

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that the McLennan County Commissioners Court will conduct its regular scheduled meeting on **Tuesday, August 11, 2020 at 9:00 o'clock a.m.** and act on the items on the following agenda.

No physical meeting open to the public will be held. A temporary suspension of portions of the open meetings act to allow telephone or video conference public meetings has been granted by Governor Greg Abbott pursuant to Executive Order No. GA-08. These actions are being taken to mitigate the spread of Covid-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 - 1. Expression of Appreciation (Commissioner Precinct 2)
- E. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 - 1. **Regarding FY 20 Budget:**
 - a. Information Technology: IT Assessment Fund for Human Resources
 - b. Human Resources
 - 2. **Regarding FY 21 Budget:**
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Authorization of Recommendation for RFP 20-020: Asbestos Abatement and Demolition in Old Downtown Jail
- G. Additional Items for Discussion and Potential Action:**
 - 1. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations
 - 2. Regarding the November 3, 2020 Joint General Election: Approval of Order of Joint General Election; Election Day Vote Centers and Agreement to Conduct Joint Election
- H. Executive/Closed Session**
 - 1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
 - 2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
 - 3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Maintenance of Equipment; Personnel Matters Identified in any Open Session Item if Necessary, and related matters, including: employee-specific salary and duties comparisons and pay status.
 - 4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
 - 5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
- I. Adjourn**

Signed this 8th day of August, 2020

Scott M. Felton

SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 8th day of August, 2020.

Witness my hand and seal of office at Waco, McLennan County, Texas the 8th day of August, 2020 at 3:15 a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: *Myrcetez Gowan-Perkins* (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **AUG 11 2020**

By Myrcetez Gowan-Perkins,
Deputy

AGENDA: AUGUST 11, 2020

B. Moment of Silence / Invocation and Pledge

CD-575, 9:02

County Judge Felton stated that at this time we will have a moment of silence. County Judge Felton then stated that we will now have the Pledge of Allegiance.

AGENDA: AUGUST 11, 2020

C. Public Comments

**Ms. Faith Castillo
Ms. Mary Duty**

CD-575, 9:03

County Judge Felton opened the floor to anyone present who wished to address the Court on County business matters. Ms. Faith Castillo and Ms. Mary Duty addressed the Court regarding Election Day Vote Centers. Not hearing anyone else speak, County Judge Felton closed the hearing.

The Court went to Item G. 2. Re: the November 3, 2020 Joint General Election: Approval of Order of Joint General Election; Election Day Vote Centers and Agreement to Conduct Joint Election.

ORDER APPROVING:

**APPROVAL OF ORDER OF JOINT GENERAL ELECTION; ELECTION
DAY VOTE CENTERS AND AGREEMENT TO CONDUCT
JOINT ELECTION**

**RE: THE NOVEMBER 3, 2020 JOINT
GENERAL ELECTION**

On this the 11 day of August, 2020, came on for consideration the matter Regarding the November 3, 2020 Joint General Election: Approval of Order of Joint General Election; Election Day Vote Centers and Agreement to Conduct Joint Election. After discussion, Commissioner Miller made a motion to approve G. 2. Regarding the November 3, 2020 Joint General Election: Approval of Order of Joint General Election; Election Day Vote Centers and Agreement to Conduct Joint Election and it was seconded Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

**ORDER OF JOINT GENERAL ELECTION
(ORDEN DE LA ELECCIÓN GENERAL CONJUNTA)**

An election is hereby ordered to be held on November 3, 2020, for voting in a Joint General Election to elect Presidential Electors, Members of Congress, Members of the Legislature, state, district and county officers in McLennan County.

(Por la presente se ordena una elección el 3 de noviembre de 2020 para votar en una Elección General Conjunta para elegir Electores Presidenciales, Miembros del Congreso, Miembros de la Legislatura, funcionarios del estado, distrito y condado en el Condado de McLennan.)

The execution of a Joint Election Agreement with McLennan County, Bellmead, Bruceville-Eddy, Gholson, Hallsburg, Hewitt, Leroy, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Axtell ISD, Bruceville-Eddy ISD, Connally ISD, Crawford ISD, Hallsburg ISD, Midway ISD, Moody ISD, Oglesby ISD, Riesel ISD, Robinson ISD, Valley Mills ISD, Waco ISD and West ISD is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con Condado de McLennan, Bellmead, Bruceville-Eddy, Gholson, Hallsburg, Hewitt, Leroy, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Axtell ISD, Bruceville-Eddy ISD, Connally ISD, Crawford ISD, Hallsburg ISD, Midway ISD, Moody ISD, Oglesby ISD, Riesel ISD, Robinson ISD, Valley Mills ISD, Waco ISD and West ISD se autoriza y aprueba.)

**LOCATION(S) OF POLLING PLACES
(UBICACIONES DE LOS LUGARES ELECTORALES)**

See attached List
(Véase la lista adjunta)

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

**Main Early Voting Site:
(Lugar principal de votación adelantada)**
McLennan County Elections Administration Office
Records Building
214 North 4th Street, Suite 300
Waco, Texas 76701

Robinson Community Center
106 W. Lyndale
Robinson, TX 76706

Waco Multi-Purpose Community Center
1020 Elm Avenue
Waco, Texas 76704

First Assembly of God Church
6701 Bosque Blvd.
Waco, Texas 76710

Hewitt City Hall/Library
200 Patriot Court
Hewitt, Texas 76643

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

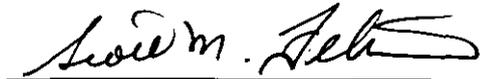
Tuesday (martes)	October 13, 2020 (13 de octubre de 2020)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 14, 2020 (14 de octubre de 2020)	8:00 AM - 5:00 PM
Thursday (jueves)	October 15, 2020 (15 de octubre de 2020)	8:00 AM - 5:00 PM
Friday (viernes)	October 16, 2020 (16 de octubre de 2020)	8:00 AM - 5:00 PM
Saturday (sabado)	October 17, 2020 (17 de octubre de 2020)	7:00 AM - 7:00 PM
Sunday (domingo)	October 18, 2020 (18 de octubre de 2020)	1:00 PM – 6:00 PM
Monday (lunes)	October 19, 2020 (19 de octubre de 2020)	8:00 AM - 5:00 PM
Tuesday (martes)	October 20, 2020 (20 de octubre de 2020)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 21, 2020 (21 de octubre de 2020)	8:00 AM - 5:00 PM
Thursday (jueves)	October 22, 2020 (22 de octubre de 2020)	8:00 AM - 5:00 PM
Friday (viernes)	October 23, 2020 (23 de octubre de 2020)	8:00 AM - 5:00 PM
Saturday (sabado)	October 24, 2020 (24 de octubre de 2020)	7:00 AM - 7:00 PM
Sunday (domingo)	October 25, 2020 (25 de octubre de 2020)	1:00 PM – 6:00 PM
Monday (lunes)	October 26, 2020 (26 de octubre de 2020)	7:00 AM - 7:00 PM
Tuesday (martes)	October 27, 2020 (27 de octubre de 2020)	7:00 AM - 7:00 PM
Wednesday (miércoles)	October 28, 2020 (28 de octubre de 2020)	7:00 AM - 7:00 PM
Thursday (jueves)	October 29, 2020 (29 de octubre de 2020)	7:00 AM - 7:00 PM
Friday (viernes)	October 30, 2020 (30 de octubre de 2020)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

Kathy E. Van Wolfe
McLennan County Elections Administrator
P.O. Box 2450
Waco, Texas 76703-2450
ballotbymail@co.mclennan.tx.us

Applications for ballot by mail must be received no later than the close of business on October 23, 2020:
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 23 de octubre de 2020:)

Issued this the 11th day of August, 2020.
(Emitada el día 11 de agosto 2020.)



