

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that the McLennan County Commissioners Court will conduct its regular scheduled meeting on **Tuesday, the 29th day of September, 2020 at 9:00 o'clock a.m.** and act on the items on the following agenda.

No physical meeting open to the public will be held. A temporary suspension of portions of the open meetings act to allow telephone or video conference public meetings has been granted by Governor Greg Abbott pursuant to Executive Order No. GA-08. These actions are being taken to mitigate the spread of Covid-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Acceptance of County Departmental Heads / Staff / Departmental Reports / Updates:**
 1. Juvenile Probation: Monthly Activity Reports, June - August 2020
 2. Engineering: Monthly Activity Reports, June - September 2020
 3. County Veterans Service Office: Monthly Activity Report, April - June 2020
 4. Purchasing: Monthly Activity Report, July - September 2020
 5. Information Technology: Monthly Activity Reports, June - August 2020
 6. Mental Health Court Services: Monthly Activity Reports, June - August 2020
 7. Maintenance of Buildings: Quarterly Activity Reports, September 2020
 8. Health Benefits Plan Manager: Quarterly Activity Reports, September 2020
 9. Health Services: Monthly Activity Reports, July - September 2020
 10. Pretrial Services: Monthly Activity Reports, June - August 2020
 11. Human Resources: Monthly Activity Report, June - September 2020
 12. Maintenance of Equipment: Monthly Activity Reports, June - August 2020
 13. Texas A&M AgriLife Extension Service: Monthly Activity Reports, June - August 2020
- E. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 1. **Regarding FY 20 Budget:**
 - a. Road & Bridge, Precinct 3
 - b. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Proceeds from Agreements / Road & Bridge, Precinct 3)
 - c. Road & Bridge, Precinct 2
 - d. Road & Bridge, Precinct 1
 - e. Road & Bridge, Precinct 4
- F. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 1. **Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals:**
 - a. Authorization of Agreement for Mental Health Deputy Services
 - b. Authorization of Agreement for Comprehensive Mental Health and Mental Retardation Services
 - c. Authorization of Agreement for Emergency Psychiatric Services
 - d. Authorization of Agreement for Jail Diversion / Pre-Trial Diversion Services
 - e. Authorization of Care Coordination Agreement for Medications for Defendants Committed Under Texas Code of Criminal Procedure, Chapter 46B at the McLennan County Jail
 - f. Authorization of Grant Agreement for Medical Clearance Initiative at the Crisis Treatment Center
 2. Authorization of Revised Amendment No. 5 to the Memorandum of Understanding with Texas Department of Public Safety (re: Administrative Support)

3. Authorization of Agreement with Core and Main (re: Bid 20-021 / Construction of the 2019 CDBG Elm Mott Water Improvements, TxCDBG Contract No. 7219270)
4. Authorization of Interlocal Cooperation Agreement with the City of Waco (re: Animal Shelter Services)
5. Authorization of Pitney Bowes Lease Agreement with Texas Office Systems (re: Justice of the Peace, Precinct 2 Mailing Machine)
6. Authorization of VEMACS and Votesafe Software Maintenance and Support Agreement Extension with VOTEC (re: Voter Registration and Election Management)
7. Authorization of Interlocal Cooperative Agreement with Lorena Independent School District (re: Routine Road Maintenance)

G. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Speegleville Road Improvement Project (Bid 20-004) / Agreement with Knife River Corporation - South: Authorization of Application for Payment No. 7

H. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters
2. Regarding McLennan County Group Health Plan: Discussion and/or Action regarding Health Benefit Plan Changes/Updates; Approval of Agreements or Amendments; Changes to Benefit Options; Open Enrollment and Procedures/Systems; Designation of System of Record; Compliance Actions and Approvals; and related matters
3. Discussion and/or Action regarding Deferring Payroll Tax Obligations
4. Authorization of Intergovernmental Transfers of Funds derived from the County Health Care Provider Participation Fund Mandatory Payments to Provide the Nonfederal Share of a Supplemental Payment Program Authorized Under the Texas Healthcare Transformation and Quality Improvement Program ("Sec 1115") Waiver
5. Entry of Order that Aquasource Relocate Lines Along Portions of Speegle Road and Randy Drive to Allow for Drainage/Road Improvements
6. Discussion and/or Action regarding Automated AI Temperature Screening System Quote (re: County Facilities)
7. Discussion and/or Action regarding Filling of Services/ Resources for Mental Health Clients Upon Release from Custody including Funding for Medication Assistance
8. Regarding Texas Association of Counties Risk Management Pool Workers' Compensation Program: Authorization of 2020 Workers' Compensation Coverage Documents / Worksheets
9. Discussion and/or Action regarding Use of Waco Convention Center for Screening/Impaneling Jurors and related matters
10. Presentation regarding Health Care Plan Audit
11. Authorization of Release of Duty Weapon and Badge to Widow of Deceased Deputy Pursuant to Government Code 615.102

I. Grants / Grant Proposals:

1. Regarding the Tradinghouse Lake Boating Access Grant: Recording of Notice of Project Approval
2. Regarding the Criminal Justice Division - Coronavirus Emergency Supplemental Funding (CESF) Program: Acceptance of Grant Award / Project Number 2020-VD-BX-0002
3. Regarding the Texas Indigent Defense Commission - Indigent Defense Improvement Grant Program: Acceptance of Statement of Grant Award / Grant Number 212-21-D17
4. Regarding the Texas Community Block Grant (TxCDBG) for Water and Sewer Improvements in the Unincorporated Community of Elm Mott / Contract No. 7219270: Authorization for Request for Payment / Draw Request # 3

J. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization regarding Renewal of RFP 19-024: Licensed Peace Officers for Courthouse Security (Texas 1 Security dba Texas Star Security)

K. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation

2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Maintenance of Equipment; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

L. Adjourn

Signed this 24th day of September, 2020



 SCOTT M. FELTON, County Judge

STATE OF TEXAS *
 COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 24th day of September, 2020.

Witness my hand and seal of office at Waco, McLennan County, Texas the 24th day of September, 2020 at 4:30 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED: SEP 29 2020

By Myrcetez Gowan-Perkins,
 Deputy

AGENDA: SEPTEMBER 29, 2020

B. Moment of Silence / Invocation and Pledge

9:00

County Judge Felton stated that at this time we will have a moment of silence. County Judge Felton then stated that we will now have the Pledge of Allegiance.

AGENDA: SEPTEMBER 29, 2020

C. Public Comments

9:01

County Judge Felton opened the floor to anyone present who wished to address the Court on County business matters. Not hearing anyone speak, County Judge Felton closed the hearing.

The Court went to Item H. 1. Action on Matters Re: COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters.

INFORMATION ONLY:

DISCUSSION AND/OR ACTION ON MATTERS RE: COVID-19 INCLUDING BUT NOT LIMITED TO STAFFING, EMERGENCY APPROPRIATIONS, PRECAUTIONS AND PLANS, RESTRICTIONS TO PREVENT THE SPREAD OF COVID-19, PERSONNEL COMPENSATION AND BENEFIT MATTERS, HEALTH AND SAFETY PROCUREMENTS, TECHNOLOGY PROCUREMENTS FOR CRIMINAL JUSTICE SYSTEM TO ALLOW FOR OPERATIONS TO CONTINUE SAFELY, TECHNOLOGY PROCUREMENTS TO ALLOW FOR REMOTE MEETING PARTICIPATION, REPORTS ON PROGRESSION OF COVID-19, AND RELATED MATTERS

On this the 29 day of September, 2020, came on for consideration the matter of Discussion and or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters. Assistant Emergency Operations Coordinator, Mr. Ryan Dirker, updated the Court regarding Covid-19.

The Court went to Items F. 1. a. – F. 1. f. Re: Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals.

ORDER APPROVING:

**AUTHORIZATION OF AGREEMENT FOR MENTAL HEALTH
DEPUTY SERVICES**

**RE: HEART OF TEXAS REGION MENTAL HEALTH
MENTAL RETARDATION (HOTRMHMR) CENTER
SERVICE AGREEMENT RENEWALS**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals: Authorization of Agreement for Mental Health Deputy Services. After discussion, Commissioner Miller made a motion to approve and it was seconded simultaneously by Commissioner Snell and Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, approved by unanimous vote.

ORDER APPROVING:

**AUTHORIZATION OF AGREEMENT FOR COMPREHENSIVE
MENTAL HEALTH AND MENTAL RETARDATION
SERVICES:**

**RE: HEART OF TEXAS REGION MENTAL HEALTH
MENTAL RETARDATION (HOTRMHMR) CENTER
SERVICE AGREEMENT RENEWALS**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals: Authorization of Agreement for Comprehensive Mental Health and Mental Retardation Services. After discussion, Commissioner Perry made a motion to approve and it was seconded simultaneously by Commissioner Snell and Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, approved by unanimous vote.

ORDER APPROVING:

**AUTHORIZATION OF AGREEMENT FOR EMERGENCY
PSYCHIATRIC SERVICES:**

**RE: HEART OF TEXAS REGION MENTAL HEALTH
MENTAL RETARDATION (HOTRMHMR) CENTER
SERVICE AGREEMENT RENEWALS**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals: Authorization of Agreement for Emergency Psychiatric Services. After discussion, Commissioner Snell made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, approved by unanimous vote.

ORDER APPROVING:

**AUTHORIZATION OF AGREEMENT FOR JAIL
DIVERSION / PRE-TRIAL DIVERSION
SERVICES:**

**RE: HEART OF TEXAS REGION MENTAL HEALTH
MENTAL RETARDATION (HOTRMHMR) CENTER
SERVICE AGREEMENT RENEWALS**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals: Authorization of Agreement for Jail Diversion / Pre-Trial Diversion Services. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, approved by unanimous vote.

ORDER APPROVING:

**AUTHORIZATION OF CARE COORDINATION AGREEMENT FOR
MEDICATIONS FOR DEFENDANTS COMMITTED UNDER TEXAS
CODE OF CRIMINAL PROCEDURE, CHAPTER 46B AT THE
MCLENNAN COUNTY JAIL:**

**RE: HEART OF TEXAS REGION MENTAL HEALTH
MENTAL RETARDATION (HOTRMHMR) CENTER
SERVICE AGREEMENT RENEWALS**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals: Authorization of Care Coordination Agreement for Medications for Defendants Committed Under Texas Code of Criminal Procedure, Chapter 46B at the McLennan County Jail. After discussion, Commissioner Perry made a motion to approve F. 1. e. and it was seconded by Judge Felton. After further discussion, a vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, approved by unanimous vote.

ORDER APPROVING:

**AUTHORIZATION OF GRANT AGREEMENT FOR MEDICAL
CLEARANCE INITIATIVE AT THE CRISIS
TREATMENT CENTER:**

**RE: HEART OF TEXAS REGION MENTAL HEALTH
MENTAL RETARDATION (HOTRMHMR) CENTER
SERVICE AGREEMENT RENEWALS**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals: Authorization of Grant Agreement for Medical Clearance Initiative at the Crisis Treatment Center. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, approved by unanimous vote.

The Court went to Item H. 7. Action re: Filling of Services/ Resources for Mental Health Clients Upon Release from Custody including Funding for Medication Assistance.

ORDER APPROVING:

**ACTION RE: FILLING OF SERVICES/ RESOURCES FOR MENTAL
HEALTH CLIENTS UPON RELEASE FROM CUSTODY
INCLUDING FUNDING FOR MEDICATION
ASSISTANCE**

On this the 29 day of September, 2020, came on for consideration the matter Action regarding Filling of Services/ Resources for Mental Health Clients Upon Release from Custody including Funding for Medication Assistance. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same are hereby, approved by unanimous vote.

The Court went to Item I. 3. Re: the Texas Indigent Defense Commission - Indigent Defense Improvement Grant Program: Acceptance of Statement of Grant Award / Grant Number 212-21-D17.

ORDER APPROVING:

**ACCEPTANCE OF STATEMENT OF GRANT AWARD / GRANT
NUMBER 212-21-D17**

**RE: THE TEXAS INDIGENT DEFENSE COMMISSION – INDIGENT
DEFENSE IMPROVEMENT GRANT PROGRAM**

On this the 29 day of September, 2020, came on for consideration the Regarding the Texas Indigent Defense Commission - Indigent Defense Improvement Grant Program: Acceptance of Statement of Grant Award / Grant Number 212-21-D17. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.



CHAIR:
The Honorable Sharon Keller
Presiding Judge
Court of Criminal Appeals

EX OFFICIO MEMBERS:
Honorable Sharon Keller
Honorable Nathan Hecht
Honorable John Whitmire
Honorable Brandon Creighton
Honorable Nicole Collier
Honorable Reggie Smith
Honorable Sherry Radack
Honorable Vivian Torres

MEMBERS APPOINTED BY GOVERNOR:
Mr. Alex Bunin
Honorable Richard Evans
Mr. Gonzalo Rios
Honorable Missy Medary
Honorable Valerie Covey

EXECUTIVE DIRECTOR:
Geoffrey Burkhart

September 11, 2020

The Honorable Scott Felton
McLennan County Judge
Via E-mail: dustin.chapman@co.mclennan.tx.us

RE: FY2021 Statement of Grant Award – Grant Number 212-21-D17

Dear Judge Felton:

I am pleased to inform you that the Texas Indigent Defense Commission has awarded McLennan County a **FY2021 Improvement Grant** in the amount of **\$169,280** for the **Mental Health Managed Assigned Counsel Program**. Your Statement of Grant Award for fiscal year 2021 is attached. Please sign, scan, and return via e-mail the Statement of Grant Award to **Edwin Colfax** at ecolfax@tidc.texas.gov on or before **September 30, 2020**. You do not need to mail a copy.

Congratulations to McLennan County on taking the lead in Texas by developing this new indigent defense program. If you have any questions or need clarification of the information contained in this letter or the attached Statement of Grant Award, please contact Edwin Colfax, the Commission Director of Grant Funding at (512) 228-8807.

Sincerely,

Sharon Keller
Chair, Texas Indigent Defense Commission
Presiding Judge, Court of Criminal Appeals

cc: Frances Bartlett, County Auditor, frances.bartlett@co.mclennan.tx.us
Judge David Hodges, david.hodges@co.mclennan.tx.us

Texas Indigent Defense Commission
209 West 14th Street, Room 202 · Austin, Texas 78701
www.tidc.texas.gov
Phone: 512.936.6994



**Statement of Grant Award
FY2021 Improvement Grant**

Grant Number: 212-21-D17
 Grantee Name: McLennan County
 Program Title: Mental Health Managed Counsel Program
 Grant Period: 10/1/2020-9/30/2021
 Grant Award Amount: **\$169,280**

The Texas Indigent Defense Commission (herein, the Commission) has awarded the above-referenced grant to McLennan County (herein, the County) for indigent defense services. The authorized official named on the grant application must sign this Statement of Grant Award and return it to the Commission by September 30, 2020. The grantee will not receive any grant funds until this notice is executed and returned to the Commission. Funding is provided as listed in the categories in the table below:

1) Personnel - Salaries (Total Number of FTEs: 2)	\$133,000
2) Fringe Benefits	\$46,550
3) Travel and Training	\$21,000
4) Equipment	\$9,800
5) Supplies	\$1,250
6) Contract Services	
7) Office Space costs	
Total Proposed Costs	\$211,600
Less County Contributions (all participating counties)	\$42,320
Total Amount Funded by Commission	\$169,280

Standard Grant Conditions:

- The authorized official for the grantee accepts the grant award.
- The authorized official, financial officer, and program director, referred to below as grant officials, must comply with the terms of the grant as written in the Request for Applications issued in January 2020, including the rules and documents adopted by reference in the Commission’s Grant Rules in Title 1, Part 8, Chapter 173, Texas Administrative Code.
- The grant officials understand that a violation of any term of the grant may result in the Commission placing a temporary hold on grant funds, permanently de-obligating all or part of the grant funds, requiring reimbursement for funds already spent, or barring the organization from receiving future grants.
- Disbursement of funds is always subject to the availability of funds.
- The grant officials agree to follow the grant terms contained in the “Terms and Conditions” contained in Attachment A which includes the final grant application as amended.
- Any indigent defense plan documents submitted to the Commission must continue to meet all grant eligibility requirements.
- The judges hearing criminal and juvenile matters must amend the Indigent Defense Plan for their respective courts as needed to include the program funded under this award and submit it to the Commission by November 1, 2020.

The authorized official for this grant program has read the preceding and indicates agreement by signing the Statement of Grant Award included below.


Signature of Authorized Official

SCOTT M. FELTON, COUNTY JUDGE
Name & Title (please print)

9 / 29 / 20
Date

Attachment A
Terms and Conditions

In addition to the program requirements stated in the Request for Applications (RFA) these specific program requirements apply to this funded program.

1. The approved funding plan for this project is to provide 80% reimbursement in the first year, 60% in the second year, 40% in the third year, and 20% in the fourth year. If the program has a delayed start, adjustments to the reimbursement in subsequent fiscal years may be necessary to implement this grant reimbursement schedule and allow the County to access grant funds fully.
2. This award has been modified from the originally submitted proposal to augment the travel and training budget for the first year of the program in order to provide additional specialized training for program staff and participating attorneys. After the county selects the attorneys who will provide specialized representation under the Managed Assigned Counsel Program, the program must use available training funds during the first 12 months of operation for specialized training for program staff and attorneys specific to representation of criminal defendants with mental illness.
3. The County will directly operate a Managed Assigned Counsel (MAC) Program as defined in Article 26.047 of the Code of Criminal Procedure. The County must meet all requirements of this statute.
4. The County must develop and maintain a Managed Assigned Counsel Oversight Board to oversee the operation of this program. The County must submit a draft policy detailing how the members are selected and the duties and procedures of the board to TIDC for feedback prior to finalization. The Oversight Board must meet at least quarterly.
5. The program's Oversight Board is responsible for recommending to the Commissioners Court the selection of the MAC Director. The Director will be responsible for the implementation of this program and will hire staff sufficient to operate the department.
6. The county must provide to TIDC the minimum job requirements and a full job description of the staff positions specified under this project before positions are publicly posted.
7. A Managed Assigned Counsel Policies and Procedures Manual must be developed and provided to the Commission with the second quarterly progress report. The manual should include a written policy on how attorneys will apply, be added to, or be removed from a qualified appointment list administered under the Managed Assigned Counsel Program. The MAC should consider relevant professional standards of representation such as the Texas State Bar Performance Guidelines for Non-Capital Criminal Defense Representation when developing the manual. Any revised versions of the Policies and Procedures Manual must be submitted with regular quarterly progress reports.
8. The County must develop a written policy that includes caseload standards for the MAC program that is consistent with research-based weighted caseload guidelines published by TIDC. The caseload policy must require the MAC Director to review caseloads at least quarterly. The MAC Director must notify the program's Oversight Board in writing if caseloads exceed the adopted standards.
9. This grant requires quarterly progress reports to provide information on the operation of the program. The TIDC grant manager will create an online progress report to document the work performed in this program. The County may request modifications to the report. See the Timeline for Reporting and Fund Distribution at the end of this document for dates.

10. Grant funds are disbursed on a reimbursement basis according to the funded percentage in the award. The County will submit quarterly grant program expenditure reports to obtain reimbursement of the scheduled percentage of expended funds based on actual expenditures. The reimbursements will be proportional to the county's required match. See the Timeline for Reporting and Fund Distribution at the end of this document for dates.
11. Equipment costs listed in the first-year start-up budget will not be carried forward into subsequent years of funding.
12. Requests to revise the scope, target, or focus of the project, or substantively alter project activities require advance written approval from TIDC. Budget adjustments consisting of reallocations of funds among or within budget categories in excess of \$10,000 or ten percent of the original approved budget, whichever is less, are considered budget adjustments and are allowable only with prior approval of the executive director of the Commission.
13. The County must develop a written policy that includes a formal intake process for this program. The policy must include: 1) procedures to refer clients from courts and the private bar; 2) a method to screen and/or assess the defendants who are referred for representation under this program; and 3) a set priority population criteria to determine which clients are to be represented if referrals are greater than caseload capacity. The priority population criteria may include factors of mental health, intellectual or developmental disability, institutionalization history, medical history, personal history of the defendant. The Managing Attorney may allow exceptions but all exceptions to the policy from the intake process must be documented and maintained.
14. The County will provide a written plan on how it will coordinate with, and not duplicate the work of, existing mental health systems. The plan must demonstrate how the County will identify and incorporate available mental health screening, assessment, treatment, and community services available to the defendants served by the grant program. The plan must also address how the positions funded under this grant will fit into the County's methods of operation for the identification of mentally ill arrestees and for providing assessment, treatment and bonding options to these arrestees under Article 16.22 and Article 17.032 of the Texas Code of Criminal Procedure.

Amended grant application follows

2021 McLennan County Improvement Grant Application Narrative

a.

Counties Represented: McLennan

Fiscal Year: 2021

State Payee Identification Number: 74-6002492

Division To Administer Grant: specialty courts

Program Title: Mental Health Managed Attorneys Program

Requested Grant Amount: ~~\$157,280.00~~ \$169,280

Financial Officer: Frances Bartlett

Program Director: David L. Hodges

Mailing Address: 501 Washington Ave.; Waco, TX 76701

b. Introduction (Executive Summary)

McLennan County seeks to improve the quality of representation for indigent defendants with mental illness by creating a Managed Assigned Counsel (MAC). Currently, counsel for these defendants are appointed

from the general rotating wheel of approximately 100 attorneys. Most of these attorneys are not familiar with the Mental Health Code and other statutory provisions relating to competency, commitment, and insanity. The program would improve oversight and accountability of indigent defense; enhance independence of the defense function; improve data collection; ensure consistent standards/procedures are applied to attorney training, caseloads, performance, and compensation; and reduce judicial administrative burden.

c. Problem Statement

The McLennan County criminal courts currently appointed attorneys from a rotating wheel comprised of approximately 100 attorneys. The indigent defense coordinator currently appoints counsel without reference to, or knowledge of, the defendant's mental screening and assessment. McLennan County currently has 850 criminal defendants in the jail population, of which approximately 175 receiving daily psychotropic medications, and is not clear how many additional defendants are suffering from undiagnosed mental illness in the jail population. A vast majority of the defendants are currently incarcerated for offenses directly related to their mental illness.

Most assigned counsel have not received adequate training of the provisions in the Code of Criminal Procedure, Penal Code, and Health & Safety Code relating to competency, restoration, and insanity in order to provide a defendant with mental illness competent representation. According to the American Bar Association's *Ten Principles of a Public Delivery System*, defense counsel's "ability, training, and experience should match the complexity of the case." (Principal 6). Because of the complexities of navigating through the criminal justice system and properly advocating for a defendant with mental illness, assigned counsel should not only receive specific training and certification before representing a defendant with mental illness or intellectual disability, they should also be "supervised and systematically reviewed for quality of representation and efficiency according to nationally and locally adopted standards." (Principal 10).

As a result of the current system, many defendants suffering from mental illness remain in jail, unable to make bond, and untreated, for months at a time. No one county department is responsible for identifying defendants with mental illness early, seeking a clinical evaluation if necessary, advocating with jail staff for proper treatment, advocating with prosecution for a reasoned disposition, bearing in mind the defendant's mental illness, seeking bond reduction or PR bond for those eligible, networking with treatment providers, both inpatient and outpatient, to determine the best level of care, setting competency hearings in a timely fashion after the completion of examinations, and setting timely hearings on insanity defense matters.

The current indigent defense process spans multiple departments, resulting in administrative burden, duplication of efforts, and inefficiencies. In addition, the judicially managed system places the responsibility for attorney screening and compensation, as well as approval for investigators and experts, on the already overburdened courts, and does not take into account defense counsel's knowledge, or lack of knowledge, of the mental health provisions referred to above.

A large portion of defendants with mental illness also struggle with substance abuse, the result of decompensation and self-medication for their mental illness. Most assigned counsel lacked the social services training to fully understand the defendant's mental illness and to help the defendant navigate the fragmented mental health services infrastructure. In addition, assigned counsel are not aware of appropriate community-based social services available to these defendants. As a result, mentally ill inmates tend to remain in custody longer leading to higher housing costs, and a lack of access to social services leads to a higher recidivism rate. Assigned counsel and the defendants with mental illness would benefit from having a full-time assistant with social services background to assist both defense counsel and defendant in networking with community organizations and social service agencies, and providing case management and paralegal services for assigned counsel.

d. Objectives

Implement McLennan County Mental Health Managed Counsel program

- Contract Attorney to perform program duties for the MHMC by 11/01/2020
- Hire social work/paralegal assistant by 11/01/2020
- Amend McLennan County Indigent Plan to provide for specialized wheel for assigned counsel specializing in mental health caseload
- Provide specialized mental health training for assigned counsel
- Begin representing adult mental health clients by 12/01/2020

Goal: Improve timeliness and quality of defense counsel for indigent mental health defendants

- Screen individuals entering the jail for indigent and mental health status within 24 hours of booking
- Assign MHMC-associated specialized attorney within 24 hours of receiving screening information from the jail
- Make contact between client and attorney within 24 hours of assignment
- Make contact between client and MHMR case managers within 48 hours of assignment
- Communicate client mental health assessment/needs to assigned counsel within 48 hours of meeting with client
- Coordinate with jail-contractors to develop treatment plan and begin competency restoration within one week
- Increase the number of case dismissals for nonviolent defendants with mental illness by 15%
- Decrease average length of stay for mental health defendants by 35% within 12 months of program inception

e. Activities

Activities

The Mental Health Managed Counsel program will be implemented in December, 2020. The program will be managed by an Attorney Director with specialized knowledge of how to provide quality defense for mentally ill defendants and oversee and maintain the wheel of attorneys specially trained in handling mental illness cases. The Program is divided into two distinct services:

1. Initial screening in the first 48 hours of incarceration identifies offenders in need of specialized attorney services. Attorneys are appointed from the list of trained wheel attorneys. Eligibility for assigned counsel will be based on the initial mental health assessment conducted by the magistrate and MHMR.

2. The Director will identify and hire a Mental Health Case Manager with a social work background and knowledge of the legal system. Cases will be further screened by the Mental Health Case Manager. Priority will be given to those with a diagnosis of Major Depression, Schizophrenia, Schizoaffective Disorder and Bipolar Disorder. Cases accepted in this program will utilize a case manager and social worker/paralegal to provide support to the specialized wheel attorneys in the area of mental health condition verification, mitigation strategy determination, and defendant advocacy. In addition, the Mental Health Case Manager will also provide case management services for defendants including referrals for mental health and/or substance abuse treatment; assistance with housing, education, and employment; and follow-up on an as-needed basis for several months following disposition.

Specific activities:

Facilitate the creation of a mental health court/docket with the McLennan County Mental Health Court.

The identification and hiring of an Attorney Director who will establish program policies and procedures including caseload standards, referral and intake processes, priority criteria for cases, and fee schedules.

The Attorney Director will oversee the evaluation of defendants with mental illness, the competency restoration process, the prompt disposition of pending mental health issues, the appointment of doctors to evaluate competency, the appointment of investigators, and the prompt disposition of the cases.

The Attorney Director will design continuing legal education programs specific to representing defendants with mental illness and oversee the education and certification of hours for attorneys participating in the specialized wheel.

Network with community organizations and agencies to maintain a resource list for service referrals.

Hold MCLE classes for wheel attorneys and provide specialized training to program staff and participating attorneys specific to representation of criminal defendants with mental illness.

Provide case management, for misdemeanor and felony offenders diagnosed with Axis I or Axis II mental health disorders.

Maintain office space for program staff in the McLennan County Courthouse.

Contract with an independent evaluator to annually assess the program and its objectives, including recidivism rate and cost effectiveness

f. Evaluation

The program will be reviewed and evaluated based on the delivery of timely indigent defense, the quality of indigent defense, the delivery of essential services, management of caseloads, case outcomes, and management of costs. Beyond these early phases, the evaluation of the functionality of the office, as well as the quality of representation for clients represented by the office, will include the use of an independent third-party evaluation. The specific service and the goals it will measure will be identified by the Attorney Director.

Some or all of the following performance metrics will be data priorities:

Time from appointment to first contact with defendant - will measure the time from receipt of the order of assignment to the first contact with defendant

The number of meetings with defendant

Days from arrest to release

Days until disposition - broken down by incarcerated compared to bonded defendants

Disposition type - with specific type of disposition

Type of conviction

Sentence imposed

Use of experts

Amount of money spent on experts

Types of experts hired

Amount of money spent on mitigation

Use of investigators

Amount of money spent on investigation of cases

Survey of Judges - to address overall impressions of quality of indigent defense services and attorney performance

Survey of Users - to gauge overall satisfaction with representation through the MAC

Type of Bonds - broken down by case type and bond type

Caseload review - the number of active cases assigned to attorneys

Cases disposed

Average caseload summary

Individual attorney caseload

Average cost per case

Total number of cases assigned through the MAC

g. Future Funding

Over the next four years, and the MAC program will demonstrate his effectiveness by reducing the number of mentally ill defendants who recidivate, reducing the number of jail days from arrest to disposition, facilitate the early release of nonviolent offenders for treatment through a PR bond program, and provide a more efficient disposition of all criminal cases involving defendants diagnosed with mental illness. These metrics, and this data will be tracked and evaluated by an independent third-party evaluator and presented to the Commissioners Court at regular intervals to demonstrate that the program will not only improve the representation of the defendants, but also resulted in significant savings to the taxpayers. As a result, the Commissioners Court will continue to provide the funding necessary for the continuation, and possibly expansion, of the program.

h. Budget Narrative and Budget Form

Initially, the MAC program will consist of two full-time employees paid from these grant funds, the Supervising Attorney whose starting salary is estimated to be \$95,000 annually, and the unlicensed case manager whose starting salary is estimated to be \$38,000 annually. The Supervising Attorney will be responsible for implementation, development, and administration of the managed assigned counsel program. He/she will provide guidance, mentoring, and legal counsel to corporate attorneys, and also manage requisitioning and payment of court appointed fees, investigators, and all psychological services. The Case Manager will work as part of the indigent defense team to assist with early identification of defendants with mental illness, defendant advocacy, conduct client interviews, refer clients for services including mental health, residence assistance, and assistance with income restoration from government sources.

These employees will receive standard County benefits including FICA/Medicare, medical/dental insurance, retirement, and supplemental death benefit.

As written, this grant application anticipates these two employees will be full-time. However, with the current and looming ongoing budget crisis due to the corona virus shut down, it may become necessary to amend this grant application to show the Supervising Attorney as a contractor instead of a full-time paid employee.

Personnel Costs		\$179,550.00
FTE's	2.00	
Salary	\$133,000.00	
Fringe Benefits	\$46,550.00	
Travel and Training		\$6,000.00 \$21,000
Equipment		\$9,800.00
Supplies		\$1,250.00
Contract Services		\$0.00
Indirect		\$0.00
Total		\$196,600.00 \$211,600

Timeline for Reporting and Fund Distribution

Reports will be submitted on-line at tidc.tamu.edu.

Reporting Period	Type Report Due	Date Report Due	Fund Distribution Date
October 2020 through December 2020	Grant Expenditure Report Progress report	January 15, 2021	February 2021
January 2021 through March 2021	Grant Expenditure Report Progress report	April 15, 2021	May 2021
April 2021 through June 2021	Grant Expenditure Report Progress report	July 15, 2021	August 2021
July 2021 through September 2021	Grant Expenditure Report Progress Report	October 15, 2021	December 2021

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went to Item F. 4. Authorization of Interlocal Cooperation Agreement with the City of Waco (re: Animal Shelter Services).

ORDER APPROVING:

**AUTHORIZATION OF INTERLOCAL COOPERATION AGREEMENT
WITH THE CITY OF WACO (RE: ANIMAL
SHELTER SERVICES)**

On this the 29 day of September, 2020, came on for consideration the matter Authorization of Interlocal Cooperation Agreement with the City of Waco (re: Animal Shelter Services). After discussion, Commissioner Perry made a motion to approve F. 4. and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

The Court went to Item H. 9. Action re: Use of Waco Convention Center for Screening/Impaneling Jurors and related matters.

ORDER APPROVING:

**ACTION RE: USE OF WACO CONVENTION CENTER FOR
SCREENING/IMPANELING JURORS AND RELATED
MATTERS**

On this the 29 day of September, 2020, came on for consideration the matter of Action regarding Use of Waco Convention Center for Screening/Impaneling Jurors and related matters. After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

*****See Order Amending later in the meeting*****

The Court went to Item F. 6. Authorization of VEMACS and Votesafe Software Maintenance and Support Agreement Extension with VOTEC (re: Voter Registration and Election Management).

ORDER APPROVING:

**AUTHORIZATION OF VEMACS AND VOTESAFE SOFTWARE
MAINTENANCE AND SUPPORT AGREEMENT EXTENSION
WITH VOTEC (RE: VOTER REGISTRATION AND
ELECTION MANAGEMENT)**

On this the 29 day of September, 2020, came on for consideration the matter of Authorization of VEMACS and Votesafe Software Maintenance and Support Agreement Extension with VOTEC (re: Voter Registration and Election Management). After discussion, Commissioner Jones made a motion to approve the Agreement with Votec and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.



**VoteSafe SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT
EXTENSION**

THIS AGREEMENT EXTENSION is entered into this 29th day of September, 2020, between McLennan County, a body politic and corporate of the State of Texas, hereinafter called COUNTY, and VOTEC Corporation of San Diego, California, hereinafter called CONTRACTOR or VOTEC.

WITNESSETH

WHEREAS, COUNTY requires the services of a CONTRACTOR qualified to provide modifications to VOTESAFE software for McLennan County; and

WHEREAS, CONTRACTOR is qualified and willing to provide such services;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - TERM

This Agreement extension shall commence on October 1, 2020, and shall terminate on September 30, 2021 unless sooner terminated or further extended pursuant to Articles IV and V of the full VoteSafe Software Maintenance and Support Agreement Effective October 1, 2011.

ARTICLE II - SCOPE

Terms and Conditions of the VoteSafe Software Maintenance and Support Agreement shall apply without change except for TERM to this Agreement Extension.



ARTICLE III - GENERAL

Performance hereunder shall be construed and regulated in accordance with the laws of the State of Texas.

Notices required by this Agreement shall be in writing and shall be delivered via registered or certified mail or delivery service addressed as follows:

COUNTY: Elections Administrator
McLennan County Elections Department
PO Box 2450
Waco, TX 76703

VOTEC: President
VOTEC Corporation
10920 Via Frontera, Suite 110
San Diego, CA 92127

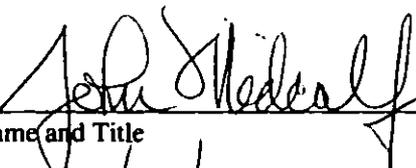
IN WITNESS THEREOF, the parties have affixed their signatures to this Agreement.

MCLENNAN COUNTY:


Name and Title SCOTT M. FELTON, COUNTY JUDGE

9/29/20
Date

CONTRACTOR - VOTEC Corporation:


Name and Title

9/16/20
Date



**VEMACS SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT
EXTENSION**

THIS AGREEMENT EXTENSION is entered into this 29th day of September, 2020, between McLennan County, a body politic and corporate of the State of Texas, hereinafter called COUNTY, and VOTEC Corporation of San Diego, California, hereinafter called CONTRACTOR or VOTEC.

WITNESSETH

WHEREAS, COUNTY requires the services of a CONTRACTOR qualified to provide modifications to VEMACS software for McLennan County Elections Administrator; and

WHEREAS, CONTRACTOR is qualified and willing to provide such services;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - TERM

This Agreement Extension shall commence on October 1, 2020, and shall terminate on September 30, 2021, unless sooner terminated or further extended pursuant to Articles IV and V of the full VEMACS Software Maintenance and Support Agreement first effective June 1, 2011.

ARTICLE II - SCOPE

Terms and Conditions of the VEMACS Software Maintenance and Support Agreement shall apply without change except for TERM to this Agreement Extension.



ARTICLE III - GENERAL

Performance hereunder shall be construed and regulated in accordance with the laws of the State of Texas.

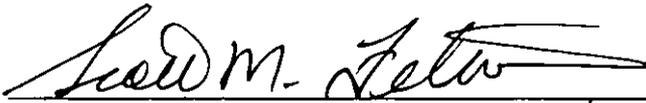
McLennan County notices required by this Agreement shall be in writing and shall be delivered via registered or certified mail or delivery service addressed as follows:

COUNTY: Elections Administrator
McLennan County Elections Department
PO Box 2450
Waco, TX 76703

VOTEC: President
VOTEC Corporation
10920 Via Frontera, Suite 110
San Diego, CA 92127

IN WITNESS THEREOF, the parties have affixed their signatures to this Agreement.

MCLENNAN COUNTY:

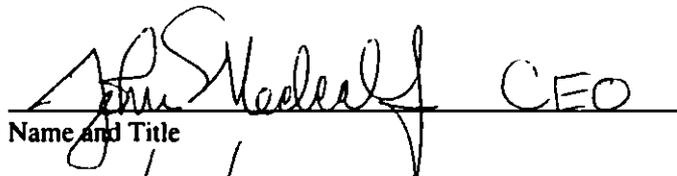


Name and Title SCOTT M. FELTON, COUNTY JUDGE

9/29/20

Date

CONTRACTOR - VOTEC Corporation:

 CEO

Name and Title

9/16/20

Date

J.A. "ANDY" FARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

ORDER RECESSING REGULAR SESSION

On this the 29 day of September, 2020, at 10:24 o'clock a.m., Judge Felton announced that this meeting of September 29, 2020 stands in recess for five minutes.

ORDER RECONVENING REGULAR SESSION

On this the 29 day of September, 2020, at 10:28 o'clock a.m. the Court reconvened in Regular Session with Judge Felton presiding and Commissioners Kelly Snell, Patricia Miller, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went back to Item H. 9. Action re: Use of Waco Convention Center for Screening/Impaneling Jurors and related matters.

ORDER APPROVING:

**ACTION RE: USE OF WACO CONVENTION CENTER FOR
SCREENING/IMPANELING JURORS AND RELATED
MATTERS**

On this the 29 day of September, 2020, came on for consideration the matter of Action regarding Use of Waco Convention Center for Screening/Impaneling Jurors and related matters. After discussion, **Commissioner Perry amended his motion to authorize the County Judge to sign the Contract after County Legal reviews said Contract** and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.



City of Waco - Convention Center
PO Box 2570
Waco, TX 76702
Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Event Name: McLennan County Jury Selections and Courth
Event Status: TENTATIVE
Client Name: McLennan County Courthouse
Client Code:
Purchase Order:
Address: 501 Washington Avenue, Ste 300 Annex
WACO TX 76701

Booking No.: 22501
Contract No.:
Sales Rep.: MANDY SPIKES
Contact: Jon Gimble
Phone1: 254-757-5054
Phone2:
Email: jon.gimble@co.mclennan.tx.us
Cellular:
Fax:

Event Comments

McLennan County Courthouse
Jury Selection and Courtrooms - Proposal 2020
(Jury selection and 19th and 54th District Courtrooms are anticipated to take place at the Waco Convention Center)

MCLENNAN COUNTY JURY SELECTION AND COURTROOM DATES:

McLennan County Jury Selection and Courtroom Dates are expected to take place the following dates:

- Friday, October 30
- Monday, November, 9
- Monday, November 16
- Monday, November 30

As of today, the following dates are unavailable at the Waco Convention Center:

- Monday, December 7
- Monday, December 14

The Waco Convention Center (WCC) is to only provide Rooms and Equipment for this event.

Customer is to provide masks to all jury staff members, as well as other appropriate PPE as needed.

Customer is required to provide masks for all potential jurors.

Customer is assuming the risk of holding these jury selection trials in the Waco Convention Center during an active pandemic.

Per McLennan County Courthouse, current OCA guidelines are to strongly encourage and make available PPE (masks) to all jury participants.

Per McLennan County Courthouse, current OCA guidelines is expected to shift slightly under the new emergency orders to not have masks during voire dire for the participants to ensure the legal right of prosecutors and defense council to see facial expressions. In that event/set of circumstances, McLennan County Courthouse is seeking guidance/permission from the OCA to have participants wear provided face shields and have HEPPA filters and UV air treatments in both Brazos and McLennan Halls to minimize exposure risks.

If customer runs out of masks provided for potential jurors, WCC will have additional masks available for use.



City of Waco - Convention Center
 PO Box 2570
 Waco, TX 76702
 Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

WACO FIRE DEPARTMENT SANITIZING SCHEDULE FOR MCLENNAN COUNTY ELECTIONS:

Waco Fire Department will sanitize on all Fridays before jury selection at 3 PM for the beginning of the event on Monday.

Only exception would be for Friday, October 30 Waco Fire Department will sanitize on Thursday at 3 PM for the beginning of the event.

Jury selection will last until 5 PM of every Monday and on Friday, October 30 and will leave by 6 PM.

Waco Fire Department will sanitize all rooms by 6 PM of every Monday and on Friday, October 30.

MEETING ROOM OCCUPANCY:

All jurors will enter through Bosque Theater doors and will be screened and moved into Bosque Theater for prescreen by McLennan County Courthouse

After prescreen of each juror, they will be assigned to go to either McLennan Hall or Brazos Ballroom

- McLennan Hall has voire dire set for 60 jurors through selection
- Brazos Ballroom has voire dire set for 60 jurors through selection

As attendees are eliminated as potential jurors they will go to the following exits

- McLennan Hall will leave room through McLennan Hall 209 and will exit doors near Freedom Fountain
- Brazos Ballroom will leave room through Brazos Ballroom North and will exit doors between Waco Convention Center and Hilton Waco along covered walkway

ROOM RENTAL AND EQUIPMENT FEES PER EVENT:

Estimated Room Rental Fees:	\$ 2,300.00
Estimate Equipment Rental Fees:	\$ 142.50
Estimated Subtotal:	\$ 2,442.50

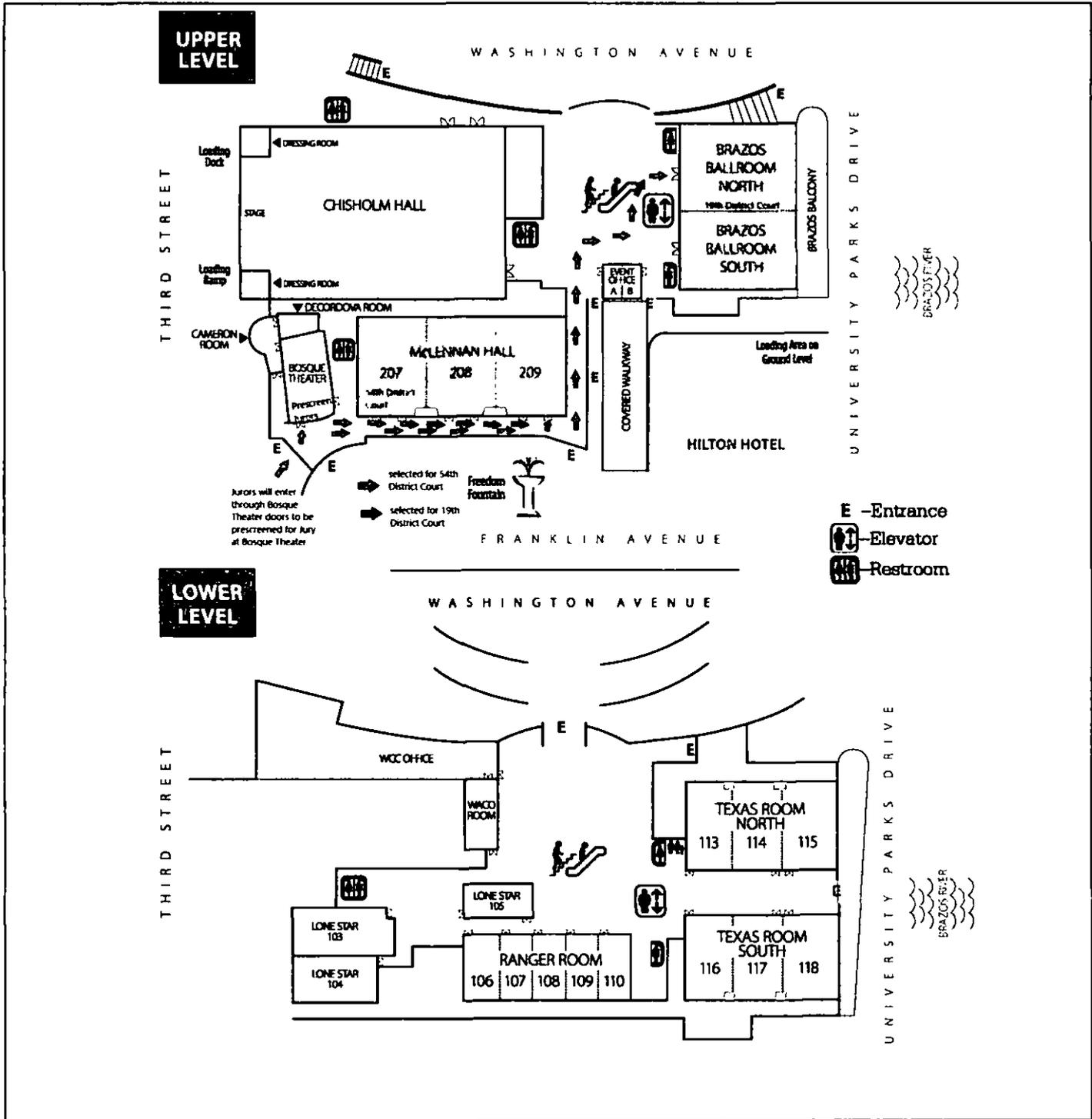
This does not replace a contract issued by the City of Waco for room and equipment rental at the Waco Convention Center.



City of Waco - Convention Center
 PO Box 2570
 Waco, TX 76702
 Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections



Friday, October 30, 2020

Location: BRAZOS BALLROOM #214-215

Date/Time: 9/24/2020 4:33 PM

Booking #: 22501

Page #: 3

City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801



City of Waco - Convention Center
 PO Box 2570
 Waco, TX 76702
 Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Friday, October 30, 2020					
From - To	Function	#	Status	Price	Tax
Starts - Ends	Setup				
7:00 AM 12:00 AM	19th District Court	63	TENTATIVE	\$1,000.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location: MCLENNAN HALL #207-209

From - To	Function	#	Status	Price	Tax
Starts - Ends	Setup				
7:00 AM 12:00 AM	54th District Court	63	TENTATIVE	\$800.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location: BOSQUE THEATER #203

From - To	Function	#	Status	Price	Tax
Starts - Ends	Setup				
7:00 AM 12:00 AM	Prescreen Jurors	40	TENTATIVE	\$500.00	
7:00 AM 12:00 AM	Theater				

Location General Information

Room includes a ceiling projector and drop-down screen. Auditorium style seating for 191 with a round panel table on stage.

Location Sub Total:	\$2,300.00
FURNISHINGS:	\$142.50
Setup Sub Total:	\$142.50
Total:	\$2,442.50
Discount:	\$0.00
Sub Total:	\$2,442.50
SALES:	\$0.00
MB TAX:	\$0.00
Total Tax In:	\$2,442.50
Less Payments:	\$0.00
Balance:	\$2,442.50

Estimated Totals are based on arrangements specified by Client when event was booked and upon execution of Event Contract. Additions, changes or credits made after this Confirmation will be billed on Final Total Account Balance after event concludes.

Contact: SCOTT M. FELTON, COUNTY JUDGE Approval: Scott M. Felton 9/29/20

Date/Time: 9/24/2020 4:33 PM

Booking #: 22501

Page #: 4

City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801



City of Waco - Convention Center
PO Box 2570
Waco, TX 76702
Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Event Name: McLennan County Jury Selections and Courth
Event Status: TENTATIVE
Client Name: McLennan County Courthouse
Client Code:
Purchase Order:
Address: 501 Washington Avenue, Ste 300 Annex
WACO TX 76701

Booking No.: 22502
Contract No.:
Sales Rep.: MANDY SPIKES
Contact: Jon Gimble
Phone1: 254-757-5054
Phone2:
Email: jon.gimble@co.mclennan.tx.us
Cellular:
Fax:

Event Comments

McLennan County Courthouse Jury Selection and Courtrooms - Proposal 2020

(Jury selection and 19th and 54th District Courtrooms are anticipated to take place at the Waco Convention Center)

MCLENNAN COUNTY JURY SELECTION AND COURTROOM DATES:

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Waco, TX 76702
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Proposal

McLennan County Jury Selections

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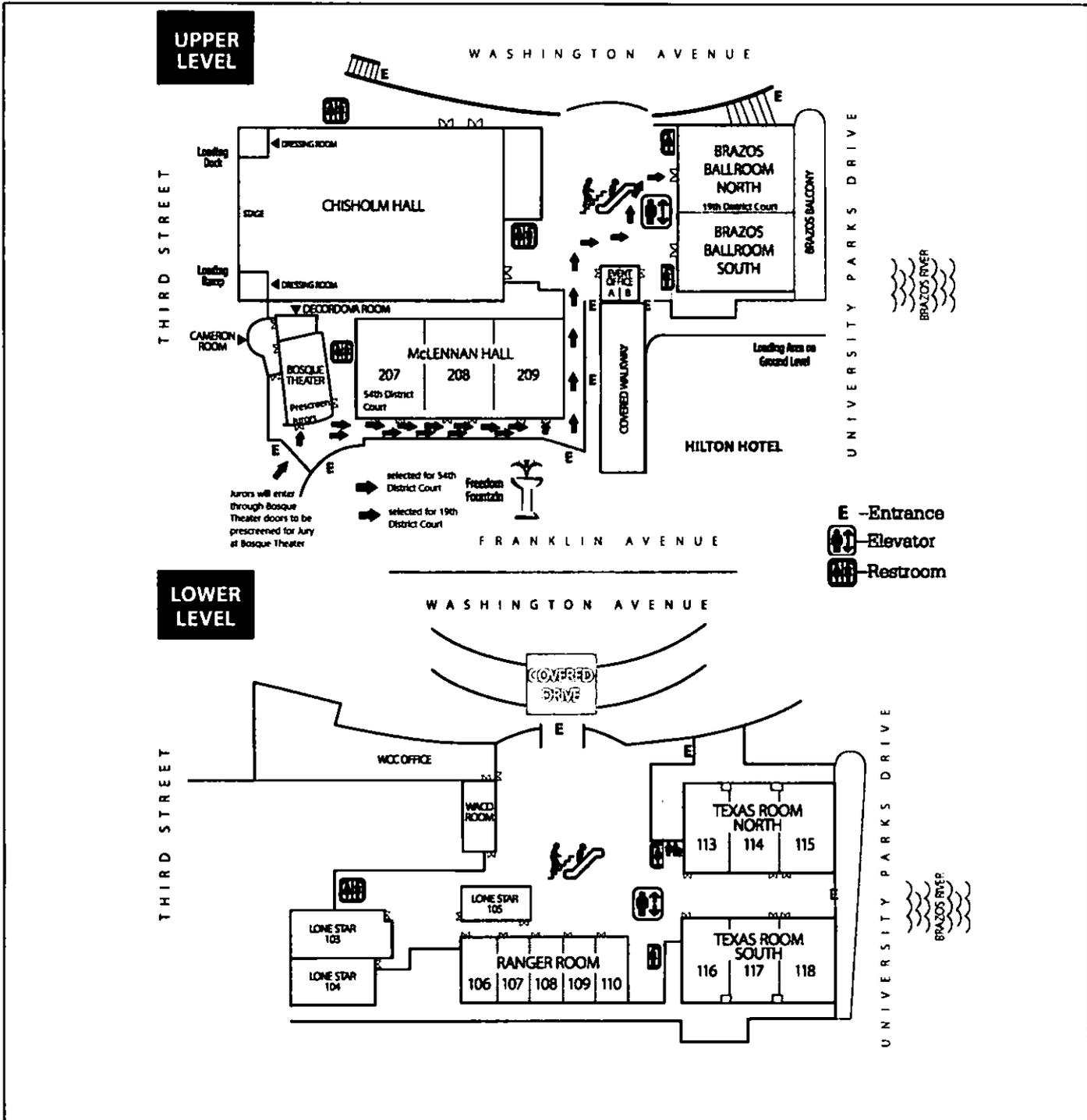
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City of Waco - Convention Center
 PO Box 2570
 Waco, TX 76702
 Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections



Monday, November 9, 2020

Location: BRAZOS BALLROOM #214-215

Date/Time: 9/24/2020 4:35 PM Booking #: 22502 Page #: 3
 City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801



City of Waco - Convention Center
 PO Box 2570
 Waco, TX 76702
 Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Monday, November 9, 2020

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	19th District Court	63	TENTATIVE	\$1,000.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location: MCLENNAN HALL #207-209

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	54th District Court	63	TENTATIVE	\$800.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location: BOSQUE THEATER #203

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	Prescreen Jurors	40	TENTATIVE	\$500.00	
7:00 AM 12:00 AM	Theater				

Location General Information

Room includes a ceiling projector and drop-down screen. Auditorium style seating for 191 with a round panel table on stage.

Location Sub Total:	\$2,300.00
FURNISHINGS:	\$142.50
Setup Sub Total:	\$142.50
Total:	\$2,442.50
Discount:	\$0.00
Sub Total:	\$2,442.50
SALES:	\$0.00
MB TAX:	\$0.00
Total Tax In:	\$2,442.50
Less Payments:	\$0.00
Balance:	\$2,442.50

Estimated Totals are based on arrangements specified by Client when event was booked and upon execution of Event Contract. Additions, changes or credits made after this Confirmation will be billed on Final Total Account Balance after event concludes.

Contact: SCOTT M. FELTON, COUNTY CLERK Approval: Scott M. Felton

Date/Time: 9/24/2020 4:35 PM

Booking #: 22502

Page #: 4

City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801

9/29/20



City of Waco - Convention Center
PO Box 2570
Waco, TX 76702
Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Event Name: McLennan County Jury Selections and Courth
Event Status: TENTATIVE
Client Name: McLennan County Courthouse
Client Code:
Purchase Order:
Address: 501 Washington Avenue, Ste 300 Annex
WACO TX 76701

Booking No.: 22503
Contract No.:
Sales Rep.: MANDY SPIKES
Contact: Jon Gimble
Phone1: 254-757-5054
Phone2:
Email: jon.gimble@co.mclennan.tx.us

Cellular:
Fax:

Event Comments

McLennan County Courthouse Jury Selection and Courtrooms - Proposal 2020

(Jury selection and 19th and 54th District Courtrooms are anticipated to take place at the Waco Convention Center)

MCLENNAN COUNTY JURY SELECTION AND COURTROOM DATES:

McLennan County Jury Selection and Courtroom Dates are expected to take place the following dates:

- Friday, October 30
- Monday, November, 9
- Monday, November 16
- Monday, November 30

As of today, the following dates are unavailable at the Waco Convention Center:

- Monday, December 7
- Monday, December 14

The Waco Convention Center (WCC) is to only provide Rooms and Equipment for this event.

Customer is to provide masks to all jury staff members, as well as other appropriate PPE as needed.

Customer is required to provide masks for all potential jurors.

Customer is assuming the risk of holding these jury selection trials in the Waco Convention Center during an active pandemic.

Per McLennan County Courthouse, current OCA guidelines are to strongly encourage and make available PPE (masks) to all jury participants.

Per McLennan County Courthouse, current OCA guidelines is expected to shift slightly under the new emergency orders to not have masks during voire dire for the participants to ensure the legal right of prosecutors and defense council to see facial expressions. In that event/set of circumstances, McLennan County Courthouse is seeking guidance/permission from the OCA to have participants wear provided face shields and have HEPPA filters and UV air treatments in both Brazos and McLennan Halls to minimize exposure risks.

If customer runs out of masks provided for potential jurors, WCC will have additional masks available for use.



City of Waco - Convention Center
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Proposal

McLennan County Jury Selections

WACO FIRE DEPARTMENT SANITIZING SCHEDULE FOR MCLENNAN COUNTY ELECTIONS:

Waco Fire Department will sanitize on all Fridays before jury selection at 3 PM for the beginning of the event on Monday.

Only exception would be for Friday, October 30 Waco Fire Department will sanitize on Thursday at 3 PM for the beginning of the event.

Jury selection will last until 5 PM of every Monday and on Friday, October 30 and will leave by 6 PM.

Waco Fire Department will sanitize all rooms by 6 PM of every Monday and on Friday, October 30.

MEETING ROOM OCCUPANCY:

All jurors will enter through Bosque Theater doors and will be screened and moved into Bosque Theater for prescreen by McLennan County Courthouse

After prescreen of each juror, they will be assigned to go to either McLennan Hall or Brazos Ballroom

- McLennan Hall has wire dire set for 60 jurors through selection
- Brazos Ballroom has wire dire set for 60 jurors through selection

As attendees are eliminated as potential jurors they will go to the following exits

- McLennan Hall will leave room through McLennan Hall 209 and will exit doors near Freedom Fountain
- Brazos Ballroom will leave room through Brazos Ballroom North and will exit doors between Waco Convention Center and Hilton Waco along covered walkway

ROOM RENTAL AND EQUIPMENT FEES PER EVENT:

Estimated Room Rental Fees:	\$ 2,300.00
Estimate Equipment Rental Fees:	\$ 142.50
Estimated Subtotal:	\$ 2,442.50

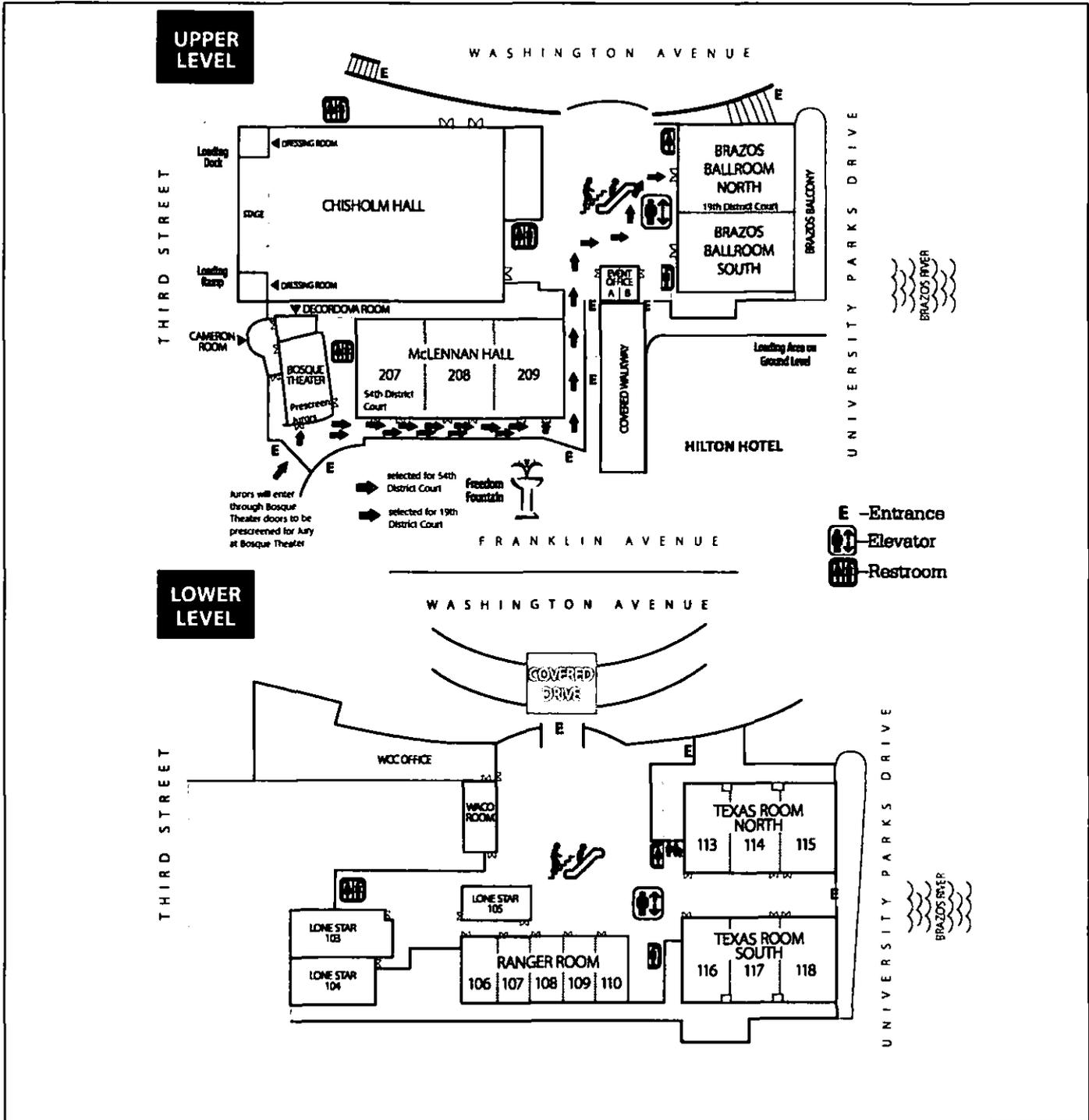
This does not replace a contract issued by the City of Waco for room and equipment rental at the Waco Convention Center.



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Proposal

McLennan County Jury Selections



Monday, November 16, 2020

Location: BOSQUE THEATER #203

Date/Time: 9/24/2020 4:37 PM

Booking #: 22503

Page #: 3

City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801



City of Waco - Convention Center
 PO Box 2570
 Waco, TX 76702
 Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Monday, November 16, 2020

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	Prescreen Jurors	40	TENTATIVE	\$500.00	
7:00 AM 12:00 AM	Theater				

Location General Information

Room includes a ceiling projector and drop-down screen. Auditorium style seating for 191 with a round panel table on stage.

Location: BRAZOS BALLROOM #214-215

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	19th District Court	63	TENTATIVE	\$1,000.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location: MCLENNAN HALL #207-209

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	54th District Court	63	TENTATIVE	\$800.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location Sub Total: \$2,300.00
 FURNISHINGS: \$142.50
 Setup Sub Total: \$142.50
 Total: \$2,442.50
 Discount: \$0.00
 Sub Total: \$2,442.50
 SALES: \$0.00
 MB TAX: \$0.00
 Total Tax In: \$2,442.50
 Less Payments: \$0.00
 Balance: \$2,442.50

Estimated Totals are based on arrangements specified by Client when event was booked and upon execution of Event Contract. Additions, changes or credits made after this Confirmation will be billed on Final Total Account Balance after event concludes.

Contact: SCOTT M. FELTON, COUNTY JUDGE Approval: Scott M. Felton

Date/Time: 9/24/2020 4:37 PM

Booking #: 22503

Page #: 4

City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801

9/29/20



City of Waco - Convention Center
PO Box 2570
Waco, TX 76702
Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Event Name: McLennan County Jury Selections and Courth	Booking No.: 22506
Event Status: TENTATIVE	Contract No.:
Client Name: McLennan County Courthouse	Sales Rep.: MANDY SPIKES
Client Code:	Contact: Jon Gimble
Purchase Order:	Phone1: 254-757-5054
Address: 501 Washington Avenue, Ste 300 Annex	Cellular:
WACO TX 76701	Phone2:
	Email: jon.gimble@co.mclennan.tx.us

Event Comments

**McLennan County Courthouse
Jury Selection and Courtrooms - Proposal 2020**
(Jury selection and 19th and 54th District Courtrooms are anticipated to take place at the Waco Convention Center)

MCLENNAN COUNTY JURY SELECTION AND COURTROOM DATES:

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- Monday, December 14

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Customer is to provide masks to all jury staff members, as well as other appropriate PPE as needed.

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If customer runs out of masks provided for potential jurors, WCC will have additional masks available for use.



City of Waco - Convention Center
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Proposal

McLennan County Jury Selections

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Waco Fire Department will sanitize all rooms by 6 PM of every Monday and on Friday, October 30.

MEETING ROOM OCCUPANCY:

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After prescreen of each juror, they will be assigned to go to either McLennan Hall or Brazos Ballroom

- McLennan Hall has voire dire set for 60 jurors through selection
- Brazos Ballroom has voire dire set for 60 jurors through selection

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ROOM RENTAL AND EQUIPMENT FEES PER EVENT:

Estimated Room Rental Fees:	\$ 2,300.00
Estimate Equipment Rental Fees:	\$ 142.50
Estimated Subtotal:	\$ 2,442.50

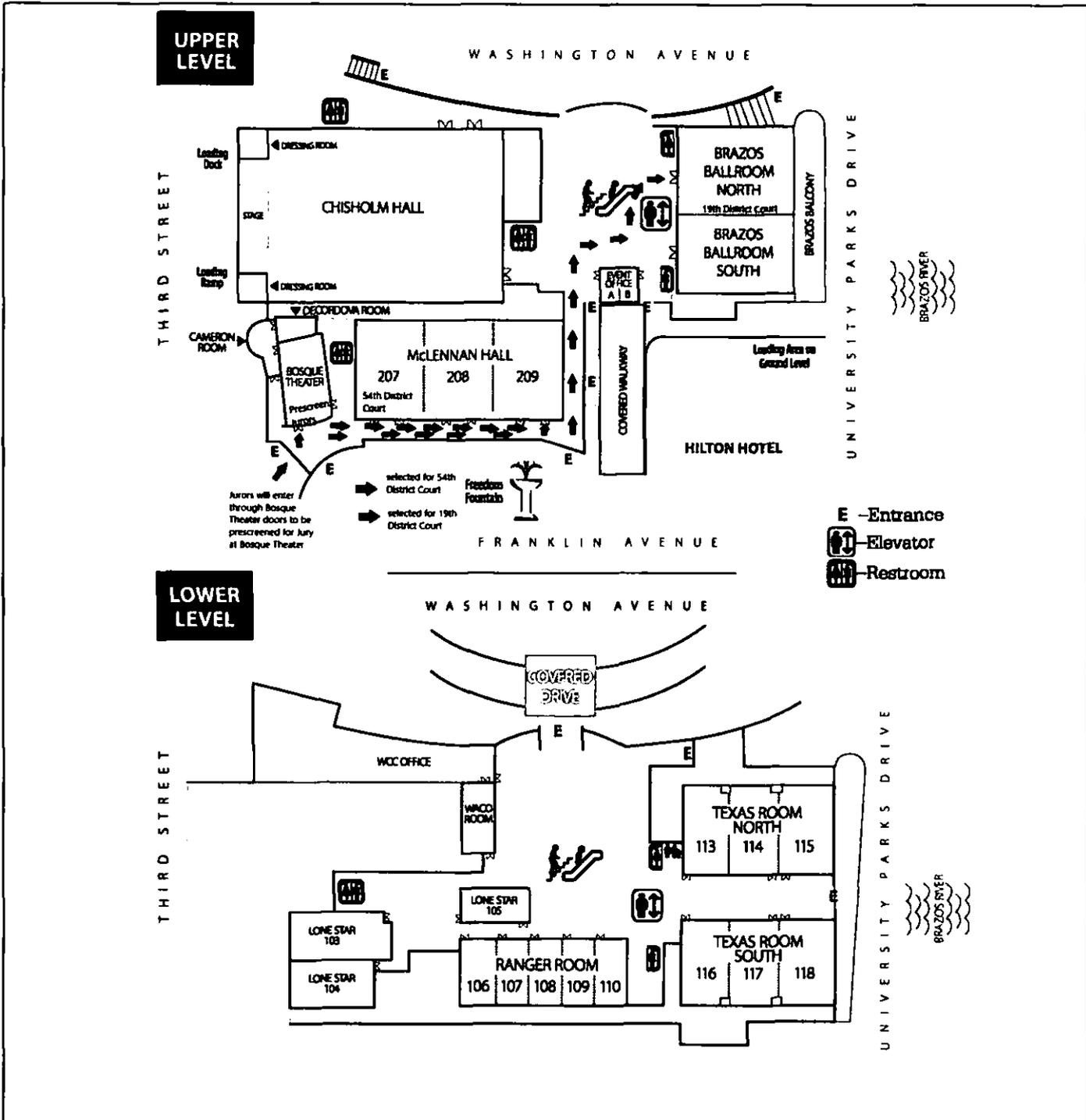
This does not replace a contract issued by the City of Waco for room and equipment rental at the Waco Convention Center.



City of Waco - Convention Center
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Proposal

McLennan County Jury Selections



Monday, November 30, 2020

Location: BOSQUE THEATER #203

Date/Time: 9/24/2020 4:40 PM Booking #: 22506 Page #: 3
 City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801



City of Waco - Convention Center
 PO Box 2570
 Waco, TX 76702
 Phone: 254-750-5810 Fax: 254-750-5801

Proposal

McLennan County Jury Selections

Monday, November 30, 2020

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	Prescreen Jurors	40	TENTATIVE	\$500.00	
7:00 AM 12:00 AM	Theater				

Location General Information

Room includes a ceiling projector and drop-down screen. Auditorium style seating for 191 with a round panel table on stage.

Location: MCLENNAN HALL #207-209

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	54th District Court	63	TENTATIVE	\$800.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location: BRAZOS BALLROOM #214-215

From - To	Function Setup	#	Status	Price	Tax
7:00 AM 12:00 AM	19th District Court	63	TENTATIVE	\$1,000.00	
7:00 AM 12:00 AM	Custom				

FURNISHINGS

From	To	Description	Quantity	Price	Total	Tax
7:00 AM	12:00 AM	RECTANGLE TABLE (SILVER) - 8 FT	3	\$8.00	\$24.00	
7:00 AM	12:00 AM	CHAIR - BLACK BANQUET	63	\$0.75	\$47.25	

Location Sub Total: \$2,300.00
 FURNISHINGS: \$142.50
 Setup Sub Total: \$142.50
 Total: \$2,442.50
 Discount: \$0.00
 Sub Total: \$2,442.50
 SALES: \$0.00
 MB TAX: \$0.00
 Total Tax In: \$2,442.50
 Less Payments: \$0.00
 Balance: \$2,442.50

Estimated Totals are based on arrangements specified by Client when event was booked and upon execution of Event Contract. Additions, changes or credits made after this Confirmation will be billed on Final Total Account Balance after event concludes.

Contact: SCOTT M. FELTON, COUNTY JUDGE Approval: Scott M. Felton

Date/Time: 9/24/2020 4:40 PM

Booking #: 22506

Page #: 4

City of Waco - Convention Center: PO Box 2570, Waco, TX 76702 Phone: 254-750-5810 Fax: 254-750-5801

9/29/20

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

INFORMATION ONLY:

PRESENTATION RE: HEALTH CARE PLAN AUDIT

On this the 29 day of September, 2020 came on consideration the matter of Presentation regarding Health Care Plan Audit. M42 Representatives, Mr. Scott Salmans, Mr. Chad Gross, Elke Fontaine and Gord Burke presented to the Court regarding the Health Care Plan Audit.

The Court went back to Item H. 1. Action on Matters Re: COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters.

DISCUSSION ONLY:

DISCUSSION AND/OR ACTION ON MATTERS RE: COVID-19 INCLUDING BUT NOT LIMITED TO STAFFING, EMERGENCY APPROPRIATIONS, PRECAUTIONS AND PLANS, RESTRICTIONS TO PREVENT THE SPREAD OF COVID-19, PERSONNEL COMPENSATION AND BENEFIT MATTERS, HEALTH AND SAFETY PROCUREMENTS, TECHNOLOGY PROCUREMENTS FOR CRIMINAL JUSTICE SYSTEM TO ALLOW FOR OPERATIONS TO CONTINUE SAFELY, TECHNOLOGY PROCUREMENTS TO ALLOW FOR REMOTE MEETING PARTICIPATION, REPORTS ON PROGRESSION OF COVID-19, AND RELATED MATTERS

On this the 29 day of September, 2020, came on for consideration the matter of Discussion and or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters. Human Resources Director, Ms. Amanda Talbert, addressed the Court regarding the Families First Coronavirus Act.

The Court went back to D. Acceptance of County Departmental Heads / Staff / Departmental Reports / Updates.

AGENDA: SEPTEMBER 29, 2020

D. ACCEPTANCE OF COUNTY DEPARTMENT HEADS / STAFF DEPARTMENTAL REPORTS / UPDATES:

1. Juvenile Probation: Monthly Activity Reports,
June - August 2020 **Approved**
(See after Item H. 1.)
2. Engineering: Monthly Activity Reports,
June - September 2020 **Approved**
3. County Veterans Service Office: Monthly
Activity Report, April - June 2020 **Approved**
4. Purchasing: Monthly Activity Report,
July - September 2020 **Approved**
5. Information Technology: Monthly Activity
Reports, June - August 2020 **Approved**
6. Mental Health Court Services: Monthly Activity
Reports, June - August 2020 **Approved**
7. Maintenance of Buildings: Quarterly Activity
Reports, September 2020 **Approved**
8. Health Benefits Plan Manager: Quarterly Activity
Reports, September 2020 **Approved**
(See after Item D. 9.)
9. Health Services: Monthly Activity Reports,
July - September 2020 **Approved**
(See after Item D. 7.)
10. Pretrial Services: Monthly Activity Reports,
June - August 2020 **Approved**
(See after Item D. 8.)
11. Human Resources: Monthly Activity Report,
June - September 2020 **Approved**
12. Maintenance of Equipment: Monthly Activity
Reports, June - August 2020 **Approved**
13. Texas A&M AgriLife Extension Service: Monthly
Activity Reports, June - August 2020 **Approved**

11:09

ORDER ACCEPTING:

MONTHLY ACTIVITY REPORTS,
JUNE - AUGUST 2020:

JUVENILE PROBATION

On this the 29 day of September, 2020, came on for consideration the matter of Juvenile Probation: Monthly Activity Reports, June - August 2020. After discussion, Commissioner Snell made a motion to accept for recording purposes and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that the said Reports be, and the same are hereby, accepted by unanimous vote.

(McLennan County JPD)

Date & Time: 9/15/2020 12:05 PM

McLennan County, Detention Summary

From 06/01/2020 to 06/30/2020

Details

Facility: **Bill Logue Juvenile Justice Center** Facility ID: **1551001**

Detention Activity Statistics

	Total	Dept	Contract
Number In Detention at Beginning of Period	9	9	0
Number Placed in Detention During Period	25	25	0
Number Released from Detention During Period	27	27	0
Number In Detention at Ending of Period	7	7	0
Number Unique Juveniles Detained During Period	30	30	0
Total Detention Days	333 day(s)		
Minimum Daily Population	6		
Maximum Daily Population	15		
Number of Days at Maximum	4 day(s)		
Average Daily Population	10		

Breakout of Juveniles Placed In Detention

11 Male	0 American Indian or Alaskan Native	13 Non-Hispanic	8 Felonies
14 Female	0 Asian or Pacific Islander	12 Hispanic	7 Class A/Class B Misdemeanors
	11 Black	0 Unknown	0 Class C Misdemeanors
	14 White		10 Status
	0 Unknown		

Breakout of Juveniles Released From Detention

Longest Length of Stay	49 day(s)
Shortest Length of Stay	1 day(s)
Average Length of Stay	8 day(s)

Length of Stay by Offense Classification

	Shortest	Longest	Average
Felonies	1	49	11
Class A/Class B Misdemeanors	2	48	13
Class C Misdemeanors	0	0	0
Status	1	4	2

McLennan County, Statistical Report

Start Date: 06/01/2020 End Date: 08/30/2020 Originating Jurisdiction: McLennan

Table 1: Summary Information

Table 1 Items a and b include Formal and Paper Formalized Referrals

Table 1 Item c includes Paper Complaint Referrals

a. Total Number of Formal Referrals	31
b. Number of Juveniles Referred (Formal Only)	24
c. Total Number of Paper Complaints	0

Table 2: Supervision Workload

Table 2 Includes Formal, Paper Formalized, Parole, Interim/Permanent Transfer and Interstate Compact Referrals

Item 1. Juveniles Supervised on Probation

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period	Unsuccessful Terminations
Cases	123	2	5	120	3
Juveniles	123	2	5	120	3

Item 2. Juveniles Supervised on Deferred Prosecution

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period	Unsuccessful Terminations
Cases	39	14	14	39	2
Juveniles	39	14	14	39	2

Item 3. Juveniles Supervised Prior to Disposition (Conditional Release and Temporary)

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period
Cases	63	12	24	51
Juveniles	63	11	23	51

Item 4. Parolees Supervised Under TJJD Contract

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period
Cases	0	0	0	0
Juveniles	0	0	0	0

McLennan County, Statistical Report

Start Date: 06/01/2020 End Date: 06/30/2020 Originating Jurisdiction: McLennan

Table 6: Paper Complaints and Resulting Action Taken

Table 6 Includes Paper Complaint Referrals that were disposed during the reporting period

	Alleged Delinquent Behavior												Class A & B Misdemeanors										Alleged C.I.N.S. Behavior											
	Felonies						Total Felony						Class A & B Misdemeanors						Status Only				Other than Status Only											
	Homicide	Attempted Homicide	Sexual Assault	Robbery	Assaultive	Other Violent	Burglary	Theft	Other Property	Drug Offenses	Weapon Offense	Other Felony	Total Felony	Weapon Offenses	Assaultive	Theft	Other Property	Drug Offenses	Other Misd.	Contempt Of Marriage	Total Delinquent	Violation of Court Order	Tuency	Runaway	Alt Edu	Expulsion	Property (was Theft)	Disorderly Conduct	Drugs	Liquor Laws	Sex Offenses	Other C.I.N.S.	Total C.I.N.S.	Grand Total
American Indian or Alaskan Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian or Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Hispanic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA Outcomes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Closed as Paper Complaint - No Intake	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**JUVENILE PROBATION DEPARTMENT
FINANCIAL REPORT TO THE JUVENILE BOARD
Jun-20**

June 1, 2020 - June 30, 2020

Receipts # 48159 - 48190

1 Attorney Fees:	\$	135.00
1 Court Fees:	\$	60.00
20 Deferred Prosecution Fees:	\$	465.00
1 DNA Test:		
1 Drug Test:		
19 Probation Fees:	\$	1,354.00
14 Restitution:	\$	177.50
TOTAL	\$	2,191.50

RESTITUTION

Balance on Hand as of May 31, 2020.....	\$34.50
Add: Receipts.....	\$ 177.50

Less: Disbursements:

<u>Check#</u>	<u>Date</u>	<u>PID#</u>	<u>Amount</u>
---------------	-------------	-------------	---------------

TOTAL \$ -

Restitution to be paid as of June 30, 2020.....

**JUVENILE PROBATION DEPARTMENT
FINANCIAL REPORT TO THE JUVENILE BOARD**

PROBATION AND OTHER FEES

Balance on Hand as of May 31, 2020..... \$0.00

Add: Receipts..... \$ 2,014.00

Less: Deposit Warrants:

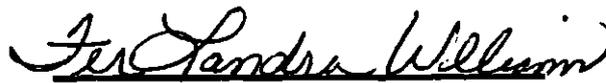
<u>Branch Deposits</u>		<u>Credit Card Deposits</u>	
<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
06/01/20	\$ 95.00	06/22/20	
06/02/20		06/23/20	\$ 180.00
06/03/20	\$ 54.00	06/24/20	\$ 100.00
06/04/20	\$ 35.00	06/25/20	\$ 100.00
06/05/20	\$ 100.00	06/26/20	\$ 205.00
06/08/20		06/29/20	\$ 45.00
06/09/20	\$ 450.00	06/30/20	\$ 30.00
06/10/20	\$ 5.00		
06/11/20	\$ 95.00		
06/12/20			
06/15/20			
06/16/20			
06/17/20	\$ 190.00		
06/18/20	\$ 90.00		
06/19/20	\$ 45.00		

Total Deposit Warrants..... \$ (1,819.00)

Balance on Hand as of May 31, 2020..... \$195.00

CERTIFICATION

I certify that the figures in this report are true and correct to the best of my belief and knowledge.

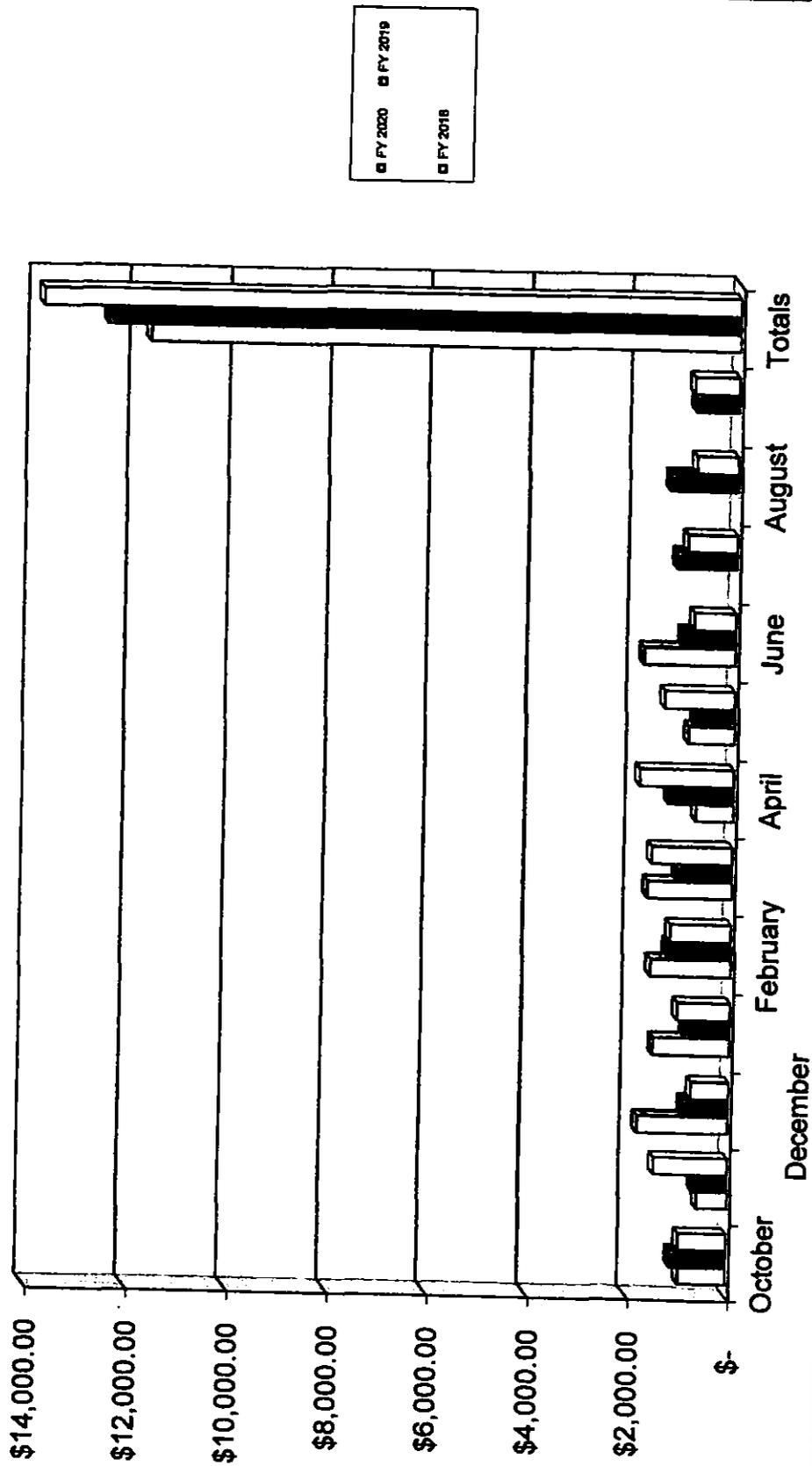

FerLandra Williams
Financial Coordinator

COMPARISON OF PROBATION FEE COLLECTIONS

Month	FY 2020	FY 2019	Difference	FY 2018	Difference	FY 2017
October	\$ 956.00	\$ 1,125.00	\$ (169.00)	\$ 966.00	\$ (59.00)	\$ 1,025.00
November	\$ 615.00	\$ 685.00	\$ (70.00)	\$ 1,472.15	\$ 455.15	\$ 1,017.00
December	\$ 1,820.00	\$ 926.00	\$ 894.00	\$ 750.00	\$ (184.00)	\$ 934.00
January	\$ 1,533.00	\$ 915.00	\$ 618.00	\$ 1,056.00	\$ (78.00)	\$ 1,134.00
February	\$ 1,616.00	\$ 1,270.00	\$ 346.00	\$ 1,210.00	\$ (1,361.00)	\$ 2,571.00
March	\$ 1,685.00	\$ 1,107.30	\$ 577.70	\$ 1,607.00	\$ (628.00)	\$ 2,236.00
April	\$ 751.00	\$ 1,298.00	\$ (547.00)	\$ 1,871.00	\$ (516.00)	\$ 1,355.00
May	\$ 925.00	\$ 798.00	\$ 127.00	\$ 1,385.00	\$ (138.00)	\$ 1,523.00
June	\$ 1,819.00	\$ 1,055.00	\$ 764.00	\$ 831.70	\$ (782.30)	\$ 1,614.00
July		\$ 1,188.00		\$ 985.00	\$ (225.00)	\$ 1,210.00
August		\$ 1,349.00		\$ 819.78	\$ (617.22)	\$ 1,437.00
September		\$ 853.00		\$ 888.00	\$ (614.00)	\$ 1,502.00
Totals	\$ 11,720.00	\$ 12,569.30	\$ 2,540.70	\$ 13,841.63	\$ (4,748.37)	\$ 17,558.00

	FY 2020	FY 2019
Collections, through current month	\$ 11,720.00	\$ 9,179.30
Average monthly collections through current month	\$ 1,302.22	\$ 1,019.92
Difference in monthly collections (\$)	\$ 787.00	
Difference in monthly collections (%)	77.16%	

Comparison of Probation Fee Collections



McLennan County, Detention Summary

From 07/01/2020 to 07/31/2020

Details

Facility: **Bill Logue Juvenile Justice Center** Facility ID: **1551001**

Detention Activity Statistics

	<u>Total</u>	<u>Dept</u>	<u>Contract</u>
Number In Detention at Beginning of Period	7	7	0
Number Placed in Detention During Period	17	17	0
Number Released from Detention During Period	18	18	0
Number in Detention at Ending of Period	6	6	0
Number Unique Juveniles Detained During Period	23	23	0
Total Detention Days	256 day(s)		
Minimum Daily Population	6		
Maximum Daily Population	10		
Number of Days at Maximum	2 day(s)		
Average Daily Population	7		

Breakout of Juveniles Placed In Detention

11 Male	0 American Indian or Alaskan Native	11 Non-Hispanic	8 Felonies
6 Female	0 Asian or Pacific Islander	6 Hispanic	5 Class A/Class B Misdemeanors
	8 Black	0 Unknown	0 Class C Misdemeanors
	9 White		4 Status
	0 Unknown		

Breakout of Juveniles Released From Detention

Longest Length of Stay	106 day(s)
Shortest Length of Stay	1 day(s)
Average Length of Stay	9 day(s)

Length of Stay by Offense Classification

	<u>Shortest</u>	<u>Longest</u>	<u>Average</u>
Felonies	2	106	16
Class A/Class B Misdemeanors	1	29	6
Class C Misdemeanors	0	0	0
Status	1	3	1

McLennan County, Statistical Report

Start Date: 07/01/2020 End Date: 07/31/2020 Originating Jurisdiction: McLennan

Table 1: Summary Information

Table 1 items a and b Include Formal and Paper Formalized Referrals

Table 1 Item c Includes Paper Complaint Referrals

a. Total Number of Formal Referrals	24
b. Number of Juveniles Referred (Formal Only)	23
c. Total Number of Paper Complaints	0

Table 2: Supervision Workload

Table 2 Includes Formal, Paper Formalized, Parole, Interim/Permanent Transfer and Interstate Compact Referrals

Item 1. Juveniles Supervised on Probation

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period	Unsuccessful Terminations
Cases	120	8	7	121	3
Juveniles	120	8	7	121	3

Item 2. Juveniles Supervised on Deferred Prosecution

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period	Unsuccessful Terminations
Cases	39	3	9	33	0
Juveniles	39	3	9	33	0

Item 3. Juveniles Supervised Prior to Disposition (Conditional Release and Temporary)

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period
Cases	51	11	13	49
Juveniles	51	11	13	49

Item 4. Parolees Supervised Under TJJJ Contract

	Beginning Of Period	Added To Suprv During Period	Left Suprv During Period	End Of Period
Cases	0	0	0	0
Juveniles	0	0	0	0

**JUVENILE PROBATION DEPARTMENT
FINANCIAL REPORT TO THE JUVENILE BOARD
Jul-20**

July 1, 2020 - July 31, 2020

Receipts # 48191 - 48214

1 Attorney Fees:	\$	10.00
1 Court Fees:		
20 Deferred Prosecution Fees:	\$	365.00
1 DNA Test:		
1 Drug Test:		
19 Probation Fees:	\$	520.00
14 Restitution:	\$	140.00
TOTAL	\$	1,035.00

RESTITUTION

Balance on Hand as of June 30, 2020.....	\$177.50
Add: Receipts.....	\$ 140.00

Less: Disbursements:

<u>Check#</u>	<u>Date</u>	<u>PID#</u>	<u>Amount</u>
2265	07/14/20	overpayment	overpayment
2266	07/29/20	replacement	replacement check

TOTAL \$ -

Restitution to be paid as of July 31, 2020.....

**JUVENILE PROBATION DEPARTMENT
FINANCIAL REPORT TO THE JUVENILE BOARD**

PROBATION AND OTHER FEES

Balance on Hand as of June 30, 2020..... **\$0.00**

Add: Receipts..... **\$ 895.00**

Less: Deposit Warrants:

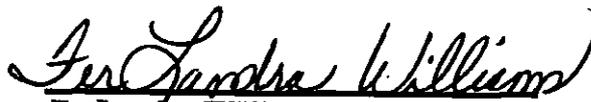
<u>Branch Deposits</u>		<u>Credit Card Deposits</u>	
<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
07/01/20		07/22/20	
07/02/20	\$ 35.00	07/23/20	\$ 20.00
07/03/20		07/24/20	\$ 5.00
07/06/20	\$ 65.00	07/27/20	
07/07/20	\$ 50.00	07/28/20	
07/08/20	\$ 35.00	07/29/20	\$ 120.00
07/09/20		07/30/20	\$ 90.00
07/10/20		07/31/20	\$ 40.00
07/13/20			
07/14/20	\$ 140.00		
07/15/20			
07/16/20			
07/17/20			
07/20/20	\$ 255.00		
07/21/20	\$ 30.00		

Total Deposit Warrants..... **\$ (885.00)**

Balance on Hand as of June 30, 2020..... **\$10.00**

CERTIFICATION

I certify that the figures in this report are true and correct to the best of my belief and knowledge.

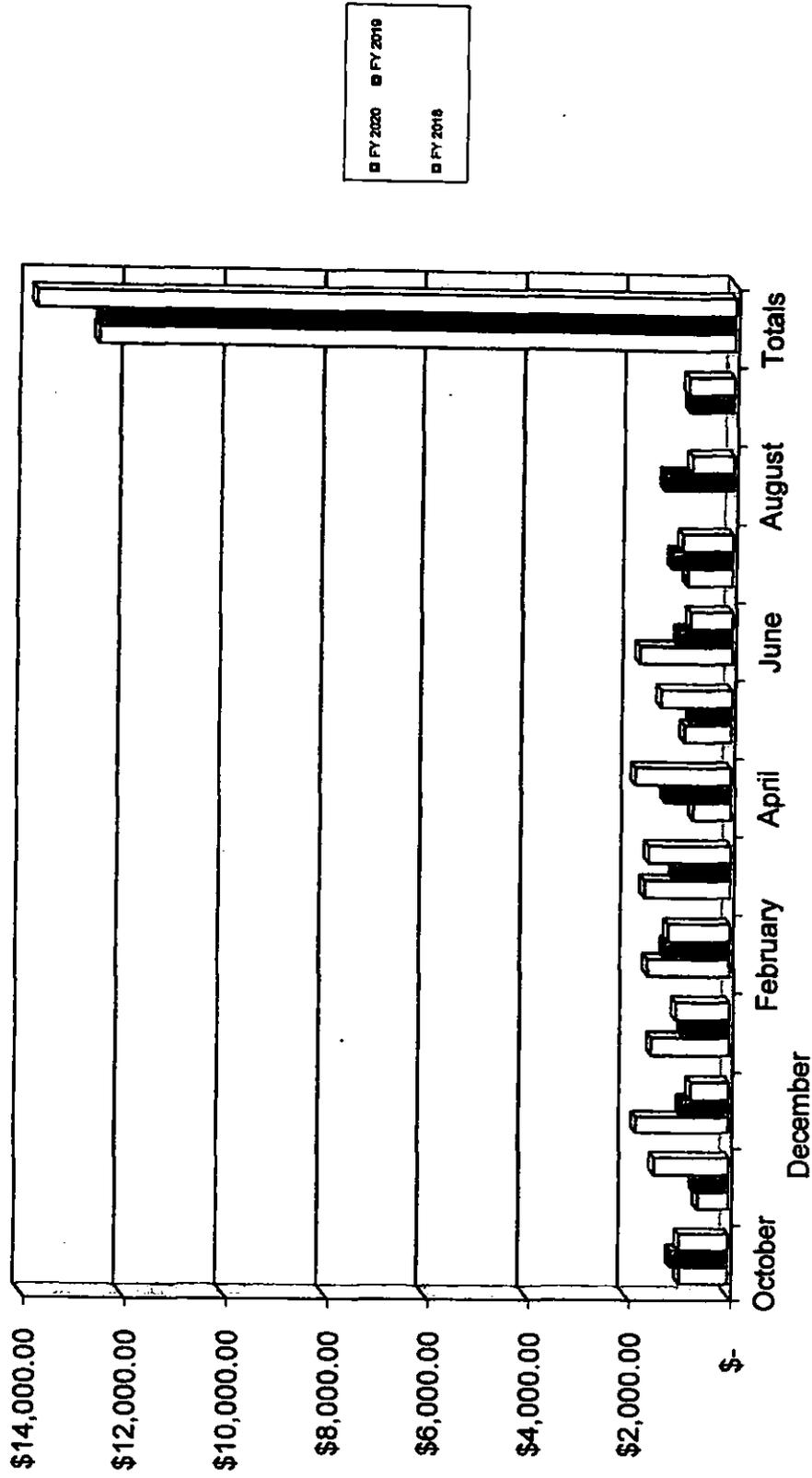

FerLandra Williams
Financial Coordinator

COMPARISON OF PROBATION FEE COLLECTIONS

Month	FY 2020	FY 2019	Difference	FY 2018	Difference	FY 2017
October	\$ 958.00	\$ 1,125.00	\$ (169.00)	\$ 986.00	\$ (59.00)	\$ 1,025.00
November	\$ 615.00	\$ 685.00	\$ (70.00)	\$ 1,472.15	\$ 455.15	\$ 1,017.00
December	\$ 1,820.00	\$ 926.00	\$ 894.00	\$ 750.00	\$ (184.00)	\$ 934.00
January	\$ 1,533.00	\$ 915.00	\$ 618.00	\$ 1,056.00	\$ (78.00)	\$ 1,134.00
February	\$ 1,616.00	\$ 1,270.00	\$ 346.00	\$ 1,210.00	\$ (1,361.00)	\$ 2,571.00
March	\$ 1,685.00	\$ 1,107.30	\$ 577.70	\$ 1,607.00	\$ (629.00)	\$ 2,236.00
April	\$ 751.00	\$ 1,298.00	\$ (547.00)	\$ 1,871.00	\$ (516.00)	\$ 1,355.00
May	\$ 925.00	\$ 798.00	\$ 127.00	\$ 1,385.00	\$ (138.00)	\$ 1,523.00
June	\$ 1,819.00	\$ 1,055.00	\$ 764.00	\$ 831.70	\$ (782.30)	\$ 1,614.00
July	\$ 885.00	\$ 1,188.00		\$ 985.00	\$ (225.00)	\$ 1,210.00
August		\$ 1,349.00		\$ 819.78	\$ (617.22)	\$ 1,437.00
September		\$ 853.00		\$ 888.00	\$ (614.00)	\$ 1,502.00
Totals	\$ 12,605.00	\$ 12,569.30	\$ 2,540.70	\$ 13,841.63	\$ (4,748.37)	\$ 17,558.00

	FY 2020	FY 2019
Collections, through current month	\$ 12,605.00	\$ 10,367.30
Average monthly collections through current month	\$ 1,260.50	\$ 1,036.73
Difference in monthly collections (\$)	\$ 787.00	
Difference in monthly collections (%)	75.91%	

Comparison of Probation Fee Collections



McLennan County, Detention Summary

From 08/01/2020 to 08/31/2020

Details

Facility: **Bill Logue Juvenile Justice Center** Facility ID: **1551001**

Detention Activity Statistics

	<u>Total</u>	<u>Dept</u>	<u>Contract</u>
Number in Detention at Beginning of Period	6	6	0
Number Placed in Detention During Period	15	15	0
Number Released from Detention During Period	17	17	0
Number in Detention at Ending of Period	4	4	0
Number Unique Juveniles Detained During Period	20	20	0
Total Detention Days	227 day(s)		
Minimum Daily Population	4		
Maximum Daily Population	9		
Number of Days at Maximum	4 day(s)		
Average Daily Population	6		

Breakout of Juveniles Placed In Detention

8 Male	0 American Indian or Alaskan Native	8 Non-Hispanic	2 Felonies
7 Female	0 Asian or Pacific Islander	7 Hispanic	13 Class A/Class B Misdemeanors
	4 Black	0 Unknown	0 Class C Misdemeanors
	11 White		0 Status
	0 Unknown		

Breakout of Juveniles Released From Detention

Longest Length of Stay	168 day(s)
Shortest Length of Stay	1 day(s)
Average Length of Stay	28 day(s)

Length of Stay by Offense Classification

	Shortest	Longest	Average
Felonies	3	36	19
Class A/Class B Misdemeanors	1	168	29
Class C Misdemeanors	0	0	0
Status	0	0	0

McLennan County, Statistical Report

Start Date: 08/01/2020 End Date: 08/31/2020 Originating Jurisdiction: McLennan

Table 1: Summary Information

Table 1 items a and b Include Formal and Paper Formalized Referrals

Table 1 Item c Includes Paper Complaint Referrals

a. Total Number of Formal Referrals	20
b. Number of Juveniles Referred (Formal Only)	19
c. Total Number of Paper Complaints	1

Table 2: Supervision Workload

Table 2 Includes Formal, Paper Formalized, Parole, Interim/Permanent Transfer and Interstate Compact Referrals

Item 1. Juveniles Supervised on Probation

	Beginning Of Period	Added To Supv During Period	Left Supv During Period	End Of Period	Unsuccessful Terminations
Cases	121	6	3	124	1
Juveniles	121	6	3	124	1

Item 2. Juveniles Supervised on Deferred Prosecution

	Beginning Of Period	Added To Supv During Period	Left Supv During Period	End Of Period	Unsuccessful Terminations
Cases	33	2	6	29	1
Juveniles	33	2	6	29	1

Item 3. Juveniles Supervised Prior to Disposition (Conditional Release and Temporary)

	Beginning Of Period	Added To Supv During Period	Left Supv During Period	End Of Period
Cases	49	7	12	44
Juveniles	49	7	12	44

Item 4. Parolees Supervised Under TJJJD Contract

	Beginning Of Period	Added To Supv During Period	Left Supv During Period	End Of Period
Cases	0	0	0	0
Juveniles	0	0	0	0

McLennan County, Statistical Report

Start Date: 08/01/2020 End Date: 08/31/2020 Originating Jurisdiction: McLennan

Table 6: Paper Complaints and Resulting Action Taken

Table 6 Includes Paper Complaint Referrals that were disposed during the reporting period

	Alleged Delinquent Behavior														Alleged C.I.N.S. Behavior										Grand Total C.I.N.S.										
	Felonies														Status Only																				
	Homicide	Attempted Homicide	Sexual Assault	Robbery	Assaultive	Other Victim	Burglary	Theft	Other Property	Drug Offenses	Weapon Offenses	Other Felony	Total Felony	Weapon Offenses	Other Property	Drug Offenses	Other Misdemeanors	Contempt Of	Magistrate	Total Delinquent	Violation of Court Order	Truancy	Runaway	Att Edu		Property Ejection	Property (Vasa Theft)	Domestic Conduct	Drugs	Liquor Laws	Sex Offenses	Other C.I.N.S.	Total C.I.N.S.		
American Indian or Alaskan Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Asian or Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
White	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Hispanic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA Outcomes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Closed as Paper Complaint - No Initia	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**JUVENILE PROBATION DEPARTMENT
FINANCIAL REPORT TO THE JUVENILE BOARD**

Aug-20

August 1, 2020 - August 31, 2020

Receipts # 48215 - 48240

1 Attorney Fees:	\$	310.00
1 Court Fees:	\$	55.00
20 Deferred Prosecution Fees:	\$	240.00
1 DNA Test:		
1 Drug Test:		
19 Probation Fees:	\$	703.00
14 Restitution:	\$	195.00
		<hr/>
TOTAL	\$	1,503.00

RESTITUTION

Balance on Hand as of July 30, 2020.....	\$140.00
Add: Receipts.....	\$ 195.00

Less: Disbursements:

<u>Check#</u>	<u>Date</u>	<u>PID#</u>	<u>Amount</u>
---------------	-------------	-------------	---------------

TOTAL \$ -

Restitution to be paid as of August 31, 2020.....

**JUVENILE PROBATION DEPARTMENT
FINANCIAL REPORT TO THE JUVENILE BOARD**

PROBATION AND OTHER FEES

Balance on Hand as of July 31, 2020..... \$0.00

Add: Receipts..... \$ 1,308.00

Less: Deposit Warrants:

<u>Branch Deposits</u>		<u>Credit Card Deposits</u>	
<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
08/03/20	\$ 15.00	08/24/20	\$ 40.00
08/04/20	\$ 128.00	08/25/20	
08/05/20	\$ 60.00	08/26/20	\$ 90.00
08/06/20		08/27/20	\$ 60.00
08/07/20	\$ 130.00	08/28/20	
08/10/20		08/31/20	
08/11/20	\$ 35.00		
08/12/20	\$ 65.00		
08/13/20	\$ 130.00		
08/14/20	\$ 85.00		
08/17/20			
08/18/20	\$ 75.00		
08/19/20	\$ 30.00		
08/20/20			
08/21/20			

Total Deposit Warrants..... \$ (943.00)

Balance on Hand as of July 31, 2020..... \$365.00

CERTIFICATION

I certify that the figures in this report are true and correct to the best of my belief and knowledge.

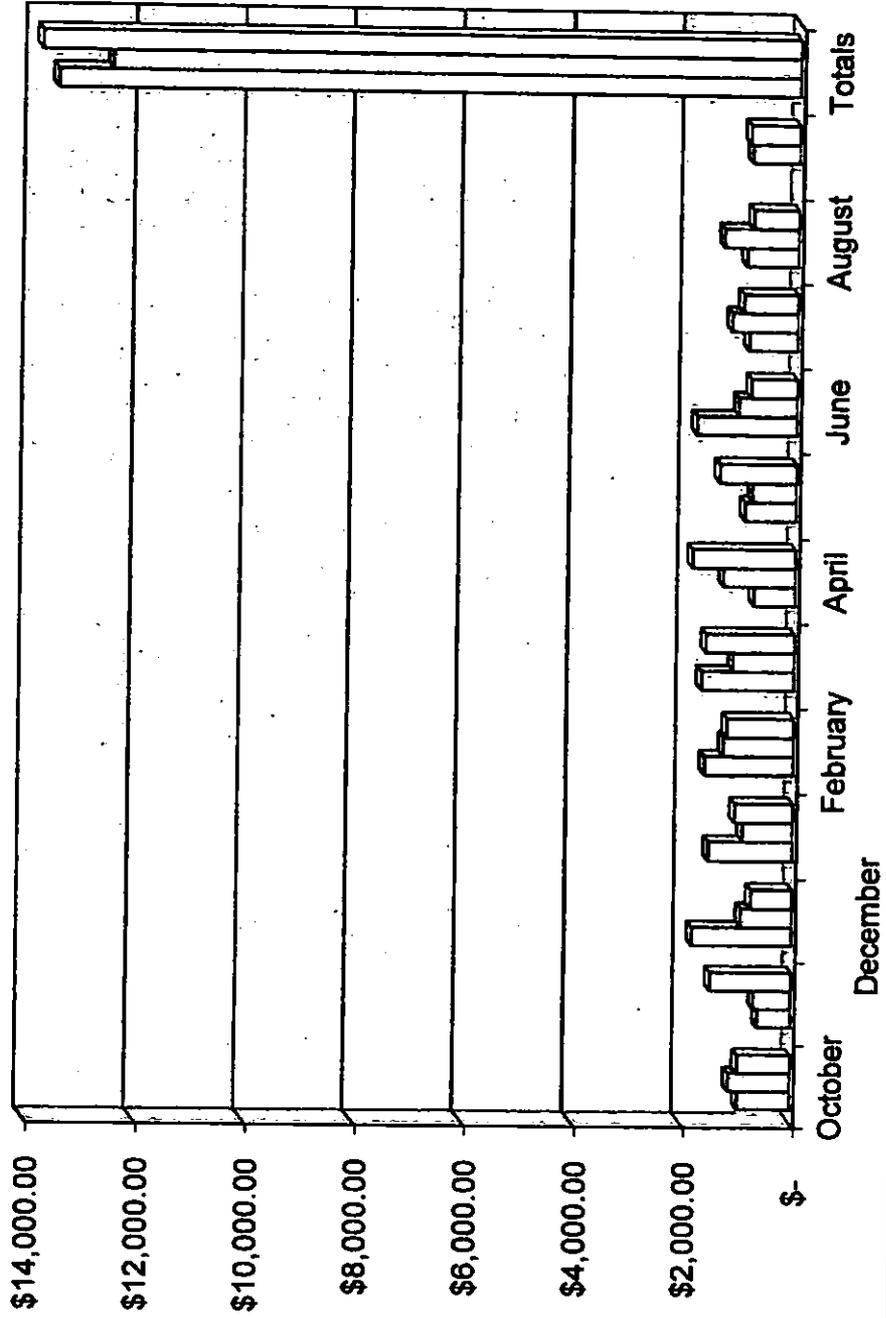

FerLandra Williams
Financial Coordinator

COMPARISON OF PROBATION FEE COLLECTIONS

Month	FY 2020	FY 2019	Difference	FY 2018	Difference	FY 2017
October	\$ 956.00	\$ 1,125.00	\$ (169.00)	\$ 966.00	\$ (59.00)	\$ 1,025.00
November	\$ 615.00	\$ 685.00	\$ (70.00)	\$ 1,472.15	\$ 455.15	\$ 1,017.00
December	\$ 1,820.00	\$ 926.00	\$ 894.00	\$ 750.00	\$ (184.00)	\$ 934.00
January	\$ 1,533.00	\$ 915.00	\$ 618.00	\$ 1,056.00	\$ (78.00)	\$ 1,134.00
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March	\$ 1,685.00	\$ 1,107.30	\$ 577.70	\$ 1,607.00	\$ (629.00)	\$ 2,236.00
April	\$ 751.00	\$ 1,298.00	\$ (547.00)	\$ 1,871.00	\$ (516.00)	\$ 1,355.00
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June	\$ 1,819.00	\$ 1,055.00	\$ 764.00	\$ 831.70	\$ (782.30)	\$ 1,614.00
July	\$ 885.00	\$ 1,188.00	\$ (303.00)	\$ 985.00	\$ (225.00)	\$ 1,210.00
August	\$ 943.00	\$ 1,349.00	\$ (406.00)	\$ 819.78	\$ (617.22)	\$ 1,437.00
September		\$ 853.00		\$ 888.00	\$ (614.00)	\$ 1,502.00
Totals	\$ 13,548.00	\$ 12,569.30	\$ 1,831.70	\$ 13,841.63	\$ (4,748.37)	\$ 17,558.00

	FY 2020	FY 2019
Collections, through current month	\$ 13,548.00	\$ 11,716.30
Average monthly collections through current month	\$ 1,231.64	\$ 1,065.12
Difference in monthly collections (\$)	\$ 787.00	
Difference in monthly collections (%)	73.89%	

Comparison of Probation Fee Collections



JAN ANDY HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myroslaw Gowan-Perkins,
Deputy

ORDER APPROVING:
MONTHLY ACTIVITY REPORTS,
JUNE - SEPTEMBER 2020:

ENGINEERING

On this the 29 day of September, 2020, came on for consideration the matter of Engineering: Monthly Activity Reports, June - September 2020. After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Reports be, and the same are hereby, approved by unanimous vote.



September 29, 2020

To: Honorable Judge Scott M. Felton
501 Washington Ave.
Room 214
Waco, TX 76701

Re: Engineering Department Quarterly Report (3rd Qtr. 2020)

Dear Judge Felton,

The following quarterly report for the period beginning June 22, 2020 through September 18, 2020 is hereby submitted for review and approval by the Commissioners Court.

Sincerely,

Zane W. Dunnam, P.E., R.P.L.S.
County Engineer, Director of Engineering

ACCEPTED BY COMMISSIONERS COURT
THIS 29 DAY OF SEP 2020

COUNTY JUDGE

FOR RECORDING

Engineering Departmental Report

Engineering Sales Report:

June 22, 2020 thru Sept. 18, 2020

	Number	Amount
Culvert Sales	65	\$34,725.16
Signs	4	\$44.35
Floodplain Determinations	143	\$1,430.00
Floodplain Violation Issued	1	-
Subdivision Reviews:		
County	7	\$960.00
ETJ	0	-
Variances	0	-
Hills Over the Bosque Road Liens	27	
HOTB Assessment Liens Released		\$0.00
Previous Liens Released	16	
Remaining HOTB Liens @ \$2,140 ea. (Unpaid)	11	
Map/Copy Sales	312	\$616.61
Data CD's	1	\$23.10
Property Tax Copies	0	\$0.00
Construction Notices (A&B)	67	-
Violation Notices Issued	73	-
Road & Bridge	0	\$0.00
Total Receipts		\$37,799.22

Engineering Meetings Report:

City of Waco	0
Waco M.P.O.	3
Misc. Developers	0
Meeting with R&B Crew	0
Space Work Group	3
Engineering Consultants	17
Non-Engineering Consultants	4
NRCS - Dam Repair/Maintenance	4
McLennan Co. 9-1-1 Emergency Assistance District	0
Public Health District OSSF	0
Misc.	29
Total Meetings	60

Engineering Departmental Report Con't.

Road Projects

- 1 Speegleville Rd. - Knife River constructing \$11.4M roadway improvements; estimated to complete summer 2021
Bridge over Hog Creek constructed; Began hot mix asphalt over lime treated subgrade, drainage improvements
- 2 Surrey Ridge Rd. - \$3M project; Knife River completed punch list; accepted by Commissioners Court 7/17/2020
- 3 Ritchie Rd. - \$5.6M project cost shared with Hewitt & Waco constructed by Big Creek; punch list completed
Final Change Order (No. 4) executed 9/15/2020. Project within budget; anticipated to be accepted in next quarter.
- 4 Chapel Rd. - Continue final design efforts by Walker Partners; Cost share with Waco for waterline; Est. \$8.8M

Bridges

- 1 Flat Creek Bridge (Pct 1) - Walker Partners studying bridge and floodplain; Waco waiting on LOMR of same area
- 2 N Crooked Creek Road Bridge (Pct 4) - Bridge closed; CP&Y working on final design plans, Waco waterline issue
- 3 Tonk Road Bridge (Pct 4) - CP&Y working on final design plans
- 4 Cobbs Road Bridge (Pct 4) - Bridge to be replaced; design plans in-house
- 5 Willow Branch Road Bridge (Pct 4) - Bridge to be replaced; design plans in-house
- 6 Panther Branch LWC/Bridge (Pct 4) - LWC to be replaced, new bridge; Walker Partners initiated land survey

Drainage/Flooding

- 1 Rattler Hill LWC (Pct 4) - LAN Engineering completed plans; will advertise for construction bids next quarter
- 2 Cow Bayou Watershed Site #10 - Beavers Contracting nearing completion of SCS dam repair
- 3 Cow Bayou Watershed Site #25 & #26 - Both SCS dams were cleaned by Moir Watershed Services, LLC
- 4 Cow Bayou Watershed Site #3 - SCS Dam (Owner Jerry Mangum) cleaned by Moir Watershed Services, LLC
- 5 Cow Bayou Watershed Site #8 - SCS Dam (Owner Ben Bartlett) cleaned by HCS, Inc.

Traffic Regulations

- 1 Borman Lane eliminated and Caudill Drive changed to Magnolia Drive - Pct 3

Regulatory

- 1 Brazos Watermaster Program
- 2 Middle Brazos River & Lower Brazos River Study Data (Depth & Elevation for Zone-A) received from FEMA
- 3 OSSF Meetings with Public Health District
- 4 Review platting requests from developers and general public
- 5 Waco Metropolitan Planning Organization (Technical Review Committee)
- 6 Waco Metropolitan Planning Organization (Process Review Work Group)
- 7 Water Use Permit 3936 - Right to Brazos water in Pct 1
- 8 Efforts to remove Floodplain Violation for Mendoza to initiated September 2020

Engineering Departmental Report Con't.

Misc.

- 1 Corresponded with various utility companies regarding utility damage claims and/or relocation issues
- 2 Received TxDOT off system bridge Inspections
- 3 Coordinate release of liens on real property in Hills Over the Bosque subdivision in Precinct 4
- 4 Punch Surrey Ridge Road construction; Review Pay Applications
- 5 Monitor Ritchie Ridge Road construction; Review Pay Applications
- 6 Review engineering design plans and provide input to Walker Partners regarding Chapel Road
- 7 Attend progress meetings for Speegleville Road construction contract with Knife River; \$11.4M; 350 days
- 8 Review various geotechnical reports
- 9 Review plats, drainage issues, land development meetings
- 10 Attend construction progress meetings for Ritchie Road improvement project
County portion of \$5,687,195.66 contract is \$636,794.28 + 10% contingency; 480 working days ~ Oct 2020
Big Creek began construction January 28, 2019; substantial completion June 2020
- 11 Review various roads for acceptance into County Road System
- 12 Review various pipeline plans to be installed across the county
- 13 Review various wind and solar farms to be installed across the county
- 14 Interlocal Agreement with Waco to chip seal Old Steinbeck Bend Road in Precinct 3 initiated
- 15 Update County maps and road system log, as well as MCAD maps as new information becomes available
- 16 Coordination of Aerial Photography multi-agency efforts on 2020 flight to update aerial photos (due to rapid growth)
- 17 Determine status of various roads within county (eg. Private vs. County vs. City)
- 18 Coordination with City of Waco on Plat Reviews
- 19 Maintain TxDOT County Road Inventory
- 20 Maintain engineering website
- 21 Ongoing legal efforts regarding impacts of HB 3167 (time to respond to plats) Need to update Subdivision Regs.
- 22 Updated "Notice of Construction" Order - Inspections now have to pass
- 23 Review and assist with Elm Street streetscape issues
- 24 Assisted with cell tower locations in Pct 3 & 4
- 25 Provide data to US Census Bureau regarding County Boundary and Speegleville Road Construction Payments
- 26 Respond to Open Records Request for City of Golinda documents
- 27 Completed slurry seal in Rancho Lorena Subdivision roads (Pct 4) utilizing City of Woodway contract
- 28 Inspected roads and drainage in Doc's Run Subdivision Phase 2 with City of Waco (Pct 3)
- 29 Reviewed City of Waco plans for 16-inch wastewater force main along Ritchie Road
- 30 Inspected Tradinghouse Lake Park Improvements

Director Items

- 1 Participated in Space Workgroup meetings
- 2 Coordination with Walker Partners on future LOMR to areas within City of Waco, Robinson, Hewitt, and County
- 3 Participation in MPO Process Review Work Group
- 4 Obtained FEMA floodplain continuing education hours
- 5 Obtained COVID-19 glass wall for staff
- 6 Initiated COVID-19 Temperature Screening of staff

Engineering Departmental Report Con't.

Road Projects

- 1 Speegleville Rd. - Knife River constructing \$11.4M roadway improvements; estimated to complete summer 2021
Bridge over Hog Creek constructed; Began hot mix asphalt over lime treated subgrade, drainage improvements
- 2 Surrey Ridge Rd. - \$3M project; Knife River completed punch list; accepted by Commissioners Court 7/17/2020
- 3 Ritchie Rd. - \$5.6M project cost shared with Hewitt & Waco constructed by Big Creek; punch list completed
Final Change Order (No. 4) executed 9/15/2020. Project within budget; anticipated to be accepted in next quarter.
- 4 Chapel Rd. - Continue final design efforts by Walker Partners; Cost share with Waco for waterline; Est. \$8.8M

Bridges

- 1 Flat Creek Bridge (Pct 1) - Walker Partners studying bridge and floodplain; Waco waiting on LOMR of same area
- 2 N Crooked Creek Road Bridge (Pct 4) - Bridge closed; CP&Y working on final design plans, Waco waterline issue
- 3 Tonk Road Bridge (Pct 4) - CP&Y working on final design plans
- 4 Cobbs Road Bridge (Pct 4) - Bridge to be replaced; design plans in-house
- 5 Willow Branch Road Bridge (Pct 4) - Bridge to be replaced; design plans in-house
- 6 Panther Branch LWC/Bridge (Pct 4) - LWC to be replaced, new bridge; Walker Partners initiated land survey

Drainage/Flooding

- 1 Rattler Hill LWC (Pct 4) - LAN Engineering completed plans; will advertise for construction bids next quarter
- 2 Cow Bayou Watershed Site #10 - Beavers Contracting nearing completion of SCS dam repair
- 3 Cow Bayou Watershed Site #25 & #26 - Both SCS dams were cleaned by Moir Watershed Services, LLC
- 4 Cow Bayou Watershed Site #3 - SCS Dam (Owner Jerry Mangum) cleaned by Moir Watershed Services, LLC
- 5 Cow Bayou Watershed Site #8 - SCS Dam (Owner Ben Bartlett) cleaned by HCS, Inc.

Traffic Regulations

- 1 Borman Lane eliminated and Caudill Drive changed to Magnolia Drive - Pct 3

Regulatory

- 1 Brazos Watermaster Program
- 2 Middle Brazos River & Lower Brazos River Study Data (Depth & Elevation for Zone-A) received from FEMA
- 3 OSSF Meetings with Public Health District
- 4 Review platting requests from developers and general public
- 5 Waco Metropolitan Planning Organization (Technical Review Committee)
- 6 Waco Metropolitan Planning Organization (Process Review Work Group)
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J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

June 22, 2020 - Sept. 18, 2020

By Myrcetez Gowan-Perkins,
Deputy

ORDER ACCEPTING:

MONTHLY ACTIVITY REPORT,
APRIL - JUNE 2020:

COUNTY VETERANS SERVICE OFFICE

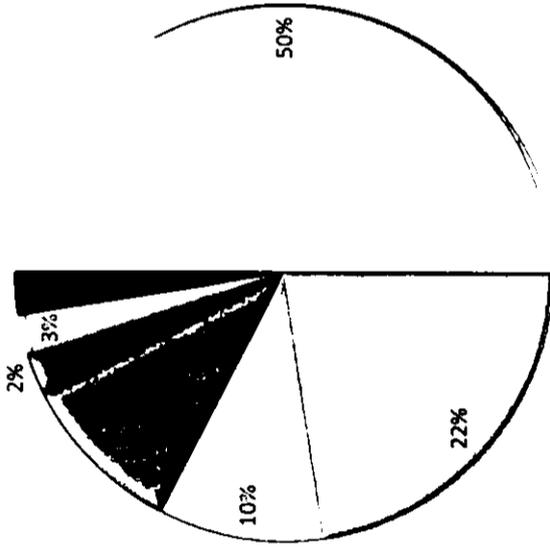
On this the 29 day of September, 2020, came on for consideration the matter of County Veterans Service Office: Monthly Activity Report, April - June 2020. After discussion, Commissioner Miller made a motion to approve and it was seconded simultaneously by Commissioner Snell and Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Report be, and the same is hereby, accepted by unanimous vote.

McLennan County Veteran Service Office April, May, and June 2020 Report

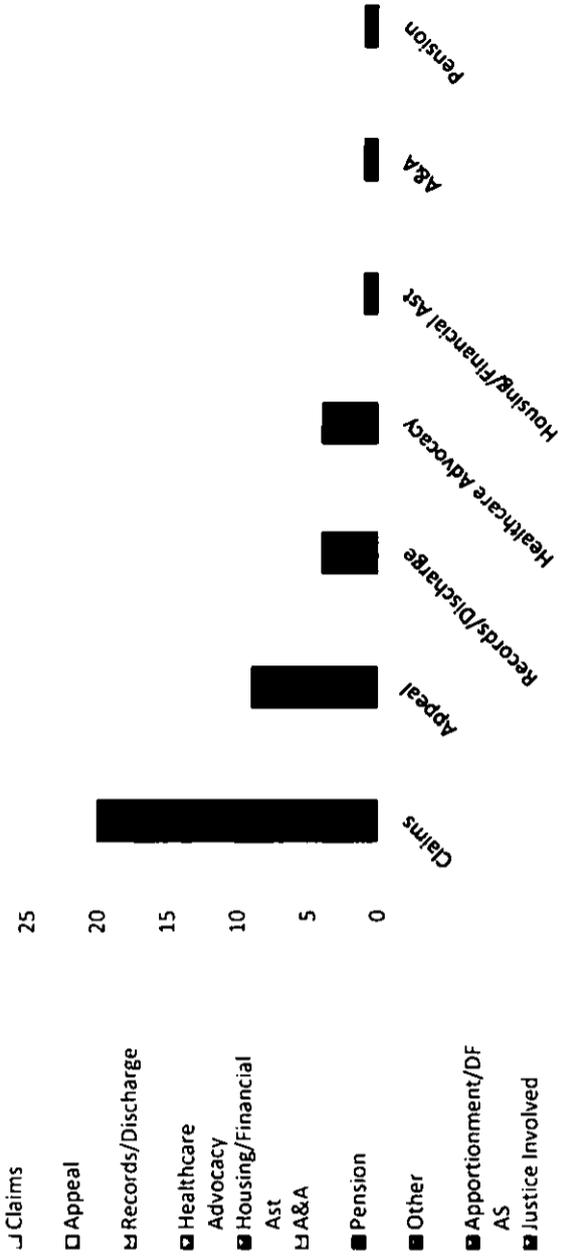
April Services Breakdown

April Totals	
Claims	20
Appeal	9
Records/Discharge	4
A&A	4
Other	1
Appointment/DFAS	1
Justice Involved	0

Total	40
Out of County	4



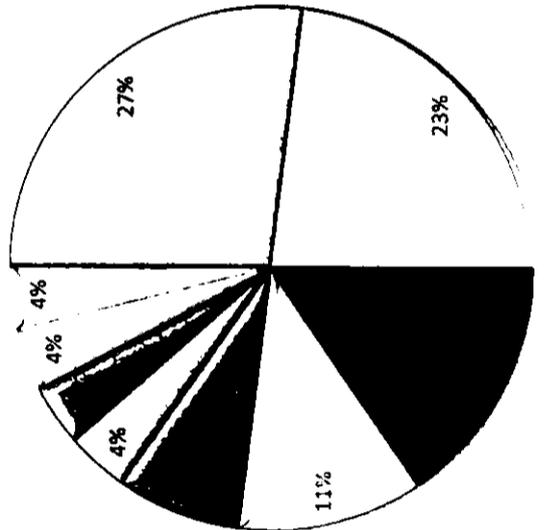
April Veteran Services



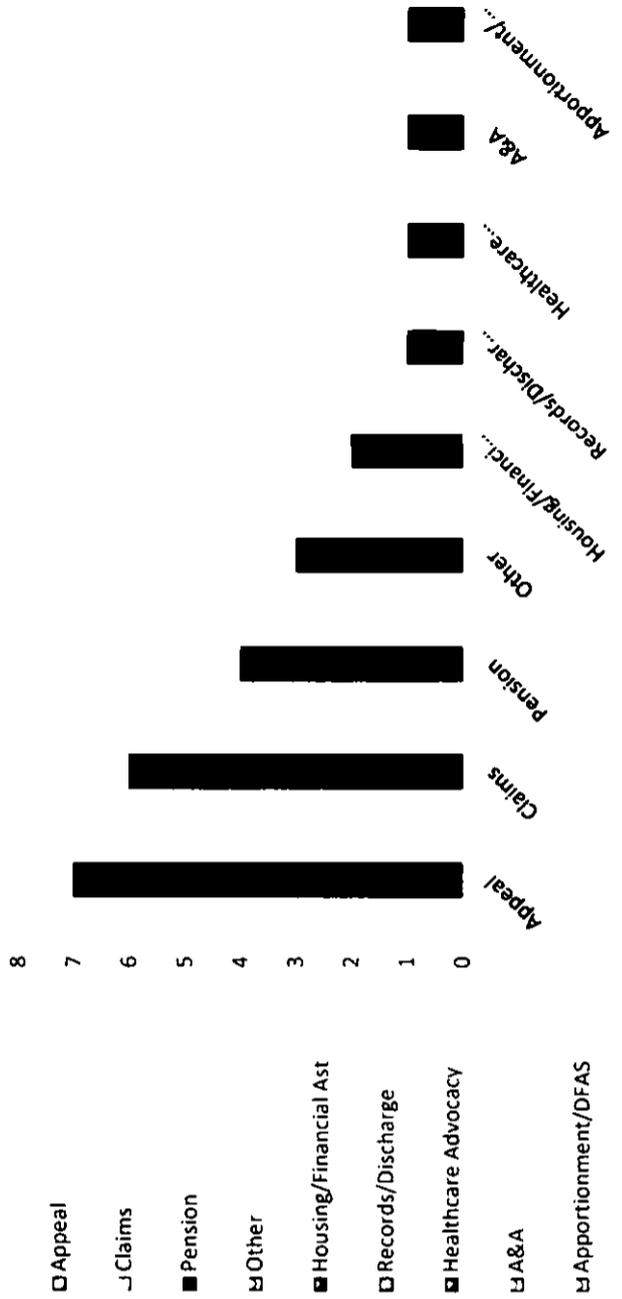
May Services Breakdown

May Totals	
Appeal	7
Claims	6
Other	4
Records/Discharge	3
A&A	2
Appointment/DFAS	1
Justice Involved	1

Total	26
Out of County	1



May Veteran Services



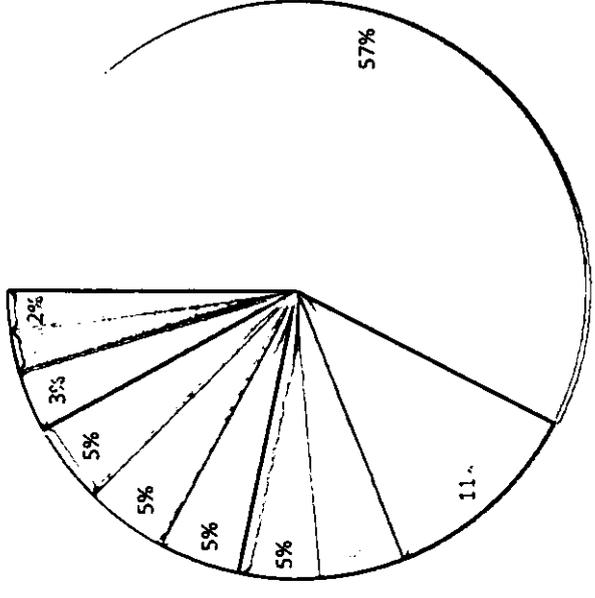
June Totals	
Claims	50
Appeal	10
Pension	4
Other	4
Records/Discharge	4
A&A	4
Apportionment/DFAS	4
Healthcare Advocacy	3
Housing/Financial Ast	2
Justice Involved	2

Total	87
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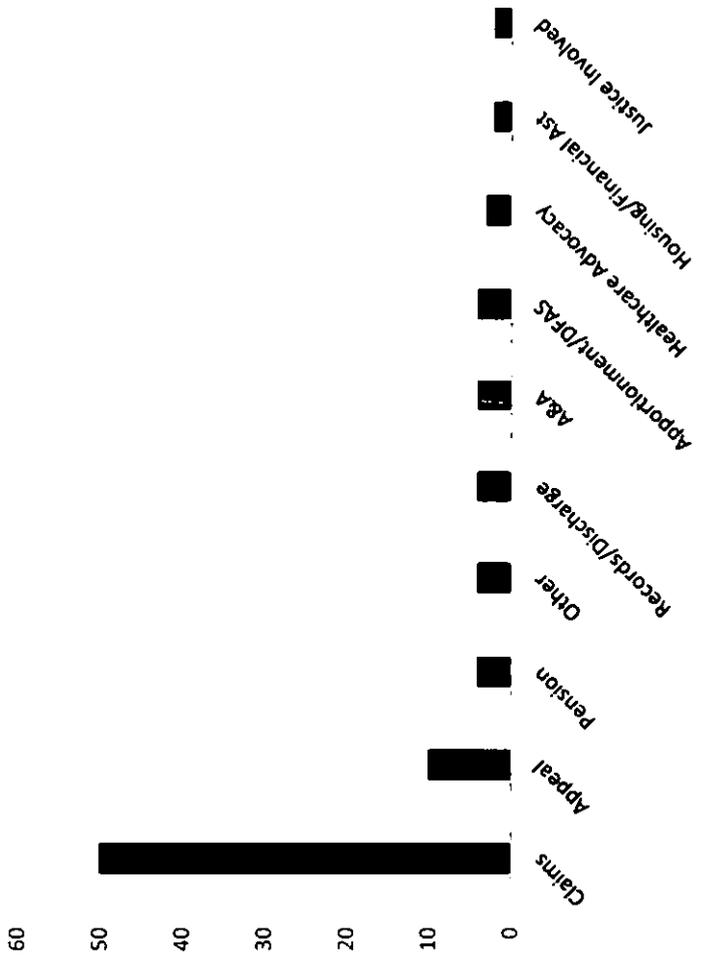
Out of County	5
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June Services Breakdown

- Claims
- Appeal
- Pension
- Other
- Records/Discharge
- A&A
- Apportionment/DFAS
- Healthcare Advocacy
- Housing/Financial Ast
- Justice Involved



June Veteran Services



J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: SEP 29 2020

By Myrcetez Gowan-Perkins,
Deputy

ACCEPTED BY COMMISSIONERS COURT
THIS DAY OF SEP 29 2020
Andy Harwell
COUNTY JUDGE

For *PERKINS*

ORDER ACCEPTING:
MONTHLY ACTIVITY REPORT,
JULY - SEPTEMBER 2020:

PURCHASING

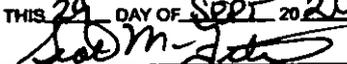
On this the 29 day of September, 2020, came on for consideration the matter of Purchasing: Monthly Activity Report, July - September 2020. After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Report be, and the same is hereby, accepted by unanimous vote.

Purchasing Quarterly Report

	07/1/20 - 09/30/20
During the Past Months	
Purchase Orders Processed (approximate):	2015
Bids, RFQs & RFPs awarded or rejected :	RFP 20-016 McLennan County Insurance RFP 20-017 Cow Bayou Watershed Flood Control Structure #3 RFP 20-018 Cow Bayou Watershed Flood Control Structure #8 RFP 20-020 Asbestos Abatement and Demolition in Old Downtown Jail Note: experienced technical difficulties on RFP 20-020 Rescind Reward Bid 20-021 Construction of the 2019 CDBG Elm Mott Water Improvements Bid 20-022 Hot Mix & Hot Mix-Cold Laid Asphaltic Concrete, High Performance Cold Mix & Asphaltic Oil Sand Reconsidered award for RFP 20-020 Asbestos Abatement and Demolition in Old Downtown Jail to next best response
Bids, RFQs & RFPs released:	Bid 20-023 Rattler Hill Road - Creek Crossing Improvements
Bids, RFQs & RFPs Extended or updated:	Bid 18-023 Transportation of Deceased for Chemical Analysis with Waco Mortuary Bid 19-026 Bid for Inmate Clothing with Bob Barker RFP 19-025 McLennan County Pauper Burial/Cremation with Lake Shore Funeral Home Bid 17-015 Inmate Personal Items with ICS Jail Supplies
Insurance	Attended meetings to evaluate Insurance Proposals
Contracts worked on:	Renewal of Agreement for Dental Services with Dentrust Dental Texas Renewal of Agreement for Monitoring Services for RB 1with L & M Electronics Worked on lease agreement for new Mailing Machine for JP 2 Worked on Contract for Asbestos Abatement and Demolition in Old Downtown Jail
Maintenance Agreements Reviewed	
Projects:	Attended Venue Project Updates and Reviewed the Pay Aps Reviewed Pay Aps fro Mundo & Associates Reviewed substantial completion of IV-D Reviewed Pay aps for Tradinghouse Project Reviewed Pay Aps for ADA Renovations at Juvenile Attended Meetings on Tradinghouse Lake Project Reviewed Pay Aps for ADA at Extraco Events Center Attended Meetings with the Space Study Group Attended Meetings with CP & Y on progress of projects Participated with group on presentation of findings of the Space Study Group Sat in on P3 conference calls - P3 is looking at going out for Bid on future needs soon Working Tower Project with Others - have had to work through a number of issues Having Daily meetings on what Covid Supplies do we need to order Worked on job description for new hire - reviewing application Worked with Dustin and Julia on Property Insurance Renewal Work on change from Fuelman Cards to Wex Cards Brought to Court Information on P3 next Procurement Sole Source Letter for Main Control System at Jack Harwell to Sydaptic Brought to Court additional charges for the Towers Project Sat in on Aviat Microwave stage test on September 23rd Provided additional Informatin to Janell Foster on Elm Mott Water Project Posted Job for new employee Initiated a conversation on Pcard and Travel Card pertaining to Travel Policy
Cellular Services	Hot Spot for Judge Hot Spots for Health Services Juvenile 11 ea new iPhones

	New Cellphone for SO Hot Spots 11 ea for CID
Auction/Surplus	Order for Deputy to purchase Duty Weapon - Kenneth Hutyra Provided a letter to the Court on the disposal of Body Armor for Juvenile Detention Provided a letter to Court on using an old Scan Tool as trade-in on a new one
Donations	Order for Sheriff accepting donation through Good Neighbor Citizenship Company Grant Order accepting donated materials from Texas Materials
Requests for Information	Request for Information On Insurance RFP by Rose Hayden - RAH Consulting reduced scope of work, provided the information requested in reduced scope Request regarding Vehicle Purchases from Eric Schafer Request on RFP 20-020 Asbestos Abatement and Demolition from RS Gates Later the Request was withdrawn Request for Responses to RFP on Insurance from Delta Dental- to be sent to Texas AGs Office Request for Information on Vendors that sell Ammo from City of Riesel
In the Upcoming Month	
Working on the Following Bids, RFQs & RFPs	ADA Remodel for MHMR Fuel Courthouse Security
Contracts or Bids within 3 month window:	

Kex Bass

ACCEPTED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 2020

COUNTY JUDGE

FOR RECORDING

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

ORDER ACCEPTING:
MONTHLY ACTIVITY REPORTS,
JUNE - AUGUST 2020

INFORMATION TECHNOLOGY

On this the 29 day of September, 2020, came on for consideration the matter of Information Technology: Monthly Activity Reports, June - August 2020. After discussion, Commissioner Snell made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Reports be, and the same are hereby, accepted by unanimous vote.



QUARTERLY REPORT

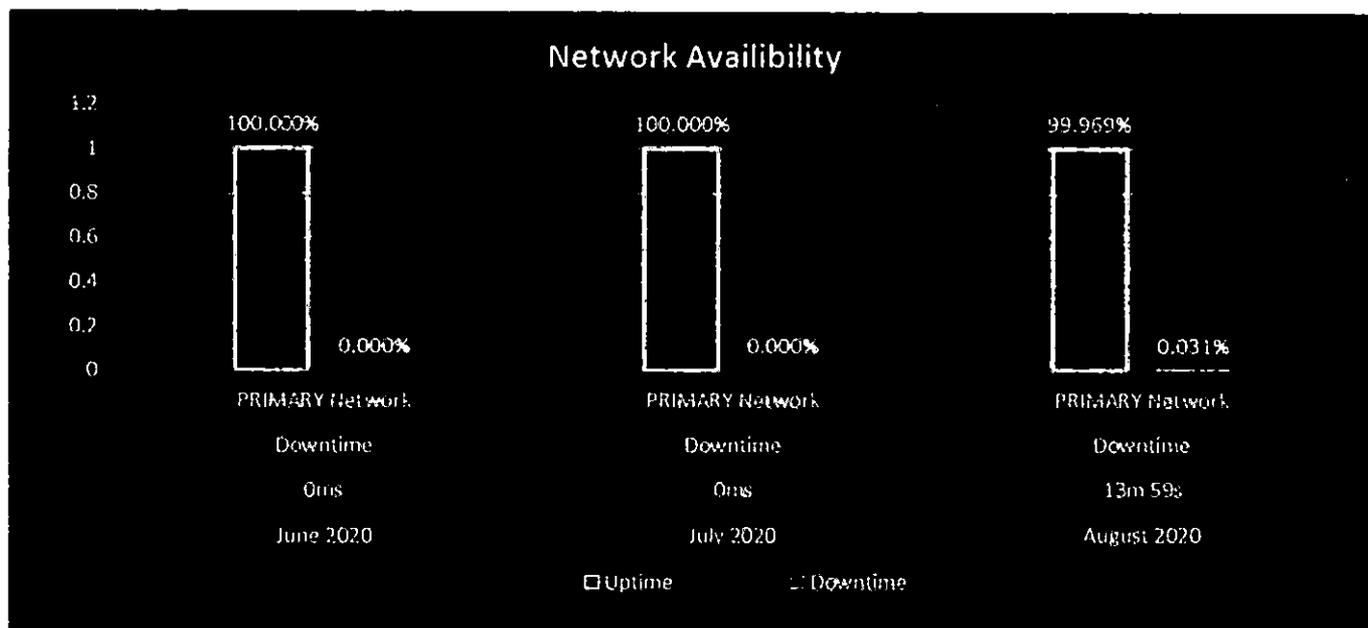
June 2020 through August 2020

Lisa Fetsch
Director of Technology

ACCEPTED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 2020
Lisa Fetsch
COUNTY JUDGE

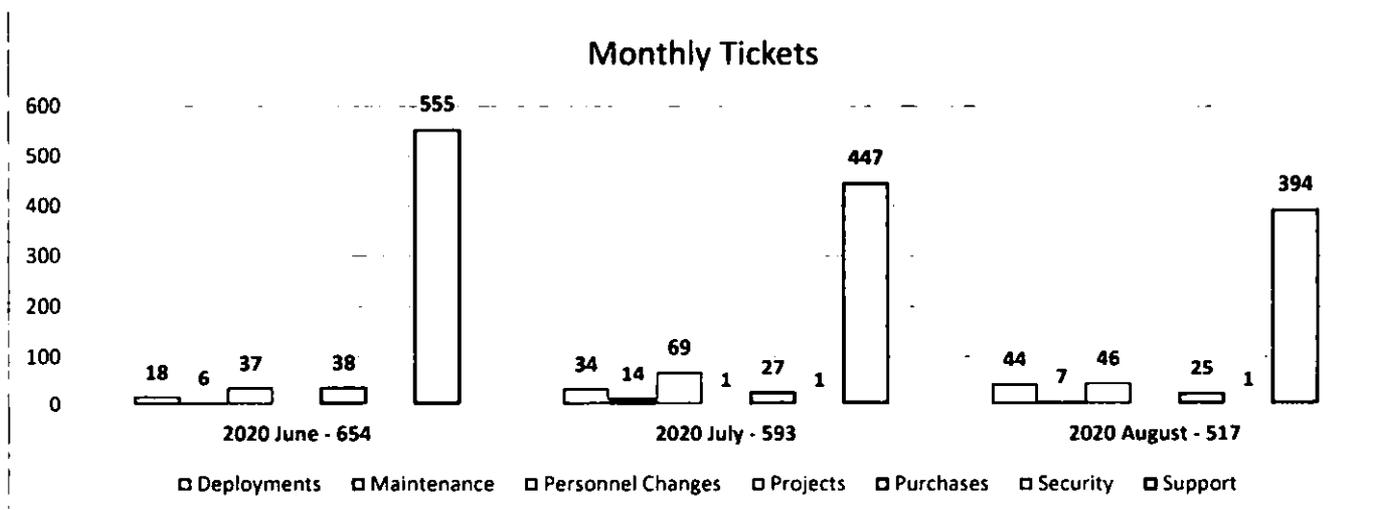
For
RECORDING

Network Availability Report



This chart represents reported system uptime and downtime each month during this period for the PRIMARY DOWNTOWN campus. Downtime for August was attributed to the primary firewall upgrade.

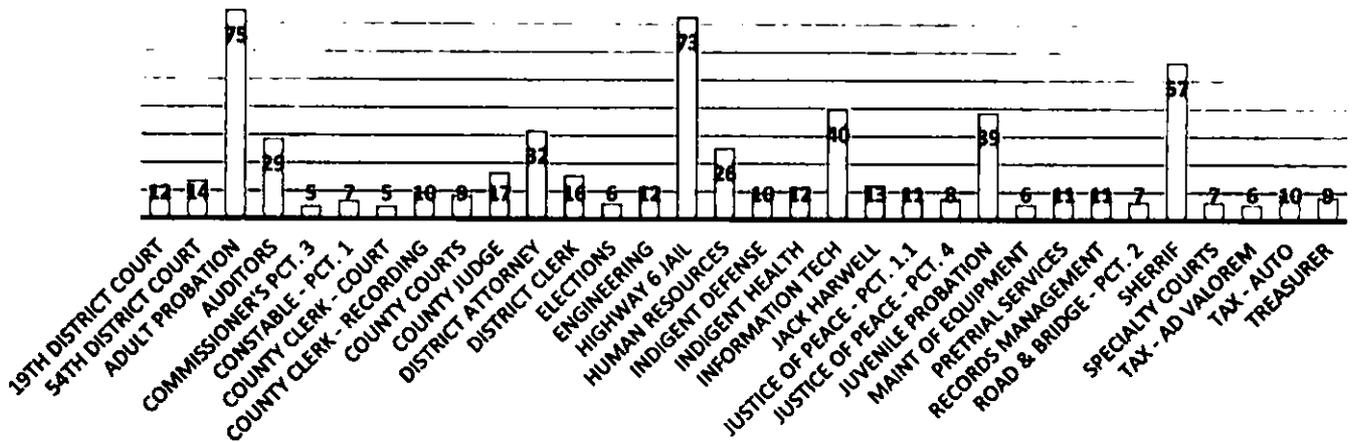
Help Desk Ticket Report



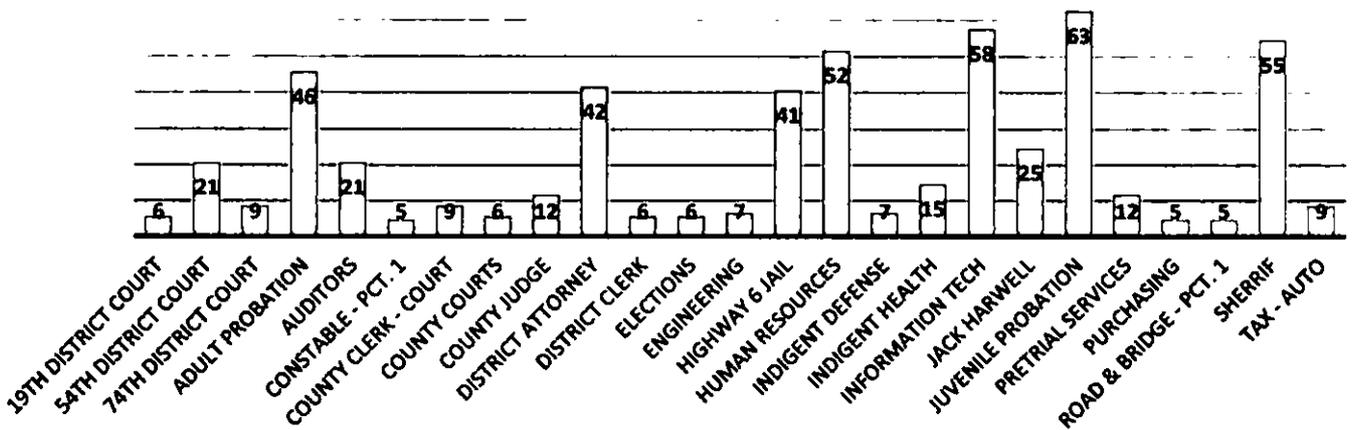
This chart reflects total ticket created each month during this period. Tickets divided into several categories: DEPLOYMENT of desktop hardware or software; MAINTENANCE for issues with pre-existing infrastructure; PERSONNEL CHANGES include new employees, separations and access/permissions; PROJECTS include network upgrades and new connections, mass support needs, new application implementations; PURCHASES reflect procurement process; SECURITY reflects support regarding malware investigations; SUPPORT reflects most general end-user support requests.

The following graphs reflect only the departments requiring support of 5 requests more each month. Information Technology is often times the highest for functions that reflect county-wide support.

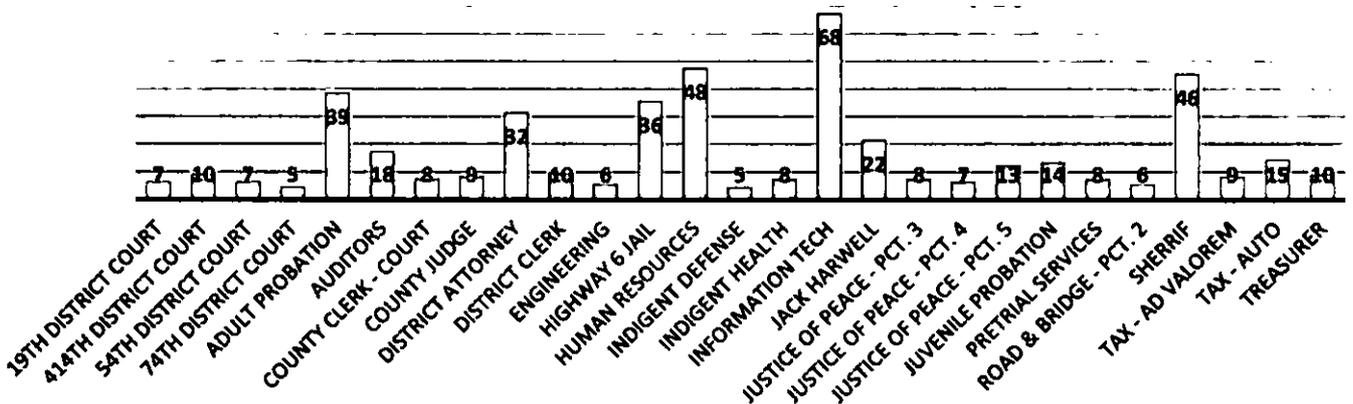
June 2020 - Departments >= 5 Tickets:



July 2020 - Departments >= 5 Tickets:

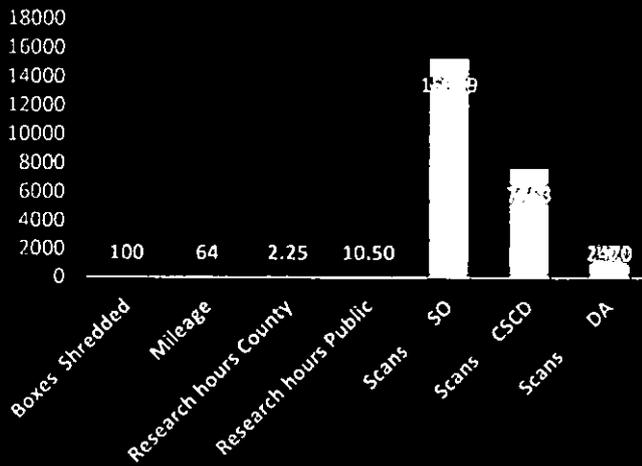


August 2020 - Departments >= 5 Tickets:

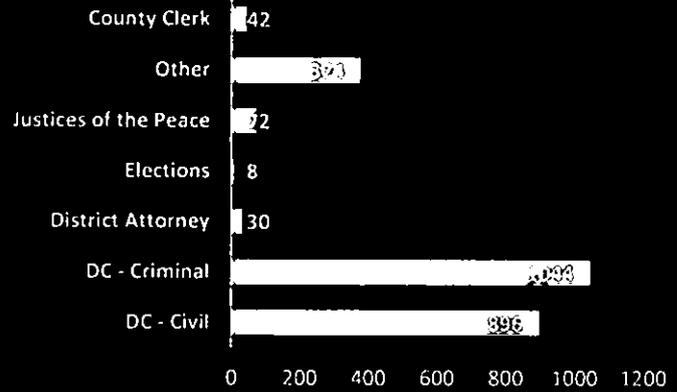


Archives Reports

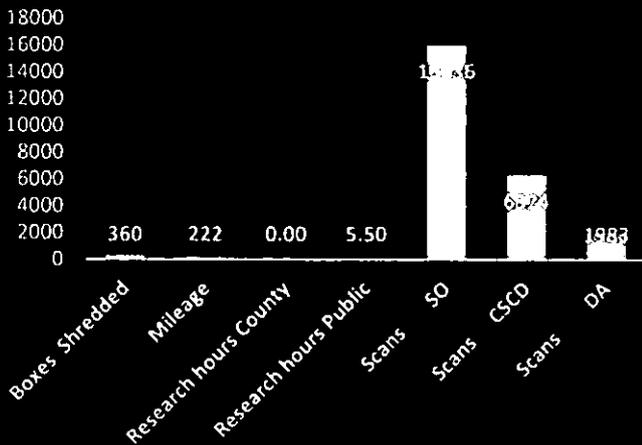
Activities June 2020



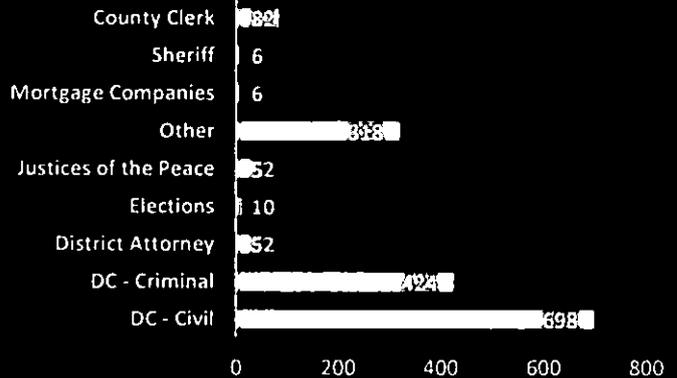
Files IN/OUT June 2020 = 2466



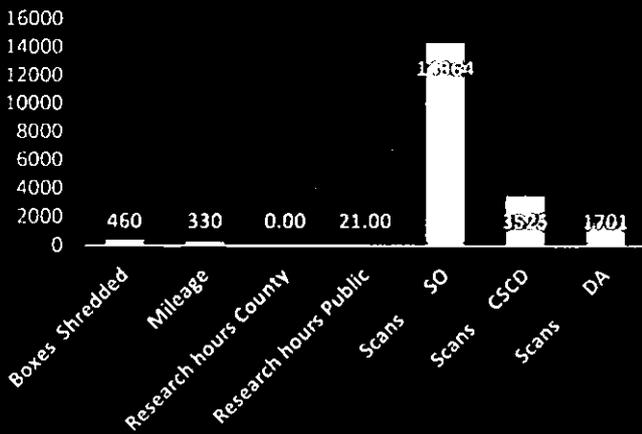
Activities July 2020



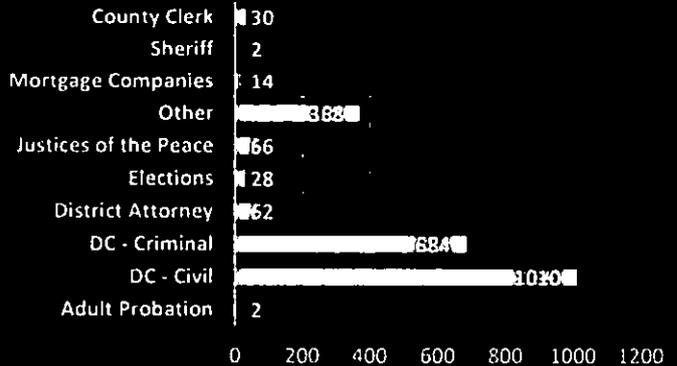
Files IN/OUT July 2020 = 1648



Activities August 2020



Files IN/OUT August 2020 = 3262



ARCHIVES: INFOLINX PROJECT JUNE – AUGUST (new barcode inventory system)

June: IT and Infolinx completed the migration of data into the system and we are set to go live. Case files for various departments will need to be entered into the library inventory system. Starting with DA records, 75% of 2019 felony files were input into the Infolinx system, and ready for barcoding.

July: Full implementation in place. Designated staff attended final training with the Infolinx team. Barcoding was performed for prepared and remaining DA 2019 felony files – 254 boxes indexed and barcoded (this is approximately 5,390 files that are newly entered into the system).

August: Work continued to enter, index and barcode DA files into the Infolinx system. This month 177 boxes were added, which is approximately 4,425 files. All of the 2019/2018 DA files have been entered into Infolinx.

ARCHIVES: MANAGING GROWTH

Storage/Retention Review - Department response: At the request of the County Judge, a notice was sent to all County offices in early August to contact the Archives office regarding storage and retention of paper files. The following offices responded:

<u>Department</u>	<u>Month</u>	<u>Visit Notes</u>
ADULT PROBATION	August	<u>Phone visit:</u> For 2 years now, the Adult Probation department is scanning their own files and no longer sending anything new over. There are 9 years' worth of their case files remaining that are being scanned on a daily basis by Archives staff. Once scanned, these records are being shredded.
COUNTY JUDGE	August	<u>Email contact:</u> A designated staff member has contacted Archives and intends to schedule a meeting soon. <u>On site visit to Archives:</u> CU Management assisted in determining which records could be destroyed. They have federal guidelines to follow concerning retention and noted a maximum retention of seven years. They instructed that everything 2012 & prior can be shredded. As of last year, they began using standard archive boxes – the older records are in a variety of odd-shaped boxes. They currently consume about 75% of the front-side only of a shelving unit. They expect to send about 5-10 boxes per year. This storage allocation will be reduced as they move to implement digital copy and older records are purged.
CREDIT UNION	August	<u>Phone visit:</u> They are about 98% digital and do not require storage at the Archives.
19TH DIST. COURT EXTENSION OFFICE	August August	<u>Phone visit:</u> Currently does not utilize the Archives and doesn't foresee a need to.
HUMAN RESOURCES	August	<u>Email contact:</u> HR is housing records for active employees for quick and easy access. They intend to eventually move records for active employees to electronic copy. They feel they have a good understanding of their retention periods. They would like to meet at a later time to review storage at Archives - they are tied up with other initiatives at this time.
INFO TECH	August	<u>Phone visit:</u> Archives no longer maintains any paper records for this department. Important documents are stored in electronic copy.
JP - Pct 5	August	<u>Email contact:</u> Judge designated a staff member and has requested a meeting be scheduled.
JUVENILE PROBATION	August	<u>Phone visit:</u> They are doing a lot more scanning in recent years. They have adequate on-site storage and send about 30 boxes per year. These are not kept long term so storage needs are minimal.
HEALTH SERVICES	August	<u>Phone visit:</u> The majority of their records are paperless. Pauper burials records are stored at Archives - about 10 boxes in total.
SHERIFF RECORDS	August	<u>On site visit to Archives:</u> SO has 2 rooms where records are kept before moving to Archives. Only permanent records are sent - about 10-15 boxes per year. Designated staff have a good working knowledge of the retention schedule for their records.
TAX	June (prior to request)	<u>On site visit to Archives:</u> A designated staff member assisted in identifying and clarifying retention schedules for various Tax office records. A large amount of records were approved for destruction, regaining valuable storage space.
TREASURER	August	<u>Phone visit:</u> Only a small amount of records are stored at Archives. This office feels they have a good working knowledge of their record retentions and manages their own records.

ARCHIVES: MANAGING GROWTH

Security: The new PDK security system has been installed on all doors that access the Archives. Signage identifying authorized access is also in place.

Shredding / Reorganization: Commercial shredding resumed June 30th. Management met with two companies for outsourcing labor to move boxes for destruction and shelving for reorganization and improved functionality. Central Management was selected and once CJIS certifications and background checks are complete, we can move forward. Archives will schedule work to be performed monthly.

~1000 boxes were previously marked for destruction and pending move to shredding room. Archives staff prepped and moved 150 boxes (separate trash from shred, pull binders, clips, etc...)

In July/August, Archives staff reorganized the basement area designated for shredding into stations for more functionality:

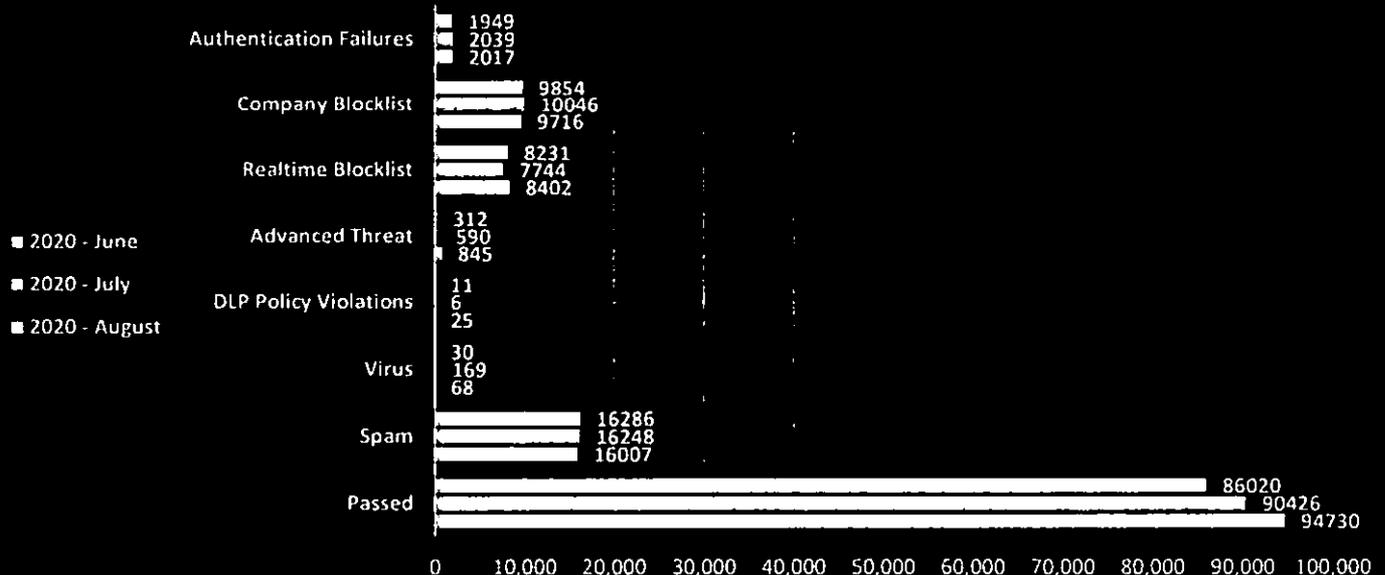
- Pickup area for shredding truck (prepped boxes)
- Manual destruction (for tapes/vhs)
- Cardboard breakdown
- Reusable boxes
- Dumpster/trash
- Surplus supplies

Sophos Central Email Activity Report

Email Activity

Desc	June 2020	July 2020	August 2020	Total
Passed	86,020	90,426	94,730	271,176
Blocked	36,673	36,842	37,080	110,595
Total	122,693	127,268	131,810	381,771

Sophos Summary



Phone Licenses: Fiscal Year 2020

Phone System Activity

License type	Total	Used	Available	Inventory	Qty
User	852	834	18	model 6920	104
MBG (remote)	141	70	71	model 5212	27
				model 5320e	1

*Additional licenses were recouped from reconciliation of phones at Jack Harwell and MOE move.

Purchases:

8/21/2020	\$9,096.00	50-Mitel 6920 Phones	
7/28/2020	\$423.35	1 -Mitel 6930 phone	PROJECT:UPGRADE
		1-112 DECT cordless	MOE – approved request
7/28/2020	\$2,814.00	12-Mitel 6920 phones	PROJECT:UPGRADE
		1-Mitel 6970 conf. phone/license	JP3 – approved request

Installs:

8/28/2020	District Clerk	(1) new phone	PROJECT: UPGRADE
8/25/2020	MOB	(6) new phones	PROJECT: UPGRADE
		(1) new phone	
		(1) user license	
8/17/2020	JP3	(1) MBG license	(1) Mitel 6970 Conf. Phone (new)
8/14/2020	District Clerk	(9) new phones	PROJECT: Upgrade
8/11/2020	District Clerk	(17) new phones	PROJECT: Upgrade
8/7/2020	Tax Office	(13) new phones	PROJECT: Upgrade
		(1) new phone	
7/31/2020	MOE	(1) user license	(1) Mitel DECT 112 cordless (new)
7/17/2020	Tax Office	(8) new phones	PROJECT: Upgrade
7/2/2020	Tax Office	(2) new phones	PROJECT: Upgrade
6/24/2020	Tax Office	(2) new phones	PROJECT: Upgrade

FY20 Phone Upgrade Project:

<u>Completed Offices</u>	<u>Purchased/Pending Install</u>
Information Tech	Engineering
District Attorney	Elections
Human Resources	Indigent Health
JP & Constable Pct2	Sheriff's Office
County Clerk	Credit Union
Tax	
District Clerk	
Maintenance of Buildings	
Purchasing (in Sept)	
Auditor (in Sept)	

Budget Detail and Report

I.T. FY-20 Expenditures				as of 9/19/2020		
Category:	Budget:	Actual:	Difference:	Notes:	Encumbrance:	Revised:
Supplies	\$20,700.00	\$6,030.01	\$12,759.00		\$1,910.99	\$20,700.00
Furniture & Equip	\$46,650.00	\$10,781.29	\$33,767.71	(\$3821 Covid)	\$2,101.00	\$46,650.00
Motor Vehicle Oper	\$1,500.00	\$548.01	\$951.99		\$0.00	\$1,500.00
Other Services/Charges	\$59,540.00	\$45,250.23	\$5,571.77		\$8,718.00	\$59,540.00
Repair & Maint	\$29,125.00	\$13,379.70	\$8,837.76		\$6,907.54	\$29,125.00
Travel Reimbursement	\$700.00	\$303.50	\$396.50		\$0.00	\$700.00
Contract Programmers	\$10,000.00	\$0.00	\$10,000.00		\$0.00	\$10,000.00
Software Licensing	\$187,090.00	\$142,385.76	\$33,291.24	transfer out \$11,413	\$0.00	\$175,677.00
Software Support/Maint	\$25,150.00	\$9,192.50	\$15,957.50		\$0.00	\$25,150.00
Tyler Tech Hosted	\$232,020.00	\$195,991.47	\$24,616.53	transfer out \$11,412	\$0.00	\$220,608.00
Professional Development:	\$29,500.00	\$735.58	\$28,764.42		\$0.00	\$29,500.00
Total	\$641,975.00	\$424,598.05	\$174,914.42		\$19,637.53	\$619,150.00
YTD Budget spent:						72%
*IT Assessments - COVID	\$14,512.00	\$12,500.04	\$2,011.96	Transfer in \$14,512	\$0.00	86.14%
*IT Assessments	\$289,813.00	\$272,432.56	\$4,604.73	Transfer out \$14,512	\$12,775.71	98.41%
<i>*not calculated in the IT budget - expenses to be charged against corresponding departments</i>						
Archives FY-20 Expenditures				as of 9/19/2020		
Category:	Budget:	Actual:	Difference:	Notes:	Encumbrance:	Revised:
Furniture & Equipment	\$3,000.00	\$3,537.37	\$62.63	transfer in \$600	\$0.00	\$3,600.00
Supplies	\$5,000.00	\$2,561.27	\$1,732.73	transfer out \$600	\$106.00	\$4,400.00
Motor Vehicle Oper	\$650.00	\$210.59	\$439.41		\$0.00	\$650.00
Other Services/Charges	\$500.00	\$238.65	\$261.35		\$0.00	\$500.00
Repair & Maint	\$2,200.00	\$300.00	\$1,900.00		\$0.00	\$2,200.00
Software Licensing	\$10,000.00	\$10,082.05	\$0.95	transfer in \$83	\$0.00	\$10,083.00
Professional Services:	\$35,000.00	\$19,893.99	\$15,023.01	transfer out \$83	\$0.00	\$34,917.00
Professional Development	\$1.00	\$0.00	\$1.00		\$0.00	\$1.00
Total	\$56,350.00	\$36,823.92	\$19,420.08		\$106.00	\$56,350.00
YTD Budget spent:						66%
*Contingencies	\$224,197.00	\$0.00	\$208,407.00	transfer out \$15,790	\$0.00	\$208,407.00
*Capital Outlay	\$66,219.00	\$63,170.00	\$18,839.00	transfer in \$15,790	\$0.00	\$82,009.00
<i>* not calculated in the budget</i>						
Phone FY-20 Expenditures				as of 9/19/2020		
Category:	Budget:	Actual:	Difference:	Notes:	Encumbrance:	Revised:
Supplies	\$300.00	\$30.60	\$269.40		\$0.00	
Furniture/Equipment	\$60,000.00	\$35,985.19	\$10,499.81		\$13,515.00	
Other Services/Charges	\$12,045.00	\$2,031.25	\$10,013.75		\$0.00	
Repair & Maint	\$45,000.00	\$38,330.82	\$6,669.18		\$0.00	
Total	\$117,345.00	\$76,377.86	\$27,452.14		\$13,515.00	\$0.00
YTD Budget spent:						77%

Departmental Activity Report

Dept	GENERAL SUPPORT:	Status
IT	<p>Hold weekly management & staff meetings.</p> <p><u>Network and Systems support:</u> provide system and network maintenance / monitor system logs and alerts / apply security and firmware updates & patches / perform system and data backups / update systems documentation and diagrams.</p> <p><u>Security, Compliance and Email/Web management:</u> monitor and respond to security alerts / schedule monthly security updates & patches / research and modify rules regarding virus, spam, malware, and security protocols / provide security review on product solutions and procedures as requested / assist departments with web pages and forms / review ADA compliance reports and make necessary corrections.</p> <p><u>Applications and services support:</u> coordinate application implementations, upgrades, training and support / arrange internet and phone service installs, disconnects, and service calls / routine inspection of elevator phones to ensure operational.</p> <p><u>Desktop support:</u> provide daily hardware, software, email, web & various end-user support / perform malware scans & PC rebuilds as needed / ensure Windows10 version upgrades occur / manage inventory, asset documentation and auction prep / manage ticket routing / compose end-user resource materials.</p>	Ongoing
IT	<p>IT jobs posted for various positions: Reviewing applicants and holding interviews for qualified applicants for multiple positions. <u>Position filled: NETWORK TECHNICIAN.</u></p>	in progress
IT	<p>Cobbs Data Center: Meet with Facilities Director and electrical & HVAC vendors early August, to see current data center and discuss the new data center needs. IT requested fresh quotes for raised floors and discussed options for environmental controls and cable management with Facilities Director.</p> <p>Facilities Director reported construction has begun. System installations to follow (electrical; climate control; fire suppression; networking cabling; equipment move).</p>	in progress
Dept	SECURITY AND COMPLIANCE: Project/Issue	Status
	<p>Cybersecurity Awareness training: ~ <u>HB3834 - All employees and elected officials are required to complete annually.</u></p> <p><u>The NEW ANNUAL TRAINING period is active and due by June 15th, 2021.</u></p> <p>Training for the prior period was scheduled between January-March 2020, in an effort to complete ahead of schedule to avoid unforeseen delays, and allow for adequate time to compile and report results. About 30% of the employee base remained incomplete in the final weeks, and required a great deal of IT staff effort in contacting them to ensure McLennan County did not fail to meet this requirement.</p> <p>For this new period, IT will again set a goal to complete training by March 31st, 2022. To provide additional time for departments to complete, IT will open the training campaign in November 2020.</p> <p>NEW HIRES: Training is scheduled as new employees join the network and will be counted towards the annual requirement.</p>	Ongoing
IT	<p>Sentinel Cyber Security: bi-weekly meetings continue. Contact vendor as needed for additional policy/procedure needs, consultations and security assessments.</p> <p>~ <u>Bi-annual Risk Assessment / Business Impact Analysis</u> began in January and completed in July. Systems have been evaluated to identify the most critical. NIST security categories have been reviewed and systems evaluated for growing maturity in security practices.</p> <p>Our resident Security and Compliance analyst met weekly with Sentinel throughout this process. He consulted with various technology vendors regarding their given systems, in order to respond to the security questionnaire. Information and related discussion occurred often with relative IT staff.</p> <p>Sentinel delivered the final report and recommended improvements will be used to plan upcoming security implementations and initiatives. This information was presented to Commissioners Court in Executive Session.</p>	completed

Dept	SYSTEMS & NETWORK INFRASTRUCTURE: Project/Issue	Status
Systems & Security	<p>Systems Maintenance projects:</p> <ul style="list-style-type: none"> ~ review & discussion of IT policies & procedures - password retention, USB use, and data retention. ~ review and maintenance continued for group policies (ongoing edits / additions) ~ verify firewall ports/configs in preparation for firewall upgrade ~ VPN access accounts reviewed and approved by departments with new firewall VPN client ~ network efficiency research ~ new administrator password management tool deployed - staggered rollout ~ new security banner applied on all network end-points. <p>Remote access:</p> <ul style="list-style-type: none"> ~ a large volume of VPN accounts created, as directed by departments as more staff begin to work remotely. <p>Security Scan software:</p> <p>Purchase and implement new internal security solution. This will allow our Security and Compliance Analyst the ability to routinely schedule scans. This software is an industry standard vulnerability scanner that is used to help with security assessments and penetration testing. It allows IT to know where our most vulnerable weaknesses are, and offers assistance with how to mitigate them.</p>	in progress
county-wide	<p>Physical Security Improvement: IT/MOB working together to bring various sites online with the new door access and video recording systems. Go on-site as needed to assist vendor. IT set up video and door system configurations and train support staff.</p> <ul style="list-style-type: none"> ~ <u>10th Court of Appeals</u> - Doors --- Install COMPLETE ~ <u>Archives</u> - Doors --- Install COMPLETE 	in progress
Enterprise wi-fi	<p>Enterprise wi-fi project: Expansion of private wi-fi into other county buildings.</p> <ul style="list-style-type: none"> ~ <u>Annex building</u> - access points configured and pending installation (target October) 	in progress
Data Center	<p>VM server environment: ongoing management of storage allocation</p> <ul style="list-style-type: none"> ~ Application server - design discussions regarding security configurations to support in-house public-facing applications. Design approved by security and networking team. Begin configuration changes - slow progress due to other networking projects. ~ all Edoc test systems moved to the same VM - testing coordinated with small test groups from multiple departments, to ensure viable system resources. No issues reported. Production VM pending installation of new VM cluster. This will improve data integrations processes. <p>Physical servers: Juvenile – decommissioned LAN Aces - decommissioned</p> <p>Bandwidth metering: no action due to other support needs</p> <p>Data backup system: recommended solution selected and contract agreement reviewed. Presentation to Court delayed due to pending vendor documents and DIR contract renewal.</p>	in progress
Data Center	<p>ISILON Scale-out NAS storage: Network file migrations continue for various departments as time permits. This period the following department files have been migrated and user network drive mappings updated.</p> <ul style="list-style-type: none"> ~ Juvenile - data migration and file directory restructured. COMPLETED ~ <u>Main County file server</u> - begin process of data migration 	in progress
Dept	SYSTEMS & NETWORK INFRASTRUCTURE: Project/Issue (continued)	Status
various buildings	<p>Hardware Installs: New switches installed. Reorganizing of network cables as time permits.</p> <ul style="list-style-type: none"> ~ <u>JP5</u> - install public wifi router / configure firewall <p>Hardware recommendations: Evaluate sites for network equipment and cabling for data/phones and security services, provide diagrams/photos and acquire necessary quotes.</p> <ul style="list-style-type: none"> ~ <u>Hwy6</u> - trace polycom routes <p>Cable drops:</p> <ul style="list-style-type: none"> ~ IT - rerun (2) phone lines ~ JHDC - data drop new file room office ~ HWY6 - DVR Captain's office 	in progress

IT	<p>Firewall upgrade project: IT partnered with MTM Technology to assist throughout the project, with assessment and conversion of existing firewall configurations, as well as Sentinel Cyber Intelligence in testing the security of the network perimeter. Weekly meetings were held over a 6-week period, and daily in the final week. Relative staff completed product training courses. *** Note: due to time constraints, a complete test of the firewall failover will need to be scheduled another time. We will postpone until after the November elections.</p> <p>This was a major network project and labor-intensive undertaking. The primary core firewall and 12 additional firewalls at remote County buildings were replaced, and a backup firewall was added for the primary data center for system failover protection. The FortiGate Next-Gen solution is a new system that has more advanced security features that will provide improved network and security control to the IT team. Designated IT team members completed training in preparation for managing the new firewall platform.</p> <p>IT installed all equipment and MTM converted the existing configurations. IT worked alongside the vendor in testing and troubleshooting all devices and configurations. Additionally, VPN user accounts for remote access had to be rebuilt - IT verified the access configurations, and confirmed authorized access for relative departments, and managed the password resets and user notifications. IT performed internal security scans, and consulted with the security vendor, as needed.</p> <p>Additional efforts were made to install the new VPN client on the entire Election's laptop fleet, confirming appropriate network access, and coordinating a mock election with election staff.</p> <p>The IT install team showed great commitment to the success of this project and to do so in a manner with minimal downtime. They were flexible when delays were encountered in the conversions and worked long hours in the evenings and weekends to see this project through by our August 31st deadline. The entire IT team worked together after the final cutover to resolve any residual issues.</p> <p>I want to thank all departments for their patience and cooperation during this transition, but most especially the Jail Administration for their flexibility and accommodating our schedule.</p>	completed
Dept	WEB/EMAIL/PHONE: Project/Issue	Status
county-wide	Password resets: Coordinate password resets for email accounts flagged on security report, in preparation for mass	completed
county-wide Phone Upgrade	<p>Mitel phone upgrades: This fiscal year will focus on downtown offices. Documenting retired devices for removal from Mitel support agreement.</p> <p>Deployment: ~ Tax - completed ~ District Clerk - completed ~ Maintenance of Building - completed</p> <p>*** Old phones cleaned and installed at Jail facilities to replace phones in poor condition, as needed.</p>	in progress
Communication Services	<p>Internet / Phone service activity: ~ POTS/Fax lines: no activity</p> <p>~ IV-D Court - disconnect internet from old location ~ MOE - disconnect internet from old location ~ 10th Court of Appeals - new internet connection installed</p>	in progress
Dept	EDOC APPLICATION SUPPORT: Project/Issue	Status
EDOC: all systems	<p>IT / EDOC consultations as needed for issues/new development. Bi-weekly communications identify outstanding support or development for updates and discussion.</p> <p>Continue support - user setup & server management; trouble-shoot end-user issues; consultations for issue resolution/new development; data exports.</p>	Ongoing
EDOC: Constable	Forms creation: Numerous merge documents created to replace legacy document management tool - continue working on adding forms.	in progress

EDOC: DA	<p>Application support: IT/EDOC investigating/resolving reported issues as they occur.</p> <ul style="list-style-type: none"> ~ <u>Ongoing data updates</u> - IT/Edoc assisting with batch updates, as requested by DA ~ Requested change to enhance CJIS report tracking - tested and completed ~ Update for new Charging Manual - tested and completed ~ Modify Disposition email delivery process ~ <u>Pending EDOC changes</u> - other desired changes pending DA approval. <p>~ <u>Attorney integration</u> - work on adjustments between various systems</p>	in progress
EDOC: DCLK / Jury DC Courts	<p>Application support: IT/EDOC investigating/resolving reported issues as they occur.</p> <ul style="list-style-type: none"> ~ <u>Main application:</u> Prepare documentation of release changes. Continue working with DC staff and Edoc in reviewing and testing desired changes. ~ <u>Juror check-in portal:</u> completed by EDOC - pending deployment contingent on DCLK testing/approval. 	in progress
EDOC: JP Tyler eFile Collections	<p>Application support: IT/EDOC investigating/resolving reported issues as they occur.</p> <ul style="list-style-type: none"> ~ <u>Fee updates</u> - IT working with JP3 on department requested fee rounding changes; Coordinate testing/changes with JP2. Fee changes pending approval of Auditor. ~ <u>eFiling</u> - EDOC completed the necessary upgrades to support this system implementation for any JP office. Edoc/IT worked together in gathering fee information for input into the Tyler system and troubleshooting the implementation. IT sat in on training meetings. <p><u>*** JP4 went live in August. Other JP offices will follow, as they indicate they are ready.</u></p> <ul style="list-style-type: none"> ~ <u>Collections system</u> - held meetings in June with staff and Edoc to review process and reports regarding payment plans and delinquency processing. County staff would like to investigate more efficient methods of tracking and reporting. This investigation was put on hold due to other projects and support commitments. We will pick this back up in October. 	in progress
EDOC: Pretrial/Bond Indigent Defense	<p>Application support: IT/EDOC investigating/resolving reported issues as they occur.</p> <ul style="list-style-type: none"> ~ <u>Pretrial/Bond system development:</u> PR Bond test system continued to undergo user testing. Mental Health test system built and now undergoing user testing. Build process to import Excel records. Changes made as issues reported. <p>IT held meeting to confirm all requested features present and operational. Plan GO-LIVE in September.</p> <ul style="list-style-type: none"> ~ <u>Indigent Defense:</u> create new forms and status codes to support management of Specialty Court cases (Veterans and Mental Health). 	in progress
EDOC: SO Logsoft CorEMR	<p>Application support: IT/EDOC investigating/resolving reported issues as they occur.</p> <ul style="list-style-type: none"> ~ <u>Application update pending</u> - user testing performed and adjustments made as needed. IT verified release changes in preparation for update. ~ <u>Escrow Account module:</u> under consideration by SO management (no updates) ~ <u>Report change</u> - new requests received and completed ~ <u>Annual reports</u> - Compile various required reports, including the 2020 Census for inmates ~ <u>Logsoft</u> interface required file layout change in Edoc - testing in progress - possible go-live in Sept. ~ <u>CorEMR</u> interface required file layout changes in Edoc - tested and completed 	in progress
Dept	DEPARTMENT SPECIFIC SUPPORT: Project/Issue	Status
County-wide support	<p style="text-align: center;">COVID-19 RESPONSE AND SUPPORT</p> <ul style="list-style-type: none"> ~ Prep loaner laptops as needed; continued monitoring equipment pricing and availability; ongoing Covid related purchases and deployment as requested; coordinate with Auditors for grant tracking. ~ Troubleshoot & resolve hardware, software and connectivity issues for video-conferencing. Assist departments with video-conferencing meetings and settings. ~ IT staff continue to manage Commissioners Court meetings via Zoom. Troubleshoot technology issues, update procedures, train department staff to assist in meeting management, and implement improvements. Audio upgrade options were investigated, presented to Commissioners Court, and approved. ~ Increased volume of VPN accounts created as more staff begin to work remotely. 	Ongoing

County-wide	<p><u>FY2020 Deployments:</u> All deployments completed, with the exception of a small portion of software installs, and the HR video-conferencing solution for their large meeting room - pending vendor installation in September.</p> <p><u>FY2021 Department Assessments:</u> Assessments were presented to Commissioners Court for approval. Some departments began pre-ordering and the Assessments were edited to remove items received and reduce budgeted costs. Deployments began as equipment arrived.</p>	in progress
County-wide	<p><u>Various product research requests:</u> File sharing, digital signatures, password manager, remote access support solutions, PC virus cleaners... document created to share findings between the IT team members when responding to user requests (to serve as a living resource document).</p>	Ongoing
Tyler MUNIS	<p><u>Software version upgrade:</u> IT coordinated testing with the Auditor, Treasurer and Purchasing departments. Department approvals given - will schedule with Form upgrade.</p> <p><u>Tyler Form upgrade:</u> Enhanced reporting & data integrity update assistant. On-going testing and troubleshooting in Test environment. Production upgrade moved out - target Oct.</p>	in progress
Archives	<p><u>INFOLINX barcode library system:</u> Infolinx meetings continued and IT assisted Archives staff as needed while they input and verified information and processes were operating as expected. The system went live in July. Archives will continue to build case inventory and provide training for County departments, as their data is introduced into the system.</p>	completed
Commissioners Courtroom	<p><u>Audio upgrade:</u> IT contacted multiple vendors for proposals to upgrade existing audio system with remote meeting integration capability. Varying levels of upgrade options were discussed, to include a redesign of the Court dais. The options were presented to Court and proceeded to coordinate the installation. Install expected early September.</p> <p><u>CivicClerk and CPMedia upgrades:</u> Coordinate meetings/demos with CivicPlus, County Clerk and County Judge staff to review the upcoming CivicClerk version upgrade changes for agenda management; and the implementation CPMedia video streaming services. Court approved the CPMedia upgrade to replace the BIS system. IT worked with CivicPlus on media management and integration with the Zoom meeting platform. Other encoder software was vetted and incorporated for streaming and added presentation control. Final implementation will occur after Audio upgrade in September.</p>	in progress
CSCD	<p><u>Data Management application:</u> Development pending - we will need to meet with HR regarding requested data interfaces. Low-priority (no activity this period)</p>	pending
19th District Court	<p><u>Online Criminal Docket List:</u> New in-house report application is complete in test system. Full deployment pending implementation of production system - design approved by security and networking team.</p>	in progress
74th District Court	<p><u>Courtroom remodel:</u> Audio/visual upgrade project on hold - pending further direction from Judge Coley regarding vendor proposal. No action since Covid pandemic occurred.</p>	pending
DA	<p><u>Alienware support:</u> Backup/reset/reconfigure for use on County network - migrate locally stored data. Equipment now in use on County network.</p>	completed
Elections	<p><u>DIR sponsored Elections Security assessment:</u> IT and Elections staff worked with the DIR appointed vendor for this assessment. The vendor delivered the final report in mid-June. IT reviewed security acknowledgements and recommendations, and communicated this to Elections and Commissioners Court. Recommended improvements align with security initiatives IT is actively pursuing or planning.</p>	completed
Elections	<p><u>Joint Primary Runoff:</u> Support provided as needed for early voting and July runoff election.</p> <p><u>Joint General Election preparations:</u> Discussion regarding changes needed due to firewall upgrade project. Install related software and assist election staff in testing and preparations for the upcoming November election.</p>	completed

HR	<p><u>Video-conferencing:</u> Research and review options to correct issues with current solution. It was decided to have another vendor evaluate and provide a proposal. Commissioners Court approved the turn-key solution presented. IT worked with the vendor to determine the PC builds needed to support the systems in each space. IT ordered the equipment and coordinated the installation for early September.</p> <p><u>File sharing:</u> IT presented file sharing solution. Under consideration by HR.</p> <p><u>Digital signage:</u> Product demo testing performed by IT. Demo to be scheduled pending HR's availability.</p>	in progress
HR county-wide	<p><u>Badge system:</u> With Courts approval, application software purchased and IT tested the badge templates created. IT will begin issuing badges for Maintenance of Buildings, Archives and IT staff. Need to coordinate time to take pictures with each department.</p> <p>Other County offices will have to wait until an office has been selected to manage that badge administration.</p>	in progress
HR / Auditor / Treasurer	<p><u>Open enrollment and Benefits management:</u> IT staff participated in meetings with HR and Health services/providers regarding technology interfaces and security.</p>	in progress
IDC	<p><u>Attorney Reporting application:</u> New in-house application - continue development and testing under the test environment.</p>	in progress
JP4	<p><u>eFiling / Guide and File projects:</u> IT coordinated project meetings between Tyler Technology, JP4 and Edoc. System interface completed and fees incorporated. Go-live occurred in August.</p>	completed
JP5	<p><u>Courtroom remodel:</u> Department pre-ordered equipment assessed for FY21. TVs installed by MOB and IT connected the ClickShare system and deployed new laptops.</p>	completed
Road & Bridge Pct. 2	<p><u>New Barn construction:</u> - IT routinely requests status updates. Changes were made to the building layout on a couple of occasions that required we request updated vendor quotes. Upcoming meeting requested with MOB to finalize network cabling and equipment purchases, once the building is dried-in.</p>	in progress
Road & Bridge Pct. 4	<p><u>Wireless service:</u> IT coordinated equipment installation by Verizon, to extend wireless service.</p>	completed
SO	<p><u>Video-conferencing equipment review:</u> IT reviewing video-conferencing equipment, as time permits. This is to eventually replace aging units in the Jail.</p>	in progress
SO	<p><u>Data Management application:</u> Development pending for this in-house application - due to other priority tasks. Low-priority (no activity this period)</p>	pending
SO	<p><u>Online Mugshot enhancement</u> - In-house application is complete in the test system. Production system deployment pending re-configuration of the Application server.</p>	in progress
SO	<p><u>Research products for firearms training and inventory needs</u> - Demo received for leading solution in June. No implementation planned at this time.</p>	completed
TAX	<p><u>OPEX equipment/software upgrade:</u> IT coordinated upgrade with the vendor - completed in July.</p>	completed

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: SEP 29 2020

By Myrcetez Gowan-Perkins,
Deputy

Commissioner Miller lost connection to the Commissioner's Court Meeting via the Zoom Application at 11:30 a.m.

ORDER ACCEPTING:

**MONTHLY ACTIVITY REPORTS,
JUNE - AUGUST 2020:**

MENTAL HEALTH COURT SERVICES

On this the 29 day of September, 2020, came on for consideration the matter of Mental Health Court Services: Monthly Activity Reports, June - August 2020. After discussion, Commissioner Jones made a motion to approve and it was seconded simultaneously by Commissioner Snell and Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Reports be, and the same are hereby, accepted by unanimous vote.



McLennan County Courthouse
501 Washington Ave., Ste. 215
Waco, Texas 76701

ACCEPTED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 2020
[Signature]
COUNTY JUDGE

For Review

MARY ALLEN
McLENNAN COUNTY
Mental Health Court Services

P.O. BOX 1728
Waco, Texas
76703-1728

254-759-5973
Fax No. 254-759-5682
email: mary.allen@co.mclennan.tx.us

To: COMMISSIONER'S COURT
From: MARY ALLEN
Re: MONTHLY ACTIVITIES REPORT FOR: June 2020

Dated: July 24, 2020 *Mary Allen*
Mary Allen, Court Services Coordinator

Note:

This office handles civil Mental Health cases which includes the filing of new cases (each case filed requires the issuing of approximately 5 to 7 documents, service on proposed patient, notice to the Court Master & Attorney Ad Litem, up to 3 hearings per commitment, billing for costs of court, collecting & paying costs of court, etc.); and, interviewing clients that have a family/friend with mental health issues to determine if an emergency detention order (EDO) is needed and coordinating with our Mental Health deputies to serve the warrant.

****Mental Health commitment hearings require a staff of 5 people namely: Judge, Assistant District Attorney, Court Reporter, Attorney Ad Litem, and Physician.*

****The number of cases handled through this Court has not decreased due to our local facilities either refusing patients, lack of bed space or lack of funding all a while the mental health need has increased. This creates the issue of McLennan County being held responsible for the court costs on patients that must be taken to facilities in other counties.*

This office also handles all Probate & Guardianship proceedings as the County Judge has original probate jurisdiction (scheduling of hearings for Judge's docket, review proposed documents & files prior to hearings, attend hearings, update dockets, etc.).

Along with the above, this office answers a multitude of questions on a daily basis with attorneys, medical facilities, the public, mental health deputies, and other county offices.

**MENTAL HEALTH, GUARDIANSHIP AND PROBATE STATISTICS
FOR FY 2020**

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	TOTAL
MENTAL INCOMPETENCY CASES FILED	24	19	14	10	13	31	30	39	48				228
COMMITMENT WITH MEDICAL PETITION	10	10	8	5	6	18	12	25	23				117
ORDER OF PROTECTIVE CUSTODY AND DISMISSALS	14	9	6	5	7	13	18	14	25				111
MENTAL HEALTH DOCUMENTS ISSUED	112	97	74	50	63	165	138	217	236				1152
COMMITMENT-TRANSPORTS TO OUT-OF-COUNTY PSYCHIATRIC FACILITY ⁽¹⁾	6	2	7	2	2	2	0	0	0				21
APPLICATION FOR EMERGENCY DETENTION ORDER (EDO'S)	23	20	23	27	25	19	13	27	26				203
MENTAL HEALTH WARRANTS ISSUED	19	18	17	23	22	16	12	25	22				174
WARRANTS DIVERTED TO OUT-OF-COUNTY PSYCHIATRIC FACILITIES ⁽²⁾	2	0	5	3	1	2	0	0	2				15
FULL MENTAL COMPETENCY HEARING	0	0	0	1	0	2	0	0	0				3
AUSTIN STATE HOSPITAL- OPC/ CMIT PRIOR APPROVALS ⁽³⁾	1	2	7	3	1	3	1	6	0				24
PROBATES FILED	64	39	30	54	46	60	29	56	59				437
GUARDIANSHIPS FILED	4	6	3	5	3	4	7	9	5				46
PROBATE/GUARDIANSHIP HEARINGS	78	37	43	65	53	47	59	40	59				481

(1) Clients transported on commitments generally go to Austin State Hospital, Baylor S&W-Temple, Cedar Crest in Belton, North Texas State Hospital, Terrell State Hospital or San Antonio State Hospital.

(2) Clients transported on warrants go to Austin State Hospital, San Antonio State, Big Spring State, Scott and White Hospital, Georgetown Behavioral in Georgetown, Timberlawn in Dallas, TX; Parkview Regional in Mexia, TX; Hickory Trails in Desoto, TX; Cedar Crest in Belton, TX, Seton Shoal Creek in Austin, TX due to the lack of bed space or not accepted by DePaul.

(3) Austin State Hospital - we have an agreement with this facility to call us for prior approval for court costs associated with hearing proceedings which our county pays.

MENTAL HEALTH SERVICES COURT COSTS

	FY 2018 Actuals	FY 2019 (Actual)	FY 2020 (MTD)
Costs			
Total Billed	\$116,320.00	\$132,985.00	\$115,668.00
Total Collected	\$9,174.00	\$11,830.00	\$4,792.50
Total Court Costs Paid	\$69,119.00	\$46,747.00	\$44,554.00
(All Counties)			
<i>(see chart to right)</i>			

**OUT-OF-COUNTY MENTAL HEALTH SERVICES
COURT COSTS PAID BY MCLENNAN COUNTY**

COUNTY	FY 2017 Actuals	FY 2018 Actuals	FY 2019 (Actual)	FY 2020 (MTD)
BELL	\$8,517.00	\$49,501.00	\$31,556.00	\$31,528.00
BEXAR	\$501.00		\$377.00	
BRAZOS	\$400.00	\$537.00	\$637.00	
CHEROKEE	\$422.00	\$427.00		
HOWARD				
KAUFMAN			\$467.00	
TRAVIS	\$15,545.00	\$18,034.00	\$13,710.00	\$13,026.00
WILBARGER		\$620.00		
WILLIAMSON				
TOTAL	\$25,385.00	\$69,119.00	\$46,747.00	\$44,554.00

COURT COSTS AS OF 2020:

Mental Health Court Fees for McLennan County \$776.00 (commitment/medication hearing per patient).
 Compared to: Bell County = \$ 686.00 Bexar County = \$ 837.00 Brazos County = \$1036.00 Kaufman County = \$941.00
 Cherokee County = \$ 954.00 Wichita County = \$ 560.00 Travis County = \$951.00

COMPARISON CHART OF PROBATES AND GUARDIANSHIPS

(Total Cases Filed From Jan. 1 - Dec. 31)

Filed	2013	2014	2015	2016	2017	2018	2019	2020
Probates	588	590	561	625	547	618	590	304
Guardianships	43	53	41	57	47	50	54	28
ANNUAL TOTALS	631	643	602	682	594	668	644	332

**PROBATES & GUARDIANSHIPS
DOCUMENTS PROCESSED**

(monthly)

Reviewed 295
 Other 35
 Inventories 32
 GDN Report-person 20
 Accountings 5



MARY ALLEN
McLENNAN COUNTY
Mental Health Court Services

P.O. BOX 1728
Waco, Texas
76703-1728

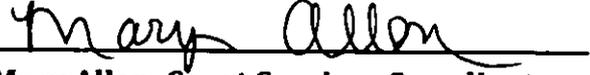
McLennan County Courthouse
501 Washington Ave., Ste. 215
Waco, Texas 76701

254-759-5973
Fax No. 254-759-5682
email: mary.allen@co.mclennan.tx.us

To: COMMISSIONER'S COURT

From: MARY ALLEN

Re: MONTHLY ACTIVITIES REPORT FOR: July 2020

Dated: August 27, 2020 
Mary Allen, Court Services Coordinator

Note:

This office handles civil Mental Health cases which includes the filing of new cases (each case filed requires the issuing of approximately 5 to 7 documents, service on proposed patient, notice to the Court Master & Attorney Ad Litem, up to 3 hearings per commitment, billing for costs of court, collecting & paying costs of court, etc.); and, interviewing clients that have a family/friend with mental health issues to determine if an emergency detention order (EDO) is needed and coordinating with our Mental Health deputies to serve the warrant.

****Mental Health commitment hearings require a staff of 5 people namely: Judge, Assistant District Attorney, Court Reporter, Attorney Ad Litem, and Physician.*

****The number of cases handled through this Court has not decreased due to our local facilities either refusing patients, lack of bed space or lack of funding all a while the mental health need has increased. This creates the issue of McLennan County being held responsible for the court costs on patients that must be taken to facilities in other counties.*

This office also handles all Probate & Guardianship proceedings as the County Judge has original probate jurisdiction (scheduling of hearings for Judge's docket, review proposed documents & files prior to hearings, attend hearings, update dockets, etc.).

Along with the above, this office answers a multitude of questions on a daily basis with attorneys, medical facilities, the public, mental health deputies, and other county offices.

**MENTAL HEALTH, GUARDIANSHIP AND PROBATE STATISTICS
FOR FY 2020**

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	TOTAL
MENTAL INCOMPETENCY CASES FILED	24	19	14	10	13	31	30	39	48	35			263
COMMITMENT WITH MEDICAL PETITION	10	10	8	5	6	18	12	25	23	12			129
ORDER OF PROTECTIVE CUSTODY AND DISMISSALS	14	9	6	5	7	13	18	14	25	23			134
MENTAL HEALTH DOCUMENTS ISSUED	112	97	74	50	63	165	138	217	236	153			1305
COMMITMENT-TRANSPORTS TO OUT-OF-COUNTY PSYCHIATRIC FACILITY (1)	6	2	7	2	2	2	0	0	0	1			22
APPLICATION FOR EMERGENCY DETENTION ORDER (EDOS)	23	20	23	27	25	19	13	27	26	29			232
MENTAL HEALTH WARRANTS ISSUED	19	18	17	23	22	16	12	25	22	24			198
WARRANTS DIVERTED TO OUT-OF-COUNTY PSYCHIATRIC FACILITIES (2)	2	0	5	3	1	2	0	0	2	2			17
FULL MENTAL COMPETENCY HEARING	0	0	0	1	0	2	0	0	0	0			3
AUSTIN STATE HOSPITAL- OPC/ CMIT													
PRIOR APPROVALS (3)	1	2	7	3	1	3	1	6	0	0			24
PROBATES FILED	64	39	30	54	46	60	29	56	59	49			486
GUARDIANSHIPS FILED	4	6	3	5	3	4	7	9	5	10			56
PROBATE/GUARDIANSHIP HEARINGS	78	37	43	65	53	47	59	40	59	73			554

(1) Clients transported on commitments generally go to Austin State Hospital, Baylor S&W-Temple, Cedar Crest in Belton, North Texas State Hospital, Terrell State Hospital or San Antonio State Hospital.

(2) Clients transported on warrants go to Austin State Hospital, San Antonio State, Big Spring State, Scott and White Hospital, Georgetown Behavioral in Georgetown, Timberlawn in Dallas, TX; Parkview Regional in Mexia, TX; Hickory Trails in Desoto, TX; Cedar Crest in Belton, TX, Seton Shoal Creek in Austin, TX due to the lack of bed space or not accepted by DePaul.

(3) Austin State Hospital - we have an agreement with this facility to call us for prior approval for court costs associated with hearing proceedings which our county pays.

MENTAL HEALTH SERVICES COURT COSTS

	FY 2018 Actuals	FY 2019 (Actual)	FY 2020 (YTD)
Costs			
Total Billed	\$116,320.00	\$132,985.00	\$138,913.00
Total Collected	\$9,174.00	\$11,830.00	\$12,616.50
Total Court Costs Paid	\$69,119.00	\$46,747.00	\$55,079.00
(All Counties)			
<i>(see chart to right)</i>			

**OUT-OF-COUNTY MENTAL HEALTH SERVICES
COURT COSTS PAID BY MCLENNAN COUNTY**

COUNTY	FY 2017 Actuals	FY 2018 Actuals	FY 2019 (Actual)	FY 2020 (YTD)
BELL	\$8,517.00	\$49,501.00	\$31,556.00	\$41,132.00
BEXAR	\$501.00		\$377.00	
BRAZOS	\$400.00	\$537.00	\$637.00	
CHEROKEE	\$422.00	\$427.00		
HOWARD				
KAUFMAN			\$467.00	
TRAVIS	\$15,545.00	\$18,034.00	\$13,710.00	\$13,947.00
WILBARGER		\$620.00		
WILLIAMSON				
TOTAL	\$25,385.00	\$69,119.00	\$46,747.00	\$55,079.00

COURT COSTS AS OF 2020:

Mental Health Court Fees for McLennan County \$776.00 (commitment/medication hearing per patient).
 Compared to: Bell County = \$ 686.00 Bexar County = \$ 837.00 Brazos County = \$1036.00 Kaufman County = \$941.00
 Cherokee County = \$ 954.00 Wichita County = \$ 560.00 Travis County = \$951.00

COMPARISON CHART OF PROBATES AND GUARDIANSHIPS

(Total Cases Filed From Jan. 1 - Dec. 31)

Filed	2013	2014	2015	2016	2017	2018	2019	2020
Probates	588	590	561	625	547	618	590	353
Guardianships	43	53	41	57	47	50	54	38
ANNUAL TOTALS	631	643	602	682	594	668	644	391

**PROBATES & GUARDIANSHIPS
DOCUMENTS PROCESSED**

(monthly)

Reviewed 365
 Other 34
 Inventories 42
 GDN Report-person 26
 Accountings 7



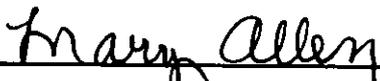
MARY ALLEN
McLENNAN COUNTY
Mental Health Court Services

P.O. BOX 1728
Waco, Texas
76703-1728

McLennan County Courthouse
501 Washington Ave., Ste. 215
Waco, Texas 76701

254-759-5973
Fax No. 254-759-5682
email: mary.allen@co.mclennan.tx.us

To: COMMISSIONER'S COURT
From: MARY ALLEN
Re: MONTHLY ACTIVITIES REPORT FOR: August 2020
Dated: September 16, 2020


Mary Allen, Court Services Coordinator

Note:

This office handles civil Mental Health cases which includes the filing of new cases (each case filed requires the issuing of approximately 5 to 7 documents, service on proposed patient, notice to the Court Master & Attorney Ad Litem, up to 3 hearings per commitment, billing for costs of court, collecting & paying costs of court, etc.); and, interviewing clients that have a family/friend with mental health issues to determine if an emergency detention order (EDO) is needed and coordinating with our Mental Health deputies to serve the warrant.

****Mental Health commitment hearings require a staff of 5 people namely: Judge, Assistant District Attorney, Court Reporter, Attorney Ad Litem, and Physician.*

****The number of cases handled through this Court has not decreased due to our local facilities either refusing patients, lack of bed space or lack of funding all a while the mental health need has increased. This creates the issue of McLennan County being held responsible for the court costs on patients that must be taken to facilities in other counties.*

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Along with the above, this office answers a multitude of questions on a daily basis with attorneys, medical facilities, the public, mental health deputies, and other county offices.

**MENTAL HEALTH, GUARDIANSHIP AND PROBATE STATISTICS
FOR FY 2020**

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	TOTAL
MENTAL INCOMPETENCY CASES FILED	24	19	14	10	13	31	30	39	48	35	36		299
COMMITMENT WITH MEDICAL PETITION	10	10	8	5	6	18	12	25	23	12	20		149
ORDER OF PROTECTIVE CUSTODY AND DISMISSALS	14	9	6	5	7	13	18	14	25	23	16		150
MENTAL HEALTH DOCUMENTS ISSUED	112	97	74	50	63	165	138	217	236	153	188		1493
COMMITMENT-TRANSPORTS TO OUT-OF-COUNTY PSYCHIATRIC FACILITY ⁽¹⁾	6	2	7	2	2	2	0	0	0	1	1		23
APPLICATION FOR EMERGENCY DETENTION ORDER (EDO'S)	23	20	23	27	25	19	13	27	26	29	27		259
MENTAL HEALTH WARRANTS ISSUED	19	18	17	23	22	16	12	25	22	24	21		219
WARRANTS DIVERTED TO OUT-OF-COUNTY PSYCHIATRIC FACILITIES ⁽²⁾	2	0	5	3	1	2	0	0	2	2	2		19
FULL MENTAL COMPETENCY HEARING	0	0	0	1	0	2	0	0	0	0	0		3
AUSTIN STATE HOSPITAL- OPC/ CMIT PRIOR APPROVALS ⁽³⁾	1	2	7	3	1	3	1	6	0	0	1		25
PROBATES FILED	64	39	30	54	46	60	29	56	59	49	52		538
GUARDIANSHIPS FILED	4	6	3	5	3	4	7	9	5	10	2		58
PROBATE/GUARDIANSHIP HEARINGS	78	37	43	65	53	47	59	40	59	73	58		612

(1) Clients transported on commitments generally go to Austin State Hospital, Baylor S&W-Temple, Cedar Crest in Belton, North Texas State Hospital, Terrell State Hospital or San Antonio State Hospital.

(2) Clients transported on warrants go to Austin State Hospital, San Antonio State, Big Spring State, Scott and White Hospital, Georgetown Behavioral in Georgetown, Timberlawn in Dallas, TX; Parkview Regional in Mexia, TX; Hickory Trails in Desoto, TX; Cedar Crest in Belton, TX, Seton Shoal Creek in Austin, TX due to the lack of bed space or not accepted by DePaul.

(3) Austin State Hospital - we have an agreement with this facility to call us for prior approval for court costs associated with hearing proceedings which our county pays.

MENTAL HEALTH SERVICES COURT COSTS

	FY 2018 Actuals	FY 2019 (Actual)	FY 2020 (YTD)
Gross			
Total Billed	\$116,320.00	\$132,985.00	\$161,121.00
Total Collected	\$9,174.00	\$11,830.00	\$13,216.50
Total Court Costs Paid (All Counties)	\$69,119.00	\$46,747.00	\$58,509.00

OUT-OF-COUNTY MENTAL HEALTH SERVICES COURT COSTS PAID BY MCLENNAN COUNTY

COUNTY	FY 2017 Actuals	FY 2018 Actuals	FY 2019 (Actual)	FY 2020 (YTD)
BELL	\$8,517.00	\$49,501.00	\$31,556.00	\$44,562.00
BEXAR	\$501.00		\$377.00	
BRAZOS	\$400.00	\$537.00	\$637.00	
CHEROKEE	\$422.00	\$427.00		
HOWARD				
KAUFMAN			\$467.00	
TRAVIS	\$15,545.00	\$18,034.00	\$13,710.00	\$13,947.00
WILBARGER		\$620.00		
WILLIAMSON				
TOTAL	\$75,985.00	\$69,119.00	\$46,747.00	\$58,509.00

COURT COSTS AS OF 2020:

Mental Health Court Fees for McLennan County \$776.00 (commitment/medication hearing per patient).
 Compared to: Bell County = \$ 686.00 Bexar County = \$ 837.00 Brazos County = \$1036.00 Kaufman County = \$941.00
 Cherokee County = \$ 954.00 Wichita County = \$ 560.00 Travis County = \$951.00

COMPARISON CHART OF PROBATES AND GUARDIANSHIPS

(Total Cases Filed From Jan. 1 - Dec. 31)

	2013	2014	2015	2016	2017	2018	2019	2020
Filed	588	590	561	625	547	618	590	405
Probates								
Guardianships	43	53	41	57	47	50	54	40
ANNUAL TOTALS	631	643	602	682	594	668	644	445

PROBATES & GUARDIANSHIPS DOCUMENTS PROCESSED

(monthly)

Reviewed 340
 Other 36
 Inventories 34
 GDN Report-person 20
 Accountings 6

J.A. ANDY HARWELL, County Clerk
 McLennan County, Texas

FILED: SEP 29 2020

By Myrcetez Gowan-Perkins,
 Deputy

Commissioner Miller rejoined the Commissioner's Court Meeting via the Zoom Application at 11:33 a.m.

ORDER ACCEPTING:

**QUARTERLY ACTIVITY REPORTS,
SEPTEMBER 2020:**

MAINTENANCE OF BUILDINGS

On this the 29 day of September, 2020, came on for consideration the matter of Maintenance of Buildings: Quarterly Activity Reports, September 2020. After discussion, Commissioner Snell made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Reports be, and the same are hereby, accepted by unanimous vote.

J.A. *ANDY HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went to Item D. 9. Health Services: Monthly Activity Reports, July - September 2020.

ORDER ACCEPTING:

MONTHLY ACTIVITY REPORTS,
JULY - SEPTEMBER 2020:

HEALTH SERVICES

On this the 29 day of September, 2020, came on for consideration the matter of Health Services: Monthly Activity Reports, July - September 2020. After discussion, Commissioner Snell made a motion to approve for recording purposes and it was seconded by Commissioner Jones A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Reports be, and the same are hereby, accepted by unanimous vote.

McLennan County Indigent Health Care Program

Quarterly Activity Report July 1, 2020- September 21, 2020

Director Activity

- Developed and coordinated a Facility Operating Plan Related to COVID-19 Pandemic
- Coordinated with Karen Gray, County Indigent Health Care Program Specialist with HHSC for COVID-19 Policy Guidance for the County Indigent Health Care Program.
- Participated in FY21 budget workshop
- Attended Quarterly Waco-McLennan County Public Health District Board Meeting
- Enacted a Pauper Policy for additional COVID-19 related expenses with Lakeshore Funeral Home
- Amended Pauper Cremation Policy language as it pertained to Section 1.11 Disinterment
- Utilizing Lasefiche software to research and identify previous IHC program agenda items (2009-current)
- Completed audit of Pauper cases for FY20 to investigate and identify opportunities for reimbursement. Then, implemented a new procedure for procure of those funds
- Met with Justice of the Peace Judge Lee to explore concerns related to the Pauper referral process and implemented remedies
- Met with the remaining Justice of the Peace Judges for a brief meet and greet and Q&A.

Program Activity

- Actively utilizing Facebook
 - a. For notification of free COVID-19 testing sites in McLennan County
 - b. To update the community on IHC eligibility requirements and program benefits
 - c. As reminder notification for eligibility reviews
 - d. To share community event locations for IHC
 - e. To share other relative community resources
- Participated in outreach Zoom meetings with DVRT c/o Family Abuse Center and Hispanic Chamber of Commerce

- Published annual public notice of County Indigent Health Care Program per state guidelines in Waco Trib
- Implemented a paid return postage option for IHC applications and reviews
- Implemented updated CPT Code Prices and Descriptions for Telemedicine and COVID related services from Network Sciences; CHASSIS.
- Completed Policy and Procedures manual for IHC Program
- Completed IHC and pauper program case file audit for 4th quarter applicants
- Pauper processing training
- Started a community closet for active clients
- Participated in community outreach opportunity at Waco's Farmer's Market
- Met with Network Sciences staff for annual review of necessary updates and changes with the Chassis software
- Networking with Texas Workforce to foster partnership in aiding clients in workforce policy compliance

Current Projects

- Cross training throughout the department
- Continuing to add links to additional resources, etc
- Working to implement public transportation for clients
- Continuing with outreach amongst community programs to develop partnerships and educate residents about the IHC program
- Cemetery audit
- Implementing a Website Portal link for applicants and clients to be able to upload documents to the program
- Implementing a public PC for clients to use in assisting with applying and/or renewing for IHC services and applying for employment
- Finalizing equipment purchases in order to implement outreach opportunities for alternate application and program renewal sites

LPPF Activity

- UHRIP PG Advance Part II transfer completed and necessary reporting submitted to the state.
- DSRIP DY9 Round 1 IGT
- Quarterly report submitted to HHSC
- Meeting with Commissioner Miller and Dustin Chapman for LPPF account discussion
- MRSA Central SDA PGY4 rate setting for FY20

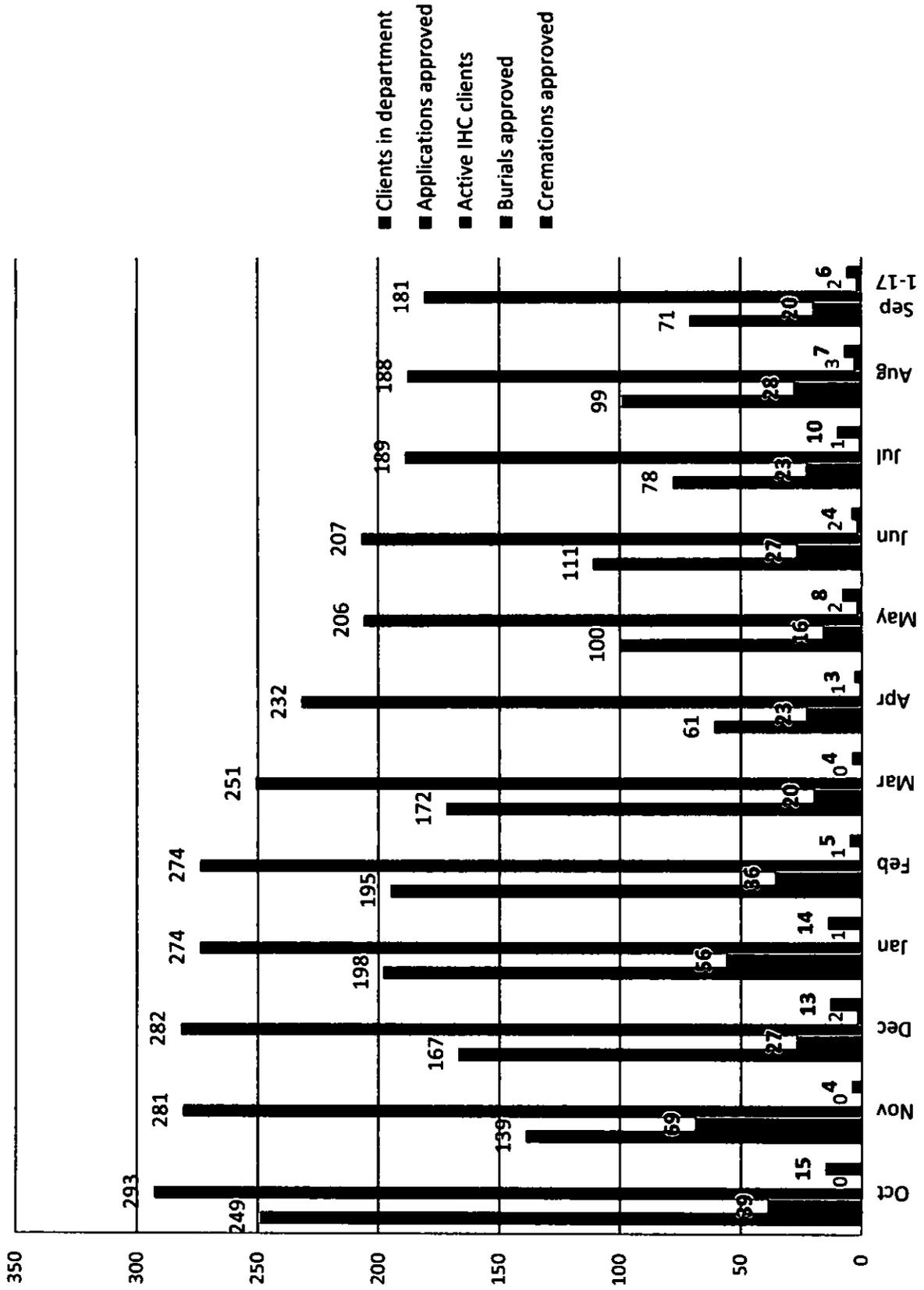
Indigent Health Care Program

FY 2020 Indigent Health Care													Total FY
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep 1-17	Total FY
Clients in department	249	139	167	198	195	172	61	100	111	78	99	71	1640
Applications approved	39	69	27	56	36	20	23	16	27	23	28	20	384
Applications denied	12	14	10	17	16	10	8	10	19	4	8	6	134
Active IHC clients	293	281	282	274	274	251	232	206	207	189	188	181	238
Burials approved	0	0	2	1	1	0	1	2	2	1	3	2	15
Cremations approved	15	4	13	14	5	4	3	8	4	10	7	6	93
Pharmacy Rebates Processed	\$0.00	\$3,605.68	\$0.00	\$0.00	\$2,437.68	\$0.00	\$0.00	\$0.00	\$2,133.49	\$0.00	\$0.00	\$0.00	\$8,176.85

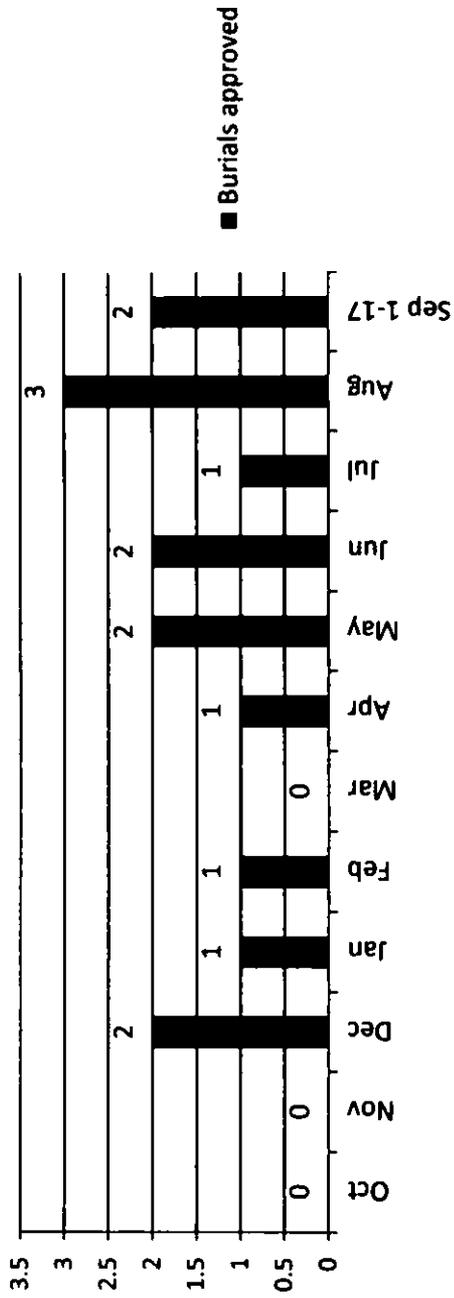
monthly average

FY 2020 County Jail													Total FY
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep 1-17	Total FY
Claims processed	57	33	45	83	24	154	113	36	68	62	72	11	758
Hospital	5	8	18	17	6	63	50	7	16	22	18	1	231
Non-hospital	52	25	27	66	18	91	63	29	52	40	54	10	527
Expenditures	\$10,141.53	\$8,254.12	\$14,535.27	\$20,656.63	\$5,402.72	\$66,179.10	\$194,611.06	\$35,207.34	\$83,079.11	\$39,215.49	\$43,047.91	\$9,627.60	\$529,957.88

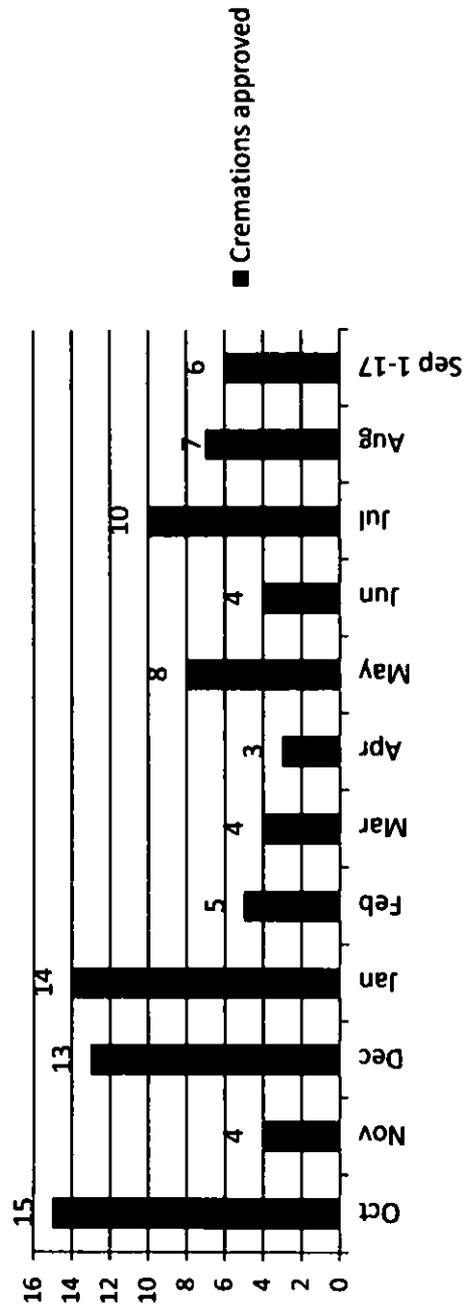
FY 2020 Indigent Health Care Program



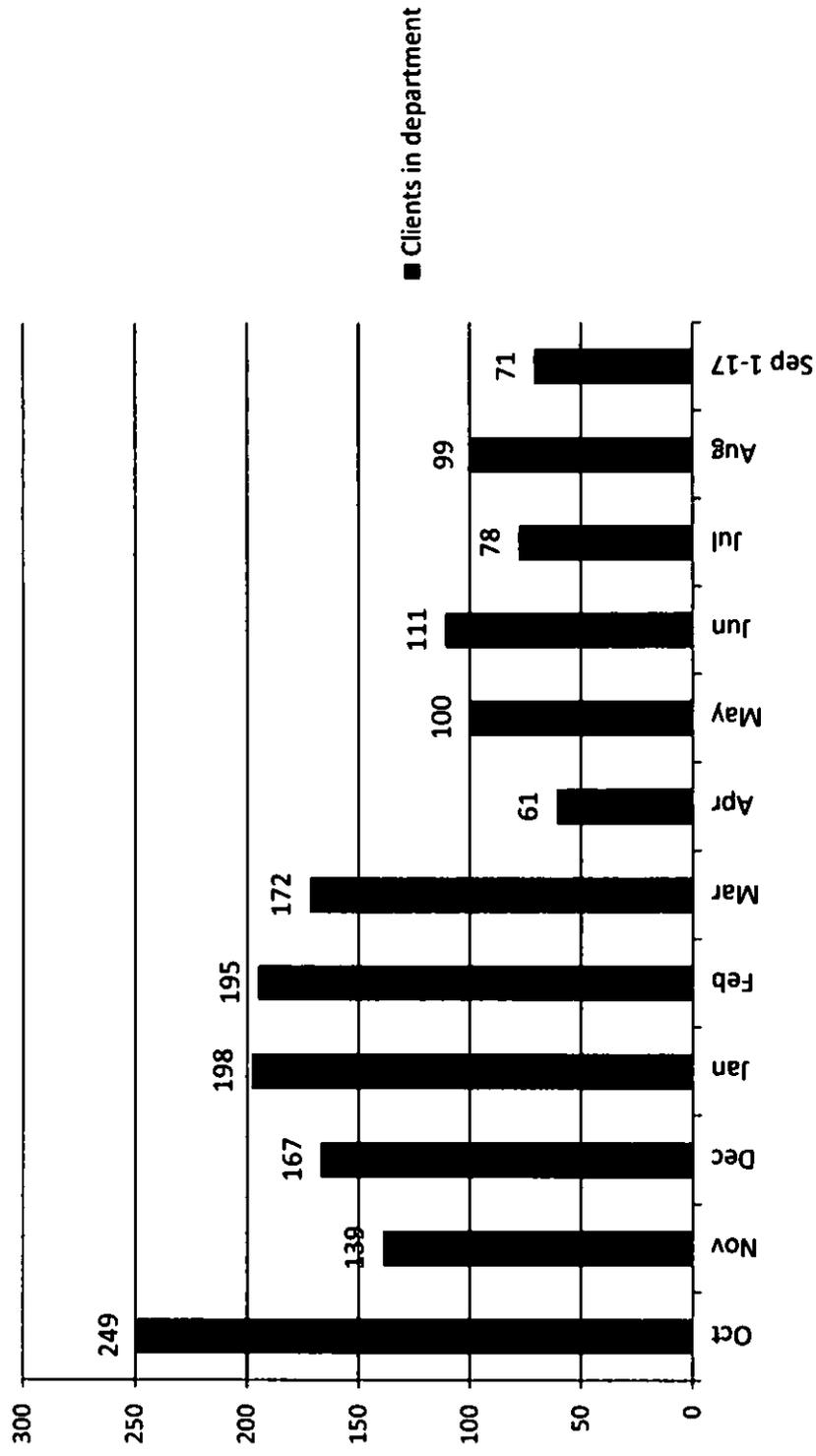
Burials approved



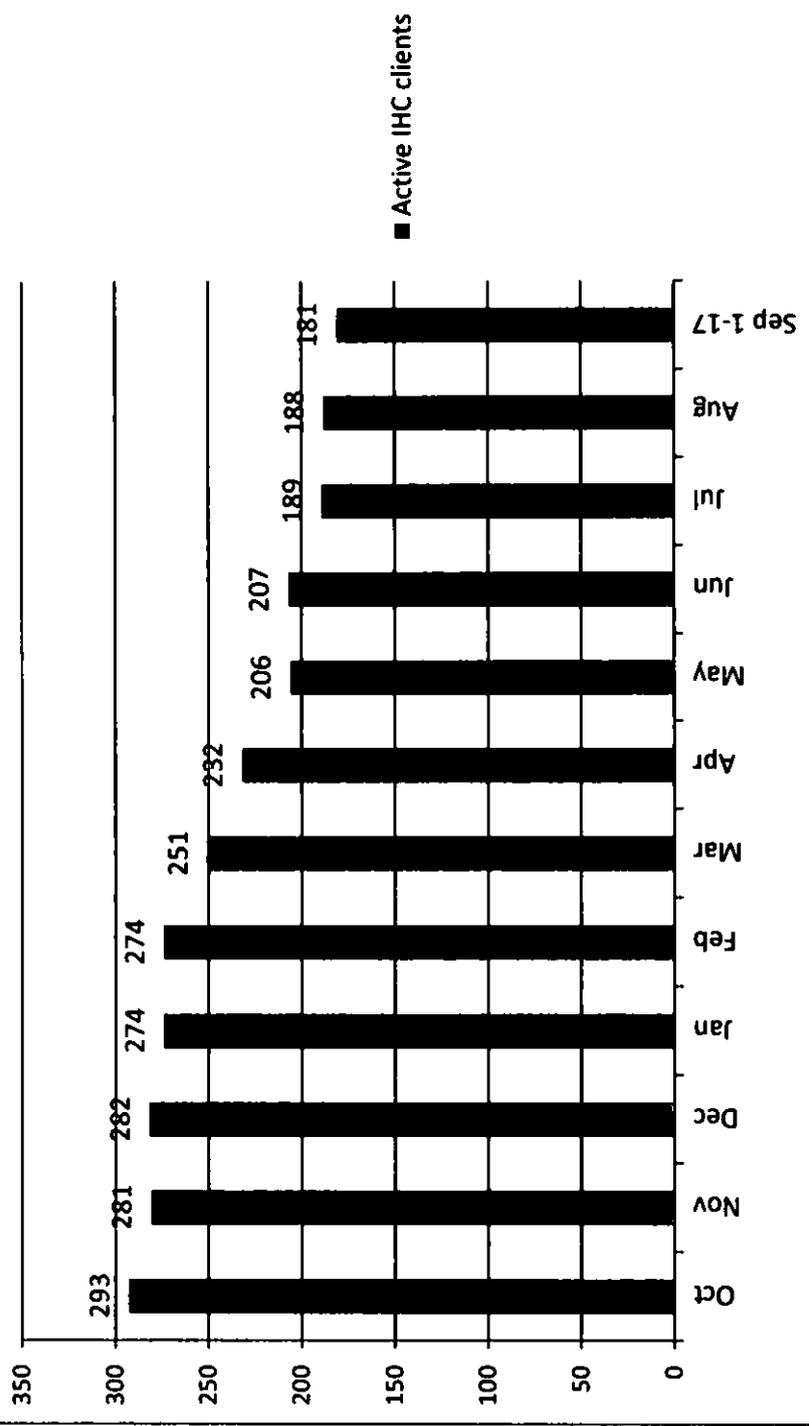
Cremations approved



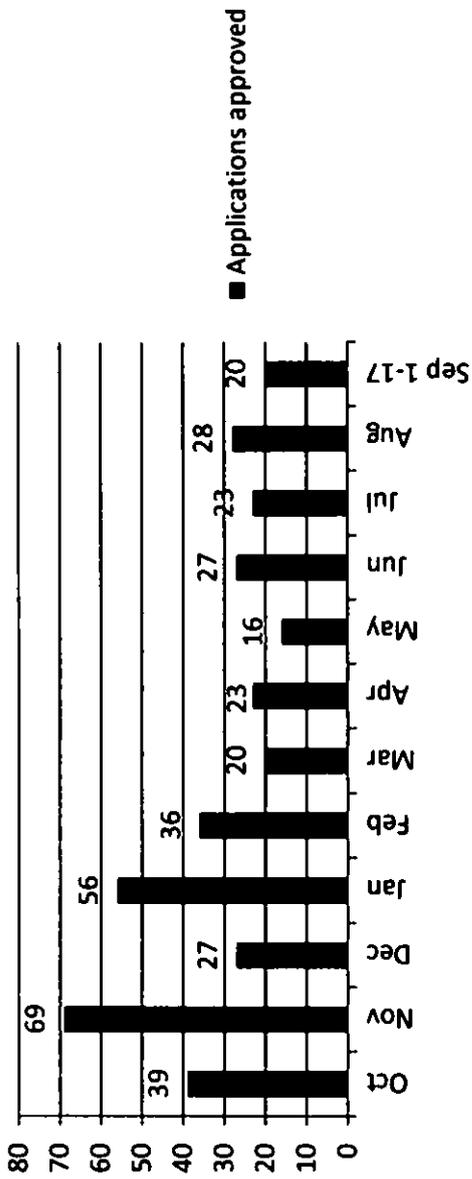
Clients in department



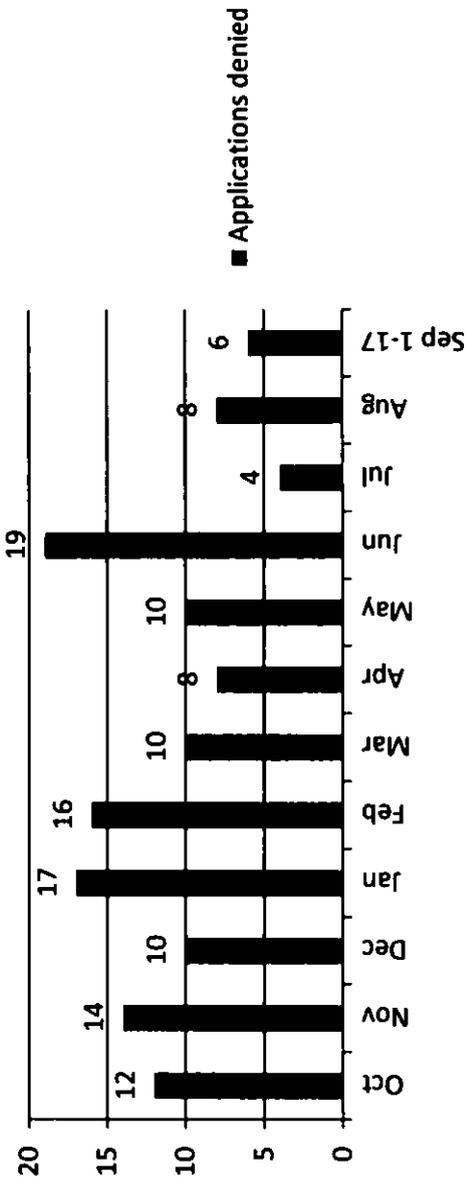
Active IHC clients



Applications approved



Applications denied



FY20 Indigent Health Care Program

Denial Reasons	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep 1-17	Total FY20 Denied	
did not provide verification	4	8	5	10	6	4	4	4	8	1	4	0	58	43%
non-compliant with workforce policy	3	4	2	4	4	4	2	4	4	0	0	0	31	23%
over income	1	1	1	0	2	2	0	1	2	0	0	0	10	7%
over resources	1	0	0	1	0	0	0	0	1	1	0	0	4	3%
voluntary withdrawal	3	0	2	1	2	0	0	1	1	0	0	2	12	9%
covered by other program	0	1	0	0	0	0	0	0	0	1	0	0	2	1%
did not keep appointment	0	0	0	1	1	0	0	0	0	0	2	3	7	5%
residency	0	0	0	0	1	0	1	0	0	0	2	0	4	3%
administrative denial	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
other program requirement	0	0	0	0	0	0	1	0	3	1	0	1	6	4%
Total	12	14	10	17	16	10	8	10	19	4	8	6	134	100%

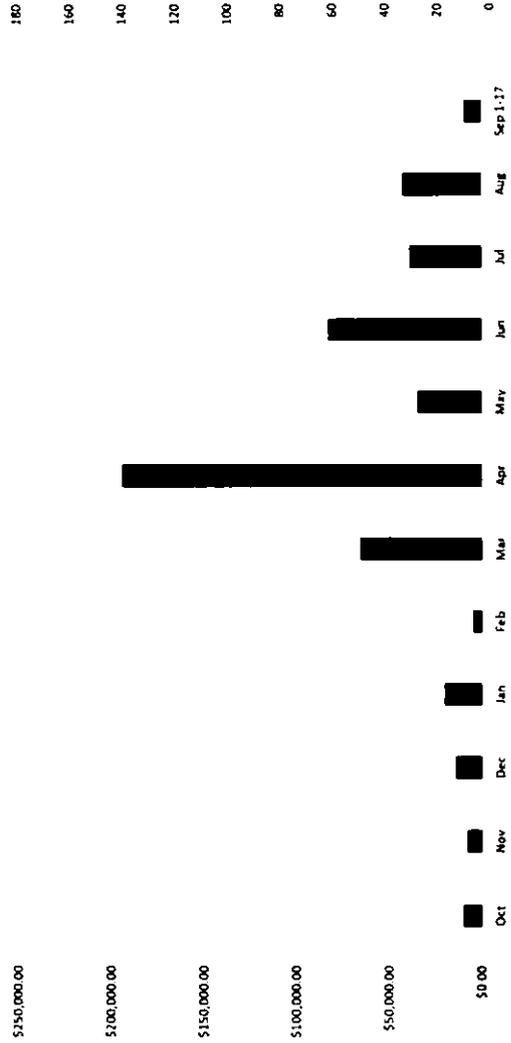
Indigent Health Services Claims FY2020

Services	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep 1-17	Totals
Jail Claims Paid	\$10,141.53	\$8,154.12	\$14,535.27	\$20,656.63	\$5,402.72	\$66,179.10	\$194,611.06	\$35,207.34	\$83,079.11	\$39,215.49	\$43,047.91	\$9,627.60	\$529,857.88
CHCP Claims Paid	\$89,006.82	\$125,846.94	\$120,942.05	\$181,576.53	\$141,884.12	\$222,344.02	\$246,969.43	\$77,263.40	\$108,610.24	\$189,176.30	\$112,776.93	\$109,683.91	\$1,726,080.69
Pauper Disposition Paid	\$7,504.00	\$9,984.00	\$6,435.00	\$13,244.00	\$10,562.00	\$6,822.00	\$3,072.00	\$3,550.00	\$8,836.00	\$4,896.00	\$9,792.00	\$8,346.00	\$93,043.00
Physician Services	\$35,815.01	\$61,570.02	\$40,421.54	\$28,723.53	\$37,991.74	\$30,205.67	\$37,865.96	\$12,288.74	\$30,003.34	\$34,343.44	\$19,030.27	\$17,184.60	\$385,443.86
Prescription Drugs	\$31,203.12	\$41,310.01	\$28,443.17	\$37,515.60	\$35,303.81	\$29,208.91	\$35,045.00	\$38,306.88	\$33,237.07	\$24,748.81	\$24,051.90	\$41,302.20	\$399,696.48
Inpatient Services	\$23,828.76	\$0.00	\$2,388.88	\$25,426.44	\$23,078.94	\$128,706.96	\$113,617.06	\$11,536.20	\$23,581.12	\$71,351.25	\$31,098.07	\$11,737.56	\$466,351.74
Outpatient Services	\$4,865.93	\$22,817.02	\$3,563.17	\$73,450.02	\$33,081.05	\$21,758.50	\$51,345.68	\$10,147.61	\$16,286.16	\$47,700.54	\$29,398.46	\$33,935.25	\$348,349.39
Lab/X-Ray Services	\$4,429.72	\$10,448.53	\$5,021.81	\$3,216.44	\$2,823.76	\$5,917.47	\$3,540.11	\$2,913.38	\$3,233.84	\$3,336.25	\$3,885.78	\$3,432.33	\$52,199.42
Advance Practice Nurse	\$640.58	\$1,414.15	\$1,507.06	\$1,066.30	\$1,396.91	\$373.50	\$732.43	\$482.79	\$604.75	\$267.48	\$189.82	\$436.50	\$9,112.27
Ambulatory Surgical Ctr.	\$1,017.22	\$1,892.54	\$3,076.08	\$6,263.15	\$2,785.94	\$2,565.28	\$2,293.23	\$0.00	\$0.00	\$3,731.49	\$3,698.90	\$1,099.49	\$28,423.32
Dental	\$2,312.32	\$4,444.94	\$1,970.56	\$2,982.08	\$2,919.95	\$2,924.02	\$865.15	\$257.70	\$19.16	\$418.31	\$325.92	\$0.00	\$19,440.11
Emergency Medical Sys	\$327.67	\$678.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,006.56
Physician Assistant	\$737.41	\$756.64	\$288.02	\$233.45	\$167.30	\$318.91	\$400.17	\$795.06	\$652.00	\$530.57	\$197.97	\$166.86	\$5,244.36
CRNA Services	\$1,702.40	\$1,546.24	\$2,261.76	\$2,699.52	\$2,334.72	\$364.80	\$1,264.64	\$535.04	\$972.80	\$2,748.16	\$899.84	\$389.12	\$17,719.04
Burial Assistance	\$1,197.00	\$0.00	\$0.00	\$2,492.00	\$1,246.00	\$1,246.00	\$0.00	\$1,246.00	\$2,492.00	\$2,492.00	\$1,246.00	\$1,246.00	\$17,395.00
Cremation Assistance	\$6,307.00	\$9,984.00	\$6,435.00	\$10,752.00	\$9,316.00	\$5,576.00	\$3,072.00	\$2,304.00	\$6,344.00	\$2,404.00	\$8,546.00	\$4,608.00	\$75,648.00
Total Number of Jail Claims	57	33	45	83	24	154	113	36	68	62	72	11	758
Total Number of CHCP Claims	1227	1755	1340	1348	1334	1381	1339	1227	1049	1104	986	649	14739
Total Number of Burials/Cremation	9	13	9	15	14	9	4	4	10	7	11	9	114
Total Number of All Claims	1293	1801	1394	1446	1372	1544	1456	1267	1127	1173	1069	669	15611

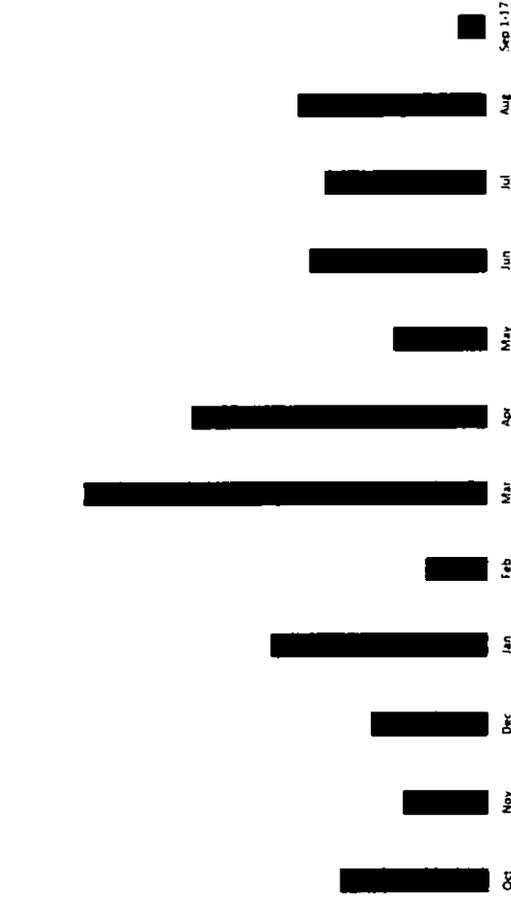
Jail Claims Paid Amount FY 2020

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep 1-17	Total FY2020
Paid	\$10,141.53	\$8,154.12	\$14,535.27	\$20,656.63	\$5,402.72	\$66,179.10	\$194,611.06	\$35,207.34	\$83,079.11	\$39,215.49	\$43,047.91	\$9,627.60	\$529,857.88
# of Claims	57	33	45	83	24	154	113	36	68	62	72	11	758

Jail Claims Paid FY2020



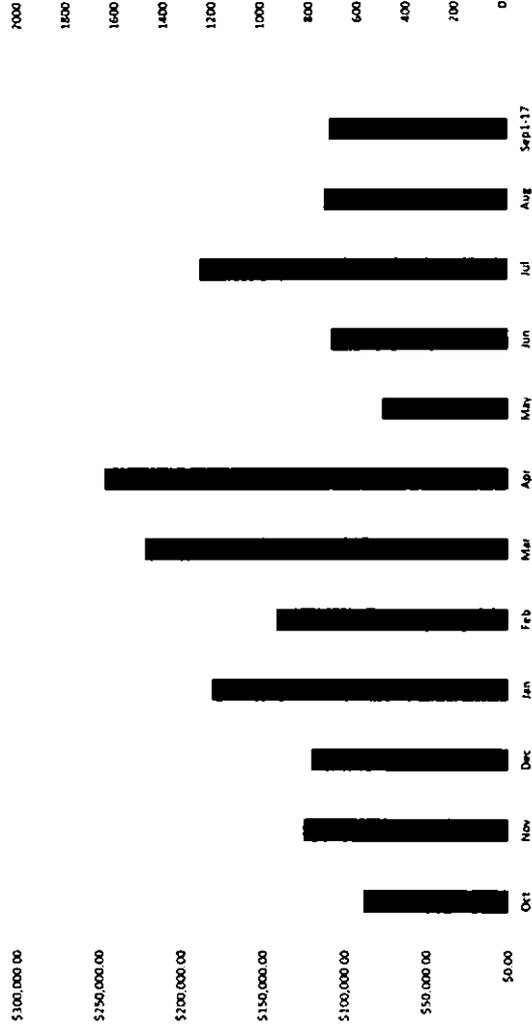
Number of Jail Claims FY2020



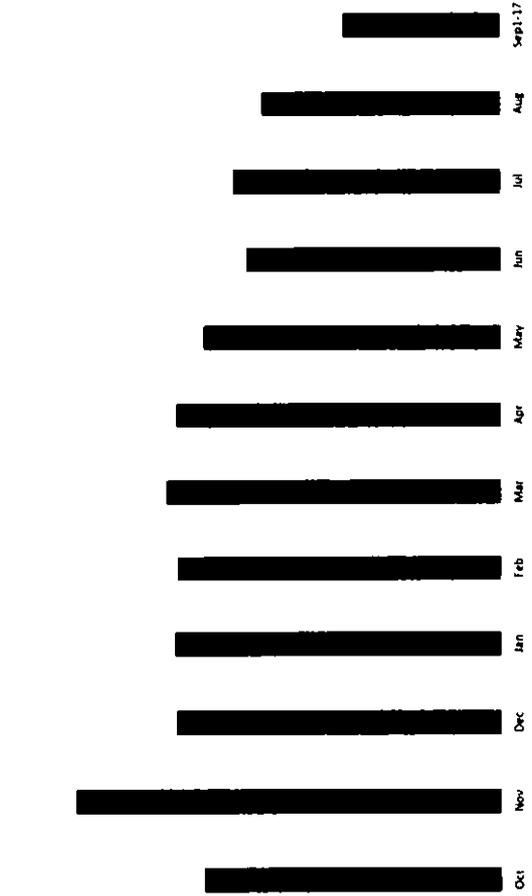
CHCP Claims Paid Amount FY 2020

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep1-17	Total FY2020
Paid	\$89,006.82	\$125,846.94	\$120,942.05	\$181,576.53	\$141,884.12	\$222,344.02	\$246,959.43	\$77,263.40	\$108,610.24	\$189,176.30	\$112,776.93	\$109,683.91	\$1,726,080.69
# of Claims	1227	1755	1340	1348	1334	1381	1339	1227	1049	1104	986	649	14739

CHCP Claims Paid FY2020



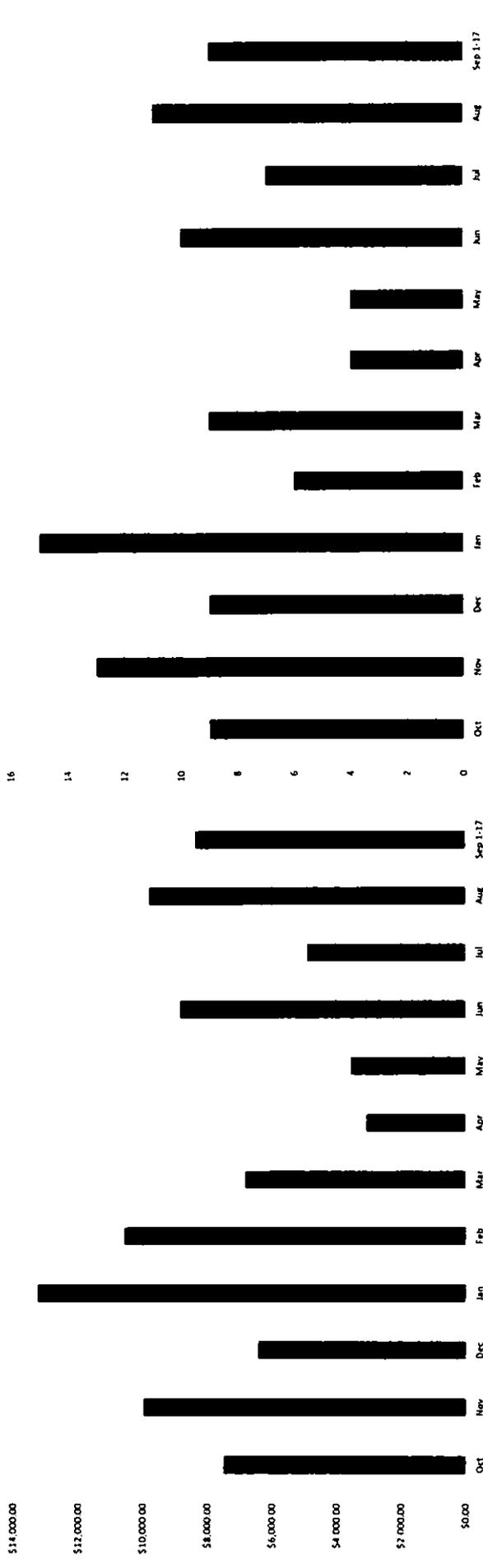
Number of CHCP Claims FY2020



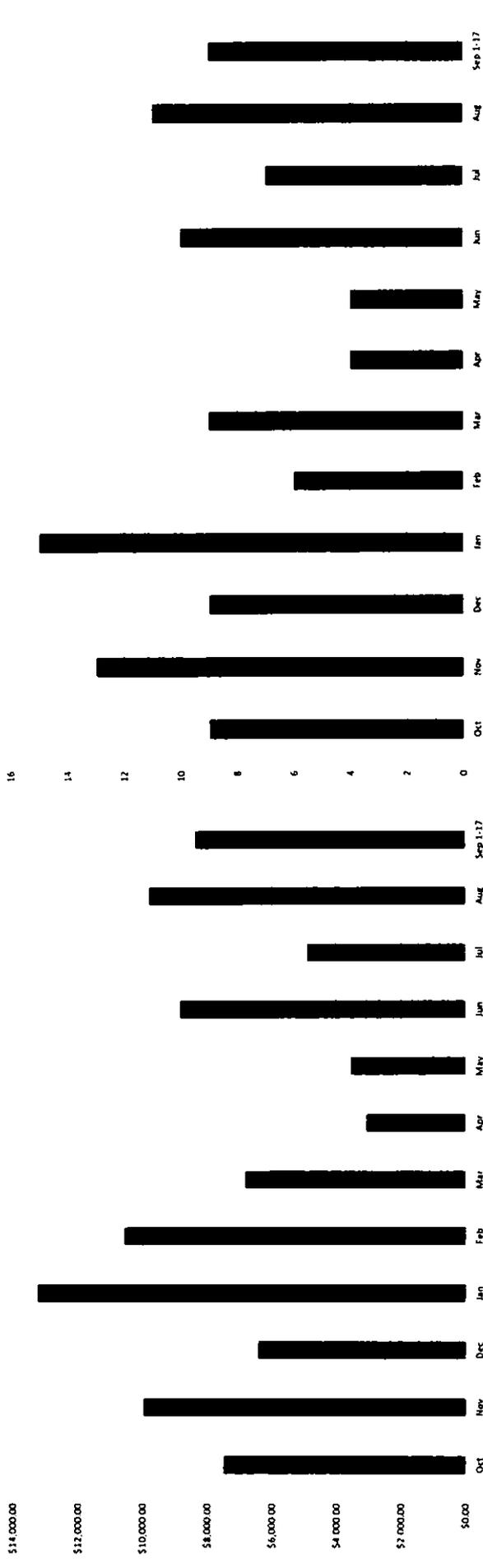
Pauper Disposition Paid Amount FY 2020

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep 1-17	Total FY2020
Paid	\$7,504.00	\$9,984.00	\$6,435.00	\$13,244.00	\$10,562.00	\$6,822.00	\$3,072.00	\$3,550.00	\$8,836.00	\$4,896.00	\$9,792.00	\$8,346.00	\$93,043.00
# of Disposition	9	13	9	15	6	9	4	4	10	7	11	9	106

Number of Pauper Disposition FY2020



Pauper Disposition Paid Amount FY2020



Top 10 Therapeutic Class by Plan Paid

HPL08 - HEB - MCLENNAN COUNTY

Adjudicated Date: 07/01/2020 through 09/18/2020

Drug Category	Total Cost	Patient Paid	Plan Paid	% of Total Plan Paid	Generic % of Plan Paid	Total Claims	% of Total Claims	Generic % of Total Claims	Plan Paid / Day	Plan Paid / Claim	PMPM
1 <u>DIABETES</u>	\$47,573	\$0.00	\$47,573	63.2%	12.4%	108	13.5%	36.1%	\$9.52	\$440.49	\$125.19
2 <u>SEIZURE DISORDER</u>	\$4,958	\$0.00	\$4,958	6.6%	100.0%	101	12.6%	100.0%	\$1.29	\$49.09	\$13.05
3 <u>CARDIOVASCULAR DISEASE - HYPERTENSION</u>	\$3,634	\$0.00	\$3,634	4.8%	100.0%	143	17.9%	100.0%	\$0.43	\$25.41	\$9.56
4 <u>BEHAVIORAL HEALTH - ANTIDEPRESSANTS</u>	\$3,366	\$0.00	\$3,366	4.5%	100.0%	50	6.3%	100.0%	\$1.44	\$67.31	\$8.86
5 <u>BEHAVIORAL HEALTH - OTHER</u>	\$2,156	\$0.00	\$2,156	2.9%	100.0%	34	4.3%	100.0%	\$1.97	\$63.42	\$5.67
6 <u>CARDIOVASCULAR DISEASE - LIPID IRREGULARITY</u>	\$1,897	\$0.00	\$1,897	2.5%	100.0%	38	4.8%	100.0%	\$0.69	\$49.93	\$4.99
7 <u>PAIN MANAGEMENT - ANALGESICS</u>	\$1,498	\$0.00	\$1,498	2.0%	100.0%	28	3.5%	100.0%	\$2.95	\$53.51	\$3.94
8 <u>SKELETAL MUSCLE DISORDER</u>	\$1,251	\$0.00	\$1,251	1.7%	100.0%	43	5.4%	100.0%	\$1.37	\$29.09	\$3.29
9 <u>ASTHMA AND COPD</u>	\$1,116	\$0.00	\$1,116	1.5%	100.0%	24	3.0%	100.0%	\$1.57	\$46.49	\$2.94
10 <u>URINARY TRACT - FUNCTIONAL DISORDERS</u>	\$845	\$0.00	\$845	1.1%	100.0%	9	1.1%	100.0%	\$1.48	\$93.94	\$2.22
Totals for Top 10	\$68,294	\$0.00	\$68,294	90.8%	39.0%	578	72.3%	88.1%	\$2.61	\$118.16	\$179.72
Totals for HPL08	\$75,215	\$0.00	\$75,215	100.0%	43.9%	799	100.0%	87.9%	\$2.23	\$94.14	\$197.94
Total Member Months:	380										

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Top 10 Brand/Generic by Plan Paid

HPL08 - HEB - MCLENNAN COUNTY

Adjudicated Date: 07/01/2020 through 09/18/2020

	Drug Category	Total Cost	Patient Paid	Plan Paid	% of Total Plan Paid	Generic % of Plan Paid	Total Claims	% of Total Claims	Generic % of Total Claims	Plan Paid / Day	Plan Paid / Claim	PMPM
1	<u>HUMULIN R U-500</u> <u>KWIKPEN</u>	\$15,480	\$0.00	\$15,480	20.6%	0.0%	4	0.5%	0.0%	\$94.97	\$3,869.91	\$40.74
2	<u>IREXIBA FLEXTOUCH</u> <u>U-200</u>	\$5,188	\$0.00	\$5,188	6.9%	0.0%	3	0.4%	0.0%	\$45.51	\$1,729.49	\$13.65
3	<u>LANTUS SOLOSTAR</u>	\$4,519	\$0.00	\$4,519	6.0%	0.0%	9	1.1%	0.0%	\$15.91	\$502.13	\$11.89
4	<u>LANTUS</u>	\$3,802	\$0.00	\$3,802	5.1%	0.0%	8	1.0%	0.0%	\$11.77	\$475.20	\$10.00
5	<u>INSULIN LISPRO</u> <u>KWIKPEN U-100</u>	\$2,792	\$0.00	\$2,792	3.7%	100.0%	9	1.1%	100.0%	\$9.06	\$310.20	\$7.35
6	<u>INSULIN ASPART</u> <u>FLEXPEN</u>	\$2,448	\$0.00	\$2,448	3.3%	100.0%	2	0.3%	100.0%	\$18.27	\$1,223.81	\$6.44
7	<u>GABAPENTIN</u>	\$2,046	\$0.00	\$2,046	2.7%	100.0%	43	5.4%	100.0%	\$1.30	\$47.58	\$5.38
8	<u>DULOXETINE HCL</u>	\$1,881	\$0.00	\$1,881	2.5%	100.0%	13	1.6%	100.0%	\$3.30	\$144.69	\$4.95
9	<u>LEVEMIR FLEXTOUCH</u>	\$1,833	\$0.00	\$1,833	2.4%	0.0%	2	0.3%	0.0%	\$20.36	\$916.40	\$4.82
10	<u>ARIPRAZOLE</u>	\$1,702	\$0.00	\$1,702	2.3%	100.0%	11	1.4%	100.0%	\$4.47	\$154.69	\$4.48
	Totals for Top 10	\$41,689	\$0.00	\$41,689	55.4%	26.1%	104	13.0%	75.0%	\$10.59	\$400.86	\$109.71
	Totals for HPL08	\$75,215	\$0.00	\$75,215	100.0%	43.9%	799	100.0%	87.9%	\$2.23	\$94.14	\$197.94
	Total Member Months:						380					

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J.A. *ANDY* HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went back to Item D. 8. Health Benefits Plan Manager: Quarterly Activity Reports, September 2020.

ORDER ACCEPTING:

**QUARTERLY ACTIVITY REPORTS,
SEPTEMBER 2020:**

HEALTH BENEFITS PLAN MANAGER

On this the 29 day of September, 2020, came on for consideration the matter of Health Benefits Plan Manager: Quarterly Activity Reports, September 2020. After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Report be, and the same is hereby, accepted by unanimous vote.

MCLENNAN COUNTY COMMISSIONERS COURT

REPORT – HEALTH PLAN MANAGER/PROJECT MANAGER

SEPTEMBER, 2020

TAC RMP SAFETY EQUIPMENT PROGRAM

McLennan County was awarded a \$10,240.30 TAC RMP Grant for Road & Bridge and Building Maintenance. The grant amount was divided among the Precincts and Building Maintenance. There remain two items on back order – and the grant will be completed.

EMPLOYEE HEALTH PLAN

Participating in weekly meetings with the new health and ancillary providers to review the new plans and the administration of those plans.

Weekly meetings are also underway for the On-Line Enrollment vendor.

FLU SHOTS

On site flu shots are scheduled for October 6-8.

Respectfully submitted,

RoseMary Rafuse

ACCEPTED BY COMMISSIONERS COURT
THIS 29 DAY OF SEP 20 20

COUNTY JUDGE

FOR RECORDING

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went to Item D. 10. Pretrial Services: Monthly Activity Reports, June - August 2020.

ORDER ACCEPTING:
MONTHLY ACTIVITY REPORTS,
JUNE – AUGUST 2020

PRETRIAL SERVICES

On this the 29 day of September, 2020, came on for consideration the matter of Pretrial Services: Monthly Activity Reports, June - August 2020. After discussion, Commissioner Snell made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Reports be, and the same are hereby, accepted by unanimous vote.

VIRGIL E. BAIN
ASSOCIATE CRIMINAL COURT JUDGE
MCLENNAN COUNTY, TEXAS



McLennan County Courthouse
501 Washington Ave., Room 110
Waco, Texas 76701

Telephone: (254) 757 - 5004
Fax: (254) 759- 5611

September 21, 2020

McLennan County Commissioners

Re: Pretrial Services
Bail Bonds
PR Bonds
Indigent Defense
Associate Judge/Magistrate

Commissioners:

Please see attached statistics/information regarding the above referenced matters for the months
April 2020, May 2020, June 2020, July 2020, August 2020.

Thank you.

A handwritten signature in black ink that reads "Virgil E. Bain".

Virgil E. Bain

ACCEPTED BY COMMISSIONERS COURT
THIS 21 DAY OF SEPT 2020
A handwritten signature in black ink, likely of the County Judge.
COUNTY JUDGE

FOR RECORDING

BOND STATISTICS

	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	FY TOTALS
COUNTYWIDE BONDS													
CASH BONDS	10	3	14	4	5	6	3	4	3	2	4		58
SURETY BONDS	669	562	560	605	717	483	453	598	487	519	576		6229
OTHER	0	0	0	0	0	0	0	0	0	0	0		0
TOTALS BY MONTH	679	565	574	609	722	489	456	602	490	521	580	0	6287

LICENSURE INFORMATION

APPLICATION REQUESTS	1	0	0	1	0	0	0	1	0	1	1		5
APPROVED APP(S)	0	0	0	0	1	0	0	0	1	0	1		3
DENIED APPLICATIONS	0	0	0	0	0	0	0	0	0	0	0		0
SUSPENSION	0	0	0	0	0	0	0	0	0	0	0		0
REVOCACTION	0	0	0	1	0	0	0	0	0	0	0		1
SURRENDERED	0	0	0	0	0	0	0	0	0	0	0		0
REINSTATEMENT	0	0	0	0	0	0	0	0	0	0	0		0
COMPLAINTS AGAINST BONDING COMPANY ACTION TAKEN REGARDING COMPLAINTS	0	0	0	0	0	0	0	0	0	0	0		0

BOND FORFEITURE STATISTICS

	MISDEMEANOR ASSESSED	MISDEMEANOR PAID	FELONY ASSESSED	FELONY PAID
Oct-19	\$18,250.00	\$7,000.00	\$21,250.00	\$0.00
Nov-19	\$2,460.00	\$500.00	\$0.00	\$0.00
Dec-19	\$7,000.00	\$16,250.00	\$0.00	\$18,750.00
Jan-20	\$8,000.00	\$2,000.00	\$0.00	\$5,000.00
Feb-20	\$14,500.00	\$9,000.00	\$27,500.00	\$1,197.00
Mar-20	\$500.00	\$37,499.09	\$15,000.00	\$27,500.00
Apr-20	\$500.00	\$8,000.00	\$0.00	\$1,000.00
May-20	\$1,000.00	\$11,500.00	\$0.00	\$0.00
Jun-20	\$0.00	\$250.00	\$0.00	\$15,697.00
Jul-20	\$0.00	\$0.00	\$0.00	\$1,316.00
Aug-20	\$0.00	\$500.00	\$0.00	\$0.00
Sep-20				
TOTALS	\$52,210.00	\$92,499.09	\$63,750.00	\$70,460.00

STATISTICS BY BONDSMAN

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	FY TOTALS
ASH BAIL BONDS	\$23,000	\$231,500	\$91,000	\$204,500	\$480,500	\$105,500	\$117,000	\$2,213,500	\$190,000	\$61,000	\$180,000		\$3,897,500
A-ABLE BAIL BONDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
BIG STATE BAIL BONDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
BRAZOS RIVER BAIL BONDS	\$1,132,000	\$559,000	\$1,170,500	\$814,000	\$817,500	\$591,000	\$536,000	\$722,000	\$836,000	\$919,500	\$1,186,500		\$9,284,000
BREAK 'EM OUT BAIL BONDS	\$211,500	\$108,000	\$300,000	\$5,000	\$138,500	\$0	\$0	\$0	\$88,500	\$98,000	\$0		\$949,500
BUTLER BAIL BONDS	\$40,000	\$0	\$26,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0		\$68,000
CHASE CHAPMAN'S BAIL BONDS	\$162,500	\$479,500	\$28,000	\$347,500	\$1,345,500	\$456,500	\$355,000	\$1,045,000	\$158,500	\$264,000	\$482,500		\$5,124,500
FRANK SCOTT BAIL BONDS (INACTIVE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
FRANKIE CHAPMAN BAIL BONDS (INACTIVE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
G & S BAIL BONDS	\$102,000	\$51,000	\$50,000	\$18,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$221,000
GONZALES BAIL BONDS	\$30,000	\$92,000	\$17,000	\$25,000	\$63,000	\$37,500	\$2,000	\$25,500	\$37,500	\$96,000	\$24,000		\$449,500
GONZALES-FLORES BAIL BONDS	\$31,000	\$27,000	\$21,000	\$26,500	\$35,000	\$16,000	\$2,500	\$9,000	\$22,000	\$7,000	\$16,000		\$213,000
HILL BAIL BONDS	\$10,000	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$60,000
JAMES R. PENNA BAIL BONDING SERVICE	\$94,000	\$27,500	\$55,000	\$155,000	\$172,000	\$300,000	\$23,000	\$149,500	\$198,500	\$173,000	\$29,000		\$1,376,500
KOCHAN BAIL BONDS	\$106,500	\$241,000	\$291,760	\$156,000	\$330,500	\$115,500	\$152,500	\$349,000	\$402,500	\$123,000	\$150,000		\$2,418,260
LEGACY BAIL BONDS	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$1,000
LARRY JOHNSON LONE STAR BAIL	\$11,500	\$20,000	\$3,500	\$0	\$1,000	\$4,000	\$0	\$16,000	\$4,000	\$0	\$2,000		\$62,000
MABRY BAIL BONDS	\$1,500	\$5,500	\$7,000	\$17,000	\$24,000	\$5,000	\$10,000	\$25,000	\$61,500	\$64,000	\$29,000		\$249,500
PICKENS BAIL BONDS	\$44,357	\$56,000	\$70,500	\$40,500	\$126,500	\$45,500	\$14,500	\$4,500	\$57,000	\$4,500	\$1,000		\$464,857
PLAYER BAIL BONDS	\$1,091,500	\$861,250	\$1,048,221.38	\$1,289,000	\$1,362,500	\$1,101,500	\$1,381,000	\$1,598,500	\$997,500	\$1,493,500	\$1,112,500		\$13,336,971.38
T. CHAPMAN BAIL BONDS	\$1,450,500	\$565,500	\$1,171,500	\$1,087,500	\$932,000	\$705,500	\$620,500	\$648,000	\$858,000	\$1,066,000	\$935,750		\$10,220,750
TERRY CHAPMAN BAIL BONDS (INACTIVE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
TOTALS	\$4,541,857	\$3,324,750	\$4,351,981	\$4,215,500	\$5,530,500	\$3,483,500	\$3,414,000	\$6,805,500	\$3,911,500	\$4,369,500	\$4,148,250	\$0	\$48,396,838

PR BOND STATISTICS

2019-2020 PR BOND STATISTICS	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	FY TOTALS
PENDING PR BONDS	728	728	719	712	724	839	853	784	778	785	771		
DISPOSED PR BONDS	71	54	57	63	50	45	29	52	99	25	38		583

COLLECTED PR BOND FEES

BY JAIL	\$80	\$320	\$300	\$300	\$280	\$460	\$40	\$160	\$240	\$60	\$100		\$2,340
IN PR BOND OFC	\$340	\$340	\$360	\$240	\$240	\$240	\$140	\$120	\$180	\$220	\$80		\$2,500
AS TIME SERVED	\$0	\$40	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$40
TOTALS BY MONTH	\$420	\$700	\$660	\$540	\$520	\$700	\$180	\$280	\$420	\$280	\$180	\$0	\$4,880

MISCELLANEOUS DATA

APPROVED PR BONDS	49	48	56	48	50	171	42	31	43	29	29		596
PR COURT HEARINGS	209	156	139	190	141	94	0	6	6	112	162		1,215
FAILURE TO APPEAR	11 5.26%	5 3.21%	8 5.76%	3 1.58%	3 2.13%	3 3.20%	0	0	0	11 9.82%	11 6.80%		55 4.53%
WEEKLY CALL IN REPORTS	838	849	855	1187	911	912	970	1153	872	1040	801		10,388

PR BOND ISSUANCE BY MAGISTRATE

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	FY TOTALS
ALLEN	0	0	2	0	0	0	0	0	0	0	0	0	2
BAIN	21	23	25	20	23	39	21	8	1	15	23		219
CATES	0	1	0	0	2	7	1	0	0	0	0		11
COLEY	0	0	0	0	0	0	0	0	0	0	0		0
DEVANAYAGAM	0	3	3	5	0	17	1	4	5	3	0		41
FREEMAN	0	0	0	0	0	0	0	0	0	0	0		0
HENSLEY	1	8	11	3	0	40	0	4	15	0	0		82
HODGES	0	0	0	0	5	0	0	0	0	0	0		5
JOHNSON	8	0	2	2	1	0	2	0	5	1	1		22
LEE	0	0	0	0	0	0	0	0	0	0	0		0
PAREYA	0	0	0	1	0	0	0	0	0	0	0		1
PETERSON	0	3	5	0	0	0	1	4	7	0	0		20
RICHARDSON, BRIAN	1	0	0	1	2	49	0	1	0	1	2		57
STROTHER	14	7	0	7	5	17	11	5	2	5	0		73
TAYLOR	0	0	0	0	0	0	0	0	0	0	0		0
VILLARREAL	2	2	3	7	11	2	2	5	7	2	2		45
OTHER	2	1	5	2	1	5	3	0	1	2	1		23
TOTAL BY MONTH	49	48	56	48	50	176	42	31	43	29	29	0	601

JUDGE VIRGIL E. BAIN STATISTICS

JUDGE VIRGIL E. BAIN STATISTICS	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	FY TOTALS
	23 DAYS	22 DAYS	22 DAYS	23 DAYS	20 DAYS	22 DAYS	22 DAYS	23 DAYS		23 DAYS	21 DAYS	21 DAYS	
NUMBER OF DAYS ARRAIGNED	499	344	310	277	392	187	188	236	0	244	307		2,984
NUMBER OF PEOPLE ARRAIGNED	778	529	465	412	573	268	310	374	0	374	472		4,555
TOTAL CHARGES	370	237	196	177	275	111	123	197	0	176	230		2,092
FELONIES	341	254	236	206	243	128	168	157	0	175	207		2,115
MISDEMEANORS	67	38	33	29	55	29	19	20	0	23	35		348
CLASS C	22	29	17	18	22	12	19	20	0	16	37		212
EMERGENCY PROTECTIVE ORDERS	12	9	13	4	6	1	2	10	0	2	4		63
INTERPRETER REQUIRED	11	30	13	16	11	10	10	14	0	11	13		139
CONDITIONS OF BOND	738	479	470	516	582	493	270	338	273	315	355		4,829
REQ FOR MH EVALUATIONS	30	24	21	36	26	15	22	23	12	19	12		240
SURETY OFF BOND WARRANTS ISSUED													

Report for April 2020 to August 2020
from the office of the Indigent Defense Coordinator

The numbers listed below are for individual defendants, not the number of cases, as defendants may have more than one offense.

April 2020

- Number of requests for a court appointed attorney received: 336
- Number of requests approved: 278
- Number of requests denied: 58

May 2020

- Number of requests for a court appointed attorney received: 325
- Number of requests approved: 281
- Number of requests denied: 44

June 2020

- Number of requests for a court appointed attorney received: 395
- Number of requests approved: 333
- Number of requests denied: 62

July 2020

- Number of requests for a court appointed attorney received: 438
- Number of requests approved: 347
- Number of requests denied: 91

August 2020

- Number of requests for a court appointed attorney received: 419
- Number of requests approved: 355
- Number of requests denied: 64

Prepared on September 14, 2020.



Cathy Edwards
Indigent Defense Coordinator

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myroctez Gowan-Perkins,
Deputy

The Court discussed Item D. 11. Human Resources: Monthly Activity Report, June - September 2020.

ORDER RECESSING REGULAR SESSION

On this the 29 day of September, 2020, at 11:58 o'clock a.m., Judge Felton announced that this meeting of September 29, 2020 stands in recess until 1:15 p.m.

ORDER RECONVENING REGULAR SESSION

On this the 29 day of September, 2020, at 1:15 o'clock p.m. the Court reconvened in Regular Session with Judge Felton presiding and Commissioners Patricia Miller, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went back to Item D. 11. Human Resources: Monthly Activity Report, June – September 2020.

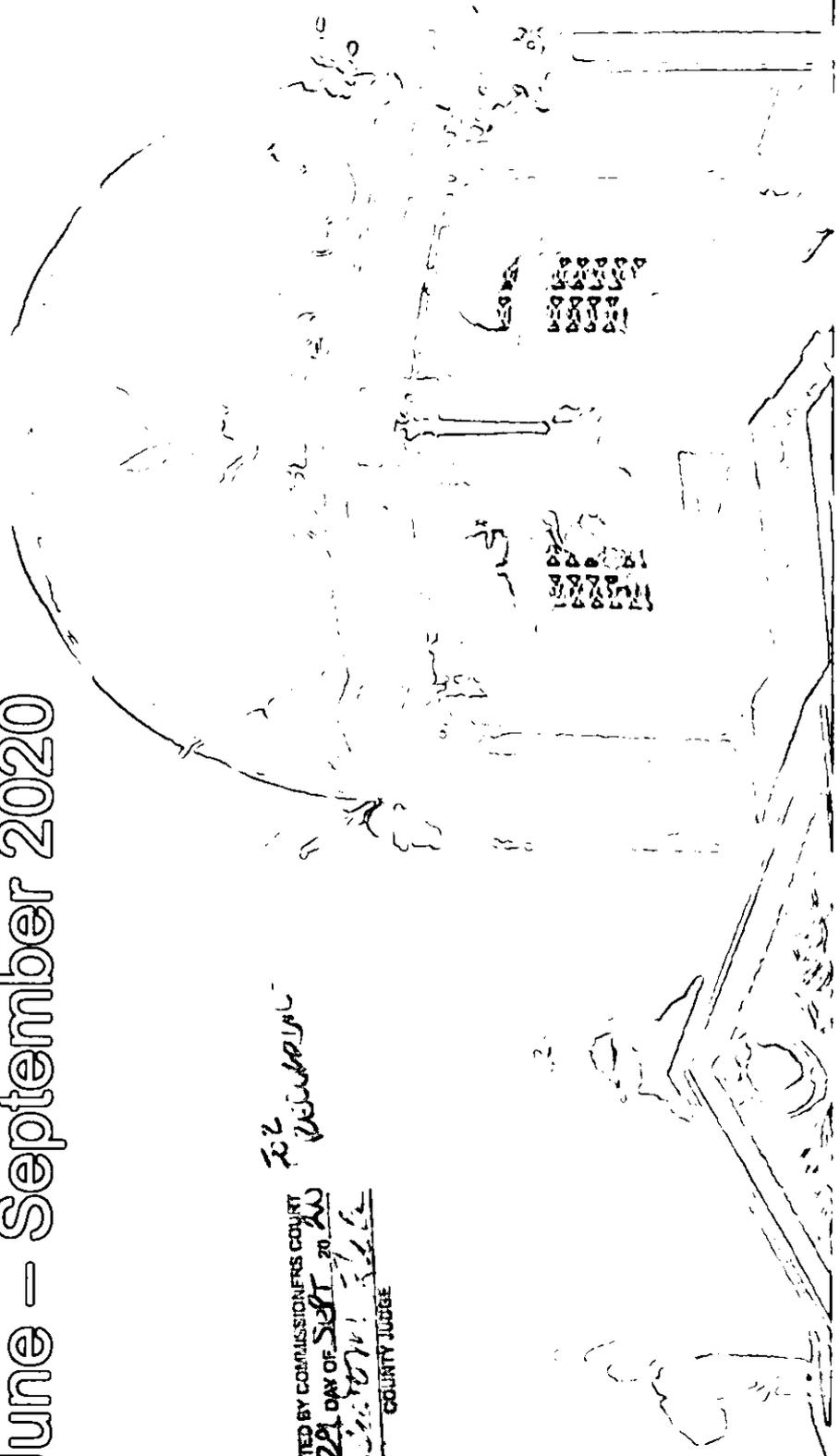
ORDER ACCEPTING:
MONTHLY ACTIVITY REPORT,
JUNE - SEPTEMBER 2020:

HUMAN RESOURCES

On this the 29 day of September, 2020, came on for consideration the matter of Human Resources: Monthly Activity Report, June - September 2020. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. After further discussion, a vote being called for, voting in favor of said motion was Judge Felton, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Report be, and the same is hereby, accepted by unanimous vote.

HR Activity Report

June - September 2020



For [unclear]

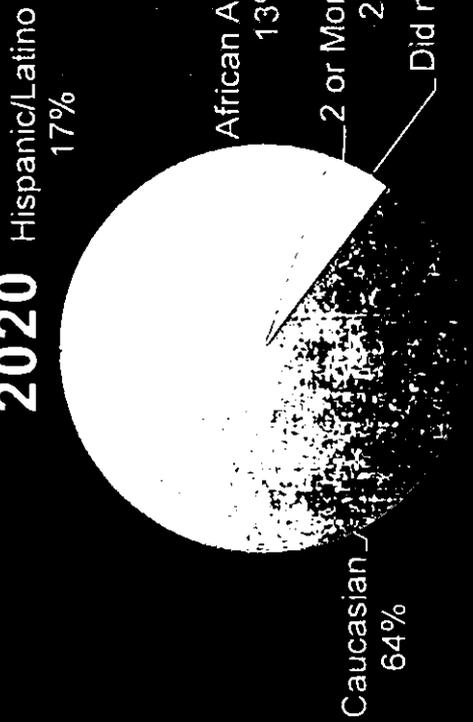
ACCEPTED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 2020
[Signature]
COUNTY JUDGE

2019 VS. 2020 EEO WORKFORCE DEMOGRAPHIC COMPARISON

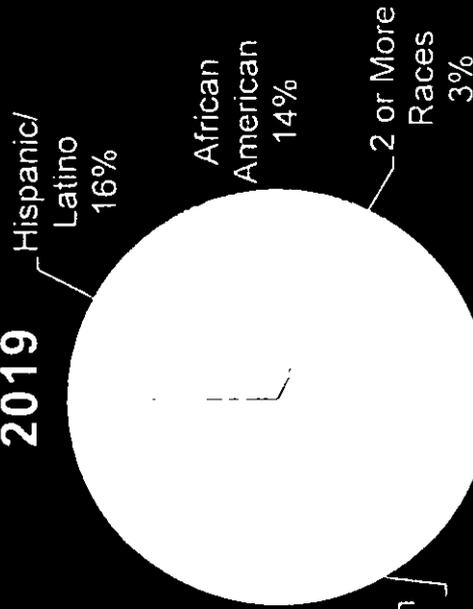


Race & Ethnicity

2020



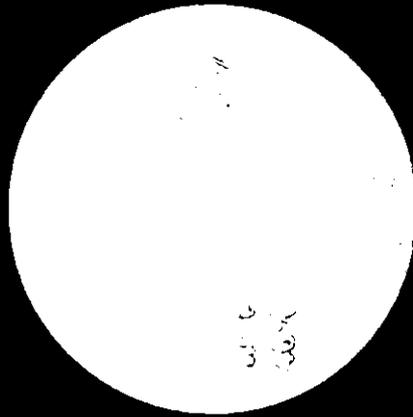
2019



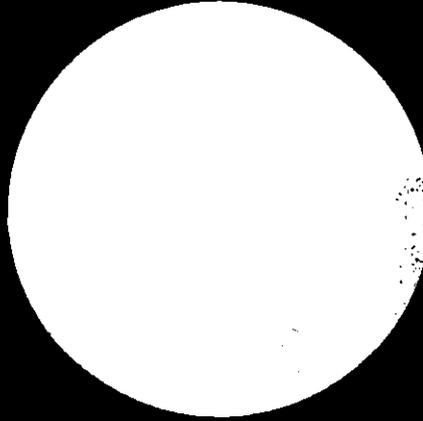
American Indian & Pacific Islander both < 1% in 2020 & 2019

Gender

2020



2019



RECRUITING

Quarter Totals

Average Days to Fill County Wide

88

Days to Fill Quarter 4 2019 vs 2020

40 Days

Hard to Fill Positions

Juvenile Supervision Officer - Juvenile

JP Court Clerk - Justice of the Peace, Pct. 1-2

Positions w/Shortest Vacancy Period

Deputy County Clerk - County Clerk

Elections Office Coordinator - Elections Administration

Deputy Tax Assessor - Property - Tax Office

Retention

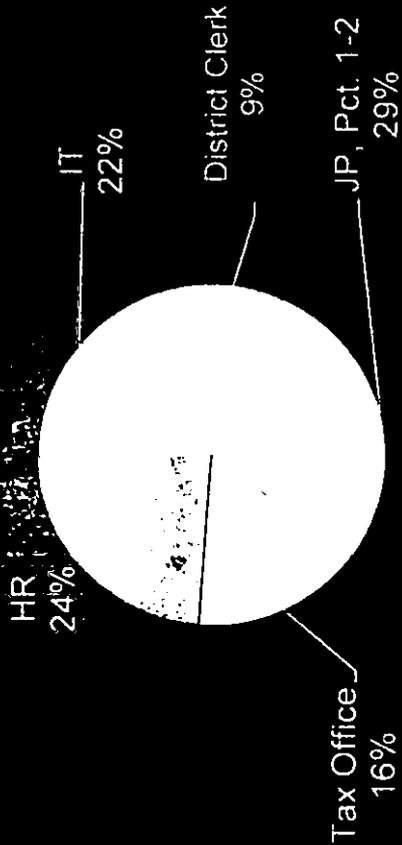
% of 2016 Qtr. 4 New Hires Still Employed

38%

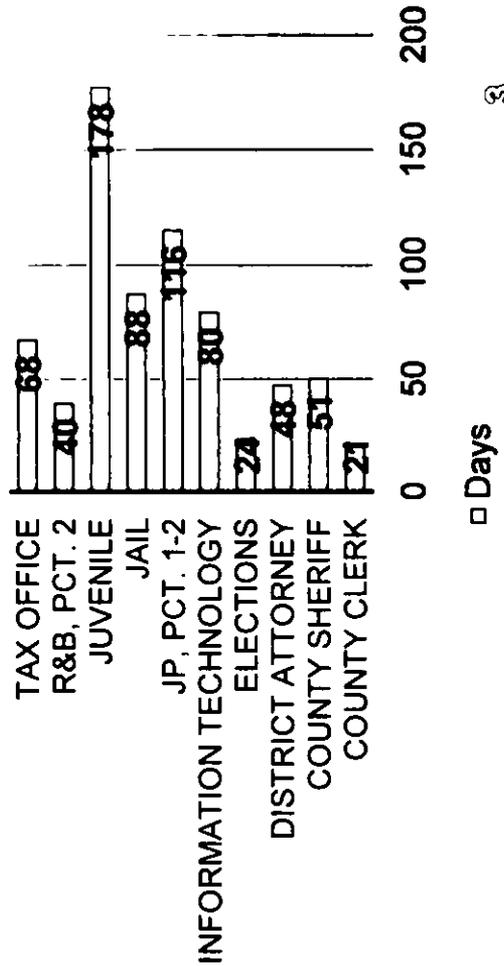
% of 2018 Qtr. 4 New Hires Still Employed

54%

Dept./Office Interviews Conducted with HR Collaboration



Average Days to Fill



□ Days

RECRUITING

Quarter Totals

Applications Received **1,025**
Exempt New Hires **3 of 46**

Annual Totals

Applications Received **3,672**
Exempt New Hires **11 of 244**

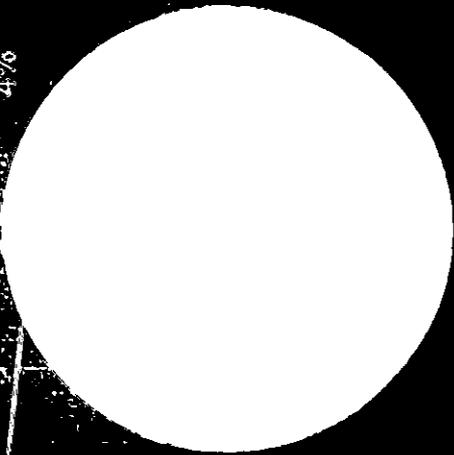
Advertising Used

Indeed
Texas Workforce Commission
Tarrant State University
McLennan Community College
Texas Association of Counties Group List Serves

Baylor
WacoTXJobs.com
Texas State Technical College
The University of Texas

Applicant Sources

Internal 6%
Job Alerts 4%



Applications Received by Month

June 254

July 303

August 321

September 147

0 200 400

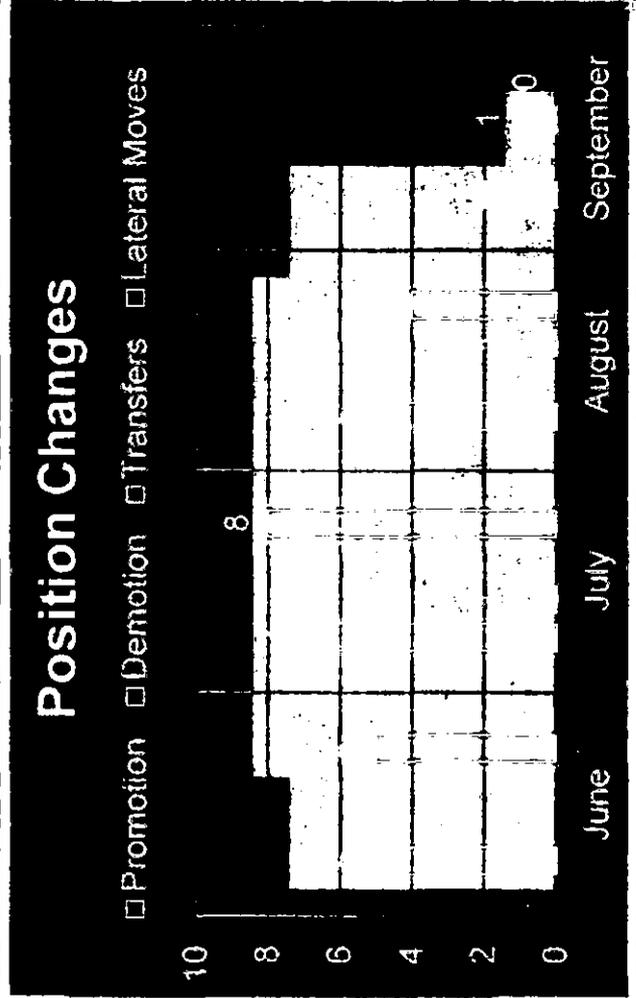
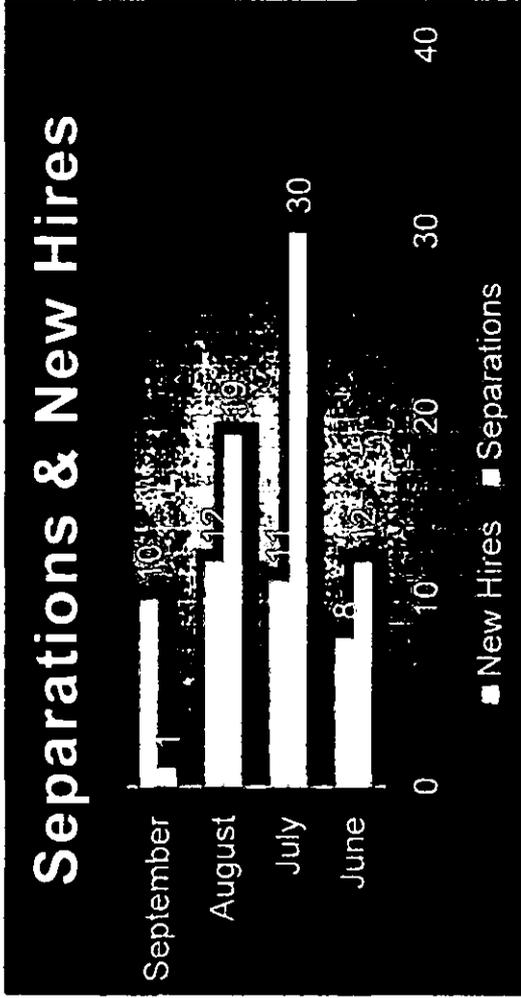
PERSONNEL POSITION CHANGES

New Hires
53

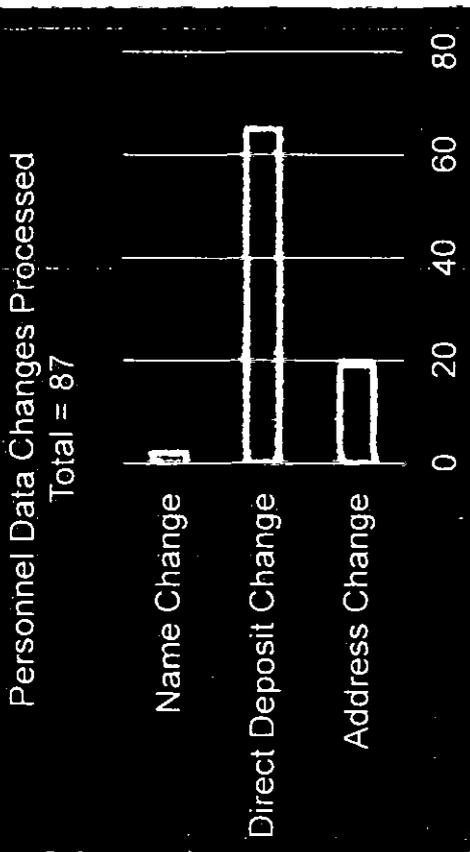
New Hires
4th Quarter
2019 vs 2020
43%

Separations
67

Separations
4th Quarter
2019 vs 2020
71%



PERSONNEL DATA & COMPENSATION



Employees Exceeding Comp Accrual Maximum of 240 Hours

2

(Non-Law Enforcement)

Non-COLA Salary Increases

36

Employees with Comp Hour Balance > 50 by Department



Departments with the Most Employees Maxed Out on Vacation

County Sheriff

Jail

Juvenile



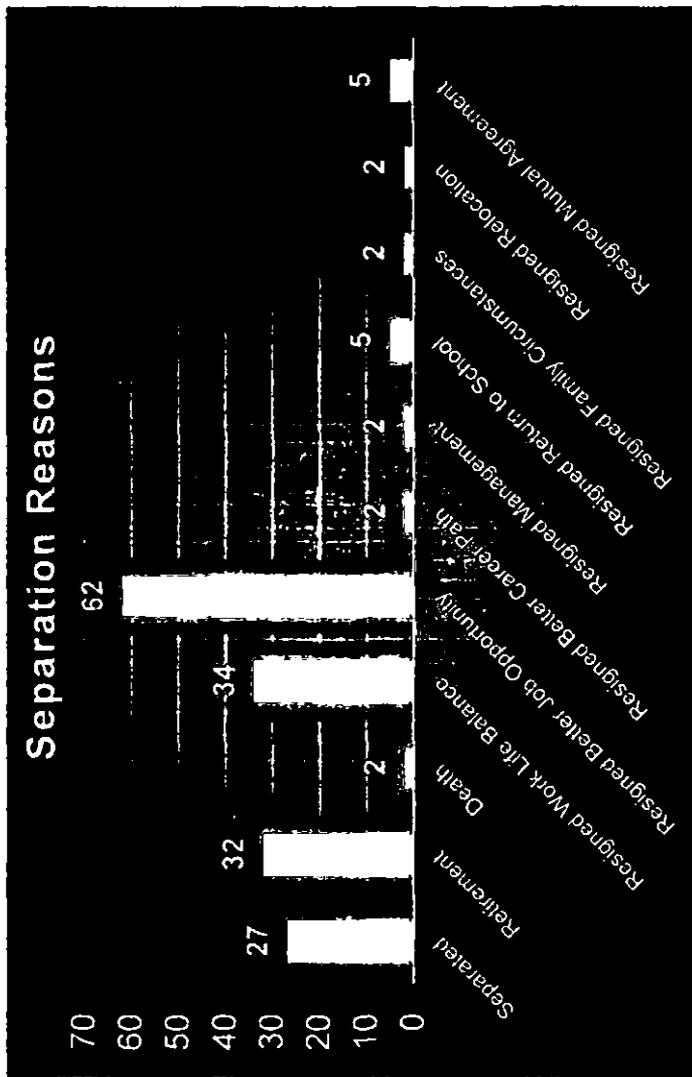
SEPARATIONS

FY 2020 Totals

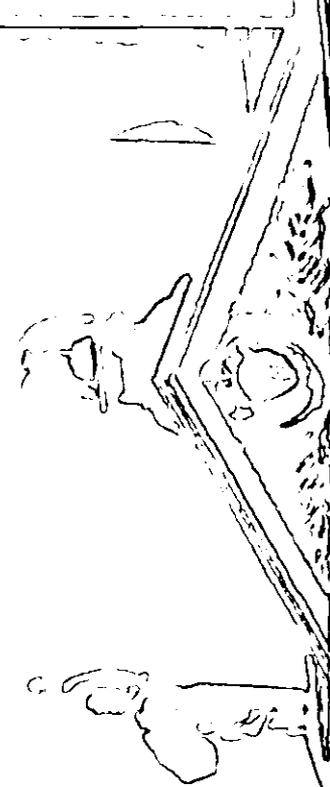
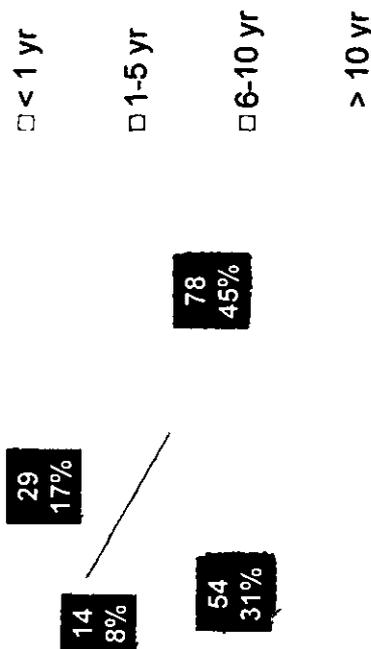
Separations by Department

Texas Agrilife	1
Tax Office	7
R&B Pct 4	1
Pretrial Svcs	1
Mental Health Court Svcs	1
McPups Pct 4	1
McPups Pct 1	1
MOE	1
Juvenile	26
JP Pct 1-2	2
Jail	
Elections	1
District Clerk	2
Criminal DA	12
County Sheriff	4
County Health Svcs	2
County Clerk	2
County Auditor	3
Constable Pct 1	3
Adult Probation	12
54th District Court	1

92



Tenure of Separated Employees

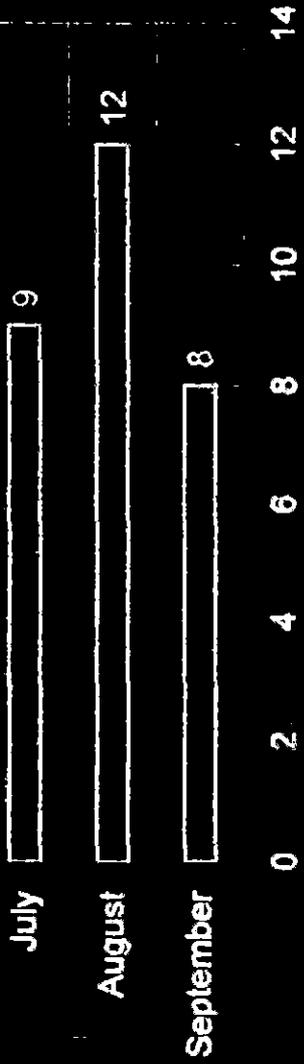


WORKERS COMPENSATION

Quarter Totals

Injury Reports	Medical/ Indemnity Claims	Report Only
29	13	16

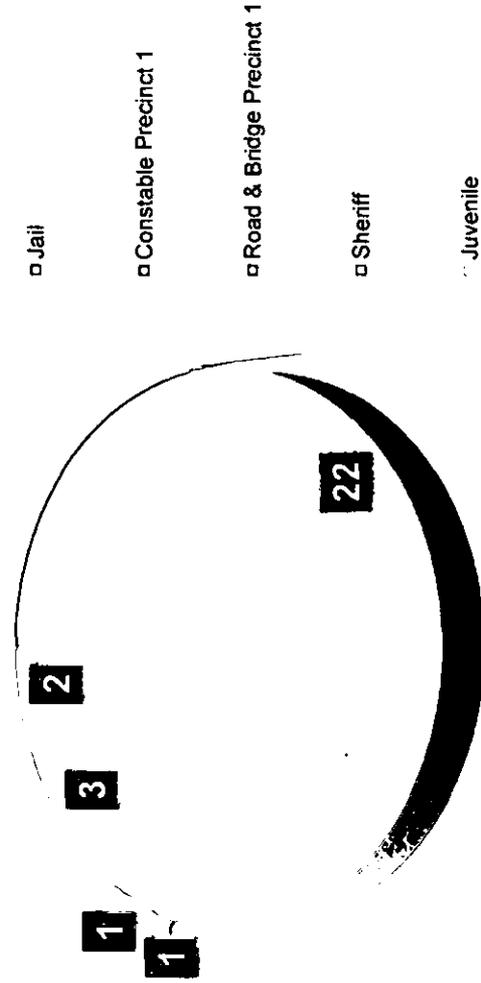
Injury Reports by Month



Fiscal Year Totals

Injury Reports	Medical/ Indemnity Claims	Report Only
202	159	43

Quarterly Injury Report by Department



Workers Comp claims increased by 119% from FY19



LEAVE OF ABSENCES

June - August Totals

Employees on
(Non-COVID)
leave

80

Down by 6%

(These totals do not include COVID-19 related leave.)

Employees on
(COVID-19
related) leave

267

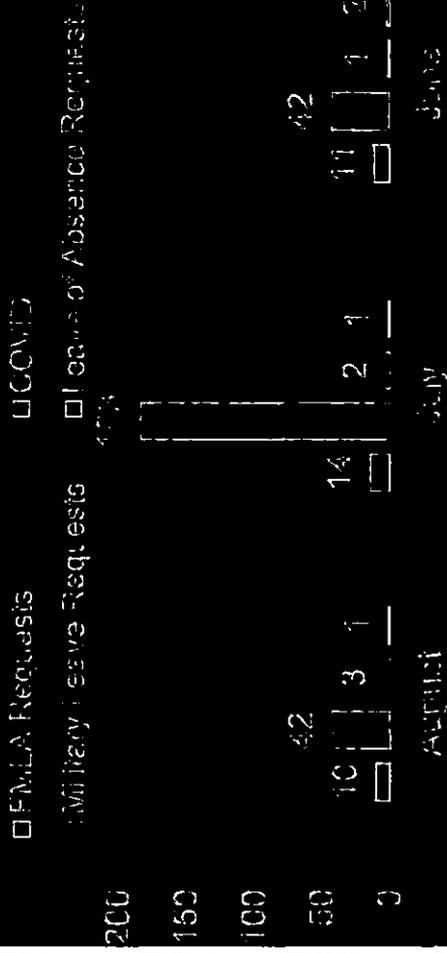
Up by 61%
from last
quarter

Employees Returning from Leave

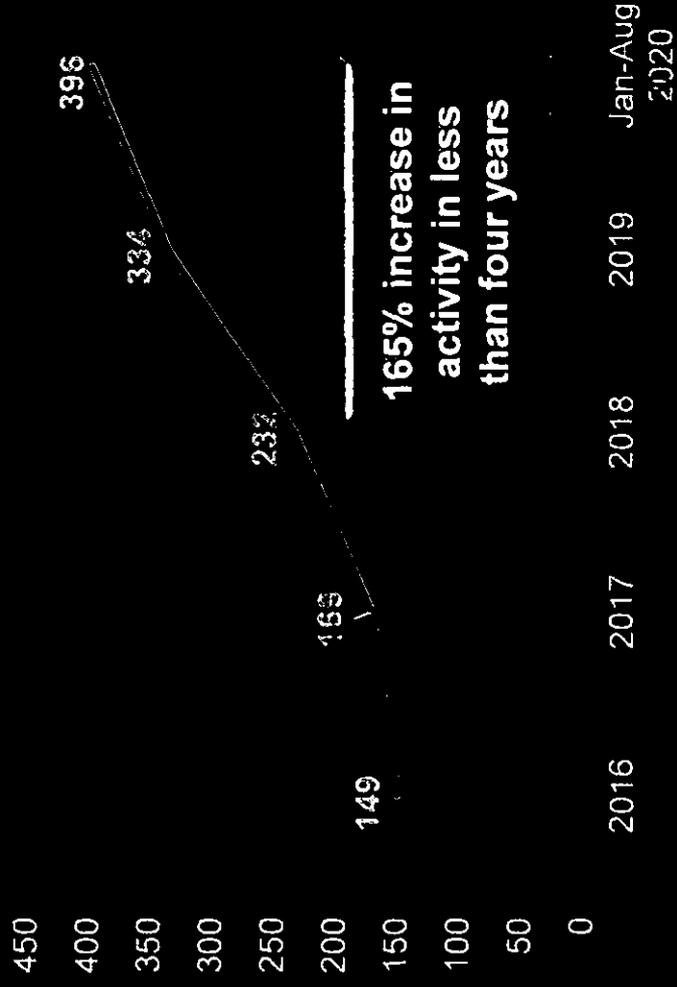
27

An employee returning from leave involves HR reviewing medical release notes to ensure it is safe for the employee to return with minimal to no risk for the County. The return also requires coordination of any applicable medical accommodations with the supervising department, which can often times become an ADA case. Every leave requires actions in the Tyler Munis database to place employee on leave and return employee from leave. Additionally, leave time calculations must be monitored every pay period.

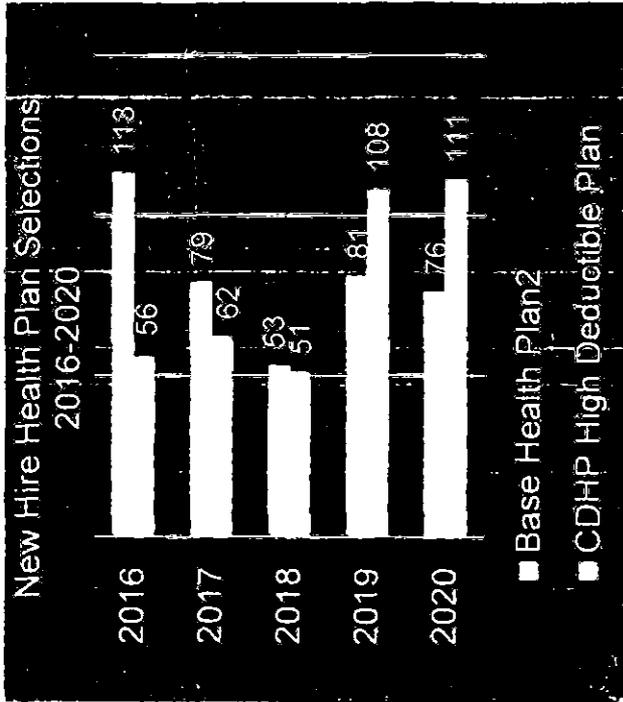
Leave Requests by Type



Leave Actions by Calendar Year



BENEFITS



Employees with Supplemental Life Insurance
488

Dependents with Supplemental Life Insurance
376

In July 2020 the Commissioner's Court approved several Insurance Committee requests for updates to the McLennan County employee benefits options. Human Resources, in collaboration with RoseMary (Mayes)Rafuse, has begun the implementation process with all of the new administrators.

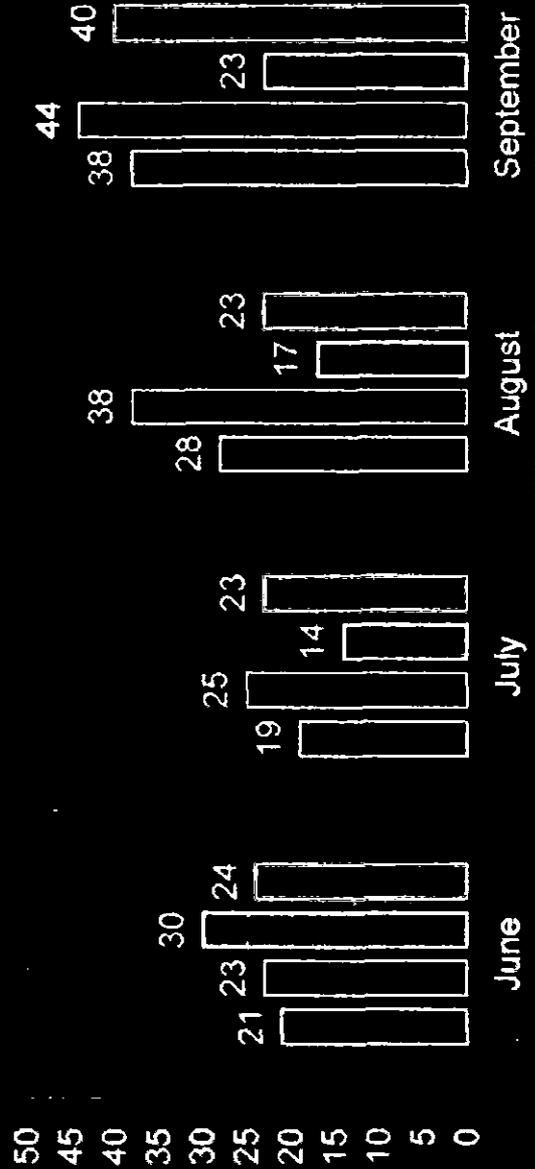
Among the changes for 2021, employees will be completing their November 2020 open enrollment electronically. We have been working diligently with the Workterra team to make this process simple for employees, and the future administration of all McLennan County benefits.

We are thankful to the Commissioner's Court for allowing us the opportunity to partner with a new health plan TPA, amongst many other benefit updates. Human Resources is also grateful to the Insurance Committee for all of the time dedicated to finding the best options available to McLennan County employees.

Benefit Provider Portal Activity

These numbers reflect actual changes made in portals, not the amount of times portals are accessed for information

NVA
 Delta
 TCDRS
 COBRA



UNEMPLOYMENT

Quarter Totals

Unemployment
Claims

19

Claims Processed
Quarter 4
2020 vs 2019

138%

Fiscal Year Totals

Unemployment
Claims

39

Total Liability
Avoided

\$40,380.65

Total Win Rate

100%

Total Liability
Avoided FY 2020

\$126,455.48

FY 2020 Win Rate FY 2019 Win Rate

100% 70%



WORKFORCE ENGAGEMENT & PERFORMANCE MANAGEMENT

Quarter Totals

ADA
Requests
3

Disciplinary
Actions
2

Recommend
Separation
7

HR
Employee
Crisis
Intervention
1

EEOC
Claim
1

Employee
Relations
Cases

Fiscal Year Totals

Disciplinary
Actions
16

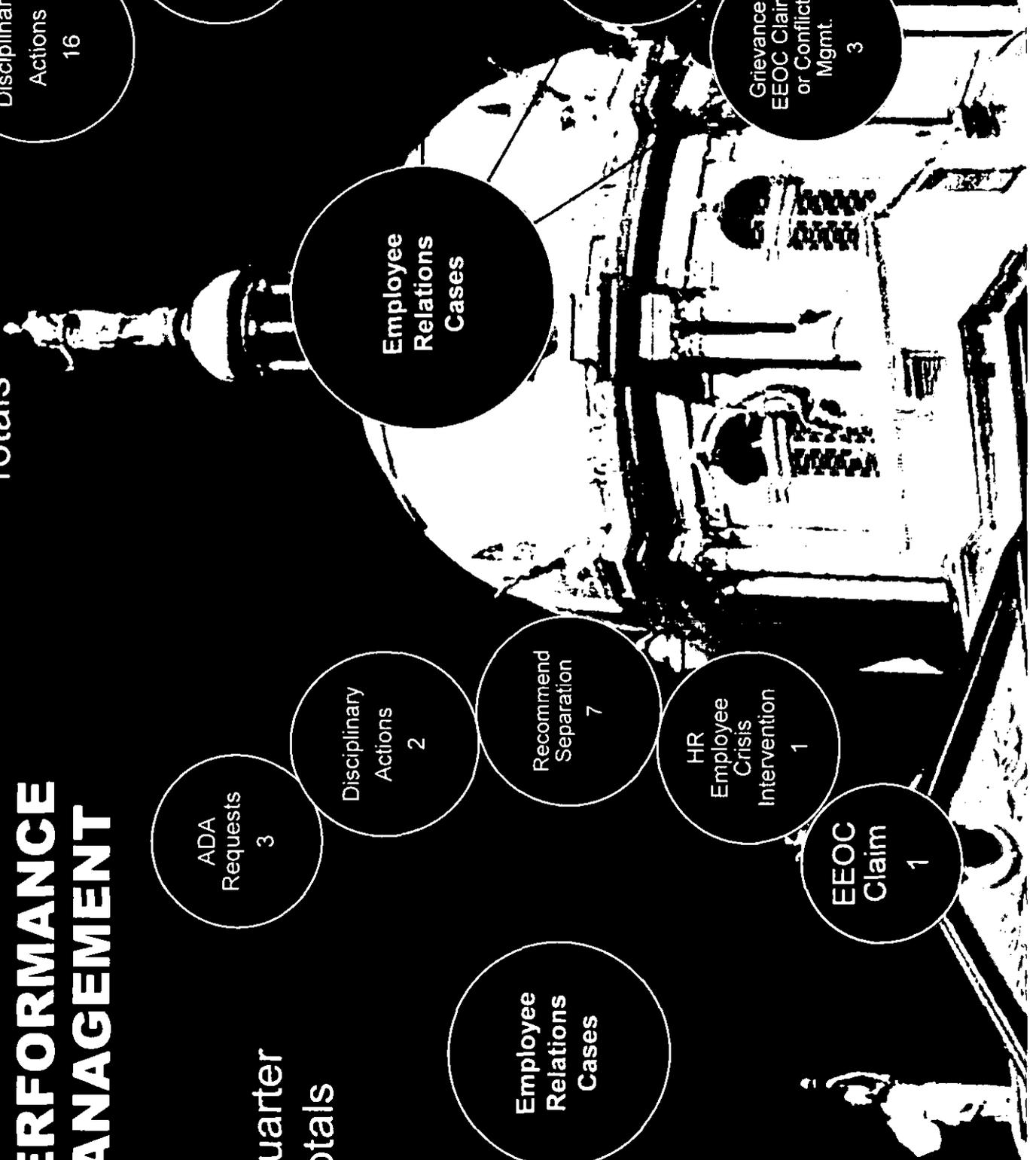
Recommend
Separation
21

ADA
Requests
12

Employee
Performance
Review
5

Grievance,
EEOC Claim,
or Conflict
Mgmt.
3

Employee
Relations
Cases



PROGRAM LAUNCH EMPLOYEE HEPATITIS B VACCINATIONS

Eligible Positions Due to High Risk for Exposure

- Certified Peace Officers
- Detention Officers/Jailers
- Detention/Jail Medical Employees
- Juvenile Detention Officers
- Juvenile Probation Officers
- Custodial employees

Policy

- The McLennan County Bloodborne Pathogens Exposure Control Plan is implemented to meet the minimum standard requirements for an Exposure Control Plan in accordance with the Health and Safety Code, Chapter 81, Subchapter H and Federal Register, 29 CFR, Section 1910.1030, Chapter XVII.
- This policy requires the County to offer the Hepatitis B Vaccinations to all employees who have a potential risk to an occupational exposure at no cost to the employee.

On-site Vaccine Administration

- On-site vaccinations were coordinated with Thumbs Up Compliance, the Jail & Juvenile administrations. They offered a new 2-shot series for efficient administration of the vaccine and they also provided education material. The vaccine was typically administered in a series of 3 shots. Reducing the series to 2 shots makes completion of the series more likely and less burdensome to administer
- The 1st shot was delivered to current employees through four on-site sessions conducted between 8/27/20-8/28/20.

Cost

- The cost to administer the entire series for current employees will be \$47,480. This figure does not include the cost for to vaccinate new hires on an ongoing basis.
- Previous quotes gathered during program implementation research averaged \$69,788. These cost estimates were presented to Commissioner's Court when HR first sought approval to launch the vaccine program.
- HR reduced the expected program implementation cost by 47%

Participation

- A total of 560 employees are eligible to receive the vaccine
- 209 employees consented to receive the vaccination
- 299 employees declined
- 52 employee have not responded
- 118 employees attended onsite vaccination sessions, which is 56% participation among those who opted to take the vaccine
- Whether an employee accepts or declines participation, at any time could change their decision and opt to take the vaccine in the future.

Special thanks to the staff of the McLennan County Health Department for their assistance in the launch of this program.

MOVING FORWARD

Premier ER will administer the vaccine for eligible new hires and any current employee that decides to take the vaccine in the future. This program will incur an ongoing cost as new hires opt to receive the vaccination.

Families First Coronavirus Response Act (FFCRA) & COVID-19 Leave

McLennan County-Current Active COVID/FFCRA Leaves as of 9/21/20

Pending Results of COVID Test	2
Active Leave - Caretaker	0
Active Leave - Continuous Medical Related	13
Total Employees Reporting COVID-19 Leave on Timesheet (June-Aug)	230

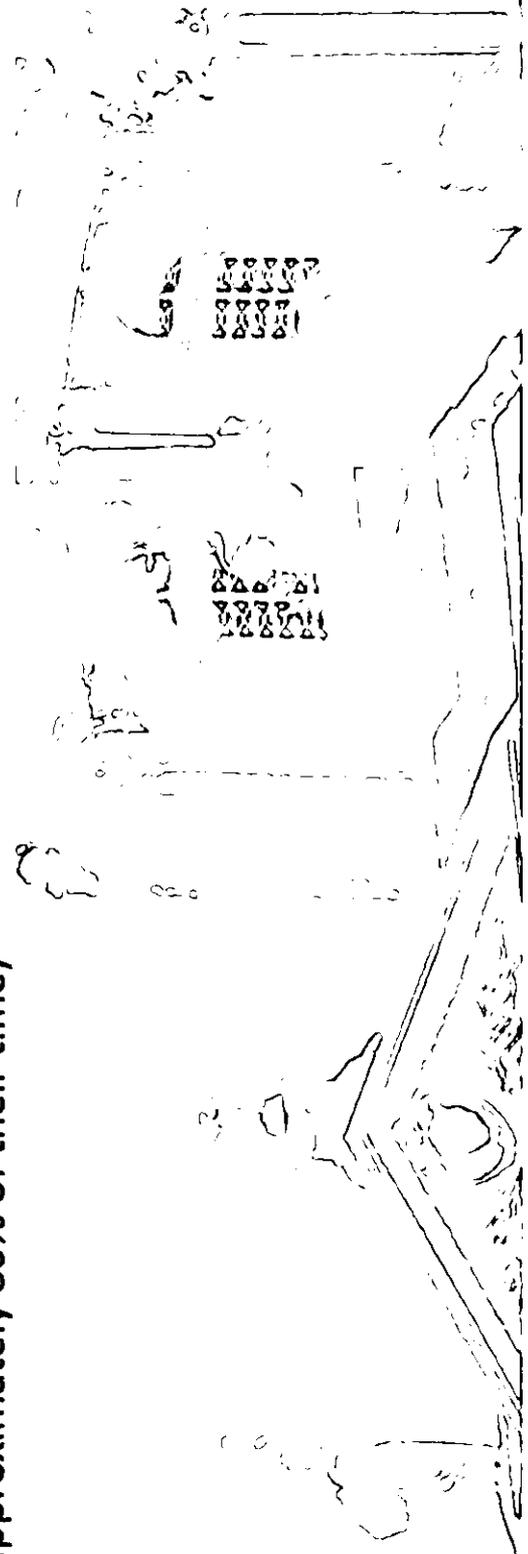
(21% of the workforce)

Departments/Offices Requiring Contact Tracing by HR

(2 HR staff have taken on the contact tracing. The time spent tracing, attaining/reviewing medical notes, and coordinating information with the Health Department & our workers compensation carrier takes approximately 80% of their time)

17

(Contact tracing is provided to all office in need on an ongoing basis)



PROJECT & PROGRAM PROGRESS

COMPLETE

In Progress

- Incentive pay list has received Commissioner's Court approval & was distributed to employees. This process includes a total of 403 pay entries into TylerMunis
- RFP review and process in search for a TPA for the McLennan County Health Plan
- Implementation of vaccination program for employees at risk for Blood Borne Pathogen exposure. Analysis on Hep B cost with addition of Jack Harwell adds to staff
- Address varying difficulties with technology resources to support HR operations (system issues resulted in departmental loss of work and recovery efforts required duplication of work task); Assess technology equipment solutions for business needs
- Renewal of Everfi service agreement to continue and expand online workforce training with a 28% decrease in cost
- Renewal of Deeroaks Employee Assistance Program
- Renewal of Conexis/Wageworks COBRA administration agreement
- Post and recruit for a new HR Specialist to start 10/1/2020
- Post and recruit for Tax Office Chief Deputy who started 8/17/2020
- Complete job descriptions and classification assessments for FY 2021 new positions
- Participated in budget discussions related to compensation analysis & parity analysis
- Provide continued employee relations and leave of absence program support as well as contact tracing for all county offices as applicable
- Researching various Department of Labor guidance on the administration of the Families First Coronavirus Response Act
- Implementation of new TPAs for all major benefit plans including establishment of plan design, coordinating billing, online system implementation, open enrollment planning
- TAC Renewal Report for FY 2021 related to workers compensation
- Managing an active EEOC Claim including fielding requests for information and crafting responses.

Upcoming

- Conduct benefits education information sessions regarding all benefit plan changes
- Conduct annual enrollment & provide enrollment reports to all providers to process & deploy applicable benefit cards
- Deploy new online enrollment system called WorkTerra
- Workers Compensation reestablish reporting/notification protocols for supervisors and occupational clinics
- COLA pay actions
- Deploy training and materials for responding to injured workers and incidents
- Create supervisor and employee training to include First Aid certification renewal and Blood Borne Pathogen Program Orientation
- Build supervisor training program

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: SEP 29 2020

By Myrcetez Gowan-Perkins,
Deputy

ORDER ACCEPTING:

MONTHLY ACTIVITY REPORTS,
JUNE - AUGUST 2020:

MAINTENANCE OF EQUIPMENT

On this the 29 day of September, 2020, came on for consideration the matter of Maintenance of Equipment: Monthly Activity Reports, June - August 2020. After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Update be, and the same is hereby, accepted by unanimous vote.



June-August 2020

Maintenance of Equipment Activity Report

ACCEPTED BY COMMISSIONERS COURT
THIS 29th DAY OF SEPT. 20 20
Leah M. Felt
COUNTY JUDGE

Paul Wasserman

Radio Shop

Jail Repairs

48 work orders

143 labor hours

Vehicle Install/Repair

25 work orders

18.25 labor hours

Radio Projects

18 work orders

16.25 labor hours

Equipment
Install/Removal/Repair

7 work orders

38 labor hours

Other

7 work orders

29.5 labor hours

Radio Tower Project

Pct. 1 Tower

- Completing R56 compliance work and grounding

Pct. 2 Tower

- Shelter has been set
- Finish generator install by 10/1

Pct. 4 Tower

- Terracon is working on NEPA study

Sign Shop

June

- 5 departments
- 12 sign orders
- 76 signs

July

- 5 departments
- 7 orders
- 29 signs

August

- 5 departments
- 12 orders
- 58 signs

Vehicle Maintenance

- Serviced vehicles for 7 County departments



June

- 79 work orders
- 17 state inspections
- \$5,029.03 – outside labor costs

July

- 70 work orders
- 5 state inspections
- \$2,330.75 – outside labor costs

August

- 79 work orders
- 9 state inspections
- \$11,802.67 – outside labor costs

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED SEP 29 2020

By Myrcetez Gowan-Perkins,
Deputy

ORDER ACCEPTING:

MONTHLY ACTIVITY REPORTS,
JUNE - AUGUST 2020:

TEXAS A&M AGRILIFE EXTENSION SERVICE

On this the 29 day of September, 2020, came on for consideration the matter of Texas A&M AgriLife Extension Service: Monthly Activity Reports, June - August 2020. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Reports be, and the same are hereby, accepted by unanimous vote.

ACCEPTED BY COMMISSIONERS COURT
 THIS 29th DAY OF SEPT 20 20
 [Signature]
 COUNTY JUDGE

FOR RECORDING



Making a

Difference *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming efforts for June 2020 | Christina Fakhoury, Asst. County Extension Agent for Family and Community Health

6/1	- Attended New Agent Training (Link to Success) via Zoom - Attended weekly office conference
6/2	- Attended District 8 weekly update via Zoom - Assisted with Do Well Be Well (DWBW) session 4 via Zoom (17 participants)
6/3	- 4-H Youth Program Planning Meeting via Zoom - Taught Session 1 Cooking with Hypertension (3 participants)
6/4	- Assisted with DWBW session 4.5 via Zoom (17 participants)
6/5	- Attended COVID-19 Agency Update via Zoom
6/9	- Attended District 8 weekly update via Zoom - Assisted with DWBW session 5 via Zoom (17 participants)
6/10	- Co-taught Session 2 Cooking with Hypertension (3 participants)
6/11	- Assisted with DWBW session 5.5 via Zoom (17 participants)
6/16	- District 8 weekly update via Zoom - Assisted with County 4-H Recordbook Judging
6/17	- Program planning meeting at Bledsoe Miller Community Center - Taught Session 3 Cooking with Hypertension (3 participants)
6/18	- Assisted with McLennan County Virtual Chef Camp (19 views)
6/22	- Attended weekly office conference - Assisted with Garden Quest (veggie/plant giveaway) at Family Health Center Community Gathering Space (3 participants)
6/23	- Assisted with McLennan County Virtual Chef Camp (12 views)
6/24	- Assisted with McLennan County Virtual Chef Camp (6 views) - Assisted with Garden Quest (veggie/plant giveaway) at Family Health Center Community Gathering Space (7 participants)
6/25	- Assisted with Garden Quest (veggie/plant giveaway) at Family Health Center Community Gathering Space (9 participants)
6/26	- Assisted with Garden Quest (veggie/plant giveaway) at Family Health Center Community Gathering Space (2 participants)

<u>Educational Programs:</u> Programs: 4 Program Participants: 78	<u>Educational Contacts:</u> Site/Office Visits: 0 E-mails: 10 Telephone: 0 Mail: 0 Social Media: 70	<u>Media Contacts:</u> Media Release: 0 Newspaper Articles: 0	<u>Volunteers:</u> Contacts: 0 Hours: 0
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Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, religion, sex, national origin, age, disability, genetic information or veteran status. The Texas A&M University System, US Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.

Upcoming programs planned for July 2020*:

***meetings subject to change & face-to-face gatherings are limited until further notice due to COVID-19**

- 7/3 Holiday – Happy Fourth!**
- 7/6 New Agent (Link to Success) Training**
- 7/7 Volunteer award nominations**
- 7/6-9 Virtual Youth Fashion Camp**
- 7/9 District 8 4-H Recordbook Judging at Extraco Events Center**
- 7/10 FCH strategy sessions via Zoom**
- 7/13-17 Out of Office**
- 7/23 Pressure Canning class at McLennan Community College (MCC)**
- 7/28-30 TEAFCS state conference in Amarillo, TX**

Making a **Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Colleen Foleen, County Extension Agent for Family and Community Health

Overview of major programming efforts for June 2020:

- 1 Contact tracing, 4 hours
- 2 Do Well Be Well with Diabetes, virtual class on Zoom, 17 participants
Contact tracing, 4 hours
- 3 Cooking Well for Healthy Blood Pressure, virtual class on zoom, 3 participants
Contact tracing, 4 hours
- 4 Do Well Be Well with Diabetes, Virtual class via Zoom, 17 participants
- 5 Contact tracing, 4 hours
- 9 Do Well Be Well with Diabetes, Virtual class via Zoom, 17 participants
Contact tracing, 4 hours
- 10 Cooking Well for Healthy Blood Pressure, virtual class on zoom, 3 participants
- 11 Do Well Be Well with Diabetes, Virtual class via Zoom, 17 participants
Contact tracing, 4 hours
- 12 Contact tracing, 4 hours
- 15 Contact tracing, 4 hours
- 16 County Record Book Judging
- 17 Cooking Well for Healthy Blood Pressure, virtual class on zoom, 3 participants
- 18 Contact tracing, 4 hours
- 19 Contact tracing, 4 hours
- 22 Chef Camp Videos for virtual Chef Camp
Contact tracing, 4 hours
- 23 Chef Camp Videos for virtual Chef Camp
Contact tracing, 4 hours
- 24 Chef Camp Videos for virtual Chef Camp
- 24 Chef Camp Videos for virtual Chef Camp
Contact tracing, 4 hours
- 26 Contact tracing, 4 hours
- 29 Contact tracing, 4 hours
- 30 Contact tracing, 4 hours

- 750 County Childcare workers registered and received training on the AgriLife Learn Website

Overview of major programming efforts planned for July 2020:

6-8th Virtual Fashion Camp

9 District Record Book Judging, Extraco

13 Food Managers Course, Extension Office

16 Water Bath Canning, Extension Office

20 Food Managers Course, Extension Office

23 Pressure Canning, Extension Office

27-30 Texas Extension Association of Family and Consumer Science State Conference, Amarillo

****Case Investigation for Texas State Health Services ~20 hours a week until further notice**

Educational Programs:

Programs Presented.....10
Program Participants..... 77

Educational Contacts:

Telephone..... 25
Email..... 3200
Site/Office Visits..... 0
Mail..... 5
Social Media..... 472

Media Contacts

Media Release..... 5
News Paper Articles..... 1

Volunteers

Contacts..... 0
Hours..... 0

**Making a
Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Karly West, County Extension Agent – 4-H and Youth Development

Overview of major programming efforts for June, 2020

- 6/1 – Office conference, 4-H management, weekly updates and monthly newsletter
- 6/2 – District 8 update meeting, social media management
- 6/3 – Program planning conference, TXData Outlines
- 6/4 – Vacation
- 6/5 - Vacation
- 6/8 – Office conference, office management, Prep and practice presentation for Virtual LEAD Academy
- 6/9 – District 8 Update meeting, Virtual LEAD Academy
- 6/10 – Presented at Virtual LEAD Academy
- 6/11 – Office management
- 6/12 – Club Chartering due/input charters, Attend 4-H Development Strategy Sessions
- 6/15 – Office conference, office management
- 6/16 – County Recordbook judging
- 6/17 – Hosted virtual SURGE camp @ CEO
- 6/18– Hosted virtual SURGE camp @ CEO, filmed first virtual chef camp video
- 6/19– Hosted virtual SURGE camp @ CEO
- 6/22 – Office Conference, office management, edited/uploaded virtual chef camp video
- 6/23 – District 8 update meeting, filmed/edited/uploaded Chef camp video
- 6/24 – Filmed/edited/uploaded Chef camp video, Steer and heifer validation
- 6/25 – Began sorting and inputting awards applications, judged Falls County recordbooks
- 6/26 – Awards apps, County Council Apps and District recordbooks due, attended 4-H Dev. Strategy Sessions
- 6/29 – Office conference, weekly updates, office management, banquet planning
- 6/30 – Validation, monthly reporting

Overview of major programming planned by Karly West for July 2020

- 4-H Awards Banquet Planning
- Adult leaders meeting
- Virtual Fashion Camp
- District Recordbook Judging
- 4-H Virtual National Qualifiers
- Club Leader and County Wide Officer Training

Educational Programs:	
Programs Presented	-
Program Participants.....	-
Educational Contacts:	
Telephone	35
E-mail Blast.....	2,362
Site Visits 4-H & NR	-
Office Visits.....	7
Media Outreach:	
Facebook Post	10
Facebook Followers.....	380
4-H Newsletter Contacts	320
Volunteer Efforts:	
Volunteer Contacts	-
Volunteer Hours	-

**Making a
 Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming & planning efforts for Lindsey Breunig, Extension Agent -
 Better Living for Texans - June 2020.

June Educational Programs & Planning:

- 6/1 County office conference
- 6/1 **Link to Success New Agent Onboarding** - online meeting
- 6/2 District 8 Weekly Update
- ~~6/2 South Waco Library - Walk N Talk Series~~
- 6/2 Meeting with Speaker Committee for BLT Conference
- 6/3 Planning meeting for online series with Carver Middle School students (2 attended)
- 6/3 Youth Program Planning with Office and Regional Program Leaders
- 6/4 **Scrub Up Tune Up** – Research and program planning meeting
- 6/4 BLT - Share, Ask, Learn, online meeting
- ~~6/4 Shepherd's Heart Food Pantry - Fresh Start to a Healthier You~~
- 6/4 Meeting with South Waco Library regarding summer programs: *canceled due to COVID-19*
- 6/5 **Scrub Up Tune Up** – Research and program planning meeting
- 6/8 County office conference
- 6/9 District 8 Weekly Update
- ~~6/9 South Waco Library - Walk N Talk Series~~
- 6/9 Meeting with Speaker Committee for BLT Conference
- 6/11 BLT - Share, Ask, Learn, online meeting
- ~~6/11 Shepherd's Heart Food Pantry - Fresh Start to a Healthier You~~
- ~~6/11 McLennan County Hunger Coalition, meeting~~
- 6/15 County office conference
- 6/15 Online meeting with BLT State Office for BLT State Conference
- 6/15 Meeting with Bear Adventures (2 attended)
- 6/15 **Scrub Up Tune Up** – Research and program planning meeting
- 6/16 District 8 Weekly Update
- ~~6/16 South Waco Library - Walk N Talk Series~~
- 6/16 County 4-H Record Book Judging
- 6/17 Meeting with State BLT Office for Speaker Committee
- 6/17 Meeting with Bledsoe Miller Community Center (4 attended)
- 6/18 BLT - Share, Ask, Learn, online meeting
- ~~6/18 Shepherd's Heart Food Pantry - Fresh Start to a Healthier You~~
- ~~6/18 Hope House - Fresh Start to a Healthier You!~~
- 6/22 County office conference
- 6/22 **Community Gathering Space at Family Health Center: gave away vegetable plant transplants and educational information** (100 transplants given away over a 5-day period, 25 visitors)
- 6/23 District 8 Weekly Update
- ~~6/23 South Waco Library - Walk N Talk Series~~
- 6/23 Meeting with Speaker Committee for BLT Conference

- 6/23 **Community Gathering Space at Family Health Center:** gave away vegetable plant transplants and educational information (100 transplants given away over a 5-day period, 25 visitors)
- 6/24 **Community Gathering Space at Family Health Center:** gave away vegetable plant transplants and educational information (100 transplants given away over a 5-day period, 25 visitors)
- 6/24 BLT Program Planning Meeting with FCH Agent, RPL, RPS, DEA to discuss FY21 plans
- 6/24 **Scrub Up Tune Up** – Research and program planning meeting
- 6/24 **Carver Middle School** - Online Zoom class, Choose Healthy (9 attended)
- 6/25 BLT - Share, Ask, Learn
- ~~6/25 **Shepherd's Heart Food Pantry** – Fresh Start to a Healthier You~~
- 6/25 **Community Gathering Space at Family Health Center:** gave away vegetable plant transplants and educational information (100 transplants given away over a 5-day period, 25 visitors)
- 6/25 **Scrub Up Tune Up** – Research and program planning meeting
- 6/26 **Community Gathering Space at Family Health Center:** gave away vegetable plant transplants and educational information (100 transplants given away over a 5-day period, 25 visitors)
- 6/26 Online training for *online* Fresh Start to a Healthier You!
- 6/29 County office conference
- ~~6/30 **South Waco Library** – Walk N Talk Series~~

June 2020 Numbers:

Educational Programming:

Programs: **11***
 Contacts: **169***
 Graduates: **0**
 *includes tentative numbers from canceled programs

Planning Contacts:

Meetings: **31**
 E-mails: **200**

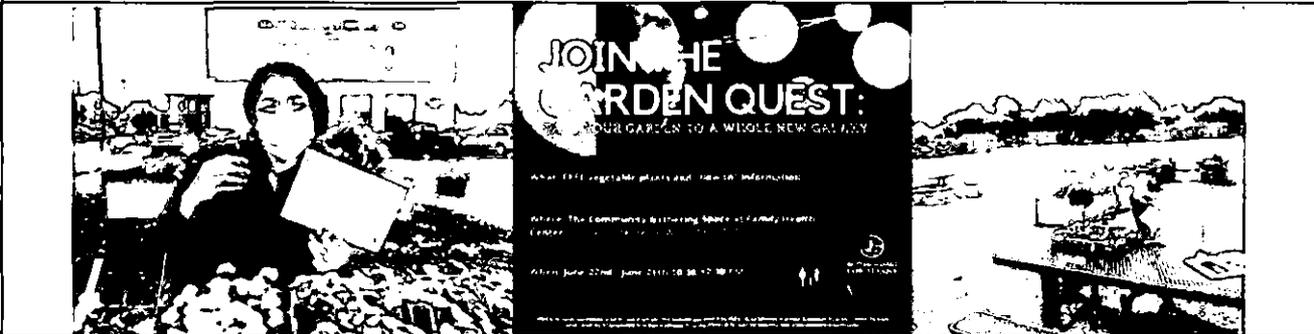
Media Outreach:

Monthly Update reach: **187**
 Facebook followers: **249**
 Instagram followers: **89**
 Facebook and Instagram reach: **4,000**

Act Locally: **1,000+**

<https://www.actlocallywaco.org/2020/06/01/lessons-from-a-pineapple-warmth-friendship-and-tasty/>

June Photos Highlight



Upcoming *Tentative* July Programs: Dates - Location - Program

Due to the uncertain nature of July programming and cancelations, specific dates for this section will be left blank and updated in the July Commissioners Court Report.

Making a Difference *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming efforts of County Agent Dr. Shane McLellan for June 2020

- 1, Office Conference
- 1, Radio Program
- 2, District 8 Weekly Update
- 3, Crop Report
- 3, Youth Program Planning Conference
- 4-5, Purina VIP Program on zoom
- 4, VirKim planning Meeting
- 5, Covid-19 Agency Update
- 8, Office Conference
- 9, Farm Bureau Committee Meeting, 10 attending
- 9, District 8 Weekly Updates
- 9, Houston Livestock Show Membership Update
- 10, Crop Report
- 11, Covid 19 Sheep and Goat Market Update, Zoom
- 11, Ag Newsletter went out, mail and email
- 12, East Side Row Crop Tour Zoom, 50 attending
- 15, Radio Program
- 16, District 8 Weekly Update
- 16, Crop Report
- 17, Southeast Regional Crop Marketing
- 17, Private Applicator Training, one
- 18, Parasanti Meeting, Google Meeting
- 19, West Side Turn Row Meeting, 40 attending
- 22, Office Conference
- 23, Crop Report
- 23, District 8 Weekly Update
- 24, Central Texas Stocker Cattle Program, 120 attending
- 26, Master Gardener management meeting
- 29, Radio Program
- 29, Office Conference
- 30, Validation @ West

Overview of major programming planned by Dr. Shane McLellan for July 2020

- 1, Master Gardener Exec Meeting
- 7, Master Gardener Monthly Meeting, Zoom
- 7, LG Field Day, Speegleville
- 8, BIG Strategy Meeting
- 9, District 8 Recordbook Judging, Waco
- 11-15, TCAAA State Agent Conference
- 13, Radio Program
- 14, Farm Bureau Meeting
- 16, Lunch with the Masters, Zoom
- 27, Radio Program
- 29, Wildlife Program
- 30, 4-H Rally Day

Educational Programs:	
Programs Presented	7
Program Participants.....	232
Educational Contacts:	
Telephone	525
E-mail Blast.....	3,320
Site/Office Visits	21
Mail.....	20
Newsletter.....	775
Social Media	
Facebook.....	10,300
Web Sessions.....	785
Web Page Views	2,156
Media Outreach:	
Media Release	3
Waco Tribune Articles.....	3
	(38,134 subscribers)
Radio Ads.....	1
Radio Ad Audience	1
Radio Programs.....	2
Radio Listeners.....	43 stations
	(4.3 mil estimated audience)
Volunteer Efforts:	
Continued Education	11 (382 for year)
Volunteer Hours	155 (2,843 for year)
Volunteer Contacts.....	10 (2,484 for year)

Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, religion, sex, national origin, age, disability, genetic information or veteran status. The Texas A&M University System, US Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.



Making a

Difference *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming efforts for July 2020 | Christina Fakhoury, Asst. County Extension Agent for Family and Community Health

7/6	- Attended New Agent Training (Link to Success) via Zoom
7/7	- Attended District 8 Monthly Update via TEAMS
7/10	- Attended 'Friday FCH Strategy Sessions' via Zoom
7/20	- Created a 'Mini-Series' on Mindfulness on Instagram
7/23	- Assisted with pressure canning class at McLennan Extension Office (4 participants)
7/24	- Picked up and delivered PPE from various counties in District 8
7/27-30	- Attended TEAFCS state conference in Amarillo, Texas

<u>Educational Programs:</u>	<u>Educational Contacts:</u>	<u>Media Contacts:</u>	<u>Volunteers:</u>
Programs: 1 Program Participants: 4	Site/Office Visits: 0 E-mails: 2 Telephone: 0 Mail: 0 Social Media: 75	Media Release: 0 Newspaper Articles: 0	Contacts: 0 Hours: 0

Upcoming programs planned for July 2020*:	
*meetings subject to change & face-to-face gatherings are limited until further notice due to COVID-19	
8/3	New Agent (Link to Success) Training
8/4	District 8 Monthly Update via TEAMS
8/6	County 4-H Banquet
8/13	Wisdom, Power & Control (WPC) Diabetes Series training with Dr. Purcell
8/24	Session 1 Cooking Well With Diabetes (CWW) at McLennan Community College

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**Making a
Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Colleen Foleen, County Extension Agent for Family and Community Health

Overview of major programming efforts for July 2020:

- 1 Contact Tracing
- 7 Planning Meeting
- 8 Contact Tracing
- 9 Record Book Judging, Extraco
- 10 Contact Tracing
- 13 Food Protection Manager course, 4 participants
- 14 Contact Tracing
- 15 Contact Tracing
- 16 Water Bath Canning, 6 participants
- 17 Contact Tracing
- 20 Food Managers 2nd day and test, 4 participants
- 21 Contact Tracing
- 22 Contact Tracing
- 23 Pressure Canning, 4 participants
- 24 Contact Tracing
- 27 – 30 TEAFCS Professional development conference, Amarillo
- 31 Contact Tracing

Overview of major programming efforts planned for August 2020:

- 6 4H Virtual Banquet
- 13 Planning Meeting for From the Ground Up Conference in January
- 18 annual mid-year performance review
- 19 virtual marketing summit
- 22 Instant Pot Cooking Class, South Waco Library
- 25 Cooking Well with Diabetes series begins
- 3 – 31 Contact tracing, work as Case Investigator for Texas Health Trace, 20 hours per week as schedule allows.

Educational Programs:

Programs Presented..... 4
 Program Participants..... 18

Educational Contacts:

Telephone..... 40
 Email..... 3700
 Site/Office Visits..... 0
 Mail..... 10
 Social Media..... 790

Media Contacts

Media Release..... 5
 News Paper Articles..... 6

Volunteers

Contacts.....0
 Hours..... 0

Educational programs of the Texas A&M Agrilife Extension Service are open to all people without regard to race, color, religion, sex, national origin, age, disability, genetic information or veteran status. The Texas A&M University System, US Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.

Making a Difference

in McLennan County

Extension Newsletter for Commissioners Court

Jerod Meurer, County Extension Agent- Natural Resources

Overview of major programming efforts for July 2020

- 7/1/20 Office management, process state fair validation, process heifer validation paperwork, monthly reports
- 7/2/20 Office management, send out livestock newsletters (**320 Contacts**), process validation paperwork, monthly paperwork, livestock project site visit (**4 contacts**)
- 7/3/20 Office closed for 4th of July Holiday
- 7/6/20 Office management, monthly reports, weekly email reminders and updates (**320 contacts**), finish processing validation paperwork, Adult Leaders Meeting online (**12 attended**)
- 7/7/20 Office management, mail off validation paperwork, send family and school copies to families and teachers, District 8 Weekly update meeting, Wildlife Strategy meeting online, monthly reports, office conference
- 7/8/20 Office management, mail off validation paperwork, prep for district recordbook judging, work on newsletters, help with planning for 4-H banquet and 4-H training, monthly reports,
- 7/9/20 District Recordbook Judging at Extraco (**48 attended**)
- 7/10/20 off to travel to state TCAAA Meeting
- 7/11/20 Travel to Abilene for State TCAAA Meeting
- 7/12/20 State TCAAA Meeting in Abilene
- 7/13/20 State TCAAA Meeting in Abilene
- 7/14/20 State TCAAA Meeting in Abilene
- 7/15/20 State TCAAA Meeting in Abilene

- 7/16/20 office management, send agent updates for Stock shows & AI report (**48 contacts**), return phone calls and emails, work on newsletters, send out updates to livestock families (**75 contacts**)
- 7/17/20 Off
- 7/20/20 Producer Site Visit (**4 Contacts**), office management, office conference, weekly email reminders (**220 contacts**), monthly reports, work on newsletters,
- 7/21/20 Office management, 4-H connect training online, Club manager training online (**12 attended**), validation paperwork, livestock project site visit (**5 contacts**)
- 7/22/20 Livestock project site visit (**8 contacts**), office management, State Wildlife Strategy Program Presentation Online
- 7/23/20 Office management, work on newsletters, send out validation order forms (**250 contacts**), test run for wildlife program (**4 contacts**),
- 7/24/20 Office management, major show update emails (**95 contacts**), work on newsletters, send out wildlife flyer (**450 contacts**)
- 7/27/20 office management, office conference, email reminders/updates (**220 contacts**), monthly reports, 4H program planning.
- 7/28/20 Office management, work on newsletters, and monthly reports, attend Pecan Strategy meeting online, prepare for McLennan County Wildlife meeting

7/29/20 Wildlife Program Online (**21 Attended**), send out survey's from Wildlife Program (**18 Contacts**),
 State 4-H Online Meat Judging Contest (**4 youth attended**),
 7/30/20 Office management, work on newsletters, send out fall major show entry information (**185 contacts**),
 Beef Cattle Stratgey session online, Wildlife meeting followup email (**15 contacts**), work
 7/31/20 Goat Shopping for 4-H families (**8 contacts**)

Overview of major programming planned by Jerod Meurer for August 2020

4-H Banquet
 Beef Cattle Short Course
 Fall Major Show Entries
 Regional PDC Meeting
 District Ag Retreat
 SALE leadership program
 Major Show Sheep & Goat Tag Orders Due
 LAB Meeting

Educational Programs:

Programs Presented	9
Program Participants	312

Educational Contacts:

Telephone	650
E-mail Blast	9 @ 280 per blast 2,520
E-mails	1,120
Site Visits 4-H	6
Site Visits- NR	8
Office Visits	4

Media Outreach:

Facebook Post	-
Facebook Followers	1,176
ANR Newsletter Contacts	385
Livestock Newsletter Contacts	240

Volunteer Efforts:

Volunteer Contacts	-
Volunteer Hours	-

**Making a
Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Karly West, County Extension Agent – 4-H and Youth Development

Overview of major programming efforts for June, 2020

- 7/1 – Worked on 2020-2021 TexasData plans, sent out monthly newsletter
- 7/2 – TexasData plans, district recordbook edits/prep
- 7/3 – Office Closed
- 7/6 – Virtual Adult Leaders Meeting, office management
- 7/7 – Office conference, monthly D8 Updates, social media management
- 7/8 – Worked on 2020-2021 TexasData Plans
- 7/9 – District 8 Recordbook Judging
- 7/10 – Social media management, fashion camp planning
- 7/13 – Banquet planning, office conference, office management
- 7/14 – Banquet planning, submitted 2020-2021 TexasData Plans
- 7/15 – Out sick
- 7/16 – Johnson Co. Virtual Awards Interviews/Out sick
- 7/17 – Out sick
- 7/20 – Office conference, social media management, Club leader training prep
- 7/21 – Connect 2.0 Training, Club Leader Training
- 7/22 – County Council elections planning, finalized banquet script
- 7/23 – Began creating slideshow/powerpoint for banquet
- 7/24 – Banquet prep
- 7/27 – Sent out weekly updates, social media management
- 7/28 – Banquet script edits, social media management, banquet slidshow/powerpoint
- 7/29 - Banquet script edits, banquet slidshow/powerpoint
- 7/30 - Banquet script edits, banquet slidshow/powerpoint
- 7/31 – County council election prep

Overview of major programming planned by Karly West for July 2020

- County Council Elections
- 4-H Awards Banquet Planning
- TEA4HA State Conference
- 4-H Awards Banquet
- State Recordbook Judging
- Ag Retreat
- Virtual 4-H Summit

Educational Programs:
Programs Presented -
Program Participants..... -

Educational Contacts:
Telephone 35
E-mail Blast..... 2,362
Site Visits 4-H & NR -
Office Visits..... 5

Media Outreach:
Facebook Post 10
Facebook Followers..... 380
4-H Newsletter Contacts 320

Volunteer Efforts:
Volunteer Contacts -
Volunteer Hours -

**Making a
 Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming & planning efforts for Lindsey Breunig, Extension Agent -
 Better Living for Texans - July 2020.

July Educational Programs & Planning:

- 7/1 **Speaker Committee Meeting:**
 Cap Note Speaker (Jimmy Dorrell from Mission Waco) for BLT Conference
- 7/1 **Speaker Committee Meeting:**
 Session Speaker (Zac Huston from Baylor) for BLT Conference
- 7/1 **Carver Middle School - Online Zoom Class, Choose Healthy (9 attended)**
- 7/1 **Scrub Up Tune Up - Research and program planning meeting**
- ~~7/2 **Shepherd's Heart Food Pantry - Fresh Start to a Healthier You**~~
- 7/2 **Scrub Up Tune Up - Research and program planning meeting**
- 7/6 County Office Conference
- 7/6 **Link to Success New Agent Onboarding - online meeting**
- ~~7/6 **Bledsoe Miller Community Center - Be Well, Live Well Series**~~
- ~~7/7 **South Waco Library - Walk N Talk Series**~~
- 7/7 District 8 Monthly Update
- ~~7/8 **Bledsoe Miller Community Center - Be Well, Live Well Series**~~
- 7/8 **Care Net - Online FSHY Series, 22 people**
- ~~7/9 **Shepherd's Heart Food Pantry - Fresh Start to a Healthier You**~~
- ~~7/9 **McLennan County Hunger Coalition - canceled due to COVID-19**~~
- 7/9 **District 8 Record Book Judging**
- 7/9 BLT - Share, Ask, Learn - online meeting
- 7/10 FCH Strategy Sessions - online meeting
- 7/13 County Office Conference
- ~~7/13 **Bledsoe Miller Community Center - Be Well, Live Well Series**~~
- ~~7/14 **South Waco Library - Walk N Talk Series**~~
- 7/14 Meeting with Bell County BLT-EA
- ~~7/15 **Bledsoe Miller Community Center - Be Well, Live Well Series**~~
- ~~7/16 **Shepherd's Heart Food Pantry - Fresh Start to a Healthier You**~~
- 7/16 **Scrub Up Tune Up - Research and program planning meeting**
- 7/17 FCH Strategy Sessions - online meeting
- 7/20 County Office Conference
- ~~7/20 **Bledsoe Miller Community Center - Be Well, Live Well Series**~~
- ~~7/21 **South Waco Library - Walk N Talk Series**~~
- 7/21 Meeting with La Puerta for Program Planning
- ~~7/22 **Bledsoe Miller Community Center - Be Well, Live Well Series**~~
- 7/22 **Care Net - Online FSHY Series, 29 people**

- 7/23 ~~Shepherd's Heart Food Pantry – Fresh Start to a Healthier You~~
- 7/23 **Scrub Up Tune Up** – Research and program planning meeting
- 7/23 BLT - Share, Ask, Learn, online meeting
- 7/23 **Hope House/First Assembly Waco – Fresh Start to a Healthier You! (5 attended)**
- 7/24 FCH Strategy Sessions – online meeting
- 7/24 Quarterly Nutrition Update - BLT/EFNEP - Iron
- 7/28 **State TEAFCS Conference** - Embassy Suites by Hilton Amarillo Downtown
- 7/29 **State TEAFCS Conference** - Embassy Suites by Hilton Amarillo Downtown
- 7/30 **State TEAFCS Conference** - Embassy Suites by Hilton Amarillo Downtown
- 7/30 **Scrub Up Tune Up** – Research and program planning meeting

Other July Highlights: Two Week Meal Planning Video Series (over 2,000 views) - <https://www.facebook.com/watch/164242444121222/1178508105880867>

July 2020 Numbers:

Educational Programming:

Programs: **17***
 Contacts: **256***
 Graduates: **0**
**includes tentative numbers from canceled programs*

Planning Contacts:

Meetings: **17**
 E-mails: **200**

Media Outreach:

Monthly Update reach: **187**
 Facebook followers: **261**
 Instagram followers: **89**
 Facebook and Instagram reach: **3259**

Act Locally: 1,000+

<https://www.actlocallywaco.org/2020/07/01/fruit-of-the-month-blueberries/>

July Photos Highlight



Upcoming *Tentative* August Programs: Dates - Location - Program

- 8/19 - Care Net - Online FSHY Series, 29 people
- 8/20 - **Hope House/First Assembly Waco – Fresh Start to a Healthier You!**
- 8/24 - La Puerta Walking/Family Fitness Challenge
- 8/26 - Care Net - Online FSHY Series, 29 people

Making a Difference *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming efforts of County Agent Dr. Shane McLellan for July 2020

1, Master Gardener Exec Meeting, 7

3, Agency Report on Covid19, Zoom

7, LG Field Day, Zoom

7, District 8 Monthly Update, Teams

8, Master Gardener Monthly Meeting, Zoom. Attended by 102. Members have cancelled all of these meetings April-June. I talked them into letting me host a meeting on Zoom. It was well attended. Meeting was saved to Zoom, edited on YouTube and uploaded into the VMS system for members to watch that could not attend.

9, District 8 Recordbook Judging, Waco

10, Zoom Training for Master Gardeners, 26 attending. I offered to train MG's on how to present and use zoom.

12-15, TCAAA State Agent Conference, Amarillo

13, Radio Program

14, Farm Bureau Meeting

15, McLennan County Go-Texan Meeting

16, Lunch with the Masters program "Growing Herbs in Central Texas" on Zoom. Attended by 135. MG's have cancelled all of these from April-June and I encouraged them to let me host a zoom program offering lunch with the masters to the public. We had a great attendance. Meeting was saved to Zoom, edited on YouTube and uploaded into the VMS system for members to watch that could not attend. Meeting was saved to Zoom, edited on YouTube and uploaded into the VMS system for members to watch that could not attend. Many need educational hour credits and they can get them now.

20, Result Demonstration work, Crawford

21, Result Demonstration work, Crawford

23, Pick up PPE from Dr. Kelm

23, Crop Report

24, Harvest Grain Sorghum Result Demonstration, Crawford

27, Radio Program

28, Pecan Strategy Meeting, Zoom

28, Turf/Landscape Strategy Meeting, Zoom

29, Harvest Corn Result Demonstration, Crawford

30, Beef/Ranching Strategy Meeting, Zoom

30, Central Texas Vines and Wines, 2 video meetings saved to Zoom, edited on YouTube and uploaded into the VMS system for members to watch that could not attend. Many need educational hour credits and they can get them now.

Overview of major programming planned by Dr. Shane McLellan for August 2020

- 3-5, Beef Cattle Shortcourse
- 4, District 8 Monthly Update
- 5, MG Exec Meeting
- 5, VirKim Planning Meeting
- 6, Pesticide Training for Agents
- 6, 4-H Banquet
- 10, Radio Program
- 11, Farm Bureau Meeting
- 12-14, Ag Retreat
- 24, Radio Program

Educational Programs:

Programs Presented	6
Program Participants.....	280

Educational Contacts:

Telephone	401
E-mail Blast.....	2,820
Site/Office Visits	30
Mail.....	11
Newsletter.....	20

Social Media

Facebook.....	1,977
Web Sessions.....	421
Web Page Views	1,720

Media Outreach:

Media Release	1
Waco Tribune Articles.....	2
	(38,134 subscribers)
Radio Ads.....	1
Radio Ad Audience	1
Radio Programs.....	2
Radio Listeners.....	43 stations
	(4.3 mil estimated audience)

Volunteer Efforts:

Continued Education	148 (474 for year)
Volunteer Hours	180 (3,238 for year)
Volunteer Contacts.....	4 (2,766 for year)

Making a

Difference *in McLennan County*

Extension Newsletter for Commissioners Court

**Overview of major programming efforts for August 2020 | Christina Fakhoury,
Asst. County Extension Agent for Family and Community Health**

8/3	- Participated in Weekly Office Conference
8/4	- Attended District 8 Monthly Update via TEAMS - Multi-county Step Up Scale Down planning meeting via TEAMS
8/5	- Planning meeting with McLennan County BLT Agent
8/6	- Attended County 4-H banquet via Zoom
8/7	- Attended 'Friday FCH Strategy Sessions' via Zoom
8/10	- Participated in Weekly Office Conference - Attended BLT Committee Meeting (10 participants)
8/11	- Co-taught Food Handler's class at Marlin Elementary School (16 participants)
8/13	- Attended 2020-2021 DSHS Diabetes Project Meeting via Zoom
8/17	- Completed Healthy Living in McLennan quarterly Newsletter (approx. 400 received)
8/18	- Attended District 8 Administrative Meeting via TEAMS
8/17-21	- Planned and Filmed "EAT Cheap" Video Series with BLT Agent
8/22	- Electric Pressure-Cooking Class at South Waco Library (cancelled due to COVID-19)
8/24	- Participated in Weekly Office Conference - Attended Howdy Health Agent Refresher Training via Zoom
8/25	- Attended Walk Through Texas History Agent Training via Zoom - Virtual Cooking Well with Diabetes Program (postponed due to COVID-19)
8/26-28	- Edited "EAT Cheap" Video Series with BLT Agent
8/31	- Attended Webinar Training for new "Live 100 Challenge" program via TEAMS

<u>Educational Programs:</u> Programs: 1 Program Participants: 16	<u>Educational Contacts:</u> Site/Office Visits: 0 E-mails: 400 Telephone: 0 Mail: 0 Social Media: 81	<u>Media Contacts:</u> Media Release: 1 Newspaper Articles: 0	<u>Volunteers:</u> Contacts: 0 Hours: 0
---	--	---	---

Upcoming programs planned for September 2020*:

***meetings subject to change & face-to-face gatherings are limited until further notice due to COVID-19**

9/1 Virtual EAT Cheap Series begins via Facebook Video, every Tues/Thurs. in September

**9/3 Virtual Cooking with Cultures (CWC) Series begins – every Thurs. for 4 weeks
Virtual multi-county Step Up Scale Down Series begins – every Thurs. for 12 weeks**

9/7 Labor Day!

9/9 District 8 Fall Admin Meeting

9/14 & 21 Food Protection Managers (FPM) course

9/19 Electric Pressure-Cooking Class at McLennan Community College (MCC)

**Making a
Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Colleen Foleen, County Extension Agent for Family and Community Health

Overview of major programming efforts for August 2020:

- 4 Multi County Step Up to Scale Down planning meeting
- 6 4H virtual Awards Banquet
- 11 Food Handlers class Marlin and Chilton ISD, 16 Participants
- 13 From the Ground Up Conference planning meeting
Diabetes Education planning meeting
- 18 Administrative training
- 3, 4, 5, 6, 10, 12, 19, 20, 24, 25, 26, and 27 Contact Tracing

Overview of major programming efforts planned for September 2020:

- 3-24 Lunchtime Step Up to Scale Down
- 3 – 24 Cooking Well, Exploring Cultures
- 8 Program Development Committee Meeting
- 9 Fall Training
- 9 – 11 Passenger Safety virtual conference
- 14 Food Protection Managers Course, Day 1
- 14-16 National Association Virtual Conference
- 19 Instant pot cooking class
- 21 Food Protection Managers Course, Day 2
- 22 Cooking For One
- 22–24 Better Living for Texans virtual conference
- 1,2,8,11,17,18,23,24,25,28,29 Contact tracing

Educational Programs:

Programs Presented..... 1
Program Participants..... 16

Educational Contacts:

Telephone..... 30
Email..... 3500
Site/Office Visits..... 5
Mail..... 20
Social Media..... 370
Virtual training on AgriLife Learn..... 343

Media Contacts

Media Release..... 5
News Paper Articles..... 3

Volunteers

Contacts.....0
Hours.....0

Making a

Difference

in McLennan County

Extension Newsletter for Commissioners Court

Jerod Meurer, County Extension Agent- Natural Resources

Overview of major programming efforts for August 2020

- 8/3/20 Office conference, send out newsletters (**325 contacts**), Virtual Beef Cattle Shortcourse, monthly reports, submit travel request, office management,
- 8/4/20 Office management, Beef Cattle Short Course Online meeting, Monthly Online District update meeting
- 8/5/20 Office management, Beef Cattle Short Course Online meeting, work on monthly reports, work on newsletters
- 8/6/20 Major show entry reminders (**385 contacts**), HOT calf scramble reminders (**220 contacts**), office management, monthly reports, work on newsletter, Agrilife TDA CEU online program, 4-H Banquet Online
- 8/7/20 Off
- 8/10/20 Office management, office conference, Input West Texas Fair entries and mail off (**6 exhibitors**), send out Small landowner flyer (**330 contacts**), work on newsletters, SALE program prep.
- 8/11/20 Office management, email reminders for tag orders and major show entries (**550 contacts**) SALE Leadership program Online ZOOM meeting (**25 contacts**)
- 8/12/20 SALE Leadership program Online ZOOM meeting (**25 Contacts**)
- 8/13/20 SALE Leadership program Online ZOOM meeting (**25 contacts**) , D8 TCAAA business meeting online (**35 contacts**)
- 8/14/20 SALE Leadership program Online ZOOM meeting, email reminders for major show entries and tag orders (**550 contacts**)
- 8/17/20 Office management, office conference, State Fair of Texas entries due, email reminders and updates (**350 contacts**), work on feral hog grant for commissioners court, work on upcoming meeting plans
- 8/18/20 Office management, Commissioners Court meeting for Feral Hog grant (**12 contacts**), input State Fair entries (**15 exhibitors**), email reminders for sheep & goat tags (**75 contacts**), District 8 Admin & 4-H meeting Online
- 8/19/20 Office management, work on feral hog grant paperwork, collect sheep and goat tag orders, producer pond site visits (**8 contacts**), producer pasture weed site visit (**3 contacts**), Heart O' Texas Fair & Rodeo steer committee meeting (**6 contacts**)
- 8/20/20 Office management, input sheep and goat tag orders (**251 tags ordered**), work on feral hog grant paperwork, work on preparedness plans for upcoming meetings, Regional PDC committee meeting online (**11 attended**) Master Naturalist Meeting (**22 attended**)
- 8/21/20 Office management, submit Feral Hog grant, email reminders for show entries, work on newsletters, work on monthly reports,
- 8/24/20 Office management, office conference, Livestock email reminders (**380 Contacts**), work on newsletters, work on monthly reports,
- 8/25/20 office management, email reminders tag orders (**220 contacts**), work on newsletters, work on monthly reports, collect HOT fair entries, program planning and promotion.

8/26/20 Office management, input and process Heart O' Texas Fair entries (**49 youth exhibitors**), Holiday Classic Planning meeting online (**10 contacts**), BIG programing, producer site visit (**3 contacts**)

8/27/20 Office management, process Heart O'Texas Entries, heifer and swine tag order reminder emails (**320 contacts**), enrollment for show exhibitors, work on monthly reports

8/28/20 Off

8/31/20 Office conference, office management, livestock Reminder Emails (**320 contacts**), finalize HOT entries, monthly reports, producer site visit (**4 contacts**), HOT Fair Steer committee meeting (**5 contacts**), work on adult leaders budget and agenda

Overview of major programming planned by Jerod Meurer for September 2020

District Fall Meeting
 MCJLS Only steer validaiton
 MCJLS meeting
 VIRCHEM program
 D8 TAE4-HA meeting
 Swine tag orders due
 New Landowner Program
 Heifer tag orders due
 State Fair of Texas
 Heart O' Texas Fair & Rodeo
 CenTex Beef Cattle Program
 Major Show Broiler Order Due

Educational Programs:

Programs Presented	18
Program Participants	645

Educational Contacts:

Telephone	780
E-mail Blast	10 @ 280 per blast 2,800
E-mails	1,320
Site Visits 4-H	5
Site Visits- NR	8
Office Visits	15

Media Outreach:

Facebook Post	18
Facebook Followers	1,152
ANR Newsletter Contacts	-
Livestock Newsletter Contacts	320

Volunteer Efforts:

Volunteer Contacts	20
Volunteer Hours	2

**Making a
Difference** *in McLennan County*

Extension Newsletter for Commissioners Court

Karly West, County Extension Agent – 4-H and Youth Development

Overview of major programming efforts for August, 2020

- 8/3 – Office conference, weekly update, monthly newsletter, monthly reporting, banquet prep, travel to Tyler for State Conference
- 8/4 – TEA4HA State Conference
- 8/5 – TEA4HA State Conference
- 8/6 – TEA4HA State Conference, Virtual 4-H Awards Banquet
- 8/7 – Office management
- 8/10 – State Recordbook Judging @ Palo Pinto, weekly updates
- 8/11 – TX 4-H Food Show Guidelines Training, club manager updates
- 8/12 – Office management
- 8/13 – Virtual TCAAA Ag Retreat
- 8/14 – Prepared for new 4-H Year, made promo materials for enrollment
- 8/17 – Office conference, weekly updates, worked on adjunct faculty materials
- 8/18 – TX 4-H Food Challenge Guideline Training, Admin meeting, adjunct faculty materials
- 8/19 – Virtual 4-H Summit, mailed out adjunct materials
- 8/20 – Social media updates & office management
- 8/21 – Vacation day
- 8/24 – Office conference, weekly updates, social media updates
- 8/25 – Planned for new 4-H year & in school curriculum
- 8/26 – National 4-H Week webinar, 4-H/curriculum planning
- 8/27 – Program plan revisions
- 8/28 – Program plan revisions, planning for new year
- 8/31 – Office conference, weekly updates, worked on newsletter, social media updates

Overview of major programming planned by Karly West for September 2020

- Adult leaders meeting
- BIG Youth Planning Conference
- County Fair Board Meeting
- Steer validation
- County Council Meeting
- TEA4-HA and Fall Admin Meeting
- Vet Science Informational Sessions
- State Fair Begins
- Various 4-H Club Meetings

Educational Programs:
Programs Presented -
Program Participants..... -

Educational Contacts:
Telephone 35
E-mail Blast..... 2,362
Site Visits 4-H & NR -
Office Visits..... 5

Media Outreach:
Facebook Post 10
Facebook Followers..... 380
4-H Newsletter Contacts 320

Volunteer Efforts:
Volunteer Contacts -
Volunteer Hours -

Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, religion, sex, national origin, age, disability, genetic information or veteran status. The Texas A&M University System, US Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.

Making a

Difference *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming & planning efforts for Lindsey Breunig-Rodriguez,
 Extension Agent - Better Living for Texans - August 2020.

August Educational Programs & Planning:

- 8/3 County Office Conference
- 8/3 Link to Success New Agent Onboarding - online meeting
- 8/4 District 8 Monthly Update
- 8/4 **Speaker Committee Meeting for BLT Conference**
- 8/4 **Planning Meeting for EAT Cheap Video Series (Coming in September)**
- 8/6 **BLT - Share, Ask, Learn** - online meeting
- ~~8/6 Shepherd's Heart Food Pantry - Fresh Start to a Healthier You~~
- 8/6 Scrub Up Tune Up - Research and program planning meeting
- 8/6 **Virtual 4-H Banquet**
- 8/7 FCH Strategy Sessions - online meeting
- 8/10 County Office Conference
- 8/10 **BLT Committee Meeting**, hosted via TEAMS, **(10 attended)**
- 8/10 Meeting with Baylor University Intern
- 8/10 BLT State Office and all committee meeting for September Conference
- 8/11 Wrap up meeting for *Online Fresh Start to a Healthier You! PILOT*
- 8/11 **Meeting with Jesus Said Love to program plan**
- 8/11 Scrub Up Tune Up - Research and program planning meeting
- 8/12 Speaker Committee Meeting for BLT Conference
- ~~8/13 Shepherd's Heart Food Pantry - Fresh Start to a Healthier You~~
- ~~8/13 McLennan County Hunger Coalition~~
- 8/17 County Office Conference
- 8/17 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/18 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/18 District 8 ADM/4-H Meeting
- 8/19 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/19 **Care Net Pregnancy Center - Online Fresh Start to a Healthier You! (38 attended)**
- 8/20 BLT - Share, Ask, Learn - online meeting
- ~~8/20 Shepherd's Heart Food Pantry - Fresh Start to a Healthier You~~
- 8/20 Scrub Up Tune Up - Research and program planning meeting
- 8/20 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/20 **Hope House/First Assembly Waco - Fresh Start to a Healthier You! (5 attended)**
- 8/21 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/21 **Dropped off PPE at Shepherds Heart Food Pantry**
- 8/21 **Meeting for JH Hines afterschool program**
- 8/24 County Office Conference
- 8/24 Scrub Up Tune Up - Research and program planning meeting
- 8/24 Howdy Health Agent Refresher Training
- 8/24 **Walk N Talk Kick off with La Puerta**

- 8/25 Speaker Committee Meeting for BLT Conference
- 8/25 Meeting with Waco Housing Authority - planning for adapted education to seniors
- 8/25 Meeting with Zac Huston from Baylor for BLT Conference
- 8/25 Professional Development: online meeting through the Produce for Better Health Foundation:
Drink Your Fruits & Veggies: Telling the Truth About 100% Juice
- 8/25 Meeting with Family Health Center for garden work and class planning
- 8/26 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/26 WAT! Adult Agent Refresher Training
- 8/26 Care Net Pregnancy Center - *Online Fresh Start to a Healthier You! (38 attended - 10 graduates)*
- ~~8/27 Shepherd's Heart Food Pantry - *Fresh Start to a Healthier You*~~
- 8/27 Scrub Up Tune Up - Research and program planning meeting
- 8/27 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/27 Gather Together New Agent Training
- 8/28 Creating/Cooking/Filming/Editing videos for The EAT Cheap Series
- 8/28 Scrub Up Tune Up - Research and program planning meeting
- 8/28 New Program updates from Dr. Faries - 10-10,000 Challenge
- 8/31 County Office Conference
- 8/31 WAT! Youth Overview hosted by Mike Lopez
- 8/31 New Program updates from Dr. Faries - Live 100 Challenge

August 2020 Numbers:

<p>Educational Programming: Programs: 8* Contacts: 169* Graduates: 10 <i>*includes tentative numbers from canceled programs</i></p>	<p>Planning Contacts: Meetings: 30 E-mails: 200</p>	<p>Media Outreach: Monthly Update reach: 194 https://us7.campaign- archive.com/?u=a4daf9f4564b18f52897d22f3&id=00245ca65e Facebook followers: 272 Instagram followers: 101 Facebook and Instagram reach: 2006</p>
<p>Act Locally: 1,000+</p> <p>https://www.actlocallywaco.org/2020/08/10/summer-months-call-for-summer-squash/</p>		

Upcoming *Tentative* September Programs:

- EAT Cheap Video Series: Online videos to be published on Facebook (every Tuesday and Thursday)**
- Working to deliver "bundles" of education to seniors through Waco Housing Authority
- Beginning weekly garden maintenance at FHC Community Gathering Space
- Working to deliver "bundles" of education for JH Hines afterschool program
- Preparing materials for "kickoff" for new BLT new year starting 10/1
- Ongoing Walk N Talk with La Puerta
- 9/8 McLennan Community College Support & Empowerment program
- 9/14-9/16 NEAFCS National Conference (attending virtually)
- 9/16 Care Net Pregnancy Center - Fresh Start to a Healthier You, lesson 1
- 9/17 Hope House - Fresh Start to a Healthier You, lesson 3
- 9/22-9/23 Better Living for Texans State Conference
- 9/30 Care Net Pregnancy Center - Fresh Start to a Healthier You, lesson 2

Making a Difference *in McLennan County*

Extension Newsletter for Commissioners Court

Overview of major programming efforts of County Agent Dr. Shane McLellan for August 2020

- 3, Office Conference
- 3, Crop Report
- 3-5, Beef Cattle Shortcourse
- 4, District 8 Monthly Update
- 5, MG Exec Meeting, 8 attending
- 5, VirKim Planning Meeting
- 6, Attend Pesticide Training for Agents
- 6, 4-H Banquet
- 10, Radio Program
- 10, Office Conference
- 10, Radio Interview
- 11, Farm Bureau Meeting, 11 attending. I serve as Vice-President of the county committee
- 11, Host Master Gardener August Business Meeting @ Zoom, 80 participants
- 12-14, Ag Retreat
- 13, Crop Report
- 17, Office Conference
- 18, District 8 Administrative Meeting, Teams
- 19, Attend HOT Fair Specie Committee Meetings (4)
- 19, Host Master Gardeners August Lunch With the Masters @ Zoom, 109 participants
- 20, Record "Goat Selection" video with Groschke for Facebook, has over 3,100 views
- 20, Crop Report
- 23, Goat Clinic for Falls County, 30 people attended
- 24, Radio Program
- 24, Office Conference
- 24, Radio Program
- 24, Farm Bureau \$5,000 donation to Shepherds Heart, Waco
- 25, Crop Report
- 26, TCAAA national conference host meeting committee
- 26, Holiday Classic Exec Meeting
- 27, Speak at New Agent Training
- 31, Office Conference
- 31, Crop Report

Overview of major programming planned by Dr. Shane McLellan for September 2020

- 7, Radio Program
- 8, VirKim Program
- 8, Farm Bureau Committee Meeting
- 8, MCJLS
- 9, District 8 Fall Admin Meeting
- 21, Radio Program
- 23-24, State Fair of Texas Market Lamb Show
- 29, McLennan County Farm Bureau County Committee

Educational Programs:	
Programs Presented	7
Program Participants.....	249
Educational Contacts:	
Telephone	611
E-mail Blast.....	3,125
Site/Office Visits	22
Mail.....	71
Newsletter.....	723
Social Media	
Facebook.....	4,287
Web Sessions.....	311
Web Page Views	925
Media Outreach:	
Media Release	2
Waco Tribune Articles.....	1
	(38,134 subscribers)
Radio Ads.....	0
Radio Ad Audience	0
Radio Programs.....	2
Radio Listeners.....	43 stations
	(4.3 mil estimated audience)
Volunteer Efforts:	
Continued Education	0 (609 for year)
Volunteer Hours	16 (3,652 for year)
Volunteer Contacts.....	55 (2,963 for year)

J.A. "ANDY" HARWELL County Clerk
McLennan County, Texas

FILED: SEP 29 2020

By Myrcetez Gowan-Perkins,
Deputy

AGENDA: SEPTEMBER 29, 2020

E. Budget, Budget Amendments/ Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 20 Budget:

- | | |
|--|-----------------|
| a. Road & Bridge, Precinct 3 | Approved |
| b. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Proceeds from Agreements / Road & Bridge, Precinct 3) | Approved |
| c. Road & Bridge, Precinct 2 | Approved |
| d. Road & Bridge, Precinct 1 | Approved |
| e. Road & Bridge, Precinct 4 | Approved |

1:21

ORDER APPROVING FY 20 BUDGET AMENDMENTS:

ROAD & BRIDGE, PRECINCT 3;

**CERTIFICATION OF LOCAL GOVERNMENT CODE 111.07075 SPECIAL
BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL
YEAR AND RELATED BUDGET AMENDMENT (RE: PROCEEDS
FROM AGREEMENTS / ROAD & BRIDGE,
PRECINCT 3);**

ROAD & BRIDGE, PRECINCT 2;

ROAD & BRIDGE, PRECINCT 1

AND

ROAD & BRIDGE, PRECINCT 4

On this the 29 day of September, 2020, came on for consideration the matter Regarding the FY 20 Budget: Road & Bridge, Precinct 3; Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Proceeds from Agreements / Road & Bridge, Precinct 3); Road & Bridge, Precinct 2; Road & Bridge, Precinct 1 and Road & Bridge, Precinct 4. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said FY 2020 Budget Amendments be, and the same are hereby, approved by unanimous vote.

BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court
 McLennan County Courthouse
 Waco, Texas 76701

Re: Budget Amendment for: Fund 001 (General Fund)

I hereby request the following budget amendment for the fiscal year ending 09/30/2020:

REQUESTED INCREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Increase	Amended Budget
001	25	58	3630	R&B 3	505130	Road Construction Materials	1,153,580	33,000	1,186,580
001	25	58	3630	R&B 3	606000	Repair and Maintenance	86,800	2,000	88,800
									-
							-	-	-
						Total Increases		35,000	

REQUESTED DECREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Decrease	Amended Budget
001	25	58	3630	R&B 3	611000	Utilities	6,000	2,000	4,000
001	25	58	3630	R&B 3	530100	Motor Vehicle Operating (FOG)	120,500	33,000	87,500
									-
							-	-	-
						Total Decreases		35,000	

BUDGET AMENDMENT JUSTIFICATION:

This budget amendment is requested to increase "Road Construction Materials" and "Repair and Maintenance" from within the R&B 3 department for cost for the remainder of the fiscal year.

Respectfully Submitted Requestor _____	Approved as to form County Auditor 	Approved by Commissioners Court County Judge 
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9/29/20

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
 Deputy

**Frances Bartlett, CPA
County Auditor**



214 N. Fourth Street, Suite 100
Waco, Texas 76701-1366
Voice (254) 757-5156
Fax (254) 757-5157
Frances.Bartlett@co.mclennan.tx.us

September 29, 2020

Commissioners Court
McLennan County, Texas

RE: Certification of LGC 111.07075 Special Budget for Revenue Received After Start of Fiscal Year

Pursuant to Local Government Code Section 111.07075, I hereby certify the proceeds from the agreement entered into with the city of Leroy for the purpose of road and bridge work completed by Road and Bridge Precinct 3.

Proceeds from Agreement	\$ 6,000.00
Proceeds from Agreement	\$ 1,500.00
Proceeds from Agreement	\$ 608.00

The preceding revenue was not included in the McLennan County revenue estimates in the adopted budget for fiscal year 2020.

Sincerely,

Frances Bartlett

Frances Bartlett, CPA
County Auditor

APPROVED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 2020
Scott M. Jackson
COUNTY JUDGE

BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court
 McLennan County Courthouse
 Waco, Texas 76701

Re: Supplemental Budget Amendment for Additional Certified Revenue

I hereby request the following budget amendment for the fiscal year ending 09/30/20:

REQUESTED INCREASE(S)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Increase	Amended Budget
001	25	58	3630	R&B Pct 3	505130	Road Construction Materials	1,186,580	8,108	1,194,688
									-
									-
									-
									-
						Total		8,108	

CERTIFIED REVENUE INCREASE

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Increase	Amended Budget
001	01	00	0001	Co-Wide	369979	Interlocal Agreement Charges	93,608	8,108	101,716
									-
									-
									-
									-
						Total		8,108	

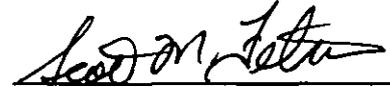
BUDGET AMENDMENT JUSTIFICATION:

To record supplemental budget provided through Certification of Revenue for agreement with the city of Leroy.

Respectfully Submitted
Requestor

Approved as to form
County Auditor

Approved by
Commissioners' Court
County Judge

9/29/20

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
 Deputy

BUDGET AMENDMENT REQUEST

McLennan County Commissioners Court
 McLennan County Courthouse
 Waco, Texas 76701

Re: Budget Amendment for: ROAD & BRIDGE PRECINCT 2

Gentlemen:

I hereby request the following budget amendment for the fiscal year ending 09/30/20

REQUESTED INCREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acc #)	Account Description	Current Budget	Requested Increase	Amended Budget
001	25	57	3620	R&B 2	502000	Furniture & Equipment	36,013	5,000	41,013
							-	-	-
							-	-	-
							-	-	-
							-	-	-
						Total Increases		5,000	

REQUESTED DECREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acc #)	Account Description	Current Budget	Requested Decrease	Amended Budget
001	25	57	3620	R&B 2	501000	Supplies	47,000	5,000	42,000
							-	-	-
							-	-	-
							-	-	-
						Total Decreases		5,000	

BUDGET AMENDMENT JUSTIFICATION:

This budget amendment is to increase the "Supplies" line item to purchase a Compressor for the mechanic's tool truck

Respectfully Submitted
Requestor

Patricia Dickey

Approved as to form
County Auditor

Shartlett

Approved by
Commissioners Court
County Judge

ASJ

9/29/20

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
 Deputy

BUDGET AMENDMENT REQUEST

RECEIVED

SEP 28 2020

COUNTY AUDITOR

McLennan County Commissioner's Court
 McLennan County Courthouse
 Waco, Texas 76701

Re: Budget Amendment for:

Gentlemen:

I hereby request the following budget amendment for the fiscal year ending 09/30/2020:

REQUESTED INCREASE(s)

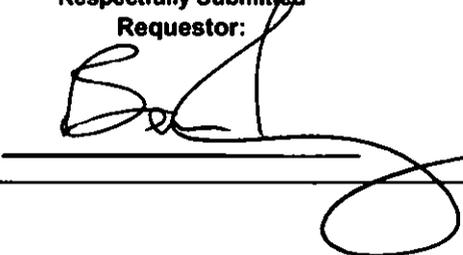
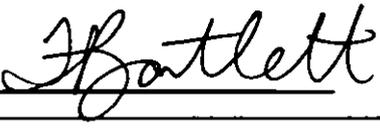
Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Increase	Amended Budget
001	25	59	3640	R&B Pct 4	602111	Professional Services	118,799	500	119,299
									-
									-
									-
									-
									-
									-
						Total Increases		500	

REQUESTED DECREASE(s)

Fund	Function	Sub-Func	Dept #	Dept Name	Object (Acct:#)	Account Description	Current Budget	Requested Decrease	Amended Budget
001	25	59	3640	R&B Pct 4	999999	Contingencies	1,758	500	1,258
						Total Decreases		500	

BUDGET AMENDMENT JUSTIFICATION:

This is a budget amendment to cover the invoice from Walker Partners for services performed on Panther Branch.

<p>Respectfully Submitted Requestor:</p> 	<p>Approved as to form County Auditor</p> 	<p>Approved by Commissioners' Court County Judge</p> 
--	---	---

9/29/20

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
 Deputy

Commissioner Jones joined the Commissioner's Court meeting via the Zoom Application at 1:23 p.m.

The Court went back to Item F. 5. Authorization of Pitney Bowes Lease Agreement with Texas Office Systems (re: Justice of the Peace, Precinct 2 Mailing Machine).

ORDER APPROVING:

**AUTHORIZATION OF PITNEY BOWES LEASE AGREEMENT
WITH TEXAS OFFICE SYSTEMS (RE: JUSTICE OF THE
PEACE, PRECINCT 2 MAILING MACHINE)**

On this the 29 day of September, 2020, came on for consideration the matter of Authorization of Pitney Bowes Lease Agreement with Texas Office Systems (re: Justice of the Peace, Precinct 2 Mailing Machine). After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

Commissioner Snell joined the Commissioner's Court meeting via the Zoom Application at 1:24 p.m.

The Court went to Item F. 7. Authorization of Interlocal Cooperative Agreement with Lorena Independent School District (re: Routine Road Maintenance).

ORDER APPROVING:

**AUTHORIZATION OF INTERLOCAL COOPERATIVE AGREEMENT
WITH LORENA INDEPENDENT SCHOOL DISTRICT (RE:
ROUTINE ROAD MAINTENANCE)**

On this the 29 day of September, 2020, came on for consideration the matter of Authorization of Interlocal Cooperative Agreement with Lorena Independent School District (re: Routine Road Maintenance). After discussion, Commissioner Snell made a motion to approve the Agreement with an expiration date of 9/30/21 and it was seconded by Commissioner Perry. After further discussion, a vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

INTERLOCAL COOPERATIVE AGREEMENT

This agreement is made by and entered into between the Lorena Independent School District, (hereinafter "School District") and McLennan County, (hereinafter "County") Texas.

WHEREAS, it is in the best interests of the citizens of McLennan County for the various governmental entities located in this County to cooperate in the provision of governmental services where such cooperation will result in a more efficient, higher quality and/or more cost-effective provision of such services; and

WHEREAS, the County can provide the services promised below more efficiently and less expensively than the School District; and

WHEREAS, the County is willing to provide the work and materials needed for project defined herein in consideration of payment of a sum in an amount that fairly compensates the County for the materials provided and work performed; and

WHEREAS, School District and County have found it advisable to enter into an Interlocal Cooperation Act Agreement wherein the County agrees to provide the governmental functions described below as authorized by Chapter 791, Government Code (formerly Article 4413 (32c), TEX. REV. CIV. STAT. ANN) after authorization by the County Commissioners' Court as required by the statute.

NOW, THEREFORE, in consideration of the promises, covenants and agreements contained herein, the parties hereto mutually agree as follows:

Section I: County Obligation.

To provide routine road maintenance for the School District not to exceed \$7,000 of labor, equipment and materials as problems arise. This agreement will be in effect from the date of the fully executed document to September 30, 2020.

Section II: School District Obligation.

In return for the County's performance of its obligation set forth above, the School District shall pay the County a total that does not exceed \$7,000.00. Payment is due within 30 days of the completion of the Project, and shall be made by a check payable to McLennan County delivered to the McLennan County Treasurer.

Section II: Miscellaneous Terms.

- (a) **Easements, Right of Way Grants, and Approvals:** School District agrees to obtain all easements, right of way grants, or approvals necessary, if any, for the County to perform its obligation defined herein.
- (b) **No Continuing Responsibility:** This agreement is for the work/services described only, and does not include subsequent provision of services, maintenance, repair, or monitoring.

- (c) Current Revenues: Performance under this Agreement by the parties is to be undertaken solely from current revenues available to the parties.
- (d) Approval of Contract: This Agreement was approved by the governing bodies of both parties.

This agreement may be executed in multiple counterparts, each of which constitutes an original.

EXECUTED on the 28 day of September, 2020

LORENA INDEPENDENT SCHOOL DISTRICT

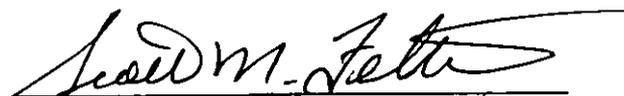


Superintendent

ATTEST:


Witness

MCLENNAN COUNTY, TEXAS



County Judge SCOTT M. FELTON

ATTEST:


Myrcotez Gowan-Perkins

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcotez Gowan-Perkins,
Deputy

The Court went to G. Capital Improvement, Repair, Maintenance Projects and Construction Projects.

AGENDA: SEPTEMBER 29, 2020

**G. Capital Improvement, Repair, Maintenance Projects
and Construction Projects:**

1. Regarding Speegleville Road Improvement Project
(Bid 20-004) / Agreement with Knife River
Corporation - South: Authorization of
Application for Payment No. 7

Approved
(See after
Item F. 7.)

1:26

ORDER APPROVING:

**AUTHORIZATION OF APPLICATION FOR
PAYMENT NO. 7**

**RE: SPEEGLEVILLE ROAD IMPROVEMENT PROJECT
(BID 20-004) / AGREEMENT WITH KNIFE RIVER
CORPORATION - SOUTH**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Speegleville Road Improvement Project (Bid 20-004) / Agreement with Knife River Corporation - South: Authorization of Application for Payment No. 7. After discussion, Commissioner Perry made a motion to approve and it was seconded simultaneously by Commissioner Snell and Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

SECTION 00 62 76
APPLICATION FOR PAYMENT FORM

Contractor's Application for Payment No.

7

Contract Time: <u>350</u> Days	Project No.: <u>1-02518.02</u>
Elapsed Time: <u>151</u> Days	Period: <u>7/26/2020</u> To: <u>8/25/2020</u>
Project Name: <u>Speegleville Road</u>	Engineer: <u>Walker Partners LLC</u>
Owner: <u>McLennan County</u>	Contractor: <u>Knife River Corp - South</u>

1.	Original Contract Amount.....	\$	11,399,891.29
2.	Owners Change Orders Thru No. 1		
3.	Total Current Contract Amount	\$	11,399,891.29
4.	Total Completed To Date	\$	5,434,044.58
5.	Total Materials Stored To Date	\$	-
6.	Total Completed And Stored To Date	\$	5,434,044.58
7.	Retainage (5% Of Line 6)	\$	271,702.23
8.	Total Completed, Less Retainage	\$	5,162,342.35
9.	Less Amount Of Previous Estimates	\$	3,883,337.99
10.	Amount Due This Application	\$	1,279,004.36 ✓

11.	Balance To Finish, Plus Retainage (Line 3 - Line 6)	\$	6,237,548.94
12.	Percent Completed To Date (Line 6 : Line 3)	\$	47.67% ✓

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: <u>Matt Thunem</u>	Date: <u>9/2/2020</u>
------------------------	-----------------------

Payment of: <u>\$ 1,279,004.36</u>	
(Line 10 or other - attach explanation of the other amount)	Inspector's Approval of Quantities

Recommended by: <u>CHW/Jan, P.E.</u>	
(Engineer)	<u>9/16/2020</u> (Date)

Payment of: <u>\$ 1,279,004.36</u>	
(Line 10 or other - attach explanation of the other amount)	

is approved by: <u>Tom W. Dunne</u>	
(Owner)	<u>9/22/2020</u> (Date)

APPROVED BY COMMISSIONERS COURT
THIS 29 DAY OF SEP 2020
Scott M. Felt
COUNTY JUDGE

Project Name: Speegleville Road Project No.: 1-02518.02
 Owner: McLennan County Period: 8/25/2020
 Contractor: KNIFE RIVER CORP. SOUTH Engineer: Walker Partners

Item	Item Description	Unit of Measure	Quantity	Unit Price Bid	Quantity Complete thru last pay period	Quantity Complete this Month	Quantity Complete to Date	Value of Work Completed to Date
	GENERAL							
1.00	PREPARING ROW	STA	212.500	\$ 1,365.00	206.875		206.875	\$ 282,384.38
1.02	MOBILIZATION & PROJECT INCIDENTALS	LS	1.000	\$ 819,000.00	0.900		0.900	\$ 737,100.00
1.03	STORMWATER POLLUTION PREVENTION PLAN	LS	1.000	\$ 1,135.00	1.000		1.000	\$ 1,135.00
1.04	STORMWATER POLLUTION PREVENTION PLAN IMPL.	LS	1.000	\$ 65,245.00	0.500	0.100	0.600	\$ 39,147.00
1.05	CONTINGENCY ALLOWANCE	LS	1.000	\$ 250,000.00	-		-	\$ -
	ROADWAY							
2.01	EXCAVATION (ROADWAY)	CY	111,192.000	\$ 4.60	54,604.000	168.000	54,772.000	\$ 251,951.20
2.02	EXCAVATION (CHANNEL)	CY	31,719.000	\$ 9.50	15,985.000	5,245.000	21,230.000	\$ 201,685.00
2.03	EMBANKMENT (FINAL)(DENS CONT)(TY B)	CY	55,316.000	\$ 2.05	48,837.260	1,443.000	48,280.260	\$ 98,974.53
2.04	FL BS (CMP IN PLACE) (TY A GR 1-2) (FINAL POS)	CY	22,561.000	\$ 37.10	6,345.180	4,390.000	10,735.180	\$ 398,275.18
2.05	LIME (HYDRATED) LIME (SLURRY)	TN	825.000	\$ 178.00	648.460	248.000	894.460	\$ 159,213.88
2.06	LIME TRT (SUBGRADE)(8")	SY	44,595.000	\$ 2.45	9,621.000	13,465.000	23,086.000	\$ 66,660.70
2.07	D-GR HMA (SQ) TY-B SAC-B PG84-22	TN	29,852.000	\$ 66.10	1,304.000	7,131.000	8,435.000	\$ 557,553.50
2.08	D-GR HMA (SQ) TY-C SAC-B PG84-22	SY	15,154.000	\$ 73.20	-		-	\$ -
2.08	PLANE AND TEXT ASPH CONC PAV (2' TO 4")	SY	1,965.000	\$ 3.85	-		-	\$ -
2.10	CONC PVMT (CONCT REINF - CRCP)(HES)(8")	SY	280.000	\$ 110.00	-		-	\$ -
2.11	CONC BOX CULVERT (4FT X 2FT)	LF	756.000	\$ 288.00	81.000		81.000	\$ 23,409.00
2.12	CONC BOX CULVERT (4FT X 3FT)	LF	327.000	\$ 321.00	78.000		78.000	\$ 25,038.00
2.13	RCP PIPE (CL III)(18 IN)	LF	1,649.000	\$ 59.00	1,212.000		1,212.000	\$ 71,508.00
2.14	RCP PIPE (CL III)(24 IN)	LF	993.000	\$ 72.00	368.000		368.000	\$ 26,496.00
2.15	RCP PIPE (CL III)(30 IN)	LF	776.000	\$ 87.00	466.000	16.000	482.000	\$ 41,934.00
3/16/2010 Total								\$ 2,972,366.37

Project Name: Speegleville Road Project No.: 1-02518.02
 Owner: McLennan County Period: 8/25/2020
 Contractor: KNIFE RIVER CORP. SOUTH Engineer: Walker Partners

Item	Item Description	Unit of Measure	Quantity	Unit Price Bid	Quantity Complete thru last pay period	Quantity Complete this Month	Quantity Complete to Date	Value of Work Completed to Date
	ROADWAY (CONT.)							
2.16	RCP PIPE (CL III)(36 IN)	LF	598.000	\$ 114.00	224.000		224.000	\$ 25,536.00
2.17	SET (TY I) (S=4 FT) (HW=3 FT)(6:1) (P)	EA	68.000	\$ 5,750.00	-		-	\$ -
2.18	SET (TY I) (S=4 FT) (HW=4 FT)(6:1) (P)	EA	12.000	\$ 6,510.00	6.000		6.000	\$ 39,060.00
2.19	SET (TY II) (18 IN) (RCP) (6:1) (P)	EA	73.000	\$ 1,000.00	52.000		52.000	\$ 52,000.00
2.20	SET (TY II) (24IN) (RCP) (6:1) (P)	EA	42.000	\$ 1,215.00	16.000		16.000	\$ 19,440.00
2.21	SET (TY II) (30 IN) (RCP) (6:1) (P)	EA	30.000	\$ 2,385.00	16.000	2.000	18.000	\$ 42,930.00
2.22	SET (TY II) (36 IN) (RCP) (6:1) (P)	EA	26.000	\$ 3,200.00	6.000	2.000	8.000	\$ 25,600.00
2.23	CONC CURB & GUTTER 4" (TY I)	LF	3,331.000	\$ 14.00	-		-	\$ -
2.24	DRIVEWAYS (CONC)(TYPE 2-A AND TYPE2-B)	SY	971.000	\$ 90.00	-		-	\$ -
2.25	DRIVEWAYS (ACP)(TYPE 1)	SY	5,139.000	\$ 34.00	-		-	\$ -
2.26	CONC SIDEWALKS (4")	SY	16.000	\$ 120.00	-		-	\$ -
2.27	GEOGRID BASE REINFORCEMENT (TY II)	SY	22,842.000	\$ 3.00	-		-	\$ -
2.28	CURB END BLOCK	EA	9.000	\$ 180.00	-		-	\$ -
2.29	MAILBOX INSTALL - S (WC-POST)(TY 3)	EA	48.000	\$ 365.00	-		-	\$ -
2.30	MAILBOX INSTALL - D (WC-POST)(TY 3)	EA	4.000	\$ 425.00	-		-	\$ -
2.31	SUBGRADE WIDENING (DENS CONT)	STA	4.000	\$ 440.00	-		-	\$ -
	DRAINAGE							
3.01	TRENCH EXCAVATION PROTECTION	LF	3,117.000	\$ 18.00	248.000	1,595.000	1,843.000	\$ 33,174.00
3.02	RIPRAP (CONC)(CL B)(5 IN)	CY	108.000	\$ 458.00	16.000	80.828	96.828	\$ 44,347.68
3.03	CONC BOX CULVERT (4FT X 2FT)	LF	372.000	\$ 280.00	372.000		372.000	\$ 104,160.00
3.05	CONC BOX CULVERT (6FT X 3FT)	LF	661.000	\$ 395.00	105.000	556.000	661.000	\$ 261,095.00
3/16/2010 Total								\$ 647,342.68

Project Name: Speegleville Road
 Owner: McLennan County
 Contractor: KNIFE RIVER CORP. SOUTH

Project No.: 1-02518.02
 Period: 8/25/2020
 Engineer: Walker Partners

Item	Item Description	Unit of Measure	Quantity	Unit Price Bid	Quantity Complete thru last pay period	Quantity Complete this Month	Quantity Complete to Date	Value of Work Completed to Date
	DRAINAGE (CONT.)							
3.06	CONC BOX CULVERT (7 FT X 3 FT)	LF	798.000	\$ 485.00	798.000		798.000	\$ 387,828.00
3.07	RCP PIPE (CL III)(18 IN)	LF	1,561.000	\$ 59.00	1,180.000	218.000	1,398.000	\$ 82,482.00
3.08	RCP PIPE (CL III)(24 IN)	LF	282.000	\$ 71.00	282.000		282.000	\$ 20,022.00
3.09	RCP PIPE (CL III)(36 IN)	LF	1,325.000	\$ 116.00	1,328.000		1,328.000	\$ 154,048.00
3.10	INLET (COMPL) (PCU) (3 FT) (RIGHT)	EA	6.000	\$ 3,680.00	5.000	1.000	6.000	\$ 22,080.00
3.11	INLET (COMPL) (PCU) (4 FT) (LEFT)	EA	2.000	\$ 4,740.00	2.000		2.000	\$ 9,480.00
3.12	INLET (COMPL) (PCU) (4 FT) (BOTH)	EA	4.000	\$ 4,880.00	4.000		4.000	\$ 19,520.00
3.13	JUNCTION BOX (COMPL) (PJB) (5 FT)	EA	1.000	\$ 5,535.00	1.000		1.000	\$ 5,535.00
3.14	MANHOLE (COMPL) (PRM) (4 FT)	EA	1.000	\$ 2,530.00	1.000		1.000	\$ 2,530.00
3.15	WINGWALL (FW-0) (HW=4 FT)	EA	1.000	\$ 8,500.00	1.000		1.000	\$ 8,500.00
3.16	WINGWALL (FW-S) (HW=5 FT)	EA	3.000	\$ 11,580.00	-	2.000	2.000	\$ 23,160.00
3.17	WINGWALL (FW-S) (HW=6 FT)	EA	1.000	\$ 14,915.00	-		-	\$ -
3.18	WINGWALL (PW-1) (HW=4 FT)	EA	2.000	\$ 18,150.00	1.000		1.000	\$ 18,150.00
3.19	SET (TY I) (S=4 FT) (HW=3 FT)(6:1) (C)	EA	12.000	\$ 5,150.00	9.000		9.000	\$ 46,350.00
3.20	SET (TY I) (S=7 FT) (HW=4 FT)(6:1) (C)	EA	6.000	\$ 6,100.00	-		-	\$ -
3.21	SET (TY II) (18 IN) (RCP) (6:1) (C)	EA	8.000	\$ 1,000.00	5.000	4.000	9.000	\$ 9,000.00
3.22	SET (TY II) (18 IN) (RCP) (6:1) (P)	EA	1.000	\$ 1,000.00	2.000		2.000	\$ 2,000.00
3.23	SET (TY II) (24 IN) (RCP) (6:1) (C)	EA	12.000	\$ 1,215.00	6.000		6.000	\$ 7,290.00
3.24	SET (TY II) (36 IN) (RCP) (6:1) (P)	EA	2.000	\$ 3,200.00	2.000		2.000	\$ 6,400.00
3.25	TRENCH SAFETY PLAN	LS	1.000	\$ 8,550.00	-		-	\$ -
3.26	FLIXAMAT EROSION CONTROL MAT	SY	1,162.000	\$ 58.20	-		-	\$ -

3/16/2010 Total \$ 824,375.00
 Project No. Application for Payment 00 62 76 - 4

Project Name: Speegleville Road
 Owner: McLennan County
 Contractor: KNIFE RIVER CORP. SOUTH

Project No.: 1-02518.02
 Period: 8/25/2020
 Engineer: Walker Partners

Item	Item Description	Unit of Measure	Quantity	Unit Price Bid	Quantity Complete thru last pay period	Quantity Complete this Month	Quantity Complete to Date	Value of Work Completed to Date
	BRIDGE							
4.01	STRUCT EXCAV (BRIDGE)	CY	111.000	\$ 19.00	111.000		111.000	\$ 2,109.00
4.02	CEM STABIL BKFL	CY	110.000	\$ 155.00	-	217.000	217.000	\$ 33,635.00
4.03	DRILL SHAFT (18 IN)	LF	301.000	\$ 147.00	43.000		43.000	\$ 6,321.00
4.04	CL C CONC (ABUT)	CY	50.400	\$ 715.00	50.400		50.400	\$ 36,036.00
4.05	CL C CONC (BENT)	CY	62.600	\$ 807.00	67.000		67.000	\$ 54,069.00
4.06	DRILL SHAFT (36 IN)	LF	473.000	\$ 175.00	488.000		488.000	\$ 85,400.00
4.08	REINF CONC SLAB	SF	5,893.000	\$ 24.00	2,475.060	2,387.000	4,862.060	\$ 116,889.44
4.09	APPROACH SLAB	CY	103.400	\$ 440.00	1.000		1.000	\$ 440.00
4.10	PRESTR CONC GIRDER (TX40)	LF	802.000	\$ 195.00	802.000		802.000	\$ 156,390.00
4.11	RIPRAP (STONE COMMON)(DRY)(12 IN)	CY	88.000	\$ 108.00	55.160		55.160	\$ 5,957.28
4.12	RIPRAP (MOW STRIP)(4 IN)	CY	47.000	\$ 500.00	-		-	\$ -
4.13	CLEANING AND SEALING EXISTING JOINTS	LF	83.000	\$ 100.00	-		-	\$ -
4.14	RAIL (TY 223)	LF	238.000	\$ 110.00	-	131.000	131.000	\$ 14,410.00
4.15	ARMOR JOINT	LF	109.300	\$ 81.00	46.000	80.200	126.200	\$ 10,222.20
4.16	PERM CTB (SSCB)(TY I)(MOD)	LF	215.000	\$ 120.00	-		-	\$ -
4.17	MTL W-BEAM GD FEN (STEEL POST)	LF	612.500	\$ 23.70	-	50.000	50.000	\$ 1,185.00
4.18	GUARDRAIL END TREATMENT (INSTALL)	EA	5.000	\$ 2,800.00	-	1.000	1.000	\$ 2,800.00
4.19	MTL BEAM GD FEN TRANS (THRIE-BEAM)	EA	6.000	\$ 2,265.00	-	2.000	2.000	\$ 4,530.00
4.20	DOWNSTREAM ANCHOR TERMINAL	EA	1.000	\$ 1,130.00	-	1.000	1.000	\$ 1,130.00
4.21	CRASH CUSHION ATTEN (INST)(L)(W)(TL3)	EA	2.000	\$ 48,000.00	-	2.000	2.000	\$ 96,000.00
	SIGNAGE & PAVEMENT MARKING							
3/16/2010 Total								\$ 627,323.92

APPLICATION FOR PAYMENT FORM

Contractor's Application for Payment No.

Project Name: Speegleville Road
 Owner: McLennan County
 Contractor: KNIFE RIVER CORP. SOUTH

Project No.: 1-025-18.02
 Period: 8/25/2020
 Engineer: Walker Partners

Item	Item Description	Unit of Measure	Quantity	Unit Price Bid	Quantity Complete thru last pay period	Quantity Complete this Month	Quantity Complete to Date	Value of Work Completed to Date
5.01	SIGN POST INSTALLATION	EA	38,000	\$ 565.00	-	-	-	\$ -
5.02	INSTL OM ASSM (OM-27)(WC)GND	EA	19,000	\$ 97.00	-	-	-	\$ -
5.03	INSTL OM ASSM (OM-22)(FLX)SRF	EA	14,000	\$ 103.00	-	-	-	\$ -
5.04	REFL PAV MRK TY 1 (W) 24" (ARROW)(100MIL)	EA	3,000	\$ 350.25	-	-	-	\$ -
5.05	REFL PAV MRK TY 1 (W) 8" (BRK)(90MIL)	LF	450,000	\$ 0.27	-	-	-	\$ -
5.06	REFL PAV MRK TY 1 (W) 8" (SLD)(90MIL)	LF	1,783,000	\$ 1.89	-	-	-	\$ -
5.07	REFL PAV MRK TY 1 (W) 24" (SLD)(90MIL)	LF	77,000	\$ 34.49	-	-	-	\$ -
5.08	RE PM WRET REQ TY I (W) 4" (SLD)(90MIL)	LF	41,382,000	\$ 0.63	-	-	-	\$ -
5.08	RE PM WRET REQ TY I (Y) 4" (BRK)(90MIL)	LF	20,901,000	\$ 0.08	-	-	-	\$ -
5.10	RE PM WRET REQ TY I (Y) 4" (SLD)(90MIL)	LF	30,662,000	\$ 0.63	-	-	-	\$ -
5.11	REFL PAV MRKR TY I-C	EA	90,000	\$ 8.62	-	-	-	\$ -
5.12	REFL PAV MRKR TY II-A-A	EA	845,000	\$ 8.62	-	-	-	\$ -
5.13	DEAD END ROADWAY BARRICADE	EA	3,000	\$ 3,795.00	-	-	-	\$ -
	TRAFFIC & EROSION CONTROL							
6.01	FURN AND PLACE TOPSOIL (4")	SY	246,502,000	\$ 0.12	-	13,610,000	13,610,000	\$ 1,633.20
6.02	SOIL RET BLNKTS (CL 1)(TY A)	SY	94,950,000	\$ 3.50	-	-	-	\$ -
6.03	BROADCAST SEEDING	SY	246,502,000	\$ 0.47	-	-	-	\$ -
6.04	TRAFFIC CONTROL - PHASE BLUE	LS	1,000	\$ 30,485.00	0.350	0.100	0.450	\$ 13,718.25
6.05	TRAFFIC CONTROL - PHASE GