

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Thursday, the 18th day of July, 2019 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this July 18, 2019 meeting may be recessed and reconvened on Friday, the 19th day of July, 2019 at 9:00 a.m. at the same location, to complete discussion and action on the agenda items set forth below, including the Budget Work Session, unless the meeting of July 18, 2019 is adjourned by decision of the Commissioners Court.

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding FY 19 Budget:

- a. County Sheriff: Budget Discussion and Authorizations related to Jack Harwell Transition including Budget Amendments

2. Regarding FY 20 Budget:

- a. Discussion and/or Action regarding Matters Relative to the FY 20 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed

E. Executive/Closed Session

- 1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation :
- 2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale:
- 3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay Reviews or Deliberations relating to Particular Employees; Personnel Matters Identified in any Open Session Item if Necessary, and related matters:
- 4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits:
- 5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s:

F. Adjourn

Signed this 11th day of July, 2019



SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF MCLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 11th day of July, 2019.

Witness my hand and seal of office at Waco, McLennan County, Texas the 11th day of July, 2019 at 3:05 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY:  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

AGENDA: JULY 11, 2019

B. Moment of Silence / Invocation and Pledge

CD-522, 9:03

County Judge Felton stated that at this time we will have a moment of silence. County Judge Felton then stated that we will now have the Pledge of Allegiance.

The Court went to E. Additional Items for Discussion and Potential Action.

AGENDA: JULY 11, 2019

E. Additional Items (If Any) for Discussion and Potential Action:

**1. Regarding the Texas Health and Human Services Commission:
Texas Healthcare Transformation and Quality Improvement
Program / 1115 Demonstration Waiver Program:**

**a. Authorization of Certifications of Participation
and related Assurances Letter**

**Approved
(See beginning
of Meeting)**

**b. Update regarding Changes to the Hospital
Funding Programs**

Information Only

2. Consideration and Possible Action on Incentive Pay Request/s

**Approved
(See end
of Meeting)**

CD-522, 9:05

ORDER APPROVING:

**AUTHORIZATION OF CERTIFICATIONS OF PARTICIPATION
AND RELATED ASSURANCES LETTER:**

**RE: THE TEXAS HEALTH AND HUMAN SERVICES COMMISSION:
TEXAS HEALTHCARE TRANSFORMATION AND QUALITY
IMPROVEMENT PROGRAM / 1115 DEMONSTRATION
WAIVER PROGRAM**

On this the 11 day of July, 2019, came on for consideration the matter Regarding the Texas Health and Human Services Commission: Texas Healthcare Transformation and Quality Improvement Program / 1115 Demonstration Waiver Program: Authorization of Certifications of Participation and related Assurances Letter. After discussion, Commissioner Jones made a motion to approve (E. 1. a.) and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Miller, Commissioner Snell, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

INFORMATION ONLY:

**UPDATE RE: CHANGES TO THE HOSPITAL
FUNDING PROGRAMS:**

**RE: THE TEXAS HEALTH AND HUMAN SERVICES COMMISSION:
TEXAS HEALTHCARE TRANSFORMATION AND QUALITY
IMPROVEMENT PROGRAM / 1115 DEMONSTRATION
WAIVER PROGRAM**

On this the 11 day of July, 2019, came on for consideration the matter Regarding the Texas Health and Human Services Commission: Texas Healthcare Transformation and Quality Improvement Program / 1115 Demonstration Waiver Program: Update regarding Changes to the Hospital Funding Programs. Health Services Director, Ms. Eva Hamby, addressed the Court regarding the changes to the Hospital Funding Programs.

The Court went to D. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests.

AGENDA: JULY 11, 2019

D. Budget, Budget Amendments/ Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 19 Budget:

- a. County Sheriff: Budget Discussion related to Jack Harwell Transition **None**

2. Regarding FY 20 Budget:

- a. Discussion and/or Action regarding Matters Relative to the FY 20 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed **Discussion Only
(See after
Item E. 1. b.)**

CD-522, 9:14

DISCUSSION ONLY:

**DISCUSSION AND/OR ACTION RE: MATTERS RELATIVE TO THE FY
20 BUDGET / 2019 TAX RATE, INCLUDING, BUT NOT LIMITED
TO, BUDGET POLICIES, PRIORITIES, TIMELINES, UPDATES
FROM COUNTY AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 20 BUDGET

On this the 11 day of July, 2019, came on for consideration the matter Regarding the FY 20 Budget: Discussion and/or Action regarding Matters Relative to the FY 20 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed. The Court discussed the following matters related to the FY 20 Budget: Economic Development – Dept. 7890 (Sports Commission; Greater Waco Chamber of Commerce; Industrial Business Grant; Cultural Arts); Capital Outlay – Dept. 7890; Contracted Programs – Dept. 5490 (The Cove, Meals on Wheels, Animal Shelter Project, Animal Birth Control Center; Fire Protection Services; Civil Defense Emergency Management; OSSF Services; Doris Miller Project) and County Health Services – Dept. 4310.

ORDER RECESSING SPECIAL SESSION

On this the 11 day of July, 2019, at 9:37 o'clock a.m., County Judge Scott Felton announced that this meeting of July 11, 2019 stands in recess for twenty minutes.

ORDER RECONVENING SPECIAL SESSION

On this the 11 day of July, 2019, at 9:52 o'clock a.m. the Court reconvened in Special Session with County Judge Scott M. Felton presiding and Commissioners Kelly Snell, Will Jones, Patricia Chisolm-Miller, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

Commissioner Perry arrived to the Commissioner's Court meeting at 9:52 a.m.

The Court went back to Item D. 2. a. Re: FY 20 Budget: Discussion and/or Action re: Matters Relative to the FY 20 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed.

DISCUSSION ONLY:

**DISCUSSION AND/OR ACTION RE: MATTERS RELATIVE TO THE FY
20 BUDGET / 2019 TAX RATE, INCLUDING, BUT NOT LIMITED
TO, BUDGET POLICIES, PRIORITIES, TIMELINES, UPDATES
FROM COUNTY AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 20 BUDGET

On this the 11 day of July, 2019, came on for consideration the matter Regarding the FY 20 Budget: Discussion and/or Action regarding Matters Relative to the FY 20 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed. The Court discussed the following matters related to the FY 20 Budget: Sheriff's Office – Dept. 2200; Capital Outlay – Dept. 7920; Adult Probation – Dept. 2610; Jail – Dept. 2410; Jail Medical – Dept. 2414 and Shep Mullen Visitation Center – Dept. 2417. County Sheriff Lieutenant, Ms. Pam Whitlock, and Representatives from the Sheriff's Office addressed the Court regarding their FY 20 Budget Request.

ORDER RECESSING SPECIAL SESSION

On this the 11 day of July, 2019, at 10:37 o'clock a.m., County Judge Scott Felton announced that this meeting of July 11, 2019 stands in recess for five minutes.

ORDER RECONVENING SPECIAL SESSION

On this the 11 day of July, 2019, at 10:45 o'clock a.m. the Court reconvened in Special Session with County Judge Scott M. Felton presiding and Commissioners Kelly Snell, Will Jones, Patricia Chisolm-Miller, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went back to Item D. 2. a. Re: FY 20 Budget: Discussion and/or Action re: Matters Relative to the FY 20 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed.

DISCUSSION ONLY:

**DISCUSSION AND/OR ACTION RE: MATTERS RELATIVE TO THE FY
20 BUDGET / 2019 TAX RATE, INCLUDING, BUT NOT LIMITED
TO, BUDGET POLICIES, PRIORITIES, TIMELINES, UPDATES
FROM COUNTY AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 20 BUDGET

On this the 11 day of July, 2019, came on for consideration the matter Regarding the FY 20 Budget: Discussion and/or Action regarding Matters Relative to the FY 20 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from County Auditor and/or Budget Work Sessions, as needed. The Court discussed the following matters related to the FY 20 Budget: Capital Outlay – Dept. 7920; Jack Harwell Detention Center; JHDC Medical – Dept. – 2415; Information Technology – Dept. 0630; 414th Court – Dept. 1450; Justice of the Peace, 1-2 – Dept. 1612 and County Jail – Dept. 2410. Information Technology Director, Ms. Lisa Fetsch, and I.T. Representatives addressed the Court regarding IT Assessment for various County Departments and their FY 20 Budget Request. Representatives from the Sheriff’s Office addressed the Court regarding matters relative to the FY 20 Budget: the Jack Harwell Detention Center.

The Court went back to Item E. 2. Consideration and Possible Action on Incentive Pay Request/s.

ORDER APPROVING:

HUMAN RESOURCES / SALARY MATTERS:

**CONSIDERATION AND POSSIBLE ACTION
ON INCENTIVE PAY LIST**

On this the 11 day of July, 2019, came on for consideration the matter of Human Resources / Salary Matters: Consideration and Possible Action on Incentive Pay List. After discussion, Commissioner Snell made a motion to approve the Items and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

74th District Court
2018-2019 Incentive Pay Plan

Position	Description	Dept	2018 Budget	2018 Salary	Maximum Payout amount can not exceed the calculated amount for each employee)	(Individual calculated)	Amount of Payout (Total of this column can not exceed \$1,937.52)	HR Notes
1	100001030 COURT ADMIN JUVENILE	1430	\$ 48,438.00	\$ 48,438.00	\$	3,390.66	968.76	Late Review, pending Court approval
2	100000415 COURT ADMINISTRATOR	1430	\$ 48,438.00	\$ 48,438.00	\$	3,390.66	968.76	Late Review, pending Court approval

74th District Court \$ 96,876.00

2% of Total Budget for Eligible Positions

I hereby request the above listed incentive pay distribution amounts be reviewed and approved by the Commissioners Court.



APPROVED BY COMMISSIONERS COURT
THIS DAY OF JULY 2019
Andon Felt
COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: JUL 11 2019

By Myrcotez Gowari-Perkins,
Deputy

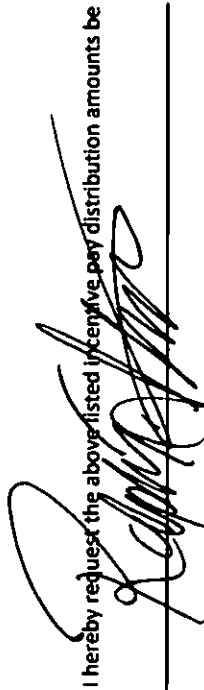
19th District Court
2018-2019 Incentive Pay Plan

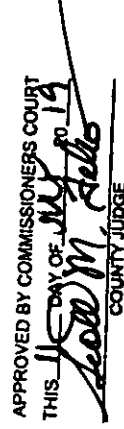
Position	Description	Dept	2018 Budget	2018 Salary	Maximum Payout amount can not exceed the calculated amount for each employee	(Individual (calculated for each employee))	Amount of Payout (Total of this column can not exceed \$2,720.72)	HR Notes
1	100001038 COURT ADMIN ASST	1410	\$ 43,799.00	\$ 43,799.00	\$	3,065.93	1,310.36	Late Review, pending Court approval
2	100001156 COURT ADMIN ASST	1410	\$ 43,799.00	NA	NA	NA	NA	Vacant
3	100000413 COURT ADMINISTRATOR	1410	\$ 48,438.00	\$ 48,438.00	\$	3,390.66	1,360.36	Late Review, pending Court approval

19th District Court \$ 136,036.00

2% of Total Budget for Eligible Positions

I hereby request the above listed incentive pay distribution amounts be reviewed and approved by the Commissioners Court.



APPROVED BY COMMISSIONERS COURT
THIS 11 DAY OF JULY 2019

COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: JUL 11 2019

By Myrcetez Gowan-Perkins,
Deputy

Road and Bridge Pct. 1
2018-2019 Incentive Pay Plan

Emp #	Position	Dept	Rating	2019 Budget	2019 Salary	Maximum Payout (Individual amount can not exceed the calculated amount for each employee)	Amount of Payout (Total of this column can not exceed \$17,607.02)	HR Notes	% of Requested Payout
1	4892	100000532	3610	10	\$ 54,693.00	\$ 54,693.00	\$ 3,828.51	\$ 1,545.67	2.28
2	4551	100000544	3610	8.2	\$ 61,067.00	\$ 61,067.00	\$ 3,053.35	\$ 1,900.00	3.28
3	4580	100000351	3610	7.4	\$ 38,078.00	\$ 27,227.00	\$ 1,361.35	\$ 1,361.35	5.00
4	5909	100000342	3610		\$ 45,561.00	\$ 45,561.00	NA	-	0.00
5	6021	100000345	3610		\$ 45,561.00	\$ 38,362.00	NA	-	0.00
6	5350	100000350	3610	5.2	\$ 45,561.00	\$ 45,561.00	\$ 1,366.83	\$ 400.00	1.10
7	5731	100000349	3610	8	\$ 46,842.00	\$ 46,842.00	\$ 2,342.10	\$ 1,900.00	3.20
8	5835	100000358	3610	6	\$ 46,842.00	\$ 46,842.00	\$ 1,405.26	\$ 900.00	2.13
9	5849	100000392	3610	6	\$ 46,842.00	\$ 46,842.00	\$ 46,842.00	\$ 900.00	2.13
10	5288	100000393	3610	6.6	\$ 46,842.00	\$ 46,842.00	\$ 1,405.26	\$ 900.00	2.13
11	5545	100000407	3610	6.2	\$ 46,842.00	\$ 46,842.00	\$ 1,405.26	\$ 900.00	2.13
12	5155	100000408	3610	6.2	\$ 46,842.00	\$ 46,842.00	\$ 1,405.26	\$ 900.00	2.13
13	4809	100000355	3610	5.4	\$ 50,543.00	\$ 50,543.00	\$ 1,516.29	\$ 400.00	0.99
14	5147	100000394	3610	7.2	\$ 50,543.00	\$ 50,543.00	\$ 2,527.15	\$ 1,400.00	2.97
15	5418	100000398	3610	6.4	\$ 50,543.00	\$ 50,543.00	\$ 1,516.29	\$ 900.00	1.98
16	5535	100000467	3610	7.4	\$ 50,543.00	\$ 50,543.00	\$ 2,527.15	\$ 1,400.00	1.98
17	2171	100000468	3610	4.8	\$ 50,543.00	\$ 50,543.00	NA	-	0.00
18	5059	100000498	3610	8.3	\$ 56,063.00	\$ 56,063.00	\$ 2,803.15	\$ 1,900.00	3.57
							\$ 17,607.02		

2% of Total Budget for Eligible Positions \$ 17,607.02

\$ 880,351.00

APPROVED BY COMMISSIONERS COURT
THIS 11 DAY OF JULY 2019
J.A. Harwell
COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: JUL 11 2019

By Myroctez Gowan-Perkins,
Deputy

ORDER ADJOURNING SPECIAL SESSION

On this the 11 day of July, 2019, at 12:28 o'clock p.m. Judge Scott Felton announced that the meeting of July 11, 2019 is adjourned.

APPROVAL OF MINUTES

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the _____ day of _____, 2019.

**Kelly Snell,
Commissioner Precinct 1**

**Patricia Chisolm-Miller,
Commissioner Precinct 2**

**Will Jones,
Commissioner Precinct 3**

**Ben Perry,
Commissioner Precinct 4**

**Scott M. Felton,
County Judge**

**ATTEST: J. A. "Andy" Harwell,
McLennan County Clerk**

By _____ **Deputy County Clerk**
Myrce'tez Gowan-Perkins