

THE COMMISSIONERS COURT \*  
McLENNAN COUNTY \*  
THE STATE OF TEXAS \*  
TO ALL PERSONS INTERESTED:

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Friday, the 24<sup>th</sup> day of March, 2017 at 1:30 p.m.** in the Commissioners Courtroom, 1st Floor, West Wing, McLennan County Courthouse, City of Waco, Texas, at which time the subjects listed below will be considered.

AGENDA

- I. **PROOF OF POSTING OF NOTICE** in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meeting Act.
- II. **CONSIDERATION OF, AND/OR ACTION ON THE FOLLOWING:**
- A. **Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:**
1. Human Resources: Authorization of McLennan County Employee Policy Guide
- B. **Human Resources / Salary Matters**
1. County Judge's Office
- III. **Executive Session:** A closed meeting will be held pursuant to:
- A. **Section 551.071 of the Government Code (V.C.T.A.):** so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and legal issues and potential liabilities regarding: FCC Regulations relating to Inmate Telephone Services
- B. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- C. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- D. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- E. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

Signed this the 21<sup>st</sup> day of March, 2017

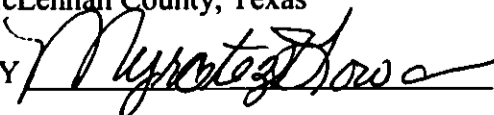
  
SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this the 21<sup>st</sup> day of March, 2017 at 1:15 o'clock p.m.

Witness my hand and seal of office at Waco, McLennan County, Texas this 21<sup>st</sup> day of March, 2017

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY  (Deputy)

**Notice:** Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

FILED: MAR 24 2017

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The Court discussed item A. 1. Human Resources: Authorization of McLennan County Employee Policy Guide.

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**ORDER RECESSING SPECIAL SESSION**

On this the 24 day of March, 2017, at 1:48 o'clock p.m., County Judge Scott Felton announced that this meeting of March 24, 2017 stands in recess.

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**ORDER RECONVENING SPECIAL SESSION**

On this the 24 day of March, 2017, at 1:51 o'clock p.m. the Court reconvened in Special Session with County Judge Scott M. Felton presiding and Commissioners Kelly Snell, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

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Commissioner Gibson arrived to the Commissioner's Court meeting at 2:00 p.m.

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The Court went back to discussion item A. 1. Human Resources: Authorization of McLennan County Employee Policy Guide.

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The Court went to item B. 1. Human Resources / Salary Matters: County Judge's Office.

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**AGENDA: MARCH 24, 2017**

**B. Human Resources / Salary Matters (Payroll Status Forms or Changes):**

1. County Judge's Office

**Discussion Only**

**CD-427, 2:14**

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**DISCUSSION ONLY:**

**HUMAN RESOURCES / SALARY MATTERS:**

**COUNTY JUDGE'S OFFICE.**

On this the 24 day of March, 2017, came on for consideration the matter of Human Resources / Salary Matters: County Judge's Office. The Court discussed the Human Resources matter re: the County Judge's Office.

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The Court went back to item A. 1. Human Resources: Authorization of McLennan County Employee Policy Guide.

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**AGENDA: MARCH 24, 2017**

**A. Departmental/Office-Specific Requests, Presentations or Items for Discussion  
and Possible Action (To the Extent Not Addressed Above):**

1. Human Resources: Authorization of McLennan County Employee  
Policy Guide

**Approved**  
*(See after  
Item B. 1.)*

**CD-427, 3:08**

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**ORDER APPROVING:**

**HUMAN RESOURCES / SALARY MATTERS:**

**AUTHORIZATION OF MCLENNAN COUNTY  
EMPLOYEE POLICY GUIDE**

On this the 24 day of March, 2017, came on for consideration the matter of Human Resources: Authorization of McLennan County Employee Policy Guide. After discussion, Commissioner Jones made a motion to approve (the version of the Employee Policy Guide without the County Administrator and to make revisions to the language re: policy 905 E. on pg. 86 to include information from the County Auditor's office) and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Gibson, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

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**ORDER ADJOURNING SPECIAL SESSION**

On this the 24 day of March, 2017, at 3:09 o'clock p.m. County Judge Scott M. Felton announced that the meeting of March 24, 2017 is adjourned.

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**APPROVAL OF MINUTES**

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
**Kelly Snell,  
Commissioner Precinct 1**

\_\_\_\_\_  
**Lester Gibson,  
Commissioner Precinct 2**

\_\_\_\_\_  
**Will Jones,  
Commissioner Precinct 3**

\_\_\_\_\_  
**Ben Perry,  
Commissioner Precinct 4**

\_\_\_\_\_  
**Scott M. Felton,  
County Judge**

**ATTEST: J. A. "Andy" Harwell,  
McLennan County Clerk**

By \_\_\_\_\_ Deputy County Clerk  
**Myrce'tez Gowan**