approved**
- b. Constable, Precinct 5 **Approved**
- c. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419) **Approved**
- d. Justice of the Peace, Precinct 4:
  - 1) Regarding Justice Court Building Security Fund (Fund 130) **Approved**
  - 2) Regarding General Fund (Fund 001) **Approved**
- e. Authorization of Texas Association of Counties Claim Deductible Invoices:
  - 1) Regarding Invoice # NRDD-0005583 **Approved**
  - 2) Regarding Invoice # NRDD-0005543 **Approved**

**CD-551, 11:18**

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**ORDER APPROVING FY 20 BUDGET AMENDMENTS:**

**ADULT PROBATION;**

**CONSTABLE, PRECINCT 5;**

**2019 CERTIFICATES OF OBLIGATION /**  
**PERMANENT IMPROVEMENT FUND**  
**(FUND 419)**

**AND**

**JUSTICE OF THE PEACE, PRECINCT 4:**  
**RE: JUSTICE COURT BUILDING**  
**SECURITY FUND (FUND 130)**

**AND**

**RE: GENERAL FUND**  
**(FUND 001)**

On this the 28 day of February, 2020, came on for consideration the matter Regarding the FY 20 Budget: Adult Probation; Constable, Precinct 5; 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419); Justice of the Peace, Precinct 4: Regarding Justice Court Building Security Fund (Fund 130) and Regarding General Fund (Fund 001). After discussion, Commissioner Snell made a motion to approve (F. 1. a. – F. 1. d. 2.) and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said FY 2020 Budget Amendments be, and the same are hereby, approved by unanimous vote.

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## BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court  
 McLennan County Courthouse  
 Waco, Texas 76701

**Re: Budget Amendment for: Fund 001 (General Fund)**

I hereby request the following budget amendment for the fiscal year ending 09/30/2020

### REQUESTED INCREASE(S)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct #)	Account Description	Current Budget	Requested Increase	Amended Budget
001	20	40	2610	Adult Prob	502000	Furniture and Equipment	23,323	2,805	26,128
						Total Increases		2,805	

### REQUESTED DECREASE(S)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct #)	Account Description	Current Budget	Requested Decrease	Amended Budget
001	10	05	0190	Co Wde	999999	Contingencies	994,524	2,805	991,719
						Total Decreases		2,805	

**BUDGET AMENDMENT JUSTIFICATION:**

This budget amendment is requested to increase "Furniture and Equipment" in the Adult Probation department for wiring that is needed for the installation of security cameras that were approved during the budget sessions (quote attached).

Respectfully Submitted  
Requestor

*William A. Sigman*

Approved as to form  
County Auditor

*J. Bartlett*

Approved by  
Commissioners Court  
County Judge

*Scott M. Felton*

*2/28/20*



**Quote: QUO-11533-C4L1Y7**

**To:**  
 Wayne Canaday  
 McLennan County  
 Auditors Office  
 214 N Fourth Street Suite 100  
 Waco, TX 767011404

**From:**  
 Lisa Bell  
 2635 Observation Trail  
 Rockwall, TX 75032  
 E-mail: bell@InterstateWire.com  
 Phone: 1.800.527.0010

**Summary**

Shipping Method: Best Way      Quote ID: QUO-11533-C4L1Y7  
 Requested Delivery Date:      Date: 2/19/2020  
 Payment Terms:      Effective From: 2020/02/19  
 Due By:      Effective To: 2020/03/19

**Shipping Information**

**Ship To:**      **Bill To:**

**Details**

Product ID	Description	Quote Product Memo	Unit	Quantity	Price	Sub Total
B-1306SB-500	RG 6 + 18/1PR CCTV SIAMESE LSZH INDOOR/OUTDOOR 500 FT	Belden will have stock available 3/27/20	FT	1,500.00	\$1.8700	\$2,805.00
Quote Memo				<b>Detail Amount</b>		<b>\$2,805.00</b>
				<b>Discount (%)</b>		
				<b>Discount Amount</b>		
				<b>Total</b>		<b>\$2,805.00</b>

J.A. "ANDY" HARWELL, County Clerk  
 McLennan County, Texas

FILED: **FEB 28 2020**

## BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court  
 McLennan County Courthouse  
 Waco, Texas 76701

Re: Budget Amendment for: Fund 001 (General Fund)

I hereby request the following budget amendment for the fiscal year ending 09/30/2020:

### REQUESTED INCREASE(S)

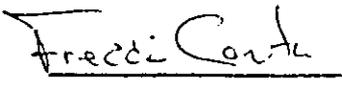
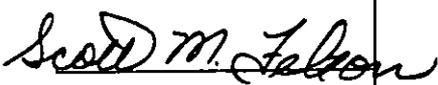
Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct #)	Account Description	Current Budget	Requested Increase	Amended Budget
001	20	35	3150	Const 5	601111	Other Services & Charges	2,013	14	2,027
						Total Increases		14	

### REQUESTED DECREASE(S)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct #)	Account Description	Current Budget	Requested Decrease	Amended Budget
001	20	35	3150	Const 5	606000	Repair & Maintenance	551	14	537
						Total Decreases		14	

**BUDGET AMENDMENT JUSTIFICATION:**

This budget amendment is requested to increase the "Other Services and Charges" within Constable Pct 5 department to cover funding for EDOC Technologies annual maintenance cost.

Respectfully Submitted Requestor  	Approved as to form County Auditor  	Approved by Commissioners Court County Judge   2/28/20
--	--	--

J.A. "ANDY" HARWELL, County Clerk  
 McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcotez Gowan-Perkins,  
 Deputy

## BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court  
 McLennan County Courthouse  
 Waco, Texas 76701

**Re: Budget Amendment for: Fund 419 (2019 Certificates of Obligation)**

I hereby request the following budget amendment for the fiscal year ending 09/30/20:

### REQUESTED INCREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct#)	Account Description	Current Budget	Requested Increase	Amended Budget
419	90	98	8010	Perm Impr	701302	Communications/ Tower Project	2,510,719	682,921	3,193,640
							-	-	-
							-	-	-
							-	-	-
						Total Increases		682,921	

### REQUESTED DECREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct#)	Account Description	Current Budget	Requested Decrease	Amended Budget
419	90	98	8010	Perm Impr	999999	Contingencies	20,489,272	682,921	19,806,351
							-	-	-
							-	-	-
							-	-	-
						Total Decreases		682,921	

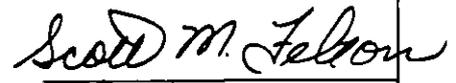
**BUDGET AMENDMENT JUSTIFICATION:**

This budget amendment is requested for the Communication Towers Project (memo attached).

Respectfully Submitted  
Requestor

Approved as to form  
County Auditor

Approved by  
Commissioners Court  
County Judge

2/28/20



WACO, TEXAS

**Ken Bass**  
Director of Purchasing  
214 North 5<sup>th</sup> Street  
Waco, Texas 76701

Office: (254) 757-5016  
Fax: (254) 757-5068  
ken.bass@co.mclennan.tx.us

February 28, 2020

**Communication Towers Project**

Wayne has been working gathering pricing for the various parts of the project. We are working at putting some of the first orders together to get the project going. The following information are the cost amounts that we have gathered to present. We would like to have the budget to prioritize and initiate the orders on this equipment. As stated below, we have quotes on most items needed, but we are awaiting a quote on the Microwave Equipment from Motorola. We will come back to Court on that amount after it is received. See break down following:

**Precinct 1**

Microwave	We are awaiting a quote from Motorola
Antennas & Parts	We can order from Tessco, but there may be a change in antenna, but current quote is \$30,188

Current Total for Precinct 1 - \$30,188

**Precinct 2**

Move Fence	Wayne first thought we needed to move fence, but now believes it is not necessary
Concrete Pad	This has already been approved by court and a PO issues \$4,000
Building	We have a quote for \$55,270
Generator/switch gear	We can get Generac Generator from Waukesha Pierce \$28,725 + \$3,200
Microwave	We are awaiting a quote from Motorola
Antennas & Parts	We will need to bid these parts and there may be a change in antenna, but we have a current quote is \$25,959

Current Total for Precinct 2 - \$113,154

**Precinct 3**

DPS is responsible for the tower, generator, building

Microwave	We are awaiting a quote from Motorola
Antennas & Parts	We will need to bid these parts and there may be a change in antenna, but we have a current quote is \$27,442

We will move the voter site in that area from current site to this new tower \$5,000

Current Total for Precinct 3 - \$32,442

Precinct 4

Tower	Order from Western Tower	\$355,500
Concrete Pad	Same as Precinct 2	\$4,000
Building	Same as Precinct 2	\$55,270
Generator/switch gear	Same as Precinct 2	\$28,725 + \$3,200
Tower Lights		\$28,000
Microwave	We are awaiting a quote from Motorola	
Antenna & Parts	We will need to bid these parts and there may be a change in antenna, but we have a current quote is \$27,442	
We will move the voter site in that area from current site to this new tower \$5,000		

Current Total for Precinct 4 - \$507,137

Total estimated amount of money needed for the Towers Project/ less the money for the Microwaves Equipment is \$682,921, we would also request that we add a contingency amount to this figure of less than %10 and allow in the budget at this time \$750,000.

Thank You,  
Ken Bass

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

## BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court  
 McLennan County Courthouse  
 Waco, Texas 76701

**Re: Budget Amendment for: Fund 130 (Justice Court Building Security Fund)**

I hereby request the following budget amendment for the fiscal year ending 09/30/20:

### REQUESTED INCREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Increase	Amended Budget
130	15	27	1641	JP 4	601111	Other Services and Charges	1	360	361
130	15	27	1641	JP 4	502000	Furniture and Equipment	1	140	141
							-	-	-
							-	-	-
							-	-	-
						Total Increases		500	

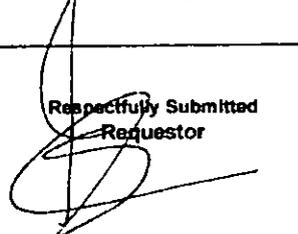
### REQUESTED DECREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Decrease	Amended Budget
130	10	05	0190	Co Wide	999999	Contingencies	22,539	500	22,039
							-	-	-
							-	-	-
							-	-	-
							-	-	-
						Total Decreases		500	

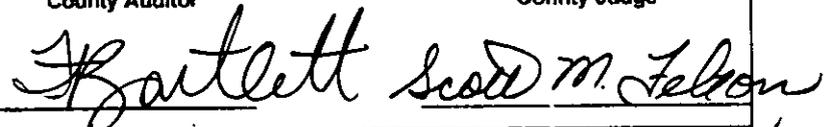
#### BUDGET AMENDMENT JUSTIFICATION:

This budget amendment is requested by Justice of the Peace Pct 4 for the monthly security cost provided by KHT Electronics; for the period 10/01/2019-02/01/2020 and the remainder of the fiscal year (invoice attached). The amendment is also requested to increase "Furniture and Equipment" for the cost of a security button to be installed.

Respectfully Submitted  
Requestor



Approved as to form  
County Auditor

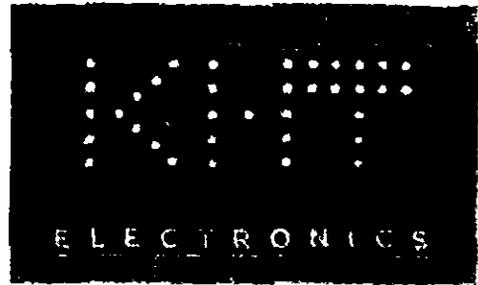


Approved by  
Commissioners Court  
County Judge

2/28/20

FEB 03

KHT Electronics  
813 Lake Air Drive  
Waco, TX 76710 US  
admin@khtwaco.com  
www.khtwaco.com



RECEIVED

JAN 29 2020

COUNTY AUDITOR

# INVOICE

### BILL TO

McLennan County Auditors  
McLennan County  
Maintenance  
TIPS#180701  
214 N. 4th St  
Waco, TX 76701 USA

### SHIP TO

McLennan County Auditors  
McLennan County  
Maintenance  
TIPS#180701  
214 N. 4th St  
Waco, TX 76701 USA

INVOICE # 1272

DATE 02/01/2020

DUE DATE 02/01/2020

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/01/2020		JP4- Alarm Monitoring TIPS# 180701			
02/01/2020	Basic Security Monitoring	Basic Security Monitoring	1	29.99	29.99T

SUBTOTAL 29.99  
TAX 0.00  
TOTAL 29.99  
BALANCE DUE \$29.99

EMAILED CF  
JAN 31 2020

130-15-27-1641-601111

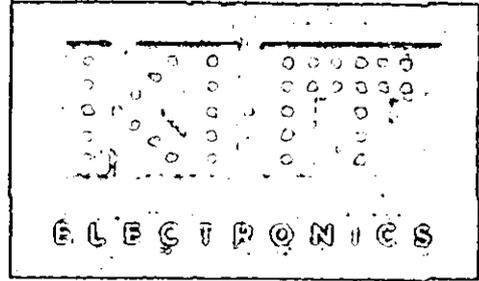
rec'd - MOB

JAN 28 2020  
OK'd to pay  
JALIME SKINNER

KHT Electronics  
905 Chaparral  
Hewitt, TX 76643 US  
admin@khtwaco.com  
www.khtwaco.com

JP4

105809



130-15-27-1641-60111

INVOICE

**BILL TO**  
McLennan County Auditors  
McLennan County  
Maintenance  
214 N. 4th St  
Waco, TX 76701 USA

**SHIP TO**  
McLennan County Auditors  
McLennan County  
Maintenance  
214 N. 4th St  
Waco, TX 76701 USA

**INVOICE #** 1250  
**DATE** 01/08/2020  
**DUE DATE** 01/08/2020  
**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/08/2020		JP4 Alarm Monitoring- See TJ Jackson** TIPS# 180701			
01/08/2020	Basic Security Monitoring	Basic Security Monitoring- JP4- 10/1/19 thru 1/1/20	3	29.99	89.97

SUBTOTAL 89.97  
TAX 0.00  
TOTAL 89.97  
BALANCE DUE **\$89.97**

EMAILED

JAN 16 2020

CF

RECEIVED  
JAN 14 2020  
COUNTY AUDITOR

Rec'd - MOB  
JAN 08 2020  
OKAY TO PAID  
JALMO Skinner

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: FEB 28 2020

By Myrcetez Gowan-Perkins,  
Deputy

## BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court  
 McLennan County Courthouse  
 Waco, Texas 76701

Re: Budget Amendment for: Fund 001 (General Fund)

I hereby request the following budget amendment for the fiscal year ending 09/30/2020:

### REQUESTED INCREASE(s)

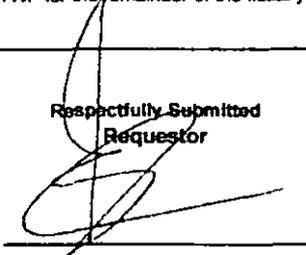
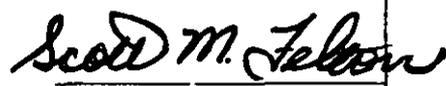
Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct #)	Account Description	Current Budget	Requested Increase	Amended Budget
001	15	27	1641	JP 4	601111	Other Services and Charges	680	112	792
							-	-	-
						Total Increases		112	

### REQUESTED DECREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct #)	Account Description	Current Budget	Requested Decrease	Amended Budget
001	15	27	1641	JP 4	606000	Repair and Maintenance	952	112	840
							-	-	-
						Total Decreases		112	

**BUDGET AMENDMENT JUSTIFICATION:**

This budget amendment is requested to increase line item "Other Services and Charges" within JP 4 to cover cost of a lease with CTWP for the remainder of the fiscal year.

<p style="text-align: center;">Respectfully Submitted Requestor</p> 	<p style="text-align: center;">Approved as to form County Auditor</p> 	<p style="text-align: center;">Approved by Commissioners Court County Judge</p> 
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2/28/20

J.A. "ANDY" HARWELL, County Clerk  
 McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
 Deputy

**ORDER APPROVING FY 20 BUDGET AMENDMENTS:**

**AUTHORIZATION OF TEXAS ASSOCIATION  
OF COUNTIES CLAIM DEDUCTIBLE  
INVOICES:**

**RE: INVOICE #NRDD-0005583  
AND RE: INVOICE #NRDD-0005543**

On this the 28 day of February, 2020, came on for consideration the matter Regarding the FY 20 Budget: Authorization of Texas Association of Counties Claim Deductible Invoices: Regarding Invoice # NRDD-0005583 and Regarding Invoice # NRDD-0005543. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said FY 2020 Budget Amendments be, and the same are hereby, approved by unanimous vote.

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TEXAS ASSOCIATION of COUNTIES  
RISK MANAGEMENT POOL

**CLAIM DEDUCTIBLE INVOICE**

Via E-Mail: smfelton@co.mclennan.tx.us  
Attn: Hon. Scott Felton  
McLennan County  
PO Box 1728  
Waco, TX 76703-1728

**Balance Due Upon Receipt**

Invoice #: NRDD-0005583  
Invoice Date: 02/05/2020  
Claim #: PO20197315-1  
Member ID: 1550

Deductible payment is due.

Description	Amount Due
Claim PO20197315-1: Invoice for Deductible Subsidiary/office associated with claim: Commissioner's Court Date of Loss: 11/04/2019 Claimant: Laura Uptmore	\$9,500.00
Total Policy Deductible Amount per Claim	\$10,000.00
Total Amount Received to Date	\$0.00
<b>Total Amount Due</b>	<b>\$9,500.00</b>

Total amount due may be less than deductible amount depending on claim payments made.

**Claim Deductible Payment Remittance Form**

Attn: Hon. Scott Felton  
McLennan County  
PO Box 1728  
Waco, TX 76703-1728

Invoice Date: 02/05/2020  
Invoice #: NRDD-0005583  
Claim #: PO20197315-1  
Amount Due: \$9,500.00

Amount Enclosed: \_\_\_\_\_

If the total amount enclosed is not \$9,500.00,  
please use the notes section below to explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please make checks payable to (include invoice #):  
Texas Association of Counties Risk Management Pool  
PO Box 2426  
San Antonio, TX 78298-9900

APPROVED BY COMMISSIONERS COURT  
THIS 18 DAY OF FEB 2020  
*Scott M. Felton*  
COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy



TEXAS ASSOCIATION of COUNTIES  
RISK MANAGEMENT POOL

**CLAIM DEDUCTIBLE INVOICE**

Via E-Mail: smfelton@co.mclennan.tx.us  
Attn: Hon. Scott Felton  
McLennan County  
PO Box 1728  
Waco, TX 76703-1728

**Balance Due Upon Receipt**

Invoice #: NRDD-0005543  
Invoice Date: 02/05/2020  
Claim #: LE20195738-1  
Member ID: 1550

Deductible payment is due.

Description	Amount Due
Claim LE20195738-1: Invoice for Deductible Subsidiary/office associated with claim: Sheriff Date of Loss: 01/31/2019 Claimant: Kenyotta Haywood	\$30.00
Total Policy Deductible Amount per Claim Total Amount Received to Date	\$10,000.00 \$2,421.00
<b>Total Amount Due</b>	<b>\$30.00</b>

Total amount due may be less than deductible amount depending on claim payments made.

**Claim Deductible Payment Remittance Form**

Attn: Hon. Scott Felton  
McLennan County  
PO Box 1728  
Waco, TX 76703-1728

Invoice Date: 02/05/2020  
Invoice #: NRDD-0005543  
Claim #: LE20195738-1  
Amount Due: \$30.00

Amount Enclosed: \_\_\_\_\_

If the total amount enclosed is not \$30.00,  
please use the notes section below to explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please make checks payable to (include invoice #):  
Texas Association of Counties Risk Management Pool  
PO Box 2426  
San Antonio, TX 78298-9900

APPROVED BY COMMISSIONERS COURT  
THIS DAY OF FEB 20 20  
*Scott M. Felton*  
COUNTY JUDGE

Printed Feb 5, 2020

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**AGENDA: FEBRUARY 28, 2020**

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding:  
Purchase, Lease, or Acquisition of Goods, Equipment or Services,  
Including any Financing Thereof:**

1. Authorization of Lease Agreement with Pitney Bowes (re: Mailing Machine for Tax Office) **Approved**
2. Authorization of Services Agreement with GGA Pest Management Services (re: Various Locations) **Approved**
3. Authorization of Services Contract with Cumby Pest Control (re: Highway 6 Jail, Jack Harwell Detention Center, and Juvenile Detention Center) **Approved**
4. Regarding the United States Marshals Service Intergovernmental Agreement # 80-10-0033: Authorization of Order of Supplies or Services (re: Order No. 70CDCR20FIGR00101) **Approved**
5. Discussion and/or Authorization of Agreements with Clark Roofing (re: RFP 20-006/ McLennan County Roof Program) **Approved**

**CD-551, 11:22**

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**ORDER APPROVING:**

**AUTHORIZATION OF LEASE AGREEMENT WITH PITNEY  
BOWES (RE: MAILING MACHINE FOR  
TAX OFFICE)**

On this the 28 day of February, 2020, came on for consideration the matter of Authorization of Lease Agreement with Pitney Bowes (re: Mailing Machine for Tax Office). After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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# *McLennan County Purchasing Department*

214 North 5th Street Waco, Texas 76701-1302

**Ken Bass**

*Director of Purchasing*



March 3, 2020

Re: Request to Lease New Pitney Bowes Mailing & Shipping System

Commissioners Court:

The Tax Office currently has a lease agreement with Pitney Bowes for a Mailing & Shipping System at a cost of \$1104 quarterly. The current lease will expire at the end of March. Pitney Bowes has approached the Tax Office with a new lease agreement on a new machine. The Tax Office has reviewed the different options and would recommend to the Court that we choose the SendPro 2000 Series Mailing and Postage System. The cost of the lease of this machine will increase \$58.50 per quarter for a total increase of \$234 annually.

We respectfully submit this contract for your consideration.

Thank You,  
Ken Bass

APPROVED BY COMMISSIONERS COURT

THIS 28 DAY OF Feb, 2020

*Scott M. Felton*

COUNTY JUDGE



1	MT30	Platform Scale 30LB/12KG
1	MW90007	SendPro P Series Drop Stacker
1	PTJ1	SendPro Online
1	PTJN	Single User Access
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	Web Browser Integration
1	PTK3	SendPro P Series Meter Integration
1	SJM5	SoftGuard for Sendpro P2000 Basic/500W
1	STDsla	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	T6CS	Receiving - Standard

**Your Payment Plan**

<b>Initial Term:</b> 60 months	<b>Initial Payment Amount:</b>	
<b>Number of Months</b>	<b>Monthly Amount</b>	<b>Billed Quarterly at*</b>
60	\$ 387.50	\$ 1,162.50

\*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

**Your Signature Below**

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of your State's/Entity's/Cooperative's contract, including the Pitney Bowes Terms, which are available at <http://www.pb.com/states> and are incorporated by reference (collectively, this "Agreement"). The terms and conditions of this Agreement will govern this transaction and be binding on us after we have completed our credit and documentation approvals process and have signed below. The lease requires you either provide proof of insurance or participate in the ValueMAX® equipment protection program (see Section L9 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

576-18  
 State/Entity's Contract#  
 x Scott M. Feunon  
 Lessee Signature  
 x SCOTT M. FEUNON  
 Print Name  
 x COUNTY JUDGE  
 Title  
 x 2/28/20  
 Date  
 x  
 Email Address

Richard C. Hurd  
 Pitney Bowes Signature  
 x Richard C. Hurd  
 Print Name  
 x 3/27/20  
 Title  
 Date

**Sales Information**

---

Lonnie Kennedy II

lonnie.kennedy@pb.com

Account Rep Name

Email Address

PBGFS Acceptance

## STATE AND LOCAL FAIR MARKET VALUE LEASE TERMS

Thank you for choosing Pitney Bowes products and services. These Terms, our privacy statement (the "Privacy Statement") and the executed order (the "Order") make up your agreement with Pitney Bowes (this "Agreement"). The Privacy Statement explains how we use your information. Please read this Agreement carefully.

Let's start with a few definitions that should help you better understand your agreement. "PBI" means Pitney Bowes Inc. "Pitney Bowes" means PBI and its subsidiaries. "We", "our" or "us" refers to the Pitney Bowes companies with whom you've entered into the Order. "You" or "your" refers to the entity identified on the Order. "Meter" means any postage meter supplied by PBI under the Order, including (i) in the case of a Connect+®, a SendPro® P series or a SendPro C series mailing system, the postal security device, the application platform or tablet interface, the system controller and the print engine and (ii) in the case of all other mailing systems, the postal security device, the user interface or keyboard and display and the print engine. "Equipment" means the equipment listed on the Order, excluding any Meter, standalone software, and SendKit equipment which is provided in connection with a subscription for the SendPro™ service, and any equipment provided in replacement of Covered Equipment under Section 19(a)(ii). "Lease" means Lease terms and conditions set out in Sections 1 through 9.

The provisions included in these Terms consist of: (i) Lease Terms; (ii) General Terms; (iii) a Service Level Agreement; (iv) Equipment and Postage Meter Rental Terms; (v) an Acknowledgement of Deposit required by the United States Postal Service in any transaction involving a Meter; (vi) Purchase Power® Terms for a limited purpose credit line that may be available to you; and (vii) provisions relating to specific products.

### LEASE TERMS

#### 1. Lease of Equipment; Provider of Leasing Services

If you are leasing Equipment, these Lease Terms apply. PBI is the manufacturer of the Equipment. Pitney Bowes Global Financial Services LLC, a wholly-owned subsidiary of PBI ("PBGFS"), provides you with the leasing services. The term of this Lease is the number of months stated on the Order (the "Lease Term") and begins on the date the Equipment is shipped if we don't install the Equipment, and the date of installation if we install the Equipment. **You may not cancel this Lease for any reason and all payment obligations under this Lease are unconditional.** You understand that we own the Equipment. PBI owns any Meter as USPS regulations require. Except as stated in Section 3, you don't have the right to become the owner of the Equipment at the end of the Lease Term.

#### 2. Payment Terms

We will invoice you quarterly in arrears for all payments on the Order, unless the Order says otherwise (each such payment is a "Periodic Payment"). You will make each Periodic Payment by the due date shown on our invoice. Your Periodic Payment may include a one-time origination fee, amounts carried over from a previous lease, software license and maintenance fees and other charges. Any Meter rental fees and SLA fees (collectively "PBI Payments") will be included with your Periodic Payment and begin with the start of the Lease Term. After the Lease Term, your Periodic Payment will increase if your PBI Payments increase.

#### 3. End of Lease Options

During the 90 days before your Lease ends, you may, unless you are in default: (i) enter into a new lease with us; (ii) purchase the Equipment "as is, where is" for its fair market value; or (iii) return the Equipment and Meter in their original condition, reasonable wear and tear excepted, and pay us our then applicable processing fee (including any equipment return fee). If you return the Equipment and Meter, you will, as specified by us, either properly pack and return them to us in the return box and with the shipping label provided by us or furnish them to a service carrier specified by us to pick up and ship them to us. If you

don't do one of the things listed in clause (i), (ii) or (iii) above, you will be deemed to have agreed to enter into successive month to month extensions of the term of this Lease. You may choose to cancel the automatic extensions at any time by giving us 30 days' written notice by creating a case at [pitneybowes.com/us/contact-us.html](http://pitneybowes.com/us/contact-us.html) (follow the instructions under "how to create a case"). Upon cancellation, you agree to either return all items as provided in this Section 3 or purchase the Equipment.

#### **4. WARRANTY AND LIMITATION OF LIABILITY**

**PBI PROVIDES YOU WITH THE LIMITED WARRANTIES IN SECTION 10. PBGFS MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR FREEDOM FROM INTERFERENCE OR INFRINGEMENT, AND PBGFS ISN'T LIABLE FOR ANY LOSS, DAMAGE (INCLUDING INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES) OR EXPENSE CAUSED DIRECTLY OR INDIRECTLY BY THE EQUIPMENT.**

#### **5. Equipment Obligations**

You will keep the Equipment free from liens and in good condition and working order. We may inspect the Equipment and related maintenance records. You may not move the Equipment from the location specified on the Order without our prior written consent.

#### **6. Risk of Loss and ValueMAX®Program**

(a) You bear the entire risk of loss, theft, damage or destruction to the Equipment from the date of shipment by us until the Equipment is returned to, and received by, us, regardless of cause, ordinary wear and tear excepted ("Loss"). No Loss will relieve you of any of your obligations under this Lease. You must immediately notify us in writing of any Loss. To protect the Equipment from loss, you will either: (i) keep the Equipment insured against Loss for its full replacement value under a comprehensive policy of insurance or other arrangement that is reasonably satisfactory to us ("Insurance"); or (ii) be enrolled in PBGFS' ValueMAX program described in paragraph (b) below.

(b) YOU MUST CALL US AT 1-800-732-7222 OR GO TO [www.pitneybowes.com/us/valuemaxoptout](http://www.pitneybowes.com/us/valuemaxoptout) AND PROVIDE US WITH EVIDENCE OF INSURANCE IF YOU DO NOT WISH TO BE ENROLLED IN THE VALUEMAX PROGRAM. If you don't provide evidence of Insurance and haven't previously enrolled in our equipment replacement program (ValueMAX), we may include the Equipment in the ValueMAX program and charge you a fee, which we will include as an additional charge on your invoice. We will provide written notice reminding you of your Insurance obligations described in paragraph (a) above. If the Equipment is included in the ValueMAX program and any Loss occurs (other than from your gross negligence or willful misconduct, which is not covered by ValueMAX), we will (unless you are in default) repair or replace the equipment. We aren't liable to you if we terminate the ValueMAX program. By providing the ValueMAX program, we aren't offering or selling you insurance; accordingly, regulatory agencies haven't reviewed this Lease, this program or its associated fees, nor are they overseeing our financial condition.

#### **7. Other Lease Terms**

(a) If more than one lessee is named in this Lease, liability is joint and several. You, and any guarantor signing the Order or any documents executed in connection with this Lease, agree to furnish us financial information upon request. Each of these persons authorizes us to obtain credit reports on them now and in the future.

(b) You may not assign or sublet the Equipment, the Meter or this Agreement without our prior written consent. Any assignment without our consent is void. We may sell or assign all or part of this Lease or the Equipment but it will not affect your rights or obligations.

(c) We will provide you with a welcome letter by email.

## 8. NON-APPROPRIATION

You warrant that you have funds available to pay all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to pay all payments in each subsequent fiscal period through the end of your Lease Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to pay the payments is denied, you may terminate this Lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this Lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the Equipment at your expense.

## 9. EARLY TERMINATION

You further warrant that you intend to enter into this Lease for the entire Stated Term and you acknowledge that we have relied upon such represented intention when determining the applicable pricing plan. If you cancel or terminate this Lease prior to expiration of the Stated Term (other than for non-appropriations), you shall pay a termination charge equal to the net present value of the monthly payments remaining through the completion of the term, discounted to present value at a rate of 6% per year. The foregoing paragraph shall supercede Section 12(a)(ii) of the Pitney Bowes Terms.

## PITNEY BOWES TERMS

### GENERAL TERMS

#### 10. Warranties

- (a) We warrant that all PBI-branded equipment ("**PBI Equipment**") will be free from defects in material and workmanship and will perform according to the operator guides for a period of ninety days from the date (i) the PBI Equipment is installed at your location when PBI installs the PBI Equipment for you or (ii) the PBI Equipment is delivered to you when you can install it yourself. The DI2000™ inserting system has its own unique warranty that you can see at [pitneybowes.com/us/di2000-terms.html](http://pitneybowes.com/us/di2000-terms.html). A defect doesn't include the failure of rates within a rate update to conform to published rates.
- (b) We warrant that any service ("**Service**") we perform under the Service Level Agreement set out in Sections 20 through 25 (the "**SLA**") will be performed in a professional and workmanlike manner.
- (c) **Your sole remedy for a warranty claim is to have us repair or replace the PBI Equipment or, in the case of defective Service, reperform the Service.**
- (d) There is no warranty for PBI Equipment that needs to be repaired or replaced because of any Excluded Circumstance. "**Excluded Circumstance**" is a circumstance outside of PBI's control, including an accident, your negligent or reckless use of the equipment, use of the equipment which exceeds our recommendations or in a way not authorized by this Agreement or any operator guide, use of the equipment in an environment with unsuitable humidity, line voltage, damage in transit, software virus, loss of data, loss or fluctuation of power, fire, flood or other natural causes, and other external forces beyond our control. The warranty also does not apply if someone other than us services the equipment, you don't use required software updates, you use the equipment with any system where we have told you that we will no longer provide support or that we have advised you is no longer compatible, or you use third party supplies (such as ink), hardware or software that results in (i) damage to equipment (including damage to printheads), (ii) poor indicia, text or image print quality, (iii) indicia readability failures or (iv) a failure to print indicia, text or images.

- (e) The print engine(s), print engine components, structural components and printed circuit board assemblies supplied with the PBI Equipment may be reclaimed, reconditioned or remanufactured. These items are warranted to perform according to the same standards as the equivalent new item.
- (f) The warranty doesn't cover ink, ink rollers, toner and drum cartridges, ribbons and similar items ("**Consumable Supplies**").
- (g) **EXCEPT AS EXPRESSLY STATED IN THIS AGREEMENT, WE (ON BEHALF OF OURSELF AND OUR SUPPLIERS) MAKE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AS TO THE EQUIPMENT OR SERVICES. WE MAKE NO REPRESENTATION OR WARRANTY AS TO ANY THIRD PARTY EQUIPMENT. WE AGREE TO PASS THROUGH TO YOU ALL THIRD PARTY EQUIPMENT WARRANTIES TO THE EXTENT PERMITTED.**

#### 11. Limitation of Liability

**OUR TOTAL LIABILITY (INCLUDING ANY LIABILITY OF OUR SUPPLIERS) IS LIMITED TO THE FEES PAID BY YOU FOR THE APPLICABLE EQUIPMENT OR SERVICES. NEITHER WE NOR OUR SUPPLIERS IS LIABLE FOR ANY: (I) DAMAGE YOU MAY INCUR BY REASON OF YOUR MISUSE OR NEGLIGENT USE OF THE EQUIPMENT OR YOUR NEGLIGENT ACTS OR OMISSIONS OR (II) INDIRECT, INCIDENTAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES OF ANY NATURE WHATSOEVER, INCLUDING COMMERCIAL LOSS, OR LOST PROFITS, DATA OR GOODWILL, FOR ANY MATTER RELATING TO THIS AGREEMENT.**

#### 12. Default and Remedies

- (a) If you don't make any payment within three days after the due date shown on our invoice, you breach any other obligation under this Agreement or under any other agreement with Pitney Bowes and such breach continues for thirty days after we give you notice or you become insolvent or file for bankruptcy, you will be in default and we may:
  - (i) cancel this Agreement and any other agreements Pitney Bowes has with you;
  - (ii) require you to pay to us immediately all amounts payable under the Lease or other agreements, whether then due or payable in the future;
  - (iii) disable the Meter;
  - (iv) require you to return the Equipment, Meter and software;
  - (v) if you don't return the Equipment, require you to immediately pay to us an amount equal to the value of the Equipment, as determined by us;
  - (vi) charge you a late charge for each month that your payment is late;
  - (vii) charge you a check return fee for payments made by you with insufficient funds; and
  - (viii) pursue any other remedy, including repossessing the Equipment and Meter without notice to you. To the extent permitted by law, you waive any notice of our repossession or disposition of the Equipment or Meter. By repossessing the Equipment or Meter, we aren't waiving our right to collect the balance due.
- (b) You agree to pay all our costs, including attorneys' fees, incurred in enforcing our rights.
- (c) We may suspend any services during any period that your account is more than thirty days past due.

#### 13. Taxes

You agree to pay us for all applicable sales, use, property, purchase or other taxes (excluding taxes on net income) related to the Lease or rental agreement based on or measured by your payments, the Equipment, Equipment location, Meter and Meter location. We will determine the amount of all property and similar taxes to be charged to you based on our reasonable valuation of the Equipment or of the Meter, taking into consideration tax rates and depreciation. If any of these taxes are applicable, you agree to pay a tax administrative charge set by us without reference to the tax charged or services performed; such fee and charge won't exceed a total of \$35 per year for each Lease schedule or rental agreement.

#### **14. Embedded Software**

Our Equipment may contain embedded software. For embedded software, you agree that: (i) we and our licensors own the copyrights and other intellectual property to it; (ii) you are licensed only to use it with our Equipment in which it resides; (iii) you won't copy, modify, de-compile, or attempt to unbundle, reverse engineer or create derivative works of it; and (iv) you won't distribute or disclose it (or any portion) to anyone. The embedded software may contain third party software which is subject to any terms accompanying it. Technical support for embedded software will be given according to the SLA covering the Equipment with the embedded software.

#### **15. Internet Access Point**

The internet connectivity for the Equipment or Meter may use an internet access point provided by us. You may only use this access point for connectivity between the Equipment or Meter and the internet and for no other purpose. You agree to pay all costs resulting from the use of the access point in violation of this restriction.

#### **16. Security Interest**

You grant us a purchase money security interest in the Equipment, any replacements, and any proceeds from the sale of the Equipment, to secure payment of any balance due. We have the right to recover the Equipment if you haven't paid for it. We may file a copy of this Agreement as a financing statement with the State authorities. If you are leasing Equipment, you authorize us to file a Uniform Commercial Code financing statement naming you as debtor/lessee with respect to the Equipment in order to protect our interest in the Equipment.

#### **17. Analog Connectivity**

**IF YOU USE AN ANALOG CONNECTION FOR YOUR MAILING SYSTEM, YOU ACKNOWLEDGE THAT THE ANALOG CONNECTIVITY IS PROVIDED BY A THIRD PARTY SUPPLIER. NEITHER WE NOR OUR SUPPLIERS PROVIDE ANY WARRANTY WITH RESPECT TO THE FUNCTIONALITY OR QUALITY OF THE ANALOG CONNECTION. IF THE THIRD PARTY SUPPLIER NO LONGER PROVIDES ANALOG CONNECTION CAPABILITY, WE WON'T BE RESPONSIBLE FOR PROCURING AN ALTERNATIVE SUPPLIER AND YOU WILL HAVE TO USE A DIGITAL CONNECTION.**

#### **18. Miscellaneous**

- (a) You agree to use the Equipment and Meter only for business or commercial purposes, and not for personal, family, or household purposes.
- (b) Your use of any application will be subject to the terms of use provided at the time of your first login.
- (c) We aren't responsible for any delay or failure to perform resulting from causes outside of our control.
- (d) You may not assign this Agreement without our prior written consent. Any assignment without our consent is void.
- (e) Payments aren't subject to setoff or reduction.
- (f) **ANY LEGAL ACTION YOU FILE AGAINST US MUST BE STARTED WITHIN ONE YEAR AFTER THE EVENT GIVING RISE TO YOUR CLAIM. YOU WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION RELATED TO THIS AGREEMENT.**

- (g) We can only change this Agreement if we both agree to do so in writing. You may use a purchase order to offer to obtain equipment or services but none of its provisions will modify or supersede these provisions unless we expressly agree in writing. If any provision in this Agreement is found to be invalid or unenforceable, the remaining provisions won't be affected.
- (h) Our respective rights and obligations under Sections 11 (Limitation of Liability), 12 (Default and Remedies) and 13 (Taxes) will survive termination of this Agreement.
- (i) We may deliver any notice and other communication to you under this Agreement by email to the email address that we have on file for you. You agree to the delivery of these notices and other communications by email. We may call you at any number you give to us.
- (j) This Agreement is governed by the laws of the State of Delaware.
- (k) You agree that we can use your name in a client list and identify you as a client when communicating with prospective clients, in each case along with our product or service that you are using. You agree that we can use your name and logo in marketing content, including in an advertising campaign, with your prior consent.
- (l) You agree to comply with all applicable export control laws and regulations.

## SERVICE LEVEL AGREEMENT

### 19. Applicability of SLA

This SLA section applies to you if we have entered into an agreement to provide service for any Equipment we lease, rent or sell on the Order, excluding Equipment with charges based on volume of use ("**Usage-based Equipment**") and any DI2000™ (the covered equipment is called "**Covered Equipment**").

### 20. Service Level Options

- (a) (i) If you sign up for **Standard SLA** on the Order, PBI will provide at its option either repair or replacement services for the Covered Equipment during the Initial Service Term or any Renewal Service Term (each term as defined in Section 22) (the "**Service Term**"). You are also entitled to: (i) the replacement of printheads for Covered Equipment without additional charge, except for printheads which need to be replaced as a result of any Excluded Circumstance; and (ii) two preventative maintenance service calls per calendar year. PBI will notify you when preventative maintenance is due or you can request preventative maintenance service. You are responsible for Covered Equipment until PBI receives it. If your Covered Equipment needs repair, PBI may provide repair by remote access, diagnostics and service and/or by on-site repair service. Repair service is provided only for damage resulting from normal wear and tear. Repair service may include the use of new, reconditioned, or remanufactured parts and assemblies. PBI will provide parts or assemblies for discontinued equipment (or equipment not marketed as new) only if available. If PBI deems it necessary, PBI will dispatch a service technician to arrive at your location for on-site service. You won't incur hourly charges unless service is performed outside **Normal Working Hours**, which will be done only with your consent. "**Normal Working Hours**" means 8 a.m. – 5 p.m., Monday – Friday, excluding PBI-observed U.S. holidays, in the time zone where the Equipment or other items are located.
- (ii) If PBI determines that replacement of Covered Equipment is necessary, PBI will, at no additional cost to you, promptly ship new, reconditioned, or remanufactured equipment of

the same or a functionally equivalent model to replace the affected Covered Equipment. Unless PBI instructs you otherwise, within five days of receiving the replacement equipment, you must pack the Covered Equipment to be replaced in the shipping carton that contained the replacement equipment, place the pre-paid return address label on the carton, and return it to PBI.

- (b) If you are eligible to receive **Performance SLA** under our policies and you sign up for Performance SLA on the Order, you will be entitled to receive: (i) all coverage provided under Standard SLA; (ii) one two-hour application consultation for your mailing and shipping needs; and (iii) admission for one person to a PBI mail management seminar. If PBI determines that on-site service is necessary, PBI will use commercially reasonable efforts to have a service technician on-site (during Normal Working Hours only) within 4 hours or 8 hours, as specified on the Order, after PBI has determined that it can't resolve the issue remotely (the "**Response Time Commitment**"). The Response Time Commitment relates solely to the arrival of a technician at your location. It isn't a guaranteed resolution of the problem within the Response Time Commitment period, and it doesn't guarantee that all parts necessary to make a repair will be on-site within this time frame. The Response Time Commitment does not apply to Service designated as service by replacement, relocation services, software maintenance, preventative maintenance, operator training, or other services not essential to repair the Covered Equipment. If the Covered Equipment is moved from its original location, PBI may, at its option, remove the Response Time Commitment. If this happens, you will receive Standard SLA and we will adjust the SLA charges payable by you appropriately. If we don't meet the Response Time Commitment, we will provide you with a credit equal to the difference between the cost of Standard SLA and Performance SLA for three months. In order to receive this credit, you must use a credit request form which you can obtain from your service technician or by calling the Customer Care Center. The credits are limited to credits for four failures to meet the Response Time Commitment in any twelve-month period during the Service Term. **These remedies are your sole remedy for PBI's failure to meet the Response Time Commitment.**

## **21. Service Term**

PBI will provide you with Service for twelve months, if you don't have a Lease, or the Lease Term, if you are leasing Equipment (the "**Initial Service Term**"). **SERVICE AUTOMATICALLY RENEWS FOR CONSECUTIVE ONE YEAR TERMS (EACH A "RENEWAL SERVICE TERM") UNLESS YOU TERMINATE YOUR SERVICE AS PROVIDED BELOW OR THE LEASE EXPIRES OR IS TERMINATED OR THE RENEWAL IS PROHIBITED BY LAW.** If you don't wish to renew Service, you must deliver a written notice (the "**Termination Notice**") at least sixty days prior to the renewal of the term to us at 2225 America Drive, Neenah, WI 54956 or you may create a case at [pitneybowes.com/us/contact-us.html](http://pitneybowes.com/us/contact-us.html) (follow the instructions under "how to create a case"). Your Termination Notice must include your customer account number or CAN and lease number (if applicable). PBI reserves the right not to renew your SLA for any reason.

## **22. SLA Fees**

You will pay the SLA fees for the Initial Service Term and any Renewal Service Term(s). We may increase the SLA fees after the Initial Service Term, and any increases will be reflected on your invoice. If you receive service for repairs caused by any Excluded Circumstance, PBI will charge you for the service at PBI's current hourly rates and for any required parts. If you exceed the cycle volume of your Equipment specified on the Order, PBI may bill you for the additional cycles over the specified cycle volume (the additional cycles are called the "**Overage**"). The charge will be determined by reference to the rate in effect at the time that we determine that an Overage exists.

## **23. Service Changes**

PBI may modify its Service by giving written notice to you (a "**Service Change Notice**"), which will state whether the change is material. After receiving a Service Change Notice, if the change is material, you may terminate Service by giving us a termination notice at the address indicated in Section 22 or you may

create a case at [pitneybowes.com/us/contact-us.html](https://pitneybowes.com/us/contact-us.html) (follow the instructions under "how to create a case").

#### **24. Additional Service Terms**

You can't elect to have Service apply to some but not all of the items of Equipment. Service doesn't include services and repairs that are made necessary due to any Excluded Circumstance. Service excludes the supply of postal and carrier rate changes and Consumable Supplies. If you replace any of your Covered Equipment during the Service Term, and the replacement Equipment qualifies for Services, PBI will automatically enroll you for maintenance coverage on the new Equipment at PBI's then current annual rates. If you acquire an attachment, or add a unit, to your Covered Equipment, PBI will provide coverage for each attachment or unit which we determine qualifies for coverage under the SLA and adjust your rate accordingly. If you choose not to continue coverage on the replacement Equipment, attachment or unit, you may cancel Service for the item within thirty days of the date of your initial invoice for the item from PBI. If you cancel, any further maintenance or repair services on the Equipment, attachment or unit will be subject to PBI's current rates. Standard SLA will apply to rented Equipment at no additional charge.

#### **EQUIPMENT AND POSTAGE METER RENTAL TERMS**

##### **25. Rental**

- (a) If you aren't leasing the Equipment and paying for it in your lease payment to PBGFS, we will invoice you the Equipment and Meter rental ("rental") fees listed on the Order. After the period listed on the Order (the "Initial Term"), we may increase the rental fees upon at least 30 days' prior written notice. When you receive notice of an increase, you may terminate your rental only as of the date the increase becomes effective.
- (b) At the end of the Initial Term, the rental term will automatically renew for successive 12-month extensions. If you don't wish to renew the rental term, you must deliver a written notice to us at least 60 days prior to the renewal of the rental term to the address in Section 22 or create a case at [pitneybowes.com/us/contact-us.html](https://pitneybowes.com/us/contact-us.html) (follow the instructions under "how to create a case"). Upon expiration of the term of the rental, you agree to return Equipment and Meters covered by the rental in their original condition, reasonable wear and tear excepted.

##### **26. Postage**

You may transfer funds to The Pitney Bowes Bank, Inc. (the "Bank") for deposit into your Postage By Phone® Reserve Account that you maintain with the Bank (your "Reserve Account") or you may transfer funds to the United States Postal Service (the "USPS") through a lockbox bank (a "Lockbox Bank"). See the "USPS Acknowledgment of Deposit" below for more information. Until the end of the Initial Term, we may charge you a fee of up to \$15.00 for refilling your postage. After the Initial Term, we may increase postage refill fees upon 30 days prior written notice. If you participate in any PBI, PBGFS, or Bank postage advance programs (such as Purchase Power), we will advance payment on your behalf to the USPS, subject to repayment by you under the terms of the postage advance program and billed separately from your rental fees.

##### **27. Meter Repair or Replacement; Meter Care and Risk of Loss**

If the Meter malfunctions or fails due to reasons other than an Excluded Circumstance, we will repair or replace the Meter. You agree to take proper care of the Meter(s), as stated in this Agreement and any user documentation. You assume all risk of loss or damage to the Meter(s) while you have possession.

##### **28. Terms of Use of Meter; Federal Regulations**

You may use the Meter solely for the purpose of processing your mail, provided that you are authorized by the USPS to use the Meter, and that you comply with (i) this Agreement, (ii) any operator guide and (iii) all USPS regulations. You agree to use only attachments or printing devices authorized by us. You must receive our written consent before moving the Equipment or Meter to a different location. Federal

regulations require that we own the Meter. Tampering with or misusing the Meter is a violation of federal law. Activities of the USPS, including the payment of refunds for postage by the USPS to clients, will be made in accordance with the current Domestic Mail Manual. If the Meter is used in any unlawful scheme, or isn't used for any consecutive 12 month period, or if you take the Meter or allow the Meter to be taken outside the United States without proper written permission of USPS Headquarters, or if you otherwise fail to abide by the postal regulations and this Agreement regarding care and use of the Meter, then this Agreement and any related Meter rental may be revoked. You acknowledge that any use of this Meter that fraudulently deprives the USPS of revenue can cause you to be subject to civil and criminal penalties applicable to fraud and/or false claims against the United States. The submission of a false or fraudulent statement can result in imprisonment of up to 5 years and fines of up to \$10,000 (18 U.S.C. 1001) and a civil penalty of up to \$5,000 plus an assessment of twice the amount falsely claimed (3 U.S.C. 3802). The mailing of matter bearing a fraudulent postage meter imprint is an example of a violation of these statutes. You are responsible for immediately reporting (within 72 hours or less) the theft or loss of the Meter to us. Failure to comply with this notification provision in a timely manner may result in the denial of refund of any funds remaining on the Meter at the time of loss or theft. You understand that the rules and regulations regarding the use of this Meter as documented in the Domestic Mail Manual may be updated from time to time by the USPS and it is your obligation to comply with any rules and regulations regarding its use.

### **29. Rate Updates and Soft-Guard® Program**

Your Meter or Equipment may require periodic rate updates that you will obtain under our Soft-Guard program. We will provide rate updates only if required due to a postal or carrier change in rate, service, ZIP Code™ or zone change. The Soft-Guard program doesn't cover any change in rates due to custom rate changes, new classes of carrier service, or a change in ZIP Code or zone due to equipment relocation. If you have received the maximum number of rate updates under the Soft-Guard program, you will be billed separately for any additional rate update we provide. We won't be responsible for any losses arising out of or resulting from the failure of rating or software downloads to conform to published rates.

### **30. Collection of Information**

You authorize us to access and download information from your Meter. We may disclose this information to the USPS or other authorized governmental entity. We won't share with any third parties (except the USPS or other governmental entity) individually identifiable information that we obtain about you in this manner unless required to by law or court order. We may elect to share aggregate data about our clients' postage usage with third parties.

### **31. Value Based Services**

Value based services are services the USPS provides, including e-Return Receipt and USPS Confirmation Services. Any fees the USPS charges for these services are your responsibility to pay for and are payable the same way that you pay for postage. The USPS is solely responsible for its services. We are not responsible for any malfunctions of any part of the communication link connecting the Meter with the USPS data system. We have the right to terminate the value based services if the USPS discontinues offering the service or you breach your obligations under this Agreement and fail to cure the breach within thirty days after you have been notified in writing.

## **USPS ACKNOWLEDGEMENT OF DEPOSIT**

### **32. Acknowledgement of Deposit**

This section of the agreement provides you with the sections that the USPS requires we include in any agreement where we are renting a meter. The USPS requires that we use specific language. The "acknowledgement of deposit" terms are as follows:

- (a) In connection with your use of a Postage Evidencing System as defined in the Code of Federal Regulations ("CFR"), you may transfer funds to the USPS through a Lockbox Bank for the purpose of prepayment of postage on Postage Evidencing Systems, generating evidence of

postage, both PC Postage and meters (a "Deposit"), or you may transfer funds to the Bank for deposit into your Reserve Account.

- (b) To the extent you deposit funds in advance of the use of any evidence of postage, you may make Deposits in the Lockbox Bank account identified as "United States Postal Service CMRS-PB" or make deposits in your Reserve Account, in either case through electronic means, including Automated Clearinghouse Transfers. The USPS may, at its discretion, designate itself or a successor as recipient of Deposits made by you to the Lockbox Bank account described above.
- (c) Any deposit made by you in your Reserve Account is subject to the Postage By Phone® Reserve Account – Agreement and Disclosure Statement governing your Reserve Account.
- (d) Any Deposit made by you in the Lockbox Bank account shall be credited by the USPS only for the payment of evidence of postage. Such Deposits may be commingled with Deposits of other clients. You shall not receive or be entitled to any interest or other income earned on such Deposits.
- (e) The USPS will provide a refund to you for the remaining account balances of Deposits held by the USPS. These refunds are provided in accordance with the rules and regulations governing deposit of funds for evidence of postage, published in the CFR.
- (f) The Lockbox Bank, which shall collect funds on behalf of the USPS, shall provide PBI, on each business day, information as to the amount of each Deposit made to the USPS by you, so that PBI can update its records.
- (g) PBI may deposit funds on your behalf. The USPS will make no advances of funds to you. Any relationship concerning advances of funds is between you and PBI, PBGFS and/or the Bank.
- (h) You acknowledge that the terms of this Acknowledgement may be changed, modified, or revoked by the USPS, with appropriate notice.
- (i) Postal Regulations governing the deposit of funds are published in the CFR or its successor. You acknowledge that you shall be subject to all applicable rules, regulations, and orders of the USPS, including future changes to such rules, regulations, and orders, and such additional terms and conditions as may be determined in accordance with applicable law. The USPS rules, regulations, and orders shall prevail in the event of any conflict with any other terms and conditions applicable to any Deposit.

## **PURCHASE POWER TERMS**

### **33. Purchase Power Program**

- (a) The Purchase Power credit line is a product of the Bank and is not available to individuals for personal, family, or household purposes. In order to participate in the Purchase Power program (the "Program"), you must provide the information described in paragraph (h) below. You will receive a set of more specific provisions for the Program within thirty days of the date of this Agreement.
- (b) Your Purchase Power account (the "Account") will be charged for the amount of postage, products, and services requested and the related fees, if applicable. Unless prohibited by law, you agree to pay the fees and charges of which the Bank has given you notice, including those relating to: (i) applicable transaction or overage fees; (ii) your failure to pay in a timely manner; (iii) your exceeding your credit line; and (iv) fees attributable to the return of any checks.
- (c) You will receive a billing statement for each billing cycle in which you have activity in the Account. The Bank may deliver any statement electronically to the email address that is on file for you. Payments are due by the due date shown on your billing statement. You may pay the entire balance due or a portion

of the balance, provided that you pay at least the minimum payment shown on the statement. In the event of a partial payment, you will be responsible for the unpaid balance.

(d) (i) By using the Program, you agree that whenever there is an unpaid balance outstanding on the Account which is not paid in full by the due date shown on your billing statement, the Bank will charge you, and you will pay, interest on the unpaid balance of the Account from time to time, for each day from the date the transaction is posted to the Account until the date the unpaid balance is paid in full, at a variable rate equal to the Annual Percentage Rate applicable to the Account from time to time. (ii) The Annual Percentage Rate applicable to the Account will be: the greater of (x) 22% and (y) the sum of the highest "Prime Rate" published in the "Money Rates" section of *The Wall Street Journal* on the last business day of the month and the margin set forth below (the sum of the margin and the Prime Rate is herein called the "Floating Rate"). The Annual Percentage Rate will be adjusted on a monthly basis based on any fluctuation in the Floating Rate, if applicable. Any change in the Annual Percentage Rate based on the calculation described in this section will become effective on the first day of your next billing cycle. (iii) The margin which will be added to the Prime Rate to determine the Floating Rate will be 14.75% (using the Prime Rate in effect as of March 31, 2017, the daily periodic rate would be .05137% and the corresponding annual percentage rate would be 18.75%). (iv) The Account balance that is subject to a finance charge each day will include (x) outstanding balances, minus any payments and credits received by the Bank on the Account that day, and (y) unpaid interest, fees, and other charges on the Account. (v) The Bank will charge a minimum finance charge of \$1.00 in any billing cycle if the finance charge as calculated above is less than \$1.00. (vi) Each payment that you make will be applied to reduce the outstanding balance of the Account and replenish your available credit line. (vii) The Bank may refuse to extend further credit if the amount of a requested charge plus your existing balance exceeds your credit limit.

(e) The Bank may at any time close or suspend the Account, and may refuse to allow further charges to the Account. Cancellation or suspension will not affect your obligation to pay any amounts you owe.

(f) The Bank can amend any of the provisions and terms related to the Program at any time by written notice to you (including by electronic notice via the email address that is then on file for you). You are consenting to electronic delivery of any amendments to the Program terms. Each time you use the Program, you are signifying your acceptance of the terms then in effect. An amendment becomes effective on the date stated in the notice and will apply to any outstanding balance on the Account. The Bank may terminate the Program at any time and will notify you in the event of any termination. Any outstanding obligation will survive termination of the Program.

(g) The Program and any advances are governed by and construed in accordance with the laws of the State of Utah and applicable federal law.

(h) USA PATRIOT Act - To help the government fight the funding of terrorism and money laundering activities, Federal law requires financial institutions to obtain, verify and record information that identifies each person who opens an account. Accordingly, in order to activate the Account the Bank asks that you agree to provide identifying information, including your address and taxpayer identification number. The Bank may also ask for additional identifying information, where appropriate, including asking that your representative who is opening the Account provide his/her name, address, date of birth, driver's license and/or other documents and information that will allow the Bank to identify him/her. You agree to provide all such requested identifying information.

## **PRODUCT SPECIFIC TERMS**

### **34. Software**

If you are acquiring an on-premise software license or on-demand subscription services, including pbSmartPostage, Relay™ Communications Hub, and SendPro, additional terms apply which are available by clicking on the hyperlink for that software or subscription service located at [www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html](http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html). Those additional terms are incorporated by reference.

### **35. DI2000 Inserting System Terms**

Certain provisions which apply when you purchase, lease or rent a DI2000 inserting system and when you purchase a service plan for it are set forth at [pitneybowes.com/us/di2000-terms.html](http://pitneybowes.com/us/di2000-terms.html) and are incorporated by reference. Those provisions govern to the extent that they are inconsistent with the other terms of this Agreement.

**36. PBBackup and PC-Backup ServiceTerms**

Certain provisions which apply when you utilize the PBBackup or PC-Backup services inserting system are set forth at [pitneybowes.com/us/pbbackup-service-and-pcbackup-service-terms.html](http://pitneybowes.com/us/pbbackup-service-and-pcbackup-service-terms.html) and are incorporated by reference.

**ORDER APPROVING:**

**AUTHORIZATION OF SERVICES AGREEMENT WITH GGA  
PEST MANAGEMENT SERVICES (RE: VARIOUS  
LOCATIONS)**

On this the 28 day of February, 2020, came on for consideration the matter of Authorization of Services Agreement with GGA Pest Management Services (re: Various Locations). After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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# GGA Pest Management Services

Waco: (254) 666-3439  
Temple: (254) 773-3802  
Toll Free: (800) 924-3160

1904 Franklin Ave., Ste. 100 • Waco, TX 76701

CUSTOMER <b>McLennan County</b>		SERVICE LOCATION	
STREET <b>214 N 4th Street Ste 100</b>			
CITY, STATE AND ZIP <b>Waco, TX 76701</b>		PERSON TO BE CONTACTED <b>Jayme Skinner</b>	SERVICE PHONE <b>254-757-5055</b>
PHONE <b>254-757-5055</b>	TYPE OF PROPERTY TO BE SERVED <b>Office</b>		
DATE SERVICE BEGINS <b>01-01-2020</b>	EXPIRATION DATE <b>06-30-2020</b>	RENEWAL <input checked="" type="checkbox"/> SERVICE TO BE PERFORMED <input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> QUARTERLY <input type="checkbox"/> OTHER	
PESTS TO BE CONTROLLED INSIDE STRUCTURE: <input checked="" type="checkbox"/> Roaches <input checked="" type="checkbox"/> Ants (Except Carpenter Ants) <input checked="" type="checkbox"/> Silverfish <input checked="" type="checkbox"/> Scorpions <input type="checkbox"/> Other <b>Spiders</b> <b>excludes Brown Recluse, Black Widow</b>		PESTS TO BE CONTROLLED OUTSIDE STRUCTURE: <input checked="" type="checkbox"/> Ants (Except Carpenter Ants) <input checked="" type="checkbox"/> Roaches <input checked="" type="checkbox"/> Rats (Sheriff's Office) <input checked="" type="checkbox"/> Mice (Sheriff's Office) <input type="checkbox"/> Other <b>Spiders</b> <b>excludes Brown Recluse, Black Widows</b>	

**TERMS AND CONDITIONS:** Pesticides used will conform to Federal, State and Local ordinances and regulations, and will be used in a safe manner consistent with the label and good pest management practices. Copies of labels of products used will be given to the customer upon written request. All areas requiring attention will be treated at each visit. Services will be performed at mutually agreeable times to cause minimal disruption to employer and/or those within the premises. Low-odor materials will be used whenever possible. Rodent trapping equipment lost or destroyed at the premises will be replaced and charged to the customer at the replacement cost at that time. The customer agrees to cooperate with personnel of GGA Pest Management Services, (GGA) to insure effective pest control service, and to take reasonable and necessary steps to correct conditions conducive to pest breeding and harborage when requested in writing by GGA. GGA is not responsible for insect or rodent damage to the structure or its contents.