Scott Felton, McLennan County Judge
(Juez del Condado de McLennan)

November 3, 2020 ELECTION DAY VOTE CENTERS

(3 de noviembre de 2020 Centros de Voto Para el Dia de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Bruceville-Eddy ISD Special Events Center	1 Eagle Drive, Eddy
Carver Park Baptist Church	1020 E. Herring Avenue, Waco
Cesar Chavez Middle School	700 S. 15 th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9 th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
First Assembly of God Church	6701 Bosque Boulevard, Waco
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt First Baptist Church	301 S. 1 st Street, Hewitt
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart Community Center	804 E. Bowie Avenue, Mart
MCC Conference Center	4601 N. 19 th Street, Waco
Moody First United Methodist Church	500 6 th Street, Moody
Riesel Junior High/High School	600 E. Frederick Street, Riesel
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18 th Street, Waco
Speegleville Baptist Church	469 Speegle Road, Waco
St. Louis Activity Center	2415 Cumberland Avenue, Waco
Tennyson Middle School	6100 Tennyson Drive, Waco
University High School	3201 S. New Road, Waco
Waco Convention Center	100 Washington Avenue, Waco
Waco High School (PAC)	2020 N. 42 nd Street, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Community Center	200 Tokio Road, West
Woodway City Hall	922 Estates Drive, Woodway
Woodway First Baptist Church	13000 Woodway Drive, Woodway

**JOINT GENERAL ELECTION
(ELECCIÓN GENERAL CONJUNTA)
November 3, 2020
(3 de noviembre 2020)**

Offices on the Ballot for the Election (Oficinas en la balota para la elección):

President and Vice President (*Presidente y Vice Presidente*)
United States Senator (*Senador de los Estados Unidos*)
United States Representative, District 17 (*Representante de los Estados Unidos, Distrito Núm. 17*)
Railroad Commissioner (*Comisionado de Ferrocarriles*)
Chief Justice, Supreme Court (*Juez Presidente, Corte Suprema*)
Justice, Supreme Court, Place 6 Unexpired Term (*Juez, Corte Suprema, Lugar Núm. 6, Término No Vencido*)
Justice, Supreme Court, Place 7 (*Juez, Corte Suprema, Lugar Núm. 7*)
Justice, Supreme Court, Place 8 (*Juez, Corte Suprema, Lugar Núm. 8*)
Justice, Court of Criminal Appeals, Place 3 (*Juez, Corte de Apelaciones Criminales, Lugar Núm. 3*)
Justice, Court of Criminal Appeals, Place 4 (*Juez, Corte de Apelaciones Criminales, Lugar Núm. 4*)
Justice, Court of Criminal Appeals, Place 9 (*Juez, Corte de Apelaciones Criminales, Lugar Núm. 9*)
Member, Board of Education, District 14 (*Miembro de la Junta Estatal de Instrucción Pública, Distrito Núm. 14*)
State Senator, District 22 (*Senador, Estatal, Distrito Núm. 22*)
State Representative, District 12 (*Representante Estatal, Distrito Núm. 12*)
State Representative, District 56 (*Representante Estatal, Distrito Núm. 56*)
Justice, 10th Court of Appeals, Place 2 (*Juez, Corte de Apelaciones, Distrito Núm. 10, Lugar Núm. 2*)
Justice, 10th Court of Appeals, Place 3 (*Juez, Corte de Apelaciones, Distrito Núm. 10, Lugar Núm. 3*)
District Judge, 19th District (*Juez del Distrito, Distrito Judicial 19*)
District Judge, 74th District (*Juez del Distrito, Distrito Judicial 74*)
Sheriff (*Alguacil*)
County Tax Assessor/Collector (*Asesor-Collector de Impuestos del Condado*)
County Commissioner, Precinct No. 1 (*Comisionado del Condado, Precinto Núm. 1*)
County Commissioner, Precinct No. 3 (*Comisionado del Condado, Precinto Núm. 3*)

THE STATE OF TEXAS §
§
COUNTY OF MCLENNAN §

AGREEMENT TO CONDUCT JOINT ELECTION
November 3, 2020

McLennan County will be participating in the Joint General Election for electing Presidential Electors, Members of Congress, Members of the Legislature, state, district and county officers in McLennan County

THIS AGREEMENT is entered into between **MCLENNAN COUNTY, acting herein by and through the Commissioners Court and the following entities** for the purpose of conducting a joint election for members of their respective governing bodies, do hereby agree as follows:

LIST OF ENTITIES AND THEIR BALLOT ISSUES:

MCLENNAN COUNTY – electing Presidential Electors, Members of Congress, Members of the Legislature, state, district and county officers in McLennan County;

BELLMEAD - electing three (3) city council positions - SMD 3 and SMD 4 plus one (1) At-Large position;

BRUCEVILLE-EDDY – electing three (3) city council positions and one (1) unexpired term position;

GHOLSON – electing Mayor and two (2) city council positions;

HALLSBURG – electing Mayor and two (2) city council positions;

HEWITT - electing three (3) city council positions (Ward 1, Place 2; Ward 2, Place 2; Ward 3, Place 2) and one (1) unexpired term (Ward 2, Place 1);

LEROY – electing Mayor and three (3) city council positions;

MART – electing three (3) city council positions;

MCGREGOR – electing one (1) city council position (Ward 4);

MOODY – electing Mayor and two (2) city council positions;

RIESEL – electing Mayor and two (2) city council positions and a reauthorization of street tax special election;

ROBINSON – electing four (4) city council positions;

ROSS – electing Mayor and two (2) city council positions;

WACO - electing Mayor and two (2) city council positions (SMD I and SMD III) and one (1) city council position (SMD IV) for an unexpired term of office;

WEST – electing three (3) city council positions;

AXTELL ISD - electing three (3) school board positions;

BRUCEVILLE-EDDY ISD – electing three (3) school board positions (Places III, IV, and V);

CONNALLY ISD – electing two (2) school board positions (Places 3 and 4);

CRAWFORD ISD - electing two (2) school board positions;

HALLSBURG ISD – electing three (3) school board positions;

MIDWAY ISD – electing two (2) school board positions;

MOODY ISD – electing two (2) school board positions;

OGLESBY ISD – electing three (3) school board positions;

RIESEL ISD – electing two (2) school board positions;

ROBINSON ISD – electing three (3) school board positions (Places 4, 5 and 6);

VALLEY MILLS ISD – electing two (2) school board positions

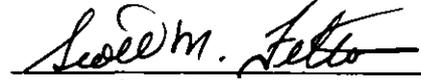
WACO ISD - electing two (2) school board positions - SMD 3, At-Large position (Place 7) and one (1) At-Large (Place 6) an unexpired term of office;

WEST ISD – electing two (2) school board positions (Places 1 and 2).

- **In all of the County's, Districts' and Cities' voting precincts, which lie within the boundaries of the respective entities, the ballots shall include the selection of elective officers for the respective parties. All entities agree to share Vote Centers, staff and voting equipment and to pay the total cost or a pro-rata cost for Vote Centers inclusive of staff, voting equipment and other expenses needed to conduct the election for both Early Voting and Election Day.**
- **Appoint the McLennan County Elections Administrator as the Early Voting Clerk for the Joint Election.**
- **Central Count Workers will be paid an hourly rate of \$10.00 per hour.**
- **Support the use of high school students to serve as election clerks, as prescribed in Section 32.0511 of the Election Code.**
- **Entities will post the respective notice of drawing for a place on the ballot.**
- **Appoint the Elections Administrator as the general custodian of the voted ballots as authorized by the Texas Election Code, Sec. 271.010 and Sec. 66.001. Access to the election records will be available to the entities, as well as the public, in accordance with the Texas Public Information Act, Chapter 552 of the Government Code.**
- **Prepare and post filing period notice by each respective filing authority.**
- **Provide tables and chairs at the shared Vote Centers, if needed.**
- **Contracting Officer shall procure, allocate and distribute all election supplies; employ all election officers and personnel needed to conduct the election; provide training for the election workers on the election laws and on the use of the electronic voting equipment; conduct background checks for all election officials, staff and temporary workers, as prescribed in the Election Code 129.051(g); secure all Vote Centers; operate the Central Count Station; prepare payment to election officers and personnel and billing to the entities; provide precinct by precinct election returns to the Secretary of State as required by law; and any and all other duties necessary to conduct an election, as provided in the Election Services Contract.**
- **If a manual count or recount is required to be performed in accordance with Section 127.201 of the Election Code, the entities shall be responsible for performing the manual count and/or recount with the Contracting Officer.**
- **The City of Waco agrees to publish the Notice of Election with a list of Vote Centers and the Notice of Public Testing of the Electronic Voting Equipment, prepared by the Contracting Officer, in the Waco Tribune Herald and Anchor News Newspapers, as a legal ad. The District will pay the same percentage established in this contract for their portion of the cost for publishing these notices in the two (2) newspapers. The City of Waco will provide an invoice to all entities.**
- **Early Voting locations are McLennan County Elections Administration Office, Waco Multi-Purpose Community Center, Robinson Community Center, First Assembly of God Church and Hewitt City Hall/Library. List of Election Day Vote Centers is attached.**

This agreement is effective this 11 day of AUGUST, 2020.

McLennan County



Scott Felton, County Judge

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: AUG 11 2020

By Myrcetez Gowan-Perkins,
Deputy

The Court went to Item E. 2. Re: FY 21 Budget: Discussion and/or Action re: Matters relative to the FY 21 Budget / 2020 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed.

ORDER APPROVING:

**ACTION RE: MATTERS RELATIVE TO THE FY 21 BUDGET / 2020
TAX RATE, INCLUDING, BUT NOT LIMITED TO, BUDGET
POLICIES, PRIORITIES, TIMELINES, UPDATES FROM
THE COUNTY AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 21 BUDGET

On this the 11 day of August, 2020, came on for consideration the matter Re: FY 21 Budget: Discussion and/or Action regarding Matters relative to the FY 21 Budget / 2020 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, Approved by unanimous vote.



WACO, TEXAS

PATRICIA MILLER

MCLENNAN COUNTY, COMMISSIONER, PCT. 2
P.O. BOX 648
WACO, TEXAS 76703-0648
(254) 757-5062
FAX# (254) 757-5007
e-mail: pat.miller@co.mclennan.tx.us

DATE: Monday, August 10, 2020

TO: Commissioners Court

FROM: Commissioner Patricia Miller, Precinct 2

SUBJ: PARITY/OUTLIER POSSIBLE SOLUTION

As a response to the discussion held on Tuesday, August 4, 2020, relative to the FY 2021 Parity/Outlier Report, I am forwarding this memorandum to the court for consideration. I reviewed the 2021 Requests Addressing Outlier-Parity Report forwarded by Human Resources on Wednesday, August 5, 2020, the following is my recommendation.

- County Health Svcs Admin - Account Pay Clerk: A new department head supervises this department. It would be my suggestion, to allow the new supervisor the opportunity afforded most newly appointed/elected officials. I would like to give Mrs. Heather Travers the opportunity to assess her department and submit to the court, if it is her desire, any appropriate position/pay change recommendations. I would table this action pending direction from the department head.
- County Sheriff - Evidence Technician – Adjustments have been made to this department by its administrative staff per the Elected Official. It would be my suggestion to allow the SO and Human Resources to ascertain how this position was not factored into the initial department re-organization. I would table this action pending direction from the Elected Official/Human Resources Department.
- Criminal District Attorney – Various Positions - Adjustments have been made to this department per the Elected Official. It would be my suggestion to allow the Elected Official and Human Resources to ascertain how these positions were not factored into the initial department re-organization. I would table this action pending direction from the Elected Official/Human Resources Department.
- Human Resources Department – HR Generalist – This department has been approved for a new position for the next fiscal year (FY 2021). It would be my suggestion to allow the Department Head the opportunity to re-assess her positions' functionalities. If, at the conclusion of that assessment, it was determined that this action is still necessary, the court could address it at that time.
- Maintenance of Equipment – Electronic Tech, Lead Mechanic – With the retirement of the department head and newly implemented supervisory structure, I would suspect that the Maintenance of Equipment positions are being evaluated by personnel at the Sheriff's Office. I would like to give

the new department leadership the opportunity to assess personnel for Maintenance of Equipment and submit to the court, if it is their desire, any appropriate position/pay change recommendations. I would table this action pending direction from the department leadership.

- Purchasing Department – Buyer – This department has been approved for a new position for the next fiscal year (FY 2021). It would be my suggestion to allow the Department Head the opportunity to re-assess his positions' functionalities. If, at the conclusion of that assessment, it was determined that this action is still necessary, the court could address it at that time.
- Road & Bridge, Precincts – Equipment Operator – I would request that road and bridge precincts be addressed next year. I am unable to push forward at this time given that these positions are not outliers. Pay per employee is not at or above \$3,500.00. I do see the validity in addressing it in future year budget sessions in order to establish the same pay for the same position across departments. My suggestion is not meant to speak for any other road and bridge precincts facing this same dilemma.
- Road & Bridge, Precinct 3 – Mechanic – It would be my suggestion to table this item and address it with the other road and bridge parity issues. However, I am not opposed to including this position parity/outlier issue for FY 2021. It is an increase of \$2,104.00 from the existing budget.
- Veterans Services Office – Assistant VSO – This department is currently under review by the Human Resources Department. It would be my suggestion to visit all positions and pay recommendations at the conclusion of that review.

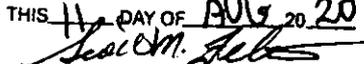
Therefore, the following parity/outlier issues remain:

- ✚ County Treasurer – Accountant I/Chief Deputy Treasurer – It would be my suggestion to follow the recommendation of the Human Resources Department – Adjust position to a B9, B10, A28, or A29 with a salary of \$61,928. This would allow this position to align with other like positions within the county.
- ✚ Engineering Department – GIS Technician – It would be my suggestion to follow the recommendation of the Human Resources Department – Adjust position pay to \$54,065 creating parity with all other employees with similar years of experience. Salary grade and pay classification would remain the same.
- ✚ Justice of the Peace Precincts – JP Court Clerk & JP Court Clerk Chief – It would be my suggestion to follow the recommendation of the Human Resources Department – Adjust position pay for all JP Court Clerks to \$35,937 and for all JP Court Clerk Chiefs to \$47,009. All salary grades and pay classifications would remain the same.

**To follow previous patterns in adjustments due to parity/outlier issues, it would seem logical to adjust Constable offices at the same time that we are adjusting the personnel in the Justice of the Peace precincts. However, in reviewing the data from the Human Resources Department, timetables complicate this issue. Parity/Outlier adjustments to Deputy Constable positions would create situations that would allow the pay of Deputy Constables to exceed that of the elected official in some cases. At this time, the salaries of elected official salaries have been set and officials have been notified of their FY 2021 salary. And, the deadline to address any grievance relative to pay has passed. Therefore, I would suggest that this parity issue be addressed in the next budget cycle (FY 2022).

The budget impact of my suggestions would be \$26,534.00 + benefits and fringes. It is my hope to have an accurate figure by court from the Auditor's Office. If you have any questions, please feel free to contact me.

Thank you.

APPROVED BY COMMISSIONERS COURT
THIS 11 DAY OF AUG 2020

COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **AUG 11 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went back to D. Proclamations / Resolutions.

AGENDA: AUGUST 11, 2020

D. Proclamations / Resolutions:

1. Expression of Appreciation (Commissioner
Precinct 2)

**Approved
(See after
Item E. 2.)**

CD-576, 9:12

ORDER ACCEPTING:

EXPRESSION OF APPRECIATION
(COMMISSIONER PRECINCT 2)

On this the 11 day of August, 2020, came on for consideration the matter of Expression of Appreciation (Commissioner Precinct 2). After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Report be, and the same is hereby, accepted by unanimous vote.

MAZANEC ROAD CULVERT EXTRACTION PROJECT

THANK YOU FROM COMMISSIONER MILLER AND THE ROAD & BRIDGE, PCT. 2 TEAM TO
COMMISSIONER WILL JONES AND THE ROAD & BRIDGE, PCT. 3 TEAM FOR YOUR HELP

ACCEPTED BY COMMISSIONERS COURT
THIS 11 DAY OF AUG 20 22
Seaton. Ach
COUNTY JUDGE

Pol Percepsant

**MCLENNAN COUNTY ROAD AND BRIDGE CREW MEMBERS FOR THE
MAZANEC ROAD PROJECT
PRECINCT 2 CREW**



**Front Row: Jason Brown, Thaddeus Jones, Jerry Pavelka, Foreman Ronnie Roddy
Back Row: Billy Pankenier, Clayton Skinner, Nathaniel Burns, Dru Wolf, Belinda Summers**

MCCLENNAN COUNTY ROAD AND BRIDGE CREW MEMBERS FOR THE MAZANEC

ROAD PROJECT

PRECINCT 3 CREW

FOREMAN, JOHNNY MINOR, DAVID DEES, KENNY CHUDEJ



- **THE GOAL OF THE MAZANEC ROAD PROJECT WAS TO ADDRESS DRAINAGE PROBLEMS EXPERIENCED BY THE SURROUNDING HOMEOWNERS**
- **THIS PROJECT BEGAN JUNE OF 2020**
- **IT WAS DETERMINED THAT RAIL CARS (CULVERTS) NEEDED TO BE REPLACED**
- **DITCH WORK TO DEEPEN THE DITCHES ALONG WITH NEW CULVERTS WERE INSTALLED AT THE SITE**
- **THIS WILL ALLOW FOR MORE EFFICIENT WATER FLOW AND REDUCE THE AMOUNT OF FLOODING IN THE AREA**



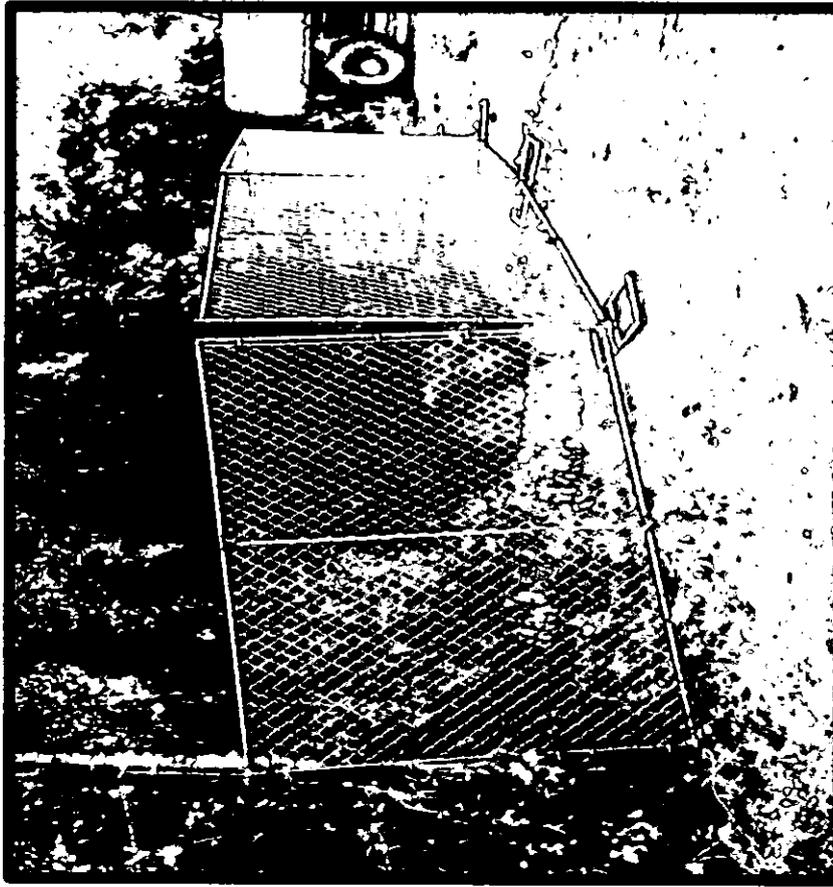
**EXCAVATOR USED TO REMOVE AND INSTALL
OVERSIZED CULVERT**

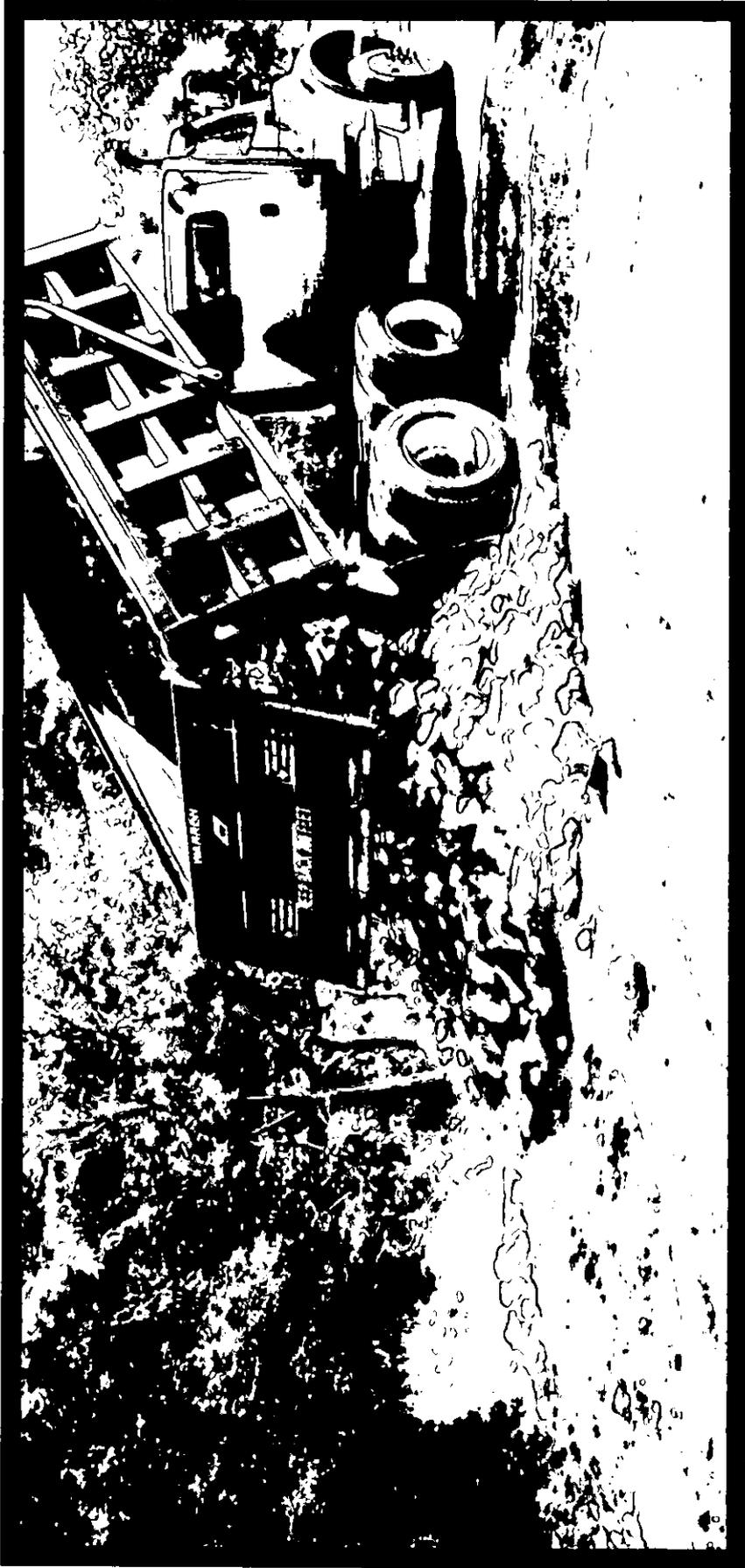
















**“ THE STRENGTH OF A TEAM IS EACH
INDIVIDUAL MEMBER. THE STRENGTH OF
EACH MEMBER IS THE TEAM
~BABE RUTH ”**

ONCE AGAIN, THANK YOU ALL FOR A COMBINE TEAM EFFORT OF SUCCESS!!!

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **AUG 11 2020**

By Myroetez Gowan-Perkins,
Deputy

AGENDA: AUGUST 11, 2020

E. Budget, Budget Amendments/ Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 20 Budget:

- a. Information Technology: IT Assessment Fund for Human Resources **Approved**
- b. Human Resources **Approved**

2. Regarding the FY 21 Budget:

- a. Discussion and/or Action regarding Matters relative to the FY 21 Budget / 2019 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed **Approved (See after Item G. 2.)**

CD-576, 9:33

ORDER APPROVING:

IT ASSESSMENT FUND FOR HUMAN RESOURCES:

INFORMATION TECHNOLOGY

RE: FY 20 BUDGET

On this the 11 day of August, 2020, came on for consideration the matter Regarding FY 20 Budget: Information Technology: IT Assessment Fund for Human Resources. After discussion, Commissioner Snell made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

LISA FETSCH
DIRECTOR
INFORMATION TECHNOLOGY
MCLENNAN COUNTY



INFORMATION TECHNOLOGY DEPARTMENT
500 COLUMBUS AVENUE
WACO, TEXAS 76701-1388
(254)757-5164

August 10, 2020

Re: FY20 Technology Solutions for Human Resources Meeting Spaces

To the Honorable Commissioners Court:

This past week KHT Electronics provided an assessment for the technology solutions requested by the Human Resources department. They have submitted a proposal for the video-conferencing and presentation solutions for both the large conference and training rooms. The audio-visual equipment and labor are \$12,138.71.

Additionally, 2 computers must be provided by the County to support the systems in each room. We were unable to acquire these quotes in time for this meeting, but I did not want to delay getting this order started and am pursuing this request. These computers will need to be built with more robust processing performance and graphics capability. We are expecting these computers to cost approximately \$4500 combined, plus an additional \$750 for the necessary Microsoft Office licenses and wireless keyboard and mouse.

This will bring the total project expense to approximately \$17,389 and complete the HR requests. This amount exceeds the remaining HR allowance discussed at the last meeting of \$16,044, however I can accommodate the increased expense in the IT Assessments fund.

KHT Electronics is hopeful that this system can be installed by September 30th, if we can get this order out as soon as possible.

I am requesting approval to proceed with the purchases to complete this project.

Respectfully,

Lisa Fetsch

APPROVED BY COMMISSIONERS COURT
THIS 11 DAY OF AUG 2020

COUNTY JUDGE

180701

Records - Training and Conference Rooms

McLennan County Maintenance

Records Building TIPS# 180701
214 N 4th St
Waco, TX 76701

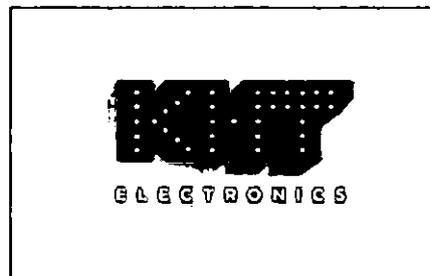
Revision: 0
Modified: 8/6/2020



Presented By:

KHT Electronics

813 Lake Air Dr
Waco, TX 76710 US
254-340-0548
<https://www.khtwaco.com/>



Conference Room

Video Teleconference System



1 Logitech 960-001101 \$899.00
All-in-One ConferenceCam with an extra-wide field of view and integrated audio,
perfect for small conference and huddle rooms



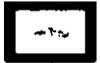
1 MSTR BRAND HD-30AST \$75.98
30ft Snug-Tite Active HDMI Cable

Video Teleconference System Total \$974.98

Conference Room Total \$974.98

* Price Includes Accessories

Video Teleconference System

	1	Atlona AT-HDR-EX-70C-KIT 4K HDR HDMI Over HDBaseT TX/RX with control and power over ethernet	\$620.00
	1	Atlona AT-HDVS-CAM PTZ (Pan Tilt/Zoom) camera for HDVS-300 (Soft Codec Conferencing System)	\$950.00
	4	Atlona AT-LC-H2H-1M LinkConnect 1 Meter HDMI to HDMI Cable	\$108.00
	1	Atlona AT-OME-EX-RX Omega 4K/UHD HDMI Over HDBaseT Receiver with USB, Control and PoE	\$525.00
	1	Atlona AT-OME-MS52W 5x2 Matrix Switcher with USB and Wireless Link	\$2,500.00
	1	Atlona AT-PKT-3H-KIT Pocket Cable Access Enclosure kit with HDMI, MD and USB-C cables	\$290.00
	1	Atlona AT-VGW-HW-3 Velocity Gateway for 3 Rooms	\$1,000.00
	1	Atlona AT-VTP-800-BL Touch panel for velocity control system, 8", black color	\$1,290.00
	1	Atlona AT-VTP-TMK Tabletop mount kit for AT-VTP-800-BL, AT-VTP-800-WH (Velocity Control System Touch Panel)	\$200.00
	1	Conwork F3.5MMtoEURO 3-Pole 3.5mm 1/8" Stereo Audio Female to AV 3-Screw Terminal Female Phoenix Adapter Connector	\$14.98
	300	General Cable 7131800 GenSPEED 6 Category 6 Pull Pac II Plenum Cable - Blue	\$135.00
	1	LUXUL XFS-1084P 8-Port Fast Ethernet Switch w/ 4 PoE Ports	\$120.00
	1	TONOR Conference USB Microphone Omnidirectional Condenser PC Mic	\$61.65

* Price Includes Accessories



1	Tripp Lite P136-06N-H2V2LB	\$44.67
	DisplayPort to HDMI 4K 60Hz Active Adapter (M/F), Latching Connector, Black, DP1.2, HDMI 2.0, HDCP 2.2, 6 in	



1	Tripp Lite P582-006-HD-V2A	\$68.63
	DisplayPort 1.2 to HDMI Active Adapter Cable, Gripping HDMI Plug, HDMI 2.0, HDCP 2.2, 4K @ 60 Hz (M/M), 6 ft	

Video Teleconference System Total	\$7,927.93
--	-------------------

Training Room Total	\$7,927.93
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Project Subtotal:	\$8,902.91
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* Price Includes Accessories

Equipment:	\$8,902.91
Labor:	\$3,235.80

Grand Total:	\$12,138.71
---------------------	--------------------

Client: TJ Jackson

Date

Contractor: KHT Electronics
B03041201

Date

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **AUG 11 2020**

By Myrcetez Gowan-Perkins,
Deputy

ORDER APPROVING:

HUMAN RESOURCES

RE: FY 20 BUDGET

On this the 11 day of August, 2020, came on for consideration the matter Regarding FY 20 Budget: Human Resources. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court
 McLennan County Courthouse
 Waco, Texas 76701

Re: Budget Amendment for: Fund 001 (General Fund)

I hereby request the following budget amendment for the fiscal year ending 09/30/2020:

REQUESTED INCREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct#)	Account Description	Current Budget	Requested Increase	Amended Budget
001	10	05	0070	HR	502000	Furniture and Equipment	33,269	6,290	39,559
001	10	05	0070	HR	601111	Other Services and Charges	56,893	710	57,603
									-
									-
						Total Increases		7,000	

REQUESTED DECREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct#)	Account Description	Current Budget	Requested Decrease	Amended Budget
001	10	05	0070	HR	411230	Part Time Pay	15,600	7,000	8,600
									-
									-
						Total Decreases		7,000	

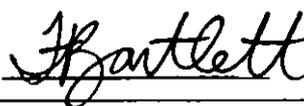
BUDGET AMENDMENT JUSTIFICATION:

This budget amendment is requested to increase "Furniture and Equipment" and "Other Services and Charges" for the quotes attached within the Human Resources Department (See HR Provided Memo).

Respectfully Submitted
Requestor



Approved as to form
County Auditor



Approved by
Commissioners Court
County Judge



8/11/2020

8/11/20

Amanda M. Talbert
Human Resources Director
Human Resources Dept.



McLennan County
214 N. 4th St., Suite 200
Waco, TX 76701-1366
Office: (254)-757-5158

MEMORANDUM

Date: August 3th, 2020
To: Commissioner's Court
From: Amanda Talbert, Human Resources Director
Subject: Requesting Approval to Shift Budget Funds

In preparation for the fiscal year end and possible changes in fiscal year 2021, the Human Resources Department requests the following shifts in budget:

Fund	Remaining Budget	Requested Budget Change
Furniture and Equipment	\$281.17	+\$7,000.00 Add money from the budget line items below
Part Time Funds	\$13,293.40	-\$7,000 Shift Budget to Furniture & Equipment

We are requesting to move funds into the Furniture and Equipment line item to order the computer peripherals not included in the PO for last court session (monitors, MS Office, Adobe, keyboard/mouse, monitor stand), 2 podiums (1 for the Training Room and 1 for Large Conference Room), and desk configurations for additional workspace. HR is able to make these adjustments to purchase these items this year.

These requested changes will be budget neutral as we are requesting the ability to shift funds from one line item to Furniture & Equipment. Human Resources has funds available in the Part Time fund as we did not utilize the support during the temporary office relocation while we waited for the renovation of the HR Office suite.

-Thank You.



Pricing Proposal

Quotation #: 19244788

Description: MS / Adobe / Acer / Startech / Verbatim / Seiko

Created On: Aug-06-2020

Valid Until: Aug-31-2020

Government Solutions

MCLENNAN COUNTY

Inside Account Manager

Lisa Hoerster

Phone: (254)757-5175

Fax:

Email: lisa.hoerster@co.mclennan.tx.us

Jonathan Gaudet

3828 Pecana Trail

Austin, TX 78749

Phone: (800) 870-6079 Option 2

Fax: 512-732-0232

Email: Jonathan_Gaudet@shl.com

[Click here to order this quote](#)

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Acrobat Pro AOO, Lic, New, CLP, L2 Adobe - Part#: 65310735AC02A00 Contract Name: BuyBoard - Technology Contract #: 579-19	1	\$350.00	\$350.00
2 Office Professional Plus 2019 Single Language MVLP Microsoft - Part#: 79P-05746 Contract Name: Microsoft Software VAR Contract #: DIR-TSO-4092	1	\$359.37	\$359.37
3 Acer K242HL - LED monitor - 24" - 1920 x 1080 Full HD (1080p) - TN - 250 cd/m - 5 ms - HDMI, DVI, VGA - speakers - black Acer - Part#: UM.FX2AA.004 Contract Name: BuyBoard - Technology Contract #: 579-19	2	\$121.00	\$242.00
4 StarTech.com Vertical Dual Monitor Stand - Supports Monitors 13" to 27" - Adjustable - Computer Monitor Stand for Double Stacked VESA Monitors - Black (ARMBARDUOV) - Stand for 2 monitors - heavy duty steel - black - screen size: 13"-27" - desktop stand - StarTech.com - Part#: ARMBARDUOV Contract Name: Miscellaneous Hardware Contract #: DIR-TSO-3883	1	\$86.94	\$86.94
5 Verbatim Silent - Keyboard and mouse set - wireless - 2.4 GHz - black Verbatim - Part#: 99779 Contract Name: Miscellaneous Hardware Contract #: DIR-TSO-3883	1	\$28.60	\$28.60
6 Seiko Instruments Smart Label Printer 650 - Label printer - thermal paper - Roll (5.8 cm) - 300 dpi - up to 100 mm/sec - USB Seiko Group - Part#: SLP650 Contract Name: BuyBoard - Technology Contract #: 579-19	1	\$100.70	\$100.70
Total			\$1,167.81

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.



OMNIA Partners #R191804
The Hon Company c/o Perry Office Plus

WWW.PERRYOP.COM
1401 N. 3rd Street
Temple, TX 76503
Office 254-778-4755
Fax 254-778-3535

Please allow 4-6 weeks for delivery.

Address Purchase Order To:
Perry Office Plus
1401 N Third St
Temple, TX 76501

Prepared For

Prepared By

Lea Goates
Furniture Consultant
254-778-4755
leag@perryop.com

Date: 8/7/2020
reconf parts 8-7.sp4

Line #	Notes	Qty	Mfg	Part No.	Part Description	List	% Discount	Sell	Ext Sell
1		1	PER	PERINSTALL	INSTALLATION/RECONFIGURE	\$ 720.00	0.00	\$ 720.00	\$720.00
Subtotal:									\$720.00
2	2	2	HON	HHAB3S2L	Height Adjustable Base - electric 3 Stage, 2 Leg	\$ 1,120.00	55.30	\$ 500.64	\$1,001.28
				.P8L	Nickel				
3	2	1	HON	HN1	Nucleus Mid Back Work Chair	\$ 931.00	53.30	\$ 434.78	\$434.78
				.A	Arm: Adjustable Arm				
				.H	CASTER: Hard (Standard)				
				.IM	Back: Stretch Black				
				\$(1)	Gr 1 UPH				
				.CU	Centurion				
				9B	COLOR: Navy				
				.SB	Base: Standard Plastic Black				
				.T	FRAME: Black				
4	2	1	HON	HLSL3028F	30"D x 28" File/File Pedestal Support	\$ 859.00	53.30	\$ 401.15	\$401.15
				\$(L1STD)	Grd L1 Standard Laminates				
				.N	LAM: Mahogany				
				\$(L1STD)	Grd L1 Standard Laminates				
				.N	LAM: Mahogany				
				.T1	Clr: Platinum				
5	2	1	HON	HLSL3028B	30"D x 28" Box/Box/File Pedestal Support	\$ 859.00	53.30	\$ 401.15	\$401.15
				\$(L1STD)	Grd L1 Standard Laminates				
				.N	LAM: Mahogany				
				\$(L1STD)	Grd L1 Standard Laminates				
				.N	LAM: Mahogany				
				.T1	Clr: Platinum				
6	2	1	HON	HLED31AS	31" LED LIGHT W/ POWER SUPPLY (SINGLE)	\$ 565.00	64.70	\$ 199.45	\$199.45
7	2	1	HON	HLSL650S	65" High O-leg SOS Support (2 pack)	\$ 472.00	53.30	\$ 220.42	\$220.42
				\$(P2)	P2 Paint Opts				
				.T1	Platinum Metallic				
8	2	1	HON	HLSL72TW	Tackboard for 72" W Wallmount Tackboard	\$ 364.00	53.30	\$ 169.99	\$169.99
				\$(A)	Grd A Fabric				
				.APN	FABRIC: Appoint				
				24	COLOR: Platinum				
9	2	2	HON	HLSLR3048	Vol 30"D x 48" W Rectangle Worksurface	\$ 323.00	53.30	\$ 150.84	\$301.68

Line #	Notes	Qty	Mfg	Part No.	Part Description	List	% Discount	Sell	Ext Sell
				\$(L1STD)	Grd L1 Standard Laminates				
				.N	LAM: Mahogany				
				N	EDGE: Mahogany				
				.G	Grommets				
				P	Clr: Black				
10	2	2	HON	HLSLR3072	Voi 30"D x 72" W Rectangle Worksurface	\$ 469.00	53.30	\$ 219.02	\$438.04
				\$(L1STD)	Grd L1 Standard Laminates				
				.N	LAM: Mahogany				
				N	EDGE: Mahogany				
				.G	Grommets				
				P	Clr: Black				
11	2	2	HON	HLSL30280	30"D x 28"H O-Leg Support for Wksf (single leg)	\$ 356.00	53.30	\$ 166.25	\$332.50
				\$(P2)	P2 Paint Opts				
				.T1	Platinum Metallic				
								Subtotal:	\$3,900.44
								Project Total:	\$4,620.44



Furniture Quote - Special Order

Quote includes delivery and installation
Please allow 4-6 weeks for delivery.

WWW.PERRYOP.COM
1401 N. 3rd Street
Temple, TX 76503
Office 254-778-4755
Fax 254-778-3535

Address Purchase Order To:
Perry Office Plus
1401 N Third St
Temple, TX 76501

Prepared For

Prepared By

Lea Goates
Furniture Consultant
254-778-4755
leag@perryop.com

Date: 8/7/2020
safco PODIUM.sp4

Line #	Notes	Qty	Mfg	Part No.	Part Description	List	Sell	Ext Sell
1		2	SAF	8919 MH	Executive Presentation Stand Mahogany	\$ 752.00	\$ 417.78	\$835.56
2		2	PER	PERINSTALL	INSTALLATION ONE PODIUM	\$ 75.00	\$ 75.00	\$150.00
Project Total:								\$985.56

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **AUG 11 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went to F. Bids, RFP's, RFQ's, Quotations for Goods and Services.

AGENDA: AUGUST 11, 2020

F. Bids, RFP's, RFQ's Quotations for Goods and Services:

1. Authorization of Recommendation for RFP 20-020:
Asbestos Abatement and Demolition in Old
Downtown Jail

Approved
(See after
Item E. 1. b.)

CD-576, 9:36

ORDER APPROVING:

AUTHORIZATION OF RECOMMENDATION FOR RFP 20-020:
ASBESTOS ABATEMENT AND DEMOLITION IN OLD
DOWNTOWN JAIL

On this the 11 day of August, 2020, came on for consideration the matter Authorization of Recommendation for RFP 20-020: Asbestos Abatement and Demolition in Old Downtown Jail. After discussion, Commissioner Jones made a motion to approve the recommendations of the Purchasing Director on Asbestos Abatement and Demolition in Old Downtown Jail and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

Recommendation

Date	Originating Department	Officiated By	Reference
08/18/20	Maintenance	Ken Bass TJ Jackson	RFP 20-020

Background:

RFP for Asbestos Abatement and Demolition in Old Downtown Jail
Bid First Advertised on June 25, 2020
Mandatory Prebid Meeting held on July 9, 2020
Bids Due & Bid Opening on July 23, 2020
Recommendation to Court on August 18, 2020

Respondents:

American Abatement
San Antonio, TX 78211

JR Ramone Demolition
San Antonio, TX 78226

RNDI Companies
Rockwall, TX 75087

Robles 1. LLC
Cibolo, TX 78108

Sabre Demolition Corporation
Warmers, NY 13164

Recommendation:

We recommend that McLennan County **grant the award** for Asbestos Abatement and Demolition in the Old Downtown Jail including the ad alternate Asbestos Abatement and Demolition in High 5 to **American Abatement** in the amount of **\$446,660**.

We at this time would also request from the Court an allowance for a contingency amount of \$25,000 to be included in the recommendation.

American Abatement submitted the best evaluated proposal. See Accompanying Comparisons.

Reviewed By:
Ken Bass
TJ Jackson



RECOMMENDATION
APPROVED BY COMMISSIONERS COURT
THIS 11 DAY OF AUG. 20 20

COUNTY JUDGE

Evaluation
RFP 20-020

Asbestos Abatement and Demolition in Old Downtown Jail

Criteria	Points	American Abatement	JR Ramon	RNDI	Robles 1	Sabre
Unit and/or Total Price	60	60	26	19	26	13
Experience with the Products Proposed	20	20	20	20	20	20
Past Performance Record with McLennan County	5	0	0	0	0	0
Estimated Time for Completion	5	5	3	2	4	2
Evaluation of Offerors Ability to Perform	5	5	5	5	5	5
Completeness of Response to this RFP	5	5	5	5	5	5
Total		95	60	52	60	45

Include Bid Bond	Yes	Yes	Yes	Yes	Yes	Yes
Include Required Forms	Yes	Yes	Yes	Yes	Yes	Yes
Included References	Yes	Yes	Yes	Yes	Yes	Yes

Old Downtown Jail Total Price + P&P Bonds	344,084.00	788,217.80	687,360.00	809,000.00	1,727,000.00
Estimated Number of Days To Completion	57	80	80	80	155
Ad Alternate, High 5 Total Price + P & P Bonds	102,576.00	230,823.00	713,769.00	226,500.00	354,000.00
Estimated Number of Days To Completion	25	40	90	25	48
Total For Downtown Jail & High 5	446,660.00	1,019,040.80	1,401,129.00	1,035,500.00	2,081,000.00
Total Days for Downtown Jail & High 5	82	120	170	105	203

Include Bid Bond	
Include Required Forms	
Included References	

Old Downtown Jail Total Price + P&P Bonds	
Estimated Number of Days To Completion	
Ad Alternate, High 5 Total Price + P & P Bonds	
Estimated Number of Days To Completion	
Total For Downtown Jail & High 5	
Total Days for Downtown Jail & High 5	

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **AUG 11 2020**

By Myrcetez Gowan-Perkins,
Deputy

AGENDA: AUGUST 11, 2020

G. Additional Items (If Any) for Discussion and Potential Action

- | | |
|--|--|
| 1. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations | Approved |
| 2. Regarding the November 3, 2020 Joint General Election: Approval of Order of Joint General Election; Election Day Vote Centers and Agreement to Conduct Joint Election | Approved
(See Beginning
of Meeting) |

CD-576, 9:39

ORDER ACCEPTING:

**ACTION RE: THE MCLENNAN COUNTY FACILITY MASTER
PLAN AND/OR OFFICE RELOCATIONS**

On this the 11 day of August, 2020, came on for consideration the matter: Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations. After discussion, Commissioner Miller made a motion to accept the report for recording purposes and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Report be, and the same is hereby, accepted by unanimous vote.

- Ken to discuss down town jail demo bids and recommendation

- ADA projects
 1. Juvenile
 2. Extraco (discuss field orders)
 3. Courthouse
 4. MHMR (discuss roof as well)

- Active projects
 1. Auditors remodel
 2. DTJ basement demo
 3. RB 2 building
 4. Central plant at Archives (chiller)
 5. Cobbs Annex server room
 6. TPL grant project

- Future items for discussion and or numbers being brought to court
 1. Courthouse 4th floor phase 2 (Grand Jury room)
 2. Sidewalks and landings at St Louis (Will provide estimate to court for approval)
 3. Purchasing and Maintenance building remodel for space needed

- Items for discussion
 1. Sale of JP4 old building
 2. Lots on Seley and Orchard Lane

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

ACCEPTED BY COMMISSIONERS COURT
 THIS 11 DAY OF AUGUST 2020
Scott M. Felton
 COUNTY JUDGE

*for
 RECORD*

FILED: **AUG 11 2020**

By Myrcetez Gowan-Perkins,
 Deputy

ORDER ADJOURNING SPECIAL SESSION

On this the 11 day of August, 2020, at 9:57 o'clock a.m. Judge Felton announced that the meeting of August 11, 2020 is adjourned.

APPROVAL OF MINUTES

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the _____ day of _____, 2020.

**Kelly Snell,
Commissioner Precinct 1**

**Patricia Chisolm-Miller,
Commissioner Precinct 2**

**Will Jones,
Commissioner Precinct 3**

**Ben Perry,
Commissioner Precinct 4**

**Scott M. Felton,
County Judge**

**ATTEST: J. A. "Andy" Harwell,
McLennan County Clerk**

By _____ Deputy County Clerk
Myrce'tez Gowan-Perkins