Call-backs to the site by persons of authority will be honored as quickly as possible, and  will  will not be free as a part of this agreement.

**SPECIAL INSTRUCTIONS:** **2020 Renewal For Pest Control/Rodent Control Services. Attached are the locations and service schedule.**

**SERVICE RENEWAL:** This agreement will be effective for one year, and will renew itself annually unless either party cancels this agreement by giving thirty days written notice before any expiration date.

Payment shall be reduced \_\_\_\_\_ % for full annual payment in advance.

Annual Agreement Charge	\$ <b>4521.00</b>	By Company <b>Patricia Charlans</b> Date <b>02/21/2020</b>
Initial Service Charge	\$ _____	(AUTHORIZED SIGNATURE)
Monthly/Quarterly Payments	\$ _____	For Customer <b>Scott M. Feltner</b> Date <b>2/18/20</b>
	\$ _____	(AUTHORIZED SIGNATURE)

## McLennan County Pest Control 2020 Renewal

Location	Service Frequency	Service Cost	Annual Cost
County Courthouse- Termite	Annually	\$ 429.00	\$ 429.00
Prec 7 Office	Quarterly	\$ 95.00	\$ 380.00
Records Bldg	Quarterly	\$ 95.00	\$ 380.00
Annex Bldg	Quarterly	\$ 95.00	\$ 380.00
Health Services	Quarterly	\$ 95.00	\$ 380.00
Adult Probation	Quarterly	\$ 95.00	\$ 380.00
County Courthouse- Pest	Quarterly	\$ 95.00	\$ 380.00
Sheriff's Office	Quarterly	\$ 358.00	\$ 1,432.00
Archives Bldg	Quarterly	\$ 95.00	\$ 380.00
			\$ 4,521.00

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

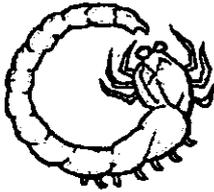
By Myrcetez Gowan-Perkins,  
Deputy

**ORDER APPROVING:**

**AUTHORIZATION OF SERVICES CONTRACT WITH CUMBY PEST CONTROL (RE: HIGHWAY 6 JAIL, JACK HARWELL DETENTION CENTER, AND JUVENILE DETENTION CENTER)**

On this the 28 day of February, 2020, came on for consideration the matter of Authorization of Services Contract with Cumby Pest Control (re: Highway 6 Jail, Jack Harwell Detention Center, and Juvenile Detention Center). After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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Cumby Pest Control  
 240 West Johnson Street  
 Hewitt, Texas 76643  
 P. (254) 666-7843  
 F. (254) 420-1345  
 Email: [cumbypestcontrol@gmail.com](mailto:cumbypestcontrol@gmail.com)

Quote: McLennan County

Estimate to spray baseboards and foundations of the below buildings on a monthly basis to help control ants, roaches, spiders, and other household insects. Free call backs in between services. If termites are found we will offer a free estimate for treatment.

- Hwy 6 Jail - Kitchen - Monthly \$125.00
- Jail Visitation Center - Monthly \$75.00
- Hwy 6 Jail - Monthly - \$370.00
- Jack Harwell Center - Hwy 6 - Monthly \$370.00
- Juvenile Detention Center - Monthly \$125.00

Estimate to treat all buildings to help control rodents. \$100 per building with a one time \$30 per bait station upon initial set up. We will also leave glue boards with offices if needed.

By signing below you agree to the pricing above and will hold contract with Cumby Pest Control the next 12 months. Services starting January 2020 thru January 2021.

Scott M. Felton  
 McLennan County Representative  
 SCOTT M. FELTON, COUNTY JUDGE

2/28/20  
 Date

J.A. "ANDY" HARWELL, County Clerk  
 McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
 Deputy

**ORDER APPROVING:**

**AUTHORIZATION OF ORDER OF SUPPLIES OR SERVICES**  
**(RE: ORDER NO. 70CDCR20FIGR00101)**

**RE: THE UNITED STATES MARSHALS SERVICE**  
**INTERGOVERNMENTAL AGREEMENT**  
**# 80-10-0033**

On this the 28 day of February, 2020, came on for consideration the matter Regarding the United States Marshals Service Intergovernmental Agreement # 80-10-0033: Authorization of Order of Supplies or Services (re: Order No. 70CDCR20FIGR00101). After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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**ORDER FOR SUPPLIES OR SERVICES**

PAGE OF PAGES

1 9

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 02/21/2020	2. CONTRACT NO. (if any) 80-10-0033,	6. SHIP TO:	
3. ORDER NO. 70CDCR20FIGR00101		a. NAME OF CONSIGNEE ICE ENFORCEMENT REMOVAL	
4. REQUISITION/REFERENCE NO. 192120FAO00000010			

5. ISSUING OFFICE (Address correspondence to) ICE DETENTION COMPLIANCE REMOVALS IMMIGRATION AND CUSTOMS ENFORCEMENT OFFICE OF ACQUISITION MANAGEMENT 801 I STREET NW SUITE 930 WASHINGTON DC 20536			b. STREET ADDRESS IMMIGRATION AND CUSTOMS ENFORCEMENT 801 I STREET NW SUITE 900	
c. CITY WASHINGTON		d. STATE DC	e. ZIP CODE 20536	

7. TO: REGAN COPELAND		f. SHIP VIA		
a. NAME OF CONTRACTOR MC LENNAN COUNTY OF		8. TYPE OF ORDER		

b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE		<input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 215 NORTH 5TH STE 226		REFERENCE YOUR USMS 80-10-0033		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY WACO		e. STATE TX			
f. ZIP CODE 767011364		Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.			

9. ACCOUNTING AND APPROPRIATION DATA See Schedule		10. REQUISITIONING OFFICE ICE ENFORCEMENT REMOVAL			
--	--	--	--	--	--

11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	
<input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED	<input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM	<input type="checkbox"/> h. EDWOSB			

13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 30 Days After Award		16. DISCOUNT TERMS Net 30	
a. INSPECTION Destination	b. ACCEPTANCE Destination						

**17. SCHEDULE (See reverse for Rejections)**

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 021619085  CONTRACTING OFFICER'S REPRESENTATIVE (COR): Richard Edge, (210) 283-4478 Richard.J.Edge@ice.dhs.gov  Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
a. NAME DHS ICE				\$24,983.64		17(i) GRAND TOTAL
b. STREET ADDRESS (or P.O. Box) BURLINGTON FINANCE CENTER PO BOX 1620 ATTN ICE-ERODRO-FOD-FAO				\$24,983.64		
c. CITY WILLISTON		d. STATE VT	e. ZIP CODE 05495-1620			

22. UNITED STATES OF AMERICA BY (Signature) 		Digitally signed by BRANDON J HARRELL Date: 2020.02.21 09:15:08 -05'00'		23. NAME (Typed) BRANDON HARRELL TITLE: CONTRACTING/ORDERING OFFICER	
--	--	--	--	--	--

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (Rev. 2/2012)  
Prescribed by GSA/FAR 48 CFR 53.213(f)

APPROVED BY COMMISSIONERS COURT

THIS 21 DAY OF FEB 20 20  
  
COUNTY JUDGE

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

2

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
02/21/2020

CONTRACT NO.  
80-10-0033,

ORDER NO.  
70CDCR20FIGR00101

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>CONTRACTING OFFICER (CO): Brandon Harrell, (202)732-2512 Brandon.Harrell@ice.dhs.gov</p> <p>CONTRACT SPECIALIST: Andrea Shaver, (202)732-2864 Andrea.Shaver@ice.dhs.gov</p> <p>There is one (1) requisition associated with this Task Order; 192120FAO00000010.</p> <p>The purpose of FY 20 Task Order 70CDCR20FIGR00101 between the Department of Homeland Security, Immigration and Customs Enforcement and McLennan County, TX is to provide Detention Services for ICE detainees at the Jack Harwell Detention Center with a period of performance (POP) beginning March 01, 2020 through February 28, 2021. This Task Order is placed under the provisions of the US Marshals Service - McLennan County, TX Agreement 80-10-0033.</p> <p>Notwithstanding the period of performance indicated above, the funding provided in this order is the amount presently available for payment and allotted to this task order. The service provider agrees to perform to the point that does not exceed the total amount currently allotted to the items currently funded under this task order. The service provider is not authorized to continue to work on those item(s) beyond that point. The Government will not be obligated to reimburse the service provider in excess of the amount allotted to those item(s) for performance beyond the funding allotted.</p> <p>Accounting Info: ERODETN-J07 E1 31-12-00-000 18-62-0700-00-00-00-00 GE-25-72-00- ----- --- 000000 Period of Performance: 03/01/2020 to 02/28/2021</p> <p>Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

3

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

DATE OF ORDER 02/21/2020	CONTRACT NO. 80-10-0033,	ORDER NO. 70CDCR20FIGR00101
-----------------------------	-----------------------------	--------------------------------

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>The Contractor shall provide the following:</p> <p>DETENTION SERVICES - JACK HARWELL DETENTION CENTER BED DAY RATE \$84.12</p> <p>Rate effective 3/11/2019 IAW USMS 80-10-0033_P00014.</p> <p>Funding for CLIN0001 hereby increases From: \$ 0.00 By: \$24,983.64 To: \$24,983.64</p> <p>Quantity for CLIN0001 hereby increases From: 0 By: 297 To: 297</p> <p>Invoice Instructions: ICE - ERO Contracts</p> <p>Service Providers/Contractors shall use these procedures when submitting an invoice.</p> <p>1. Invoice Submission: Invoices shall be submitted in a ".pdf" format in accordance with the contract terms and conditions [Contract Specialist and Contracting Officer to disclose if on a monthly basis or other agreed to terms"] via email, United States Postal Service (USPS) or facsimile as follows:</p> <p>a) Email:</p> <ul style="list-style-type: none"> <li>• Invoice.Consolidation@ice.dhs.gov</li> <li>• Contracting Officer Representative (COR) or Government Point of Contact (GPOC)</li> <li>• Contract Specialist/Contracting Officer</li> </ul> <p>Each email shall contain only (1) invoice and the invoice number shall be indicated on the subject line of the email.</p> <p>Continued ...</p>	297	DA	84.12	24,983.64	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$24,983.64

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

4

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
02/21/2020

CONTRACT NO.  
80-10-0033,

ORDER NO.  
70CDCR20FIGR00101

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>b) USPS:</p> <p>ATTN: ICE-ERO-FOD-FAO</p> <p>DHS, ICE Financial Operations - Burlington P.O. Box 1620 Williston, VT 05495-1620</p> <p>The Contractors Data Universal Numbering System (DUNS) Number must be registered and active in the System for Award Management (SAM) at <a href="https://www.sam.gov">https://www.sam.gov</a> prior to award and shall be notated on every invoice submitted to ensure prompt payment provisions are met. The ICE program office identified in the task order/contract shall also be notated on every invoice.</p> <p>c) Facsimile:</p> <p>Alternative Invoices shall be submitted to: (802)-288-7658</p> <p>Submissions by facsimile shall include a cover sheet, point of contact and the number of total pages.</p> <p>Note: the Service Providers or Contractors Dunn and Bradstreet (D&amp;B) DUNS Number must be registered in the System for Award Management (SAM) at <a href="https://www.sam.gov">https://www.sam.gov</a> prior to award and shall be notated on every invoice submitted to ensure prompt payment provisions are met. The ICE program office identified in the task order/contract shall also be notated on every invoice.</p> <p>2. Content of Invoices: Each invoice shall contain the following information in accordance with 52.212-4 (g), as applicable:</p> <p>(i). Name and address of the Service Provider/Contractor. Note: the name, address and DUNS number on the invoice MUST match the information in both the</p> <p>Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

5

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
02/21/2020

CONTRACT NO.  
80-10-0033,

ORDER NO.  
70CDCR20FIGR00101

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>Contract/Agreement and the information in the SAM. If payment is remitted to another entity, the name, address and DUNS information of that entity must also be provided which will require Government verification before payment can be processed;</p> <p>(ii). Dunn and Bradstreet (D&amp;B) DUNS Number;</p> <p>(iii). Invoice date and invoice number;</p> <p>(iv). Agreement/Contract number, contract line item number and, if applicable, the order number;</p> <p>(v). Description, quantity, unit of measure, unit price, extended price and period of performance of the items or services delivered;</p> <p>(vi). If applicable, shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;</p> <p>(vii). Terms of any discount for prompt payment offered;</p> <p>(viii). Remit to Address;</p> <p>(ix). Name, title, and phone number of person to resolve invoicing issues;</p> <p>(x). ICE program office designated on order/contract/agreement and</p> <p>(xi). Mark invoice as "Interim" (Ongoing performance and additional billing expected) and "Final" (performance complete and no additional billing)</p> <p>(xii). Electronic Funds Transfer (EFT) banking information in accordance with 52.232-33 Payment by Electronic Funds Transfer - System for Award Management or Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

6

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
02/21/2020

CONTRACT NO.  
80-10-0033,

ORDER NO.  
70CDCR20FIGR00101

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>52-232-34, Payment by Electronic Funds Transfer - Other than System for Award Management.</p> <p>3. Invoice Supporting Documentation. To ensure payment, the vendor must submit supporting documentation which provides substantiation for the invoiced costs to the Contracting Officer Representative (COR) or Point of Contact (POC) identified in the contract. Invoice charges must align with the contract CLINs. Supporting documentation is required when guaranteed minimums are exceeded and when allowable costs are incurred. Details are as follows:</p> <p>(i). Guaranteed Minimums. If a guaranteed minimum is not exceeded on a CLIN(s) for the invoice period, no supporting documentation is required. When a guaranteed minimum is exceeded on a CLIN (s) for the invoice period, the Contractor is required to submit invoice supporting documentation for all detention services provided during the invoice period which provides the information described below:</p> <p>a. Detention Bed Space Services</p> <ul style="list-style-type: none"> <li>• Bed day rate;</li> <li>• Detainees check-in and check-out dates;</li> <li>• Number of bed days multiplied by the bed day rate;</li> <li>• Name of each detainee;</li> <li>• Detainees identification information</li> </ul> <p>(ii). Allowable Incurred Cost. Fixed Unit Price Items (items for allowable incurred costs, such as transportation services, stationary guard or escort services, transportation mileage or other Minor Charges such as sack lunches and detainee wages): shall be fully supported with documentation substantiating the costs and/or reflecting the established price in the contract and shall be submitted in .pdf</p> <p>Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

7

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
02/21/2020

CONTRACT NO.  
80-10-0033,

ORDER NO.  
70CDCR20FIGR00101

ITEM NO (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>format:</p> <p>a. Detention Bed Space Services. For detention bed space CLINs without a GM, the supporting documentation must include:</p> <ul style="list-style-type: none"> <li>• Bed day rate;</li> <li>• Detainees check-in and check-out dates;</li> <li>• Number of bed days multiplied by the bed day rate;</li> <li>• Name of each detainee;</li> <li>• Detainees identification information</li> </ul> <p>b. Transportation Services: For transportation CLINs without a GM, the supporting documentation must include:</p> <ul style="list-style-type: none"> <li>• Mileage rate being applied for that invoice;</li> <li>• Number of miles;</li> <li>• Transportation routes provided;</li> <li>• Locations serviced;</li> <li>• Names of detainees transported;</li> <li>• Itemized listing of all other charges; and,</li> <li>• for reimbursable expenses (e.g. travel expenses, special meals, etc.) copies of all receipts.</li> </ul> <p>c. Stationary Guard Services: The itemized monthly invoice shall state:</p> <ul style="list-style-type: none"> <li>• The location where the guard services were provided,</li> <li>• The employee guard names and number of hours being billed,</li> <li>• The employee guard names and duration of the billing (times and dates), and</li> <li>• (4) for individual or detainee group escort services only, the name of the detainee(s) that was/were escorted.</li> </ul> <p>d. Other Direct Charges (e.g. VTC support, transportation meals/sack lunches, volunteer detainee wages, etc.):</p> <p>Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

8

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
02/21/2020

CONTRACT NO.  
80-10-0033,

ORDER NO.  
70CDCR20FIGR00101

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>1) The invoice shall include appropriate supporting documentation for any direct charge billed for reimbursement. For charges for detainee support items (e.g. meals, wages, etc.), the supporting documentation should include the name of the detainee(s) supported and the date(s) and amount(s) of support.</p> <p>(iii) Firm Fixed-Price CLINs. Supporting documentation is not required for charges for FFP CLINs.</p> <p>4. Safeguarding Information: As a contractor or vendor conducting business with Immigration and Customs Enforcement (ICE), you are required to comply with DHS Policy regarding the safeguarding of Sensitive Personally Identifiable Information (PII). Sensitive PII is information that identifies an individual, including an alien, and could result in harm, embarrassment, inconvenience or unfairness. Examples of Sensitive PII include information such as: Social Security Numbers, Alien Registration Numbers (A-Numbers), or combinations of information such as the individuals name or other unique identifier and full date of birth, citizenship, or immigration status.</p> <p>As part of your obligation to safeguard information, the follow precautions are required:</p> <p>(i) Email supporting documents containing Sensitive PII in an encrypted attachment with password sent separately to the Contracting Officer Representative assigned to the contract.</p> <p>(ii) Never leave paper documents containing Sensitive PII unattended and unsecure. When not in use, these documents will be locked in drawers, cabinets, desks, etc. so the information is not accessible to those</p> <p>Continued ...</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO

9

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

02/21/2020

80-10-0033,

70CDCR20FIGR00101

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>without a need to know.</p> <p>(iii) Use shredders when discarding paper documents containing Sensitive PII.</p> <p>(iv) Refer to the DHS Handbook for Safeguarding Sensitive Personally Identifiable Information (March 2012) found at <a href="http://www.dhs.gov/xlibrary/assets/privacy/dhs-privacy-safeguardingsensitivepiihandbook-march2012.pdf">http://www.dhs.gov/xlibrary/assets/privacy/dhs-privacy-safeguardingsensitivepiihandbook-march2012.pdf</a> for more information on and/or examples of Sensitive PII.</p> <p>5. Invoice Inquiries. If you have questions regarding payment, please contact ICE Financial Operations at 1-877-491-6521 or by e-mail at <a href="mailto:OCFO.CustomerService@ice.dhs.gov">OCFO.CustomerService@ice.dhs.gov</a>.</p> <p>The total amount of award: \$24,983.64. The obligation for this award is shown in box 17(i).</p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED. **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**ORDER APPROVING:**

**AUTHORIZATION OF AGREEMENTS WITH CLARK ROOFING**  
**(RE: RFP 20-006/ MCLENNAN COUNTY**  
**ROOF PROGRAM)**

On this the 28 day of February, 2020, came on for consideration the matter of Discussion and/or Authorization of Agreements with Clark Roofing (re: RFP 20-006/ McLennan County Roof Program). After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

\*\*\*\*\*

**AGENDA: FEBRUARY 28, 2020**

**K. Grants / Grant Proposals:**

1. Regarding the Texas Indigent Defense Commission – Indigent Defense Improvement Grant Program: Authorization of Submission of Grant Application and Related Documents / Agreements **Deferred**

**CD-551, 11:30**

---

**ORDER DEFERRING:**

**AUTHORIZATION OF SUBMISSION OF GRANT APPLICATION  
AND RELATED DOCUMENTS / AGREEMENTS**

**RE: THE TEXAS INDIGENT DEFENSE COMMISSION – INDIGENT  
DEFENSE IMPROVEMENT  
GRANT PROGRAM**

On this the 28 day of February, 2020, came on for consideration the matter Regarding the Texas Indigent Defense Commission - Indigent Defense Improvement Grant Program: Authorization of Submission of Grant Application and Related Documents / Agreements. After discussion, Commissioner Miller made a motion to defer and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, deferred by unanimous vote.

\*\*\*\*\*

**AGENDA: FEBRUARY 28, 2020**

**L. Departmental/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**

- |  |                               |
|--|-------------------------------|
| 1. Information Technology: Discussion and/or Action regarding Installation of Applications on County Issued Mobile Devices | <b>Pulled—No Action Taken</b> |
| 2. Archives/Records Management: Discussion and/or Action regarding Vehicle Purchase  | <b>Approved</b>               |

**CD-551, 11:32**

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**PULLED AND NO ACTION TAKEN:**

**ACTION RE: INSTALLATION OF APPLICATIONS  
ON COUNTY ISSUED MOBILE DEVICES:**

**INFORMATION TECHNOLOGY**

On this the 28 day of February, 2020, came on for consideration the matter of Information Technology: Discussion and/or Action regarding Installation of Applications on County Issued Mobile Devices. Judge Felton directed the Clerk to show Item as Pulled and No Action Taken. No Action Taken.

\*\*\*\*\*

**ORDER APPROVING:**

**ACTION RE: VEHICLE PURCHASE:**

**ARCHIVES/RECORDS MANAGEMENT**

On this the 28 day of February, 2020, came on for consideration the matter of Archives/Records Management: Discussion and/or Action regarding Vehicle Purchase. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

-----

LISA FETSCH  
DIRECTOR  
INFORMATION TECHNOLOGY  
MCLENNAN COUNTY



INFORMATION TECHNOLOGY DEPARTMENT  
500 COLUMBUS  
AVENUE WACO, TEXAS 76701-1388  
(254)757-5164

February 22, 2020

Re: Records Management Transportation

To the Honorable Commissioners Court:

Recently the van used by Records Management was damaged in an accident. The Auditor's office notified me that the insurance company has deemed the van a total loss. A settlement amount has been offered and the rental provided by the insurance will cease.

Ongoing rental services will not be needed. Our Facilities Director has graciously offered the use of a vehicle from their fleet until we can replace our vehicle.

We are working with Purchasing to find a replacement vehicle in a timely manner, while considering spending limits and cooperative agreements. We are looking at various cargo and minivan options, whether new or used. In order to expedite a potential purchase opportunity, I am asking for advance approval from Commissioners Court to purchase a vehicle with an allowance of \$35,000.

I am requesting that the funds recouped in the settlement be applied towards the purchase of another vehicle and the remaining difference of the purchase amount be funded from the Records Management Contingency.

I am submitting this request for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Lisa Fetsch".

Lisa Fetsch

APPROVED BY COMMISSIONERS COURT  
THIS 28 DAY OF Feb 2020  
A handwritten signature in black ink, appearing to read "Scott M. Tolson".  
COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**AGENDA: FEBRUARY 28, 2020**

**M. Additional Items (If Any) for Discussion and Potential Action**

- |  |                 |
|--|-----------------|
| 1. Authorizations regarding Geico Total Loss Offer / Auto Settlement Offer (re: Claim Reference # 0470684150101024-03) | <b>Approved</b> |
| 2. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations               | <b>Deferred</b> |
| 3. Authorization of Office Phone Requests (re: Archives and Adult Probation)   | <b>Approved</b> |

**CD-551, 11:34**

---

**ORDER APPROVING:**

**AUTHORIZATIONS RE: GEICO TOTAL LOSS OFFER / AUTO  
SETTLEMENT OFFER (RE: CLAIM REFERENCE  
# 0470684150101024-03)**

On this the 28 day of February, 2020, came on for consideration the matter of Authorizations regarding Geico Total Loss Offer / Auto Settlement Offer (re: Claim Reference # 0470684150101024-03). After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

-----

# CCC ONE MARKET VALUATION REPORT

Prepared for GEICO

## REPORT SUMMARY

### CLAIM INFORMATION

Owner	County McLennan 214 N 4th St Waco, TX 76701
Loss Vehicle	2006 Ford Econoline Cargo E-150
Loss Incident Date	01/22/2020
Claim Reported	02/18/2020

The CCC ONE® Market Valuation Report reflects CCC Information Services Inc.'s opinion as to the value of the loss vehicle, based on information provided to CCC by GEICO.

Loss vehicle has 90% fewer than average mileage of 175,800.

### INSURANCE INFORMATION

Report Reference Number	96567638
Claim Reference	0470684150101024-03
Adjuster	Aboc
Appraiser	Mercado, Carlos
Odometer	17,259
Last Updated	02/18/2020 08:32 AM

### VALUATION SUMMARY

<b>Base Vehicle Value</b>	<b>\$ 7,426.00</b>
Condition Adjustment	+ \$ 133.00
<b>Adjusted Vehicle Value</b>	<b>\$ 7,559.00</b>
Vehicular Tax (6.25%)	+ \$ 472.44
Tax reflects applicable state, county and municipal taxes.	
TITLE FEE*	+ \$ 28.00
<b>Total</b>	<b>\$ 8,059.44</b>

#### BASF VEHICLE VALUE

This is derived per our Valuation methodology described on the next page.

#### ADJUSTED VEHICLE VALUE

This is determined by adjusting the Base Vehicle Value to account for the actual condition of the loss vehicle and certain other reported attributes, if any, such as refurbishments and after factory equipment.

Adjustments indicated with an Asterisk (\*) have been determined by GEICO and have been added here for convenience.

The total may not represent the total of the settlement as other factors (e.g. license and fees) may need to be taken into account.

#### Inside the Report

Valuation Methodology.....	2
Vehicle Information.....	3
Vehicle Condition.....	5
Comparable Vehicles.....	7
Valuation Notes.....	9
Supplemental Information.....	10

OFFER  
APPROVED BY COMMISSIONERS COURT  
THIS 18 DAY OF FEB 2020  
*Scott M. Felton*  
COUNTY JUDGE

## VALUATION METHODOLOGY

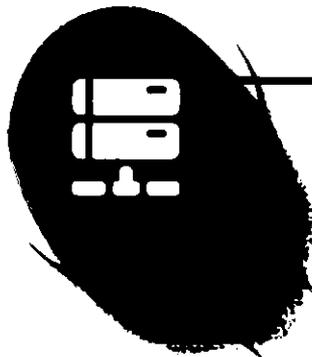
### How was the valuation determined?

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#### CLAIM INSPECTION

GEICO has provided CCC with the zip code where the loss vehicle is garaged, loss vehicle VIN, mileage, equipment, as well as loss vehicle condition, which is used to assist in determining the value of the loss vehicle.



#### DATABASE REVIEW

CCC maintains an extensive database of vehicles that currently are or recently were available for sale in the U.S. This database includes vehicles that CCC employees have physically inspected, as well as vehicles advertised for sale by dealerships or private parties. All of these sources are updated regularly.

#### SEARCH FOR COMPARABLES

When a valuation is created the database is searched and comparable vehicles in the area are selected. The zip code where the loss vehicle is garaged determines the starting point for the search. Comparable vehicles are similar to the loss vehicle based on relevant factors.

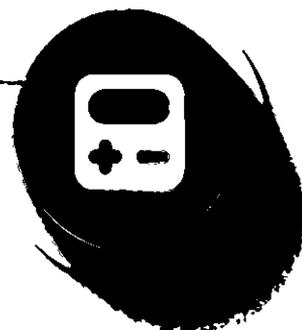


#### CALCULATE BASE VEHICLE VALUE

Adjustments to the price of the selected comparable vehicles are made to reflect differences in vehicle attributes, including mileage and options. Dollar adjustments are based upon market research.

Finally, the Base Vehicle Value is the weighted average of the adjusted values of the comparable vehicles based on the following factors:

- Source of the data (such as inspected versus advertised)
- Similarity (such as equipment, mileage, and year)
- Proximity to the loss vehicle's primary garage location
- Recency of information



 **VEHICLE INFORMATION**

**VEHICLE DETAILS**

---

Location	WACO, TX 76701
VIN	1FTRE14W26DA15789
Year	2006
Make	Ford
Model	Econoline Cargo
Trim	E-150
Body Type	Van
Engine -	
Cylinders	8
Displacement	4.6L
Fuel Type	Gasoline
Carburation	EFI
Transmission	Automatic Transmission Overdrive

Vehicles sold in the United States are required to have a manufacturer assigned Vehicle Identification Number(VIN). This number provides certain specifications of the vehicle.

Please review the information in the Vehicle Information Section to confirm the reported mileage and to verify that the information accurately reflects the options, additional equipment or other aspects of the loss vehicle that may impact the value.

**VEHICLE ALLOWANCES**

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<b>Odometer</b>	17,259	+ 3,290
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Allowances are factors influencing the value of the loss vehicle when compared to a typical vehicle. The typical vehicle is a vehicle of the same year, make, and model as the loss vehicle, including average mileage, and all standard and predominant equipment. These allowances are displayed for illustrative purposes only.

The Base Vehicle Value is calculated from the comparable vehicles with adjustments to reflect the loss vehicle configuration

**VEHICLE HISTORY SUMMARY**

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Experian AutoCheck	No Title Problem Found
Insurance Services Organization/ National Insurance Crime Bureau	2 Records Found
National Highway Traffic Safety Administration	4 Recalls

 **VEHICLE INFORMATION**

**VEHICLE EQUIPMENT**

<b>Odometer</b>	17,259	
<b>Transmission</b>	Automatic Transmission	✓
	Overdrive	
<b>Driver Convenience</b>	Intermittent Wipers	✓
	Tilt Wheel	
	Console/Storage	✓
<b>Instrument Panel</b>	Air Conditioning	✓
<b>Radio</b>	AM Radio	✓
	FM Radio	
	Stereo	✓
	Search/Seek	
<b>Safety</b>	Air Bag (Driver Only)	✓
	Passenger Air Bag	
<b>Paint</b>	Clearcoat Paint	☐
	Stone Guard	☐
<b>Front End</b>	California Emissions	✓
	Power Steering	
	Power Brakes	✓
	Anti-lock Brakes (4)	
<b>Glass And Mirrors</b>	Dual Mirrors	✓
	Tinted Glass	
<b>Seats</b>	Bucket Seats	✓
<b>Wheels</b>	4-wheel Disc Brakes	✓
	Styled Steel Wheels	

To the left is the equipment of the loss vehicle that GEICO provided to CCC.

✓ **Standard** This equipment is included in the base configuration of the vehicle at time of purchase.

☐ **Additional** Equipment that is not Standard but was noted to be on the loss vehicle.

 **VEHICLE CONDITION**

**COMPONENT CONDITION**

	Condition	Inspection Notes/Guidelines	Value Impact
Mechanical	AVERAGE PRIVATE	<p><b>Notes:</b> VISIBLE WEAR, FEW SMALL LEAKS</p> <p><b>Guideline:</b></p> <p><b>Transmission:</b> Fluid slightly discolored. A few areas of seepage.</p> <p><b>Engine:</b> Few small leaks. Belts and hoses firm, show minimal wear. Significant dirt and grease in engine compartment.</p>	\$ 0
Tires	EXCEPTIONAL	<p><b>Notes:</b> LF10, RF10, RR10, LR11, 93% TREAD</p> <p><b>Guideline:</b></p> <p><b>Rear Tires:</b> Over 90% of new. Example: Typical new car tires are 11/32, loss measures at 10/32 = 91% (10/11)</p> <p><b>Front Tires:</b> Over 90% of new. Example: Typical new car tires are 11/32, loss measures at 10/32 = 91% (10/11)</p>	\$ 162
Paint	AVERAGE PRIVATE	<p><b>Notes:</b> FEW CHIPS, SLIGHT FADING</p> <p><b>Guideline:</b></p> <p>Few small deep chips and/or scratches. No significant peeling and/or flaking. Minor swirl marks. Slight Fading.</p>	\$ 0
Body	AVERAGE PRIVATE	<p><b>Notes:</b> FEW DENTS, NO SIGNIFICANT RUST</p> <p><b>Guideline:</b></p> <p><b>Sheet Metal:</b> Few dents and/or numerous dings. No significant surface rust.</p> <p><b>Trim:</b> Minimal damage to components. Few dents and/or numerous dings.</p>	\$ 0
Glass	ROUGH	<p><b>Notes:</b> CRACKED WINDSHIELD</p> <p><b>Guideline:</b></p> <p>Deep scratches and/or heavily pitted. Numerous chips.</p>	- \$ 29

GEICO uses condition inspection guidelines to determine the condition of key components of the loss vehicle prior to the loss. The guidelines describe physical characteristics for these key components, for the condition selected based upon age. Inspection Notes reflect observations from the appraiser regarding the loss vehicle's condition.

CCC makes dollar adjustments that reflect the impact the reported condition has on the value of the loss vehicle as compared to Average Private condition. These dollar adjustments are based upon interviews with dealerships across the United States.

 **VEHICLE CONDITION**

**COMPONENT CONDITION**

	<b>Condition</b>	<b>Inspection Notes/Guidelines</b>	<b>Value Impact</b>
Seats	AVERAGE PRIVATE	<b>Notes:</b> VISIBLE WEAR, NO SIGNIFICANT HOLES/TEARS <b>Guideline:</b> Lightly soiled, faded and/or discolored. Few small tears, holes and/or burn marks. No significant bare spots.	\$ 0
Carpets	AVERAGE PRIVATE	<b>Notes:</b> VISIBLE WEAR, NO SIGNIFICANT HOLES/TEARS <b>Guideline:</b> Lightly soiled and/or stained. Few small tears, holes and/or burn marks. No significant bare spots.	\$ 0
Dashboard	AVERAGE PRIVATE	<b>Notes:</b> VISIBLE WEAR, NO SIGNIFICANT HOLES/TEARS <b>Guideline:</b> Significant scratches and/or gouges. Components damaged and/or cracked. Significant wear.	\$ 0
Headliner	AVERAGE PRIVATE	<b>Notes:</b> VISIBLE WEAR, NO SIGNIFICANT HOLES/TEARS <b>Guideline:</b> Few small holes and/or burn marks. Lightly scuffed.	\$ 0

**Total Condition Adjustments \$ 133**

 **COMPARABLE VEHICLES**

Options	Loss Vehicle	Comp 1	Comp 2
Odometer	17,259	70,642	60,328
Automatic Transmission	✓	✓	✓
Overdrive	✓	✓	✓
Keyless Entry	x	x	✓
Power Driver Seat	x	✓	✓
Power Windows	x	✓	✓
Power Locks	x	✓	✓
Power Mirrors	x	x	✓
Cruise Control	x	✓	✓
Intermittent Wipers	✓	✓	✓
Tilt Wheel	✓	✓	✓
Console/Storage	✓	✓	✓
Positraction	x	✓	x
Alarm	x	x	✓
Air Conditioning	✓	✓	✓
AM Radio	✓	✓	✓
FM Radio	✓	✓	✓
Stereo	✓	✓	✓
Search/Seek	✓	✓	✓
CD Player	x	✓	x
CD Changer/Stacker	x	x	✓
Drivers Side Air Bag	✓	✓	✓
Passenger Air Bag	✓	✓	✓
Clearcoat Paint	✓	x	x
Stone Guard	✓	x	x
California Emissions	✓	✓	✓
Power Steering	✓	✓	✓
Power Brakes	✓	✓	✓
Anti-lock Brakes (4)	✓	✓	✓
Dual Mirrors	✓	✓	✓
Tinted Glass	✓	x	✓
Privacy Glass	x	✓	x
Cloth Seats	x	✓	x
Bucket Seats	✓	✓	✓
Dual Air Conditioning	x	✓	✓
Running Boards/Side Steps	x	✓	x
4-wheel Disc Brakes	✓	✓	✓
Styled Steel Wheels	✓	x	✓
Wheel Covers	x	✓	x
Trailer Hitch	x	✓	✓

Comp 1 Updated Date: 01/26/2020  
**2006 Ford Econoline Cargo E-150 8**

**4.6l Gasoline Efi**  
VIN 1FTRE14W16DB31520  
Dealership Mgm Sales  
Telephone (972) 271-1717  
Source Autotrader  
Stock # 20141682  
Distance from Waco, TX  
96 Miles - Garland, TX

Comp 2 Updated Date: 12/16/2019  
**2006 Ford Econoline Cargo E-150 8**

**4.6l Gasoline Efi**  
VIN 1FTRE14W46DA43352  
Dealership Auto Spot  
Telephone (817) 629-4072  
Source Dealer Ad  
Stock # 02123  
Distance from Waco, TX  
83 Miles - Arlington, TX

Comparable vehicles used in the determination of the Base Vehicle Value are not intended to be replacement vehicles but are reflective of the market value, and may no longer be available for sale.

List Price is the sticker price of an inspected dealer vehicle and the advertised price for the advertised vehicle.

Distance is based upon a straight line between loss and comparable vehicle locations.

\*The Condition Adjustment sets that comparable vehicle to Average Private condition, which the loss vehicle is also compared to in the Vehicle Condition section.

 **COMPARABLE VEHICLES**

<b>List Price</b>	\$ 9,900	\$ 8,999
<b>Adjustments:</b>		
Options	- \$ 634	- \$ 726
Mileage	+ \$ 409	+ \$ 303
Condition <sup>1</sup>	- \$ 1,777	- \$ 1,777
<b>Adjusted Comparable Value</b>	<b>\$ 7,898</b>	<b>\$ 6,799</b>



## VALUATION NOTES

This Market Valuation Report has been prepared exclusively for use by GEICO, and no other person or entity is entitled to or should rely upon this Market Valuation Report and/or any of its contents. CCC is one source of vehicle valuations, and there are other valuation sources available.

# CCC ONE. MARKET VALUATION REPORT

Owner: County McLennan  
Claim: 0470684150101024-03

## SUPPLEMENTAL INFORMATION



### CARRIER INFORMATION

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Prepared for: GEICO

**Web:** Get back on the road fast!

GEICO offers an easy-to-use service designed to help you save time and money.

Simply visit [www.geico.com/replaceyourcar](http://www.geico.com/replaceyourcar) today or call

(877)-638-4119 to get started!!



### VEHICLE HISTORY INFORMATION

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#### VINGUARD®

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VINGUARD® Message: VINGUARD has decoded this VIN without any errors

#### ISO Vehicle History:

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<b>Number of times reported to ISO:</b>	2
<b>ISO's file number:</b>	H0299707529
Loss date:	07/11/2019
Phone:	0000000000
Claim ref:	5007629828-1_a7325
Point of Impact:	Right Front
Mileage:	0000000
ISO notified:	07/29/2019
Loss date:	01/22/2020
Phone:	8008413000
Claim ref:	0470684150101024
ISO notified:	02/10/2020

**SUPPLEMENTAL INFORMATION**



**EXPERIAN® AUTOCHECK® VEHICLE HISTORY REPORT**

CCC provides GEICO information reported by Experian regarding the 2006 Ford Econoline Cargo (1FTRE14W26DA15789). This data is provided for informational purposes. Unless otherwise noted in this Valuation Detail, CCC does not adjust the value of the loss vehicle based upon this information.

**LEGEND :**

- ✓ No Event Found
- ⊖ Event Found
- ☐ Information Needed

**TITLE CHECK**

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no significant title events. When found, events often indicate automotive damage or warnings associated with the vehicle.

**EVENT CHECK**

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no historical events that indicate a significant automotive problem. These problems can indicate past previous car damage, theft, or other significant problems.

**VEHICLE INFORMATION**

INFORMATION FOUND

AutoCheck found additional information on this vehicle. These records will provide more history for this loss vehicle

**ODOMETER CHECK**

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no indication of odometer rollback or tampering was found. AutoCheck determines odometer rollbacks by searching for records that indicate odometer readings less than a previously reported value. Other odometer events can report events of tampering, or possible odometer breakage.

**TITLE CHECK**

Abandoned	✓	No Abandoned Record Found
Damaged	✓	No Damaged Record Found
Fire Damage	✓	No Fire Damage Record Found
Grey Market	✓	No Grey Market Record Found
Hail Damage	✓	No Hail Damage Record Found
Insurance Loss	✓	No Insurance Loss Record Found
Junk	✓	No Junk Record Found
Rebuilt	✓	No Rebuilt Record Found
Salvage	✓	No Salvage Record Found

**EVENT CHECK**

NHTSA Crash Test Vehicle	✓	No NHTSA Crash Test Vehicle Record Found
Frame Damage	✓	No Frame Damage Record Found
Major Damage Incident	✓	No Major Damage Incident Record Found
Manufacturer Buyback/Lemon	✓	No Manufacturer Buyback/Lemon Record Found
Odometer Problem	✓	No Odometer Problem Record Found
Recycled	✓	No Recycled Record Found
Water Damage	✓	No Water Damage Record Found
Salvage Auction	✓	No Salvage Auction Record Found

**VEHICLE INFORMATION**

Accident	☐	Accident Record Found
Corrected Title	✓	No Corrected Title Record Found
Driver Education	✓	No Driver Education Record Found
Fire Damage Incident	✓	No Fire Damage Incident Record Found
Lease	✓	No Lease Record Found
Lien	✓	No Lien Record Found
Livery Use	✓	No Livery Use Record Found
Government Use	✓	No Government Use Record Found
Police Use	✓	No Police Use Record Found
Fleet	✓	No Fleet Record Found
Rental	✓	No Rental Record Found
Fleet and/or Rental	✓	No Fleet and/or Rental Record Found
Repossessed	✓	No Repossessed Record Found
Taxi use	✓	No Taxi use Record Found
Theft	✓	No Theft Record Found
Fleet and/or Lease	✓	No Fleet and/or Lease Record Found
Emissions Safety Inspection	✓	No Emissions Safety Inspection Record Found
Duplicate Title	✓	No Duplicate Title Record Found

**SUPPLEMENTAL INFORMATION**

 **FULL HISTORY REPORT RUN DATE: 02/18/2020**

Below are the historical events for this vehicle listed in chronological order.

EVENT DATE	RESULTS FOUND	ODOMETER READING	DATA SOURCE	EVENT DETAIL
02/22/2006			Independent Source	VEHICLE MANUFACTURED AND SHIPPED TO DEALER
05/12/2006	WACO, TX	16	Motor Vehicle Dept.	TITLE
05/12/2006	WACO, TX		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
11/01/2015	WACO, TX		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL (Lease Reported)
11/01/2016	WACO, TX		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL (Lease Reported)
11/01/2017	WACO, TX		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL (Lease Reported)
11/01/2018	WACO, TX		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL (Lease Reported)
11/01/2019	WACO, TX		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
01/22/2020	WACO, TX		State Agency	RIGHT SIDE IMPACT WITH ANOTHER VEHICLE
01/22/2020	WACO, TX		Police Report	ACCIDENT REPORTED
01/22/2020	TX		State Agency	MINOR TO MODERATE DAMAGE REPORTED

**AUTOCHECK TERMS AND CONDITIONS:**

Experian's Reports are compiled from multiple sources. It is not always possible for Experian to obtain complete discrepancy information on all vehicles; therefore, there may be other title brands, odometer readings or discrepancies that apply to a vehicle that are not reflected on that vehicle's Report. Experian searches data from additional sources where possible, but all discrepancies may not be reflected on the Report.

These Reports are based on information supplied to Experian by external sources believed to be reliable, BUT NO RESPONSIBILITY IS ASSUMED BY EXPERIAN OR ITS AGENTS FOR ERRORS, INACCURACIES OR OMISSIONS. THE REPORTS ARE PROVIDED STRICTLY ON AN "AS IS WHERE IS" BASIS, AND EXPERIAN FURTHER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING THIS REPORT.

YOU AGREE TO INDEMNIFY EXPERIAN FOR ANY CLAIMS OR LOSSES, INCLUDING COSTS, EXPENSES AND ATTORNEYS FEES, INCURRED BY EXPERIAN ARISING DIRECTLY OR INDIRECTLY FROM YOUR IMPROPER OR UNAUTHORIZED USE OF AUTOCHECK VEHICLE HISTORY REPORTS.

## SUPPLEMENTAL INFORMATION

Experian shall not be liable for any delay or failure to provide an accurate report if and to the extent which such delay or failure is caused by events beyond the reasonable control of Experian, including, without limitation, "acts of God", terrorism, or public enemies, labor disputes, equipment malfunctions, material or component shortages, supplier failures, embargoes, rationing, acts of local, state or national governments, or public agencies, utility or communication failures or delays, fire, earthquakes, flood, epidemics, riots and strikes.

These terms and the relationship between you and Experian shall be governed by the laws of the State of Illinois (USA) without regard to its conflict of law provisions. You and Experian agree to submit to the personal and exclusive jurisdiction of the courts located within the county of Cook, Illinois.

## SUPPLEMENTAL INFORMATION

### NHTSA VEHICLE RECALL

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The National Highway Traffic Safety Administration has issued 4 safety related recall notices that may apply to the above valued vehicle.

**NHTSA Campaign ID :** 08V057000

**Mfg's Report Date :** FEB 04, 2008

**Component :** FUEL SYSTEM, GASOLINE:FUEL INJECTION SYSTEM:FUEL RAIL

**Potential Number Of Units Affected :** 57199

**Summary :** FORD IS RECALLING 57,199 MY 2006-2007 E-150, E-250, E-350, AND MY 2007 EXPEDITION AND LINCOLN NAVIGATOR VEHICLES EQUIPPED WITH 5.4L ENGINES. THE FUEL RAIL CROSS-OVER HOSE MAY CONTAIN WEAK AREAS. AS A RESULT, THE HOSE MAY CRACK, WHICH COULD CAUSE A FUEL ODOR AND/OR FUEL LEAK.

**Consequence :** FUEL LEAKAGE IN THE PRESENCE OF AN IGNITION SOURCE COULD RESULT IN A FIRE.

**Remedy :** DEALERS WILL REPLACE THE FUEL RAIL ASSEMBLY. THE RECALL IS EXPECTED TO BEGIN DURING MARCH 2008. OWNERS MAY CONTACT FORD AT 1-800-392-3673.

**Notes :** FORD RECALL NO. 08S02. CUSTOMERS MAY ALSO CONTACT THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION'S VEHICLE SAFETY HOTLINE AT 1-888-327-4236 (TTY 1-800-424-9153), OR GO TO [HTTP://WWW.SAFERCAR.GOV](http://WWW.SAFERCAR.GOV).

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**NHTSA Campaign ID :** 08V536000

**Mfg's Report Date :** SEP 08, 2008

**Component :** EQUIPMENT ADAPTIVE

**Potential Number Of Units Affected :** 890

**Summary :** ACCUBUILT IS RECALLING 890 MY 2006-2008 FORD E150, E250, AND E350 CARGO VANS EQUIPPED WITH RICON PLATFORM STYLE WHEELCHAIR LIFTS. THESE BUSES FAIL TO COMPLY WITH THE REQUIREMENTS OF FEDERAL MOTOR VEHICLE SAFETY STANDARD NO. 404, "PLATFORM LIFT INSTALLATION IN MOTOR VEHICLES." THE THRESHOLD WARNING SYSTEM MAY NOT DETECT THE PRESENCE OF A WHEELCHAIR OR MOBILITY AID USER IN A CERTAIN SPOT WITHIN THE DEFINED THRESHOLD AREA.

**Consequence :** THE USER OF THE LIFT COULD BE INJURED SHOULD THE LIFT MOVE UNINTENTIONALLY.

**Remedy :** ACCUBUILT IS WORKING WITH RICON TO CORRECT THE WHEELCHAIR LIFTS FREE OF CHARGE (PLEASE SEE 07E095). THE RECALL IS EXPECTED TO BEGIN ON OR ABOUT OCTOBER 6, 2008. OWNERS MAY CONTACT RICON AT 1-818-267-3000 OR ACCUBUILT AT 1-800-837-8624.

**Notes :** CUSTOMERS MAY ALSO CONTACT THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION'S VEHICLE SAFETY HOTLINE AT 1-888-327-4236 (TTY 1-800-424-9153), OR GO TO [HTTP://WWW.SAFERCAR.GOV](http://WWW.SAFERCAR.GOV).

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## SUPPLEMENTAL INFORMATION

**NHTSA Campaign ID :** 08V537000

**Summary :** ACCUBUILT IS RECALLING 890 MY 2006-2008 FORD E150, E250, AND E350 CARGO VANS EQUIPPED WITH RICON PLATFORM STYLE WHEELCHAIR LIFTS. THESE LIFTS FAIL TO COMPLY WITH THE REQUIREMENTS OF FEDERAL MOTOR VEHICLE SAFETY STANDARD NO. 403, "PLATFORM LIFT SYSTEMS FOR MOTOR VEHICLES." THE ANTI-STOW INTERLOCK MAY NOT DETECT THE PRESENCE OF A WHEELCHAIR OR MOBILITY AID USER. THE PRESSURE SENSING SWITCH THAT DETECTS THE PRESENCE OF WEIGHT ON THE PLATFORM WAS NOT ADJUSTED TO THE NECESSARY SENSITIVITY LEVEL. THE LIFT COULD STOW EVEN THOUGH SOMEONE OR SOMETHING IS STILL ON THE LIFT.

**Consequence :** A LIFT OCCUPANT CAN BE INJURED SHOULD THE LIFT BEGIN TO STOW UNINTENTIONALLY.

**Remedy :** ACCUBUILT IS WORKING WITH RICON TO CORRECT THE WHEELCHAIR LIFTS FREE OF CHARGE (PLEASE SEE 07E097). OWNERS MAY CONTACT RICON AT 1-818-267-3000 OR ACCUBUILT AT 1-800-837-8624.

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**NHTSA Campaign ID :** 05V520000

**Mfg's Report Date :** November 9, 2005

**Component :** VISIBILITY

**Potential Number Of Units Affected :** 199,942

**Summary :** ON CERTAIN TRUCKS, PASSENGER CARS AND SPORT UTILITY VEHICLES, THE WINDSHIELD WIPER MOTOR MAY HAVE BEEN PRODUCED WITHOUT GREASE BEING APPLIED TO THE OUTPUT SHAFT GEAR.

**Consequence :** AFTER A PERIOD OF CONTINUOUS USE ON THE HIGH SPEED SETTING, LACK OF GREASE ON THE OUTPUT SHAFT GEAR MAY CAUSE THE GEAR TO DISTORT OR FRACTURE DURING OPERATION RESULTING IN A LOSS OF WIPER FUNCTION. INOPERATIVE WIPERS UNDER INCLEMENT WEATHER CONDITIONS COULD CAUSE A CRASH DUE TO IMPAIRED VISIBILITY.

**Remedy :** DEALERS WILL INSPECT THE WIPER MOTOR FOR THE PRESENCE OF GREASE AND GREASE THE WIPER MOTOR GEARS IF NECESSARY. THE RECALL BEGAN ON NOVEMBER 22, 2005. OWNERS MAY CONTACT FORD AT 1-800-392-3673 OR LINCOLN/MERCURY AT 1-800-521-4140.

**Notes :** FORD RECALL NO. 05S40. CUSTOMERS MAY ALSO CONTACT THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION'S VEHICLE SAFETY HOTLINE AT 1-888-327-4236 (TTY 1-800-424-9153), OR GO TO [HTTP://WWW.SAFERCAR.GOV](http://WWW.SAFERCAR.GOV)

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myroatez Gowan-Perkins,  
Deputy

**ORDER DEFERRING:**

**ACTION RE: THE MCLENNAN COUNTY FACILITY MASTER  
PLAN AND/OR OFFICE RELOCATIONS**

On this the 28 day of February, 2020, came on for consideration the matter: Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations. After discussion, Commissioner Snell made a motion to defer and it was seconded simultaneously by Commissioner Miller and Judge Felton. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, Deferred by unanimous vote.

\*\*\*\*\*

**ORDER APPROVING:**

**AUTHORIZATION OF OFFICE PHONE REQUESTS (RE:  
ARCHIVES AND ADULT PROBATION)**

On this the 28 day of February, 2020, came on for consideration the matter Authorization of Office Phone Requests (re: Archives and Adult Probation). After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, Approved by unanimous vote.

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LISA FETSCH  
DIRECTOR  
INFORMATION TECHNOLOGY  
MCLENNAN COUNTY



INFORMATION TECHNOLOGY DEPARTMENT  
500 COLUMBUS  
AVENUE WACO, TEXAS 76701-1388  
(254)757-5164

February 22, 2020

Re: Additional Phones for Adult Probation and Records Management

To the Honorable Commissioners Court:

The following offices have requested additional phones. IT staff would be able to run the necessary phone cable and we have phones and licensing available. There will be no additional costs incurred.

- The Community Supervision and Corrections Department is asking to provide a phone for the individual that will office with them temporarily for the purpose of screening/referral services per the memorandum of understanding with the McLennan County Public Health District (MOU attached). Current agreement expires November 2020. We can provide a repurposed phone returned to our IT on-hand inventory from the phone refresh deployment.
- The Records Management Department would like to provide a phone for an existing employee. Currently they are sharing a phone with another staff member when needed, but call volume has increased from the departments directly to this individual. It would be more efficient to have a phone installed at their own work area. A new phone model would be issued to match what has been installed in this office.

I am submitting this request for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Lisa Fetsch".

Lisa Fetsch

APPROVED BY COMMISSIONERS COURT

THIS 22 DAY OF Feb, 2020

A handwritten signature in black ink, appearing to read "Scott M. Felton".

COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: FEB 28 2020

By Myrcetez Gowan-Perkins,  
Deputy

**AGENDA: FEBRUARY 28, 2020**

**O. McLennan County Venue Project: Authorizations for Phase I and/or II, including but not limited to:**

1. *Regarding the Architectural Services Agreement with Populous:* **None**  
Authorization of Professional Services Invoices, Pay Applications, Schematic Design Documents; Acceptance of Reports, Updates, related matters
  
2. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* **None**  
Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
  
3. **Approved**  
Regarding the Professional Services Agreement and related Construction Materials Testing Proposal with Langerman Foster Engineering Company:  
Authorization of Invoice # 11544

**CD-551, 11:36**

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**ORDER APPROVING:**

**AUTHORIZATION OF INVOICE # 11544**

**RE: THE PROFESSIONAL SERVICES AGREEMENT AND  
RELATED CONSTRUCTION MATERIALS TESTING  
PROPOSAL WITH LANGERMAN FOSTER  
ENGINEERING COMPANY**

On this the 28 day of February, 2020, came on for consideration the matter of Regarding the Professional Services Agreement and related Construction Materials Testing Proposal with Langerman Foster Engineering Company: Authorization of Invoice # 11544. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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**LANGERMAN FOSTER  
ENGINEERING COMPANY**

2000 South 15th Street  
Waco, TX 76706  
254-235-1048  
254-235-1625 FAX

**Invoice**

Date	Invoice #
2/21/2020	11544

**Bill To**  
  
McLennan County  
P. O. Box 648  
Waco, TX 76703

Description	Qty	Rate	Amount	P.O. No.	Terms
					Net 30
McLennan County Expo Venue Project Package 3	6	100.00	600.00		
1/21/2020 Structural Steel Inspection CWI	1	138.00	138.00		
Vehicle Charge	1	20.00	20.00		
Report Preparation					
Thank you for your business.				<b>Total</b>	<b>\$758.00</b>

APPROVED BY COMMISSIONERS COURT  
THIS 28<sup>th</sup> DAY OF FEBRUARY 2020  
*Scott M. Selton*  
COUNTY JUDGE

Payments/Credits	\$0.00
<b>Balance Due</b>	<b>\$758.00</b>

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED: **FEB 28 2020**

By Myrcetez Gowan-Perkins,  
Deputy

**AGENDA: FEBRUARY 28, 2020**

**P. Work Session Items:** (unless otherwise identified above, no action will be taken, but these matters will be discussed):

- |  |                         |
|--|-------------------------|
| 1. <i>Discussion regarding Criminal Justice Issues:</i> Updates on the Electronic Monitoring Program / Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts / Courthouse Security / Public Nuisance Reporting & Enforcement Process, related matters  | <b>Information Only</b> |
| 2. <i>Discussion re: Capital Expenditures:</i> including Discussion Regarding the Time Schedule for Capital Outlay / Recommendations from the Finance Committee Regarding on the Spending Policy / Equipment Financing, related matters  | <b>None</b>             |
| 3. <i>Discussion regarding County Property:</i> including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters | <b>None</b>             |
| 4. <i>Discussion regarding Rural Transit District:</i> including Rural/Public Transportation Updates / Reports, related matter   | <b>None</b>             |
| 5. <i>Discussion regarding Radio Interoperability:</i> including Tower Sites, Trunking Systems and System Upgrades   | <b>None</b>             |
| 6. <i>Discussion regarding Risk Management Policy</i>  |                         |
| 7. <i>Discussion regarding Vote Centers</i>  | <b>None</b>             |
| 8. <i>Discussion regarding Jail Magistration</i>   | <b>None</b>             |
| 9. <i>Discussion regarding Vote Centers</i>  |                         |
| 10. <i>Discussion regarding the Transporting of Juveniles For Class "C" Truancy Citations by Constables</i>  | <b>None</b>             |
| 11. <i>Discussion regarding the 2020 Census</i>  | <b>Information Only</b> |

**INFORMATION ONLY:**

**WORK SESSION ITEMS (UNLESS OTHERWISE IDENTIFIED ABOVE, NO ACTION WILL BE TAKEN, BUT THESE MATTERS WILL BE DISCUSSED):**

**DISCUSSION RE: CRIMINAL JUSTICE ISSUES: UPDATES ON THE ELECTRONIC MONITORING PROGRAM; COORDINATING THE MCLENNAN COUNTY CRIMINAL JUSTICE SYSTEM / CRIMINAL JUSTICE PROCESS / VETERANS & MENTAL HEALTH COURTS; COURTHOUSE SECURITY; PUBLIC NUISANCE REPORTING & ENFORCEMENT PROCESS; REINTEGRATION PROGRAMS; UPDATES FROM THE ASSOCIATE JUDGE; JACK HARWELL DETENTION FACILITY, RELATED MATTERS**

On this the 28 day of February, 2020, came on for consideration the matter of **Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed): *Discussion regarding Criminal Justice Issues:* Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, related matters.

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<b>Report Date:</b>	<b>2/28/2020</b>
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**McLennan County EM Office**

520 Columbus

Waco, TX 76701

Email: [mclennanem1@recoveryms.com](mailto:mclennanem1@recoveryms.com)

<b>Total Client's in lieu of Jail:</b>	<b>34</b>
<b>Total Indigent Client's:</b>	<b>18</b>
<b>Total Double Client's:</b>	<b>12</b>
<b>Client's:</b>	<b>465</b>
<b>Total Client's:</b>	<b>477</b>

<b>GPS Totals:</b>	
<b>Sheriff:</b>	<b>31</b>
<b>CSCD:</b>	<b>3</b>
<b>COB:</b>	<b>23</b>
<b>Felony:</b>	<b>2</b>
<b>Other:</b>	<b>25</b>
<b>PTIP:</b>	<b>0</b>
<b>Child Support:</b>	<b>0</b>
<b>Total Clients:</b>	<b>84</b>

<b>SCRAM CAM Totals:</b>	
<b>Sheriff:</b>	<b>0</b>
<b>CSCD:</b>	<b>8</b>
<b>COB:</b>	<b>3</b>
<b>Felony:</b>	<b>0</b>
<b>Other:</b>	<b>12</b>
<b>PTIP:</b>	<b>3</b>
<b>Child Support:</b>	<b>0</b>
<b>Total Clients:</b>	<b>26</b>

<b>SCRAM Remote Breath Totals:</b>	
<b>Sheriff:</b>	<b>0</b>
<b>CSCD:</b>	<b>25</b>
<b>COB:</b>	<b>0</b>
<b>Felony:</b>	<b>3</b>
<b>Other:</b>	<b>0</b>
<b>PTIP:</b>	<b>23</b>
<b>Volunteer:</b>	<b>0</b>
<b>Total Clients:</b>	<b>51</b>

<b>Soberlink Totals:</b>	
<b>Sheriff:</b>	<b>1</b>
<b>CSCD:</b>	<b>0</b>
<b>COB:</b>	<b>0</b>
<b>Felony:</b>	<b>0</b>
<b>Other:</b>	<b>0</b>
<b>PTIP:</b>	<b>0</b>
<b>Child Support:</b>	<b>0</b>
<b>Total Clients:</b>	<b>1</b>

<b>Drug Patch Totals:</b>	
<b>Sheriff:</b>	<b>0</b>
<b>CSCD:</b>	<b>22</b>
<b>COB:</b>	<b>0</b>
<b>Felony:</b>	<b>0</b>
<b>Other:</b>	<b>0</b>
<b>PTIP:</b>	<b>28</b>
<b>Child Support:</b>	<b>0</b>
<b>Total Clients:</b>	<b>50</b>

<b>UA Totals:</b>	
<b>Sheriff:</b>	<b>9</b>
<b>CSCD:</b>	<b>1</b>
<b>COB:</b>	<b>1</b>
<b>Felony:</b>	<b>0</b>
<b>Other:</b>	<b>2</b>
<b>PTIP:</b>	<b>240</b>
<b>Child Support:</b>	<b>0</b>
<b>Total Clients:</b>	<b>253</b>

<b>52/52 Totals:</b>	
<b>Sheriff:</b>	<b>0</b>
<b>CSCD:</b>	<b>0</b>
<b>COB:</b>	<b>0</b>
<b>Felony:</b>	<b>0</b>
<b>Other:</b>	<b>0</b>
<b>PTIP:</b>	<b>33</b>
<b>Child Support:</b>	<b>0</b>
<b>Total Clients:</b>	<b>33</b>

<b>Hair Testing Totals:</b>	
<b>Sheriff:</b>	<b>0</b>
<b>CSCD:</b>	<b>2</b>
<b>COB:</b>	<b>0</b>
<b>Felony:</b>	<b>0</b>
<b>Other:</b>	<b>0</b>
<b>PTIP:</b>	<b>67</b>
<b>Child Support:</b>	<b>0</b>
<b>Total Clients:</b>	<b>69</b>

**Judge Totals: (House Arrest Only)**

<u>Judge Cates</u>		<u>Judge Deivanayagam</u>	
GPS	16	GPS	15
SCRAM CAM	3	SCRAM CAM	0
SCRAM RB	0	SCRAM RB	0
Soberlink	0	Soberlink	0
Drug Patch	0	Drug Patch	1
UA	9	UA	1
<u>Indigent</u>	11	<u>Indigent</u>	9
<b>Total in lieu of Jail:</b>	<b>19</b>	<b>Total in lieu of Jail:</b>	<b>15</b>
<b>Double:</b>	<b>10</b>	<b>Double:</b>	<b>2</b>

### GPS Clients:

#### Judge Cates:

Clients:	Client ID #:	Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Arrona, Diana E	2079424053	1/17/2020		UA		3/13/2020	3/13/2020
Childers, Destiny L	2079423769	1/10/2020	Indigent	UA		3/3/2020	3/3/2020
Corry, Juawan B	2079381814	1/10/2020				3/4/2020	3/4/2020
Dugan, Britany N	2079424499	1/30/2020	Indigent			3/12/2020	3/12/2020
Forge, Tavarus K	2079424214	1/23/2020	Indigent	UA		3/3/2020	3/3/2020
Johnson, Chaya L	2079351298	1/17/2020	Indigent	UA		3/14/2020	3/14/2020
Johnson, Neal C	2079424753	2/6/2020	Indigent	UA		4/18/2020	4/18/2020
Kemp, Hope M	2079392255	1/17/2020		RB		4/23/2020	4/23/2020
Ross, Keyoshia K	2079425329	2/21/2020	Indigent	UA		3/21/2020	3/21/2020
Sikes, Daniel A	2079425595	2/27/2020		UA		7/23/2020	7/23/2020
Smith, Kara D	2079353024	1/23/2020	Indigent			4/19/2020	4/19/2020
Sterling, Trevia L	2079401506	2/13/2020	Indigent	UA		5/10/2020	5/10/2020
Suarez, George E	2079423719	1/9/2020				3/22/2020	3/22/2020
Thompson, Douglas K	2079421287	11/1/2019	Indigent			3/1/2020	3/1/2020
Turley, Dawson A	2079389814	1/9/2020	Indigent			3/6/2020	3/6/2020
Williamson, Karatonya L	2079425089	2/14/2020	Indigent	UA		3/23/2020	3/23/2020

Total Clients:	16
Total Indigent	11

#### Judge Delvanayagam:

Clients:	Client ID #:	Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Brooks, Latonya N	2079344702	2/13/2020				4/10/2020	4/10/2020
Brown, Diondra L	2079425307	2/20/2020	Indigent			4/17/2020	4/17/2020
Carr, Delvin D	2079423768	1/10/2020	Indigent			3/5/2020	3/5/2020
Chase, Maurice A	2079365731	2/27/2020				4/9/2020	4/9/2020
Chastain, Neil A	2079345726	2/6/2020		DP		4/18/2020	4/18/2020
Denson, Tina B	2079424331	1/27/2020	Indigent			4/19/2020	4/19/2020
Glass, Julius M	2079423709	1/9/2020				3/21/2020	3/21/2020
Humphreys, Josh O	2079424794	2/7/2020				4/23/2020	4/23/2020
Jones, Karen L	2079425601	2/27/2020	Indigent			4/22/2020	4/22/2020
Merritt, Kenneth W	2079423980	1/16/2020	Indigent			3/13/2020	3/13/2020
Milton, Chaizel V	2079421543	11/7/2019	Indigent			3/7/2020	3/7/2020
Ooley, Jade K	2079418349	1/29/2020	Indigent			3/11/2020	3/11/2020
Sanders, Geordon M	2079424597	2/3/2020				3/16/2020	3/16/2020
Thomas, Richard L	2079425088	2/14/2020	Indigent	UA		4/11/2020	4/11/2020
Wright, Rachel A	2079343727	2/26/2020	Indigent			4/8/2020	4/8/2020

Total Clients:	15
Total Indigent	9

### Other Clients:

#### Felony:

Clients:	Client ID #:	Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Haysmer, Tabitha L	2079353519	11/18/2019	Indigent		54th	3/21/2020	3/21/2020
Pearce, Clifford L	2079423235	12/20/2019	Indigent		Strother	3/18/2020	3/18/2020

Total Clients:	2
Total Indigent:	2

#### Condition of Bond:

\*\*No Payout/Layout Dates\*\*

Clients:	Client ID #:	Enrollment:	Status:	Extra:	Judge:	PO:	LO Date:
Banda, Jose G	2079422963	12/13/2019			Strother		
Brown, Dennis R	2079421987	11/19/2019	Indigent		Johnson		
Coleman, Marrison M	2079424315	1/27/2020	Indigent		Strother		
Cook, Anthony J	2079421363	11/4/2019	Indigent		Strother		
Crook, Timothy L	2079399448	03/16/2018	Indigent				
Davis, Michael J	2079362041	8/14/2015	Indigent				
Fraser, Marian I	2079397429	1/22/2018					
Goodwin, Larry J	2079403076	6/25/2018	Indigent				
Griffin, Gregory A	2079425394	2/24/2020	Indigent		Strother		

Total Clients:	23
Total Indigent:	12

Guillen, Esau	2079421135	10/29/2019			Strother		
Hill, Otho P	2079410791	2/1/2019		Scram Cam	Johnson		
Jackson, Jalin L	2079398667	2/26/2018					
Lanier, Richard D	2079344972	2/18/2020	Indigent		Johnson		
Mynar, Heath L	2079424248	1/24/2020		Active	Deivanayagam		
Perez, Raymond R	2079424448	1/29/2020	Indigent		Strother		
Profitt, Philip	2079401175	05/03/2018					
Salas, Vedell T	2079419685	9/23/2019			Strother		
Sartin, Chadrick P	2079408525	11/21/2018		Active	Strother		
Sims, Phillip W	2079418255	8/16/2019			Strother		
Vidal, Phillip N	2079423657	1/8/2020		Active	Strother		
Watkins, Chad S	2079423511	1/3/2020	Indigent		Strother		
Williams, Akelvuntray T	2079420207	10/4/2019	Indigent		Strother		
Williams, Jayson L	2079404767	8/10/2018	Indigent		Strother		

**CSCD:**

**\*\*No Payout/Layout Dates\*\***

**Judge:**

**PO:**

Bockman, Brent S	2079422134	11/22/2019			Johnson	Brandi Eure	
Capistran, Gilbert	2079403349	4/8/2019					
Juarez, Francisco A	2079408513	11/20/2018	Indigent				

Total Clients:	3
Total Indigent:	1

**Out of County:**

**\*\*No Payout/Layout Dates\*\***

**Judge:**

**PO:**

Allen, Tracy C	2079425364	2/21/2020			Leon County		
Altum, Juston J	2079414886	5/17/2019			Bell County		
Carson, Jamar D	2079423315	12/23/2019			Bell County		
Casias, Leonardo	2079424639	2/4/2020			Bell County		
Dilligard, Timothy S	2079422989	12/16/2019			Bell County		
Henderson, David	2079406419	1/10/2019			Bosque County		
Henderson, Kayla D	2079406420	1/28/2019			Bosque County		
Jones, Craig L	2079411684	2/22/2019	Indigent		Bell County		
Lett, Jackie L	2079386956	7/3/2017			Travis County		
Martinez-Gonzalez, Juan E	2079422450	12/3/2019			Bell County		
Mathiews, Brandon L	2079412585	3/14/2019			Bell County		
McGowan, Antoine L	2079410190	1/15/2019			Bell County		
Mead, Michael S	2079407365	12/10/2019			Bell County		
Nichols, Rodney B	2079425118	2/14/2020			Bosque County	threw Talbert	
Parker, Amber M	2079410705	1/30/2019			Freestone Count	Michael Dunn	
Parker, Christopher S	2079403129	6/26/2018			Bell County		
Peels Jr, Thomas E	2079412101	3/6/2019			Bell County		
Raper, Alan W	2079401432	5/10/2018			Bell County		
Reyes Jr., Mario	2079402500	6/8/2018			Bell County		
Reymundo, Austin D	2079404973	8/17/2018			Bell County		
Ricca, George R	2079378757	11/3/2016			Bell County		
Rivera, Kalycia M	2079411735	2/22/2019			Bell County		
Sabado, Christopher	2079412564	3/15/2019			Bell County		
Tarrant, Alijah I	2079416968	7/15/2019	Indigent		Bell County		
Vasquez, Daniel	2079410257	1/22/2019			Bell County		

Total Clients:	25
Total Indigent:	2

**\*\*No Payout/Layout Dates\*\***

**Judge:**

**PO:**


<b>Grand Total Clients</b>	<b>84</b>
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## Remote Breath Clients

### Sheriff:

#### Judge Cates:

<u>Clients:</u>	<u>Enrollment:</u>	<u>Status:</u>	<u>Extra:</u>	<u>Specifications:</u>	<u>PO Date:</u>	<u>LO Date:</u>
Kemp, Hope M	2079392255	1/17/2020		GPS	4/23/2020	4/23/2020

**Total RB/SL2: 1**

#### Judge Delvanayagam:

<u>Clients:</u>	<u>Enrollment:</u>	<u>Status:</u>	<u>Extra:</u>	<u>Specifications:</u>	<u>PO Date:</u>	<u>LO Date:</u>

**Total RB/SL2: 0**

#### Other Clients:

<u>Clients:</u>	<u>Enrollment:</u>	<u>Status:</u>	<u>Extra:</u>	<u>Specifications:</u>	<u>PO Date:</u>	<u>LO Date:</u>

**Total RB/SL2: 0**

**Total CSCD: 0**

**Other: 0**

**Grand Total Clients: 1**



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COB:						
Client:		Enrollment:	Status:	Extra:	Specifications:	LQ Date:
Hill, Otho P	2079410791	2/1/2019		GPS	Scram Cam	
Reyes, Randall P	2079425474	2/25/2020			Scram Cam	
Sanchez, Omar H	2079418388	8/21/2019			Scram Cam	

CAM:COB  
**Total Clients: 3**

**Total SCRAM CAM 3**  
**Total RB 0**

**Grand Total RB: 28**  
**Grand Total SCRAM CAM: 27**  
**Grand Total Clients: 55**

**Double Clients:**

**Sheriff:**

**Judge Cates:**

Clients:		Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Arrona, Diana E	2079424053	1/17/2020		UA		3/13/2020	3/13/2020
Childers, Destiny L	2079423769	1/10/2020	Indigent	UA		3/3/2020	3/3/2020
Forge, Tavarus K	2079424214	1/23/2020	Indigent	UA		3/3/2020	3/3/2020
Johnson, Chaya L	2079351298	1/17/2020	Indigent	UA		3/14/2020	3/14/2020
Johnson, Neal C	2079424753	2/6/2020	Indigent	UA		4/18/2020	4/18/2020
Kemp, Hope M	2079392255	1/17/2020		RB		4/23/2020	4/23/2020
Ross, Keyoshia K	2079425329	2/21/2020	Indigent	GPS		3/21/2020	3/21/2020
Sikes, Daniel A	2079425595	2/27/2020		UA		7/23/2020	7/23/2020
Sterling, Trevia L	2079401506	2/13/2020	Indigent	UA		5/10/2020	5/10/2020
Williamson, Karatonya L	2079425089	2/14/2020	Indigent	UA		3/23/2020	3/23/2020

Total Clients:	10
Total Indigent:	7

**Judge Delvanayagam:**

Clients:		Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Chastain, Neil A	2079345726	2/6/2020		GPS		4/18/2020	4/18/2020
Thomas, Richard L	2079425088	2/14/2020	Indigent	UA		4/11/2020	4/11/2020

Total Clients:	2
Total Indigent:	1

**Other Clients:**

Clients:		Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Harrison, Christopher C	2079397485	03/20/2019	EtG	DP	McLennan		

Total Clients:	1
Total Indigent:	0

**UA Clients:**

**Sheriff:**

**Judge Cates:**

Clients:		Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Arrona, Diana E	2079424053	1/17/2020		GPS		3/13/2020	3/13/2020
Childers, Destiny L	2079423769	1/10/2020	Indigent	GPS		3/3/2020	3/3/2020
Forge, Tavarious K	2079424214	1/23/2020	Indigent	GPS		3/3/2020	3/3/2020
Johnson, Chaya L	2079351298	1/17/2020	Indigent	GPS		3/14/2020	3/14/2020
Johnson, Neal C	2079424753	2/6/2020	Indigent	GPS		4/18/2020	4/18/2020
Ross, Keyoshia K	2079425329	2/21/2020	Indigent	GPS		3/21/2020	3/21/2020
Sikes, Daniel A	2079425595	2/27/2020		GPS		7/23/2020	7/23/2020
Sterling, Trevia L	2079401506	2/13/2020	Indigent	GPS		5/10/2020	5/10/2020
Williamson, Karatonya L	2079425089	2/14/2020	Indigent	GPS		3/23/2020	3/23/2020

Total Clients:	9
Total Indigent:	7

**Judge Deivanayagam:**

Clients:		Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Thomas, Richard L	2079425088	2/14/2020	Indigent	GPS		4/11/2020	4/11/2020

Total Clients:	1
Total Indigent:	1

**Other Clients:**

Clients:		Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Fossum, CaseyP	2079368960	11/14/2019		ETG	Family Law		
Harrison, Christopher C	2079397485	03/20/2019	EtG	DP	McLennan		

Total Clients:	2
Total Indigent:	0

Total CSCD	1
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**COB:**

Clients:		Enrollment:	Status:	Extra:	Specifications:	PO Date:	LO Date:
Brown, Thomas G	2079422820	12/10/2019	UA		54th		

Total Clients:	1
Total Indigent:	0

Grand Total Clients:	13
Grand Total Indigent:	8



**Hair Testing Clients:**

**Sheriff:**

<b><u>Judge Cates:</u></b>							
<b><u>Clients:</u></b>		<b><u>Enrollment:</u></b>	<b><u>Status:</u></b>	<b><u>Extra:</u></b>	<b><u>Specifications:</u></b>	<b><u>PO Date:</u></b>	<b><u>LQ Date:</u></b>

**Total Clients: 0**

**Judge Deivanayagam:**

<b><u>Clients:</u></b>		<b><u>Enrollment:</u></b>	<b><u>Status:</u></b>	<b><u>Extra:</u></b>	<b><u>Specifications:</u></b>	<b><u>PO Date:</u></b>	<b><u>LQ Date:</u></b>

**Total Clients: 0**

**Total Indigent: 0**

**Other Clients:**

<b><u>Clients:</u></b>		<b><u>Enrollment:</u></b>	<b><u>Status:</u></b>	<b><u>Extra:</u></b>	<b><u>Specifications:</u></b>	<b><u>PO Date:</u></b>	<b><u>LQ Date:</u></b>
Oates, Victor D	2079404345	08/27/2018			McLennan		
Ponta, Aubrey N	2079340596	11/9/2018			McLennan		

**Total Clients: 2**

**Total Indigent: 0**

**Total CSCD: 2**

**COB:**

<b><u>Clients:</u></b>		<b><u>Enrollment:</u></b>	<b><u>Status:</u></b>	<b><u>Extra:</u></b>	<b><u>Specifications:</u></b>	<b><u>PO Date:</u></b>	<b><u>LQ Date:</u></b>

**Total Clients: 0**

**Total Indigent: 0**

**Grand Total Clients: 2**

**Grand Total Indigent: 0**





2079404424	8/1/2018		Random UA & Random ETG Hair Test per PTIP's request	8/1/2020
2079414731	5/13/2019		DP 1st 90 Days, Random UA & ETG Hair Test at PTIP's request	5/13/2021
2079408206	12/17/2018		Random UA & Random ETG Hair Test per PTIP's request	12/17/2020
2079420005	10/1/2019		Random UA & Random ETG Hair Test per PTIP's request	4/1/2020
2079412475	3/12/2019		Random UA & DP & ETG Hair Test at PTIP's request.	3/12/2021
2079425188	2/18/2020		Random UA & ETG Hair Test at PTIP's request.	11/18/2020
2079421973	11/19/2019		Random UA & Random ETG Hair Test per PTIP's request	11/19/2020
2079415553	6/5/2019		Random UA - ETG Hair Test PTIP Request	6/5/2020
2079414559	5/7/2019		Random UA & ETG Hair Test at PTIP's request.	5/7/2020
2079410151	1/14/2019		Random UA & Random ETG Hair Test per PTIP's request	7/14/2020
2079416704	7/9/2019		Random UA & Random ETG Hair Test per PTIP's request	7/9/2021
2079414787	5/14/2019		Random UA & Random ETG Hair Test per PTIP's request	5/14/2020
2079425147	2/17/2020		Random UA & ETG Hair Test at PTIP's request.	11/17/2020
2079420326	10/8/2019		DP 1st 60 Days, Random UA & ETG Hair Test at PTIP's request	1/8/2021
2079422366	12/2/2019		Random UA & Random ETG Hair Test per PTIP's request	6/1/2020
2079418341	8/20/2019		Random UA & Random ETG Hair Test per PTIP's request	8/20/2020
2079423564	1/6/2020		Random UA & Random ETG Hair Test per PTIP's request	10/6/2020
2079425253	2/19/2020		Random UA & ETG Hair Test at PTIP's request.	
2079413569	4/9/2019		Random UA & ETG Hair Test at PTIP's request.	4/9/2020
2079423788	1/10/2020		Random UA & Random ETG Hair Test per PTIP's request	10/10/2020
2079418601	8/26/2019	Remote Breath	Random UA & Random ETG Hair Test per PTIP's request	8/26/2020
2079416040	6/18/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	6/18/2020
2079422028	11/20/2019		Random UA & Random ETG Hair Test per PTIP's request	2/20/2021
2079409099	2/19/2019		Random UA & Random ETG Hair Test per PTIP's request	2/19/2021
2079420045	10/2/2019	Remote Breath	Random UA & Random ETG Hair Test per PTIP's request	10/2/2020
2079419502	9/17/2019		DP 1st 30 Days, Random UA & ETG Hair Test at PTIP's request	12/17/2020
2079415007	5/20/2019		Random UA & Random ETG Hair Test per PTIP's request	5/20/2020
2079415512	6/4/2019		DP 1st 90 Days, Random UA & ETG Hair Test at PTIP's request	6/4/2021
2079421197	10/30/2019		Random UA & Random ETG Hair Test per PTIP's request	10/30/2020
2079422253	11/26/2019		Random UA & Random ETG Hair Test per PTIP's request	5/26/2021
2079413245	4/1/2019	52/52	Random UA & ETG Hair Test at PTIP's request.	10/1/2020
2079413608	4/10/2019		Random UA & ETG Hair Test at PTIP's request.	4/10/2020
2079408178	11/13/2018		Random UA & ETG Hair Test at PTIP's request	11/13/2020
2079421724	11/12/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	11/12/2020
2079412517	3/13/2019		Random UA & ETG Hair Test at PTIP's request.	3/13/2021
2079418518	10/1/2019		Random UA & Random ETG Hair Test per PTIP's request	1/1/2021
2079417311	7/22/2019		Random UA & Random ETG Hair Test per PTIP's request	7/22/2020
2079413529	4/8/2019		Random UA & ETG Hair Test at PTIP's request.	4/8/2020
2079417859	8/6/2019		Random UA & Random ETG Hair Test per PTIP's request	8/6/2020
2079424656	2/4/2020		Random UA & ETG Hair Test at PTIP's request.	2/4/2021
2079421934	11/18/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	11/18/2021
2079412675	3/18/2019		Random UA & Random ETG Hair Test per PTIP's request	9/18/2020
2079421055	10/28/2019		Random UA & ETG Hair Test Every 90 Days.	7/28/2020
2079416522	7/3/2019		Random UA & Random ETG Hair Test per PTIP's request	7/3/2020
2079421105	10/29/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	1/29/2021
2079352217	2/27/2019		Random UA & Random ETG Hair Test per PTIP's request	5/27/2020
2079421085	10/29/2019		DP 1st 30 Days, Random UA & ETG Hair Test at PTIP's request	10/29/2020
2079408174	11/13/2018		Random UA & ETG Hair Test at PTIP's request.	5/13/2020
2079418303	8/19/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	11/19/2020
2079424706	2/5/2020		Random UA & ETG Hair Test at PTIP's request.	11/5/2020
2079423557	1/6/2020		Random UA & Random ETG Hair Test per PTIP's request	7/6/2020
2079424913	2/11/2020		Random UA & ETG Hair Test at PTIP's request	11/11/2020
2079414282	4/29/2019		Random UA & Random ETG Hair Test per PTIP's request	4/29/2020
2079414321	4/30/2019		Random UA & Random ETG Hair Test per PTIP's request	4/30/2020
2079417387	7/24/2019		Random UA & Random ETG Hair Test per PTIP's request	7/24/2020
2079405884	9/11/2018		DP 1st 60 days Random UA's, ETG Hair or DP PTIP Request	9/19/2020
2079414351	5/1/2019		Random UA & Random ETG Hair Test per PTIP's request	5/1/2020
2079417086	7/17/2019		Random UA & Random ETG Hair Test per PTIP's request	7/17/2020
2079418389	8/21/2019	Remote Breath	Random UA & Random ETG Hair Test per PTIP's request	8/21/2020
2079416072	6/19/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	6/19/2021
2079408446	11/19/2018		Random UA & ETG Hair Test at PTIP's request.	11/19/2020
2079415760	6/10/2019		DP 1st 90 days, Random UA & EtG per PTIP's request	9/10/2020
2079424609	2/3/2020		Random UA & ETG Hair Test at PTIP's request.	8/3/2020
2079414595	5/8/2019		DP 1st 90 Days, Random UA & ETG Hair Test at PTIP's request	5/8/2021

**Soberlink:**

Client ID #:	Enrollment:			

**Total Clients: 0**

**UA Clients:**

Client ID #:	Enrollment:			
2079412993	3/25/2019		Random UA & Random DP per PTIP's request	3/25/2021
2079420355	10/9/2019		Random UA	7/9/2020
2079412176	3/5/2019	52/52	Random UA	6/5/2020
2079417879	8/7/2019		Random UA & Random ETG Hair Test per PTIP's request	8/7/2020
2079415341	5/29/2019		Random UA	5/29/2020
2079425483	2/25/2020		Random UA	2/25/2021
2079413768	4/15/2019		Random UA & Random ETG Hair Test per PTIP's request	4/15/2020
2079405830	9/10/2018		Random UA	9/10/2020
2079412755	3/19/2018		Random UA & Random ETG Hair Test per PTIP's request	6/19/2020
2079419929	9/30/2019		Random UA's	9/30/2020
2079417546	7/29/2019	Remote Breath	Random UA	10/29/2020
2079417362	7/23/2019		DP 1st 30 days & Random UA	7/23/2021
2079404424	8/1/2018		Random UA & Random ETG Hair Test per PTIP's request	8/1/2020
2079416664	7/8/2019		Random UA	7/8/2021
2079417160	7/19/2019		Random UA	7/19/2020
2079424870	2/10/2020		Random UA	2/10/2021
2079416261	6/25/2019		Dp 1st 30 days-Randon UA/DP	6/25/2021
2079424148	1/21/2020		Random UA	7/21/2020
2079415822	6/11/2019		Random UA	6/11/2021
2079414731	5/13/2019		DP 1st 90 Days, Random UA & ETG Hair Test at PTIP's request	5/13/2021
2079408206	12/17/2018		Random UA & Random ETG Hair Test per PTIP's request	12/17/2020
2079411189	2/11/2019	Remote Breath	Random UA	5/11/2020
2079420005	10/1/2019		Random UA & Random ETG Hair Test per PTIP's request	4/1/2020
2079412475	3/12/2019		Random UA & DP & ETG Hair Test at PTIP's request.	3/12/2021
2079408263	11/14/2018		Dp 1st 60 days-Randon UA/DP	11/14/2020
2079425188	2/18/2020		Random UA & ETG Hair Test at PTIP's request.	11/18/2020
2079421973	11/19/2019		Random UA & Random ETG Hair Test per PTIP's request	11/19/2020
2079423636	1/7/2020		Random UA	1/7/2022
2079413542	4/8/2019		Random UA	10/8/2020
2079415553	6/5/2019		Random UA - ETG Hair Test PTIP Request	6/5/2020
2079422827	12/10/2019		Random UA	6/10/2020
2079412798	3/20/2019		Random UA	9/20/2020
2079424983	2/11/2020		Random UA	2/12/2021
2079410425	1/22/2019		Random UA	7/22/2020
2079406048	9/17/2018		Random UA	9/17/2020
2079414559	5/7/2019		Random UA & ETG Hair Test at PTIP's request.	5/7/2020
2079417074	7/17/2019	Remote Breath	Random UA	10/17/2020
2079415047	5/21/2019		Random UA	5/21/2020
2079422531	12/4/2019		Random UA	6/4/2020
2079410151	1/14/2019	SCRAM Cam	Random UA & Random ETG Hair Test per PTIP's request	7/14/2020
2079413826	4/16/2019	Remote Breath	Random UA	7/16/2020
2079410010	1/9/2019		Random UA	1/9/2021
2079412470	3/12/2019		Random UA & ETG Hair Test at PTIP's request.	6/11/2020
2079414543	5/7/2019	52/52	Random UA	11/7/2020
2079413057	3/27/2019	52/52	Random UA	9/27/2020
2079422266	11/26/2019		Random UA	5/26/2020
2079415014	5/20/2019	52/52	Random UA	11/20/2020
2079407198	10/16/2018		Random UA	4/16/2020
2079416704	7/9/2019		Random UA & Random ETG Hair Test per PTIP's request	7/9/2021
2079414787	5/14/2019		Random UA & Random ETG Hair Test per PTIP's request	5/14/2020
2079415457	6/3/2019		Random UA	9/3/2020
2079425147	2/17/2020		Random UA & ETG Hair Test at PTIP's request.	11/17/2020
2079409423	12/18/2018	52/52	Random UA	12/18/2020
2079413171	3/29/2019		Random UA	3/27/2020
2079410729	1/30/2019	52/52	Random UA & ETG Hair Test at PTIPS request	7/30/2020
2079417629	7/31/2019		DP 1st 30 days & Random UA & DP	7/31/2021
2079417886	8/7/2019		Random UA	11/7/2020
2079409165	12/11/2018		Random UA	12/11/2020
2079420326	10/8/2019		DP 1st 60 Days, Random UA & ETG Hair Test at PTIP's request	1/8/2021
2079409342	12/17/2018	SCRAM Cam	Random UA	6/17/2020

**Total Clients: 240**

2079422366	12/2/2019		Random UA & Random ETG Hair Test per PTIP's request	6/1/2020
2079418341	8/20/2019		Random UA & Random ETG Hair Test per PTIP's request	8/20/2020
2079423564	1/6/2020		Random UA & Random ETG Hair Test per PTIP's request	10/6/2020
2079412399	3/11/2019		Random UA	3/11/2020
2079425253	2/19/2020		Random UA & ETG Hair Test at PTIP's request.	8/19/2020
2079420781	10/21/2019		DP First 60 Day's Random UA	10/21/2020
2079413569	4/9/2019		Random UA & ETG Hair Test at PTIP's request.	4/9/2020
2079399796	3/27/2018		Random UA	3/27/2020
2079421037	10/28/2019	52/52	Random UA	1/28/2021
2079424360	2/3/2020	Remote Breath	Random UA	10/27/2020
2079421369	11/4/2019		DP 1st 30 Days, Random UA & DP	5/4/2021
2079423788	1/10/2020		Random UA & Random ETG Hair Test per PTIP's request	10/10/2020
2079418601	8/26/2019	Remote Breath	Random UA & Random ETG Hair Test per PTIP's request	8/26/2020
2079416040	6/18/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	12/18/2020
2079420761	10/21/2019		Random UA	4/21/2020
2079415556	6/5/2019		DP 1st 60 days-Random UA/DP	6/5/2021
2079407138	10/15/2018	Scram CAM	Random UA & Remote Breath	4/15/2020
2079420525	10/15/2019		Random UA	4/15/2020
2079418285	8/19/2019		Random UA	8/19/2020
2079416026	6/18/2019		Random UA	6/18/2020
2079412989	3/25/2019		Random UA	3/25/2020
2079424920	2/11/2020		Random UA	11/11/2020
2079422028	11/20/2019		Random UA & Random ETG Hair Test per PTIP's request	2/20/2021
2079424876	2/10/2020		Random UA	8/10/2020
2079420293	10/8/2019	Remote Breath	Random UA	2/8/2020
2079409099	2/19/2019		Random UA & Random ETG Hair Test per PTIP's request	2/19/2021
2079419786	9/25/2019		Random UA	6/25/2020
2079417974	8/9/2019	52/52	Random UA	2/9/2021
2079420045	10/2/2019	Remote Breath	Random UA & Random ETG Hair Test per PTIP's request	10/2/2020
2079416713	8/14/2019		DP 1st 30 days-Random UA & Random DP at PTIP's Request	8/14/2021
2079419502	9/17/2019		DP 1st 30 Days, Random UA & ETG Hair Test at PTIP's request	12/17/2020
2079404545	8/6/2018		Random UA	8/6/2020
2079415007	5/20/2019		Random UA & Random ETG Hair Test per PTIP's request	5/20/2020
2079374426	9/9/2019	Remote Breath	Random UA	9/9/2020
2079423905	1/14/2020	Remote Breath	Random UA	7/14/2020
2079423111	12/18/2019	Remote Breath	Random UA	9/18/2020
2079415512	6/4/2019		DP 1st 90 Days, Random UA & ETG Hair Test at PTIP's request	6/4/2021
2079417799	8/5/2019	Remote Breath	Random UA	8/5/2020
2079414535	5/7/2019		Random UA	5/7/2020
2079421197	10/30/2019		Random UA & Random ETG Hair Test per PTIP's request	10/30/2020
2079422253	11/26/2019		Random UA & Random ETG Hair Test per PTIP's request	5/26/2021
2079424167	1/22/2020	Scram CAM	Random UA	4/22/2021
2079413245	4/1/2019	52/52	Random UA & ETG Hair Test at PTIP's request.	10/1/2020
2079406998	10/10/2018		Random UA	10/10/2020
2079416892	7/22/2019		DP 1st 30 days, Random UA & DP @ PTIP Request	7/22/2021
2079414137	4/24/2019	52/52	Random UA	10/24/2020
2079413218	4/1/2019		Random UA	4/1/2021
2079424977	2/12/2020	52/52	Random UA	2/12/2022
2079416016	6/18/2018		Random UA	6/18/2020
2079422805	12/10/2019		Random UA	12/10/2020
2079413608	4/10/2019		Random UA & ETG Hair Test at PTIP's request.	4/10/2020
2079409648	12/26/2018		Random UA	12/26/2020
2079408178	11/13/2018		Random UA & ETG Hair Test at PTIP's request	11/13/2020
2079401171	5/2/2018		Random UA	5/2/2020
2079413018	3/26/2019		Random UA	3/26/2021
2079417849	8/6/2019		DP 1st 30 Days, Random UA	11/6/2020
2079417603	7/30/2019		Random UA & DP at PTIP's Request	7/30/2021
2079421724	11/12/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	11/12/2020
2079346420	9/24/2019		Random UA	9/24/2021
2079424691	2/5/2020		Random UA	8/5/2020
2079424141	1/21/2020		Random UA	1/21/2021
2079425414	2/24/2020		Random UA	8/24/2020
2079413205	4/1/2019		Random UA	4/1/2020
2079413623	4/10/2019	Remote Breath	Random UA	7/10/2020
2079415495	6/3/2019	Remote Breath	Random UA	9/3/2020
2079412517	3/13/2019		Random UA & ETG Hair Test at PTIP's request.	3/13/2021
2079419499	9/17/2019		Random UA	3/17/2021
2079413876	4/17/2019		Random UA	4/14/2020
2079410924	2/5/2019		Random UA	5/5/2020

2079417407	7/24/2019	Remote Breath	Random UA	10/24/2020
2079424174	1/22/2020		Random UA	7/22/2020
2079417291	7/22/2019		Random UA	7/22/2021
2079423134	12/18/2019	Remote Breath	Random UA	12/18/2020
2079417356	7/23/2019	52/52	Random UA	1/23/2022
2079418518	10/1/2019		Random UA & Random ETG Hair Test per PTIP's request	1/1/2021
2079417311	7/22/2019		Random UA & Random ETG Hair Test per PTIP's request	7/22/2020
2079397652	6/17/2019		Random UA	6/17/2020
2079399020	3/6/2018		Random UA	3/6/2020
2079411560	2/19/2019		Random UA	8/19/2020
2079420069	10/2/2019		Dp first 30 days, Random UA's	10/2/2020
2079421434	11/5/2019		DP 1st 30 Days, Random UA & DP	11/5/2020
2079422443	12/3/2019	52/52	Random UA	12/3/2020
2079416613	7/8/2019		Random UA	7/8/2020
2079413529	4/8/2019		Random UA & ETG Hair Test at PTIP's request.	4/8/2020
2079421702	11/12/2019		Random UA	11/12/2021
2079419776	9/25/2019		Random UA	12/25/2020
2079417859	8/6/2019		Random UA & Random ETG Hair Test per PTIP's request	8/6/2020
2079421898	11/18/2019		Random UA	5/18/2020
2079418615	8/26/2019		DP 1st 30 Days, Random UA & DP/ETG Hair Test at PTIP's re	8/26/2020
2079417036	7/16/2019	52/52	Random UA	7/16/2021
2079409948	1/8/2019		Random UA & Remote Breath	1/8/2020
2079418694	8/27/2019	52/52	Random UA	11/27/2020
2079421374	11/4/2019	52/52	Random UA	2/4/2021
2079424656	2/4/2020		Random UA & ETG Hair Test at PTIP's request.	2/4/2021
2079422168	11/25/2019		Random UA	5/25/2020
2079421934	11/18/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	11/18/2021
2079412675	3/18/2019		Random UA & Random ETG Hair Test per PTIP's request	9/18/2020
2079417544	7/29/2019	52/52	Random UA	1/29/2021
2079421055	10/28/2019		Random UA & ETG Hair Test Every 90 Days.	7/28/2020
2079422761	12/9/2019		Random UA	6/9/2021
2079408264	11/14/2018		Dp 1st 30 days-Randon UA/DP	11/14/2020
2079422469	12/3/2019		Random UA	3/3/2021
2079422812	12/10/2019	RB	Random UA	9/10/2020
2079416522	7/3/2019		Random UA & Random ETG Hair Test per PTIP's request	7/3/2020
2079418365	8/20/2019		Random UA	8/20/2020
2079421105	10/29/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	1/29/2021
2079352217	2/27/2019		Random UA & Random ETG Hair Test per PTIP's request	5/27/2020
2079421085	10/29/2019		DP 1st 30 Days, Random UA & ETG Hair Test at PTIP's reque	10/29/2020
2079408174	11/13/2018		Random UA & ETG Hair Test at PTIP's request.	5/13/2020
2079418303	8/19/2019	52/52	Random UA & Random ETG Hair Test per PTIP's request	11/19/2020
2079419789	9/25/2019		Random UA	9/26/2020
2079418975	9/4/2019	52/52	Random UA	3/4/2021
2079422016	11/20/2019	52/52	Random UA	5/20/2021
2079411876	2/26/2019		Random UA	2/26/2021
2076414152	4/24/2019		Random UA	4/24/2021
2079424706	2/5/2020		Random UA & ETG Hair Test at PTIP's request.	11/5/2020
2079423557	1/6/2020		Random UA & Random ETG Hair Test per PTIP's request	7/6/2020
2079425165	2/17/2020		Random UA	5/17/2021
2079413797	4/15/2019		Random UA	4/15/2021
2079424913	2/11/2020		Random UA & ETG Hair Test at PTIP's request	11/11/2020
2079422185	11/25/2019		Random UA	5/25/2020
2079414282	4/29/2019		Random UA & Random ETG Hair Test per PTIP's request	4/29/2020
2079409978	1/8/2019		Random UA	1/8/2021
2079423668	1/8/2020		Random UA	10/8/2020
2079414321	4/30/2019		Random UA & Random ETG Hair Test per PTIP's request	4/30/2020
2079417387	7/24/2019		Random UA & Random ETG Hair Test per PTIP's request	7/24/2020
2079422778	12/9/2019		DP First 30 Days & at Random - Random UA	12/9/2020
2079408975	12/5/2018		Random UA	12/5/2020
2079417833	8/6/2019		Random UA (1-2 x per quarter)	8/6/2020
2079401866	5/21/2018		Random UA-ETG Hair Test @ PTIP Request	5/21/2020
2079420559	10/16/2019	52/52	Random UA	10/16/2021
2079416031	6/18/2019	52/52	Random UA	9/18/2020
2079414358	5/1/2019		Random UA	5/1/2020
2079415103	5/22/2019		Random UA	5/22/2020
2079415108	5/22/2019		Random UA	5/22/2020
2079423944	1/15/2020	52/52	Random UA	1/15/2021
2079424280	2/4/2020		DP 1st 60 days & Random ua	2/4/2021
2079405654	9/5/2018		Random UA	9/5/2020
2079405884	9/11/2018		DP 1st 60 days Random UA's, ETG Hair or DP PTIP Request	9/11/2020



**Other Clients:**

<b><u>RB</u></b>		

**Total Scram RB Client: 0**

<b><u>Scram CAM:</u></b>		
Springer, Larry	2079412157	3/5/2019

**Total Scram CAM Client: 1**

<b><u>SoberLink:</u></b>		

<b><u>Drug Patch:</u></b>		

**Total Clients: 1**

J.A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

FILED FEB 28 2020

By Myrcatez Gowan-Perkins,  
Deputy

**ITEMS DEFERRED, AGENDA, FEBRUARY 28, 2020**

On this the 28 day of February, 2020, upon motion made, seconded and duly passed by unanimous or majority vote, it is ordered by the Court that the following Items on the Agenda for February 28, 2020, be, and the same are hereby, deferred:

**K. Grants / Grant Proposals:**

1. Regarding the Texas Indigent Defense Commission – Indigent Defense Improvement Grant Program: Authorization of Submission of Grant Application and Related Documents / Agreements

**M. Additional Items for Discussion and Potential Action:**

2. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations

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**ORDER ADJOURNING SPECIAL SESSION**

On this the 28 day of February, 2020, at 11:38 o'clock a.m. Judge Felton announced that the meeting of February 28, 2020 is adjourned.

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**APPROVAL OF MINUTES**

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
**Kelly Snell,  
Commissioner Precinct 1**

\_\_\_\_\_  
**Patricia Chisolm-Miller,  
Commissioner Precinct 2**

\_\_\_\_\_  
**Will Jones,  
Commissioner Precinct 3**

\_\_\_\_\_  
**Ben Perry,  
Commissioner Precinct 4**

\_\_\_\_\_  
**Scott M. Felton,  
County Judge**

**ATTEST: J. A. "Andy" Harwell,  
McLennan County Clerk**

By \_\_\_\_\_ **Deputy County Clerk**  
**Myrce'tez Gowan-Perkins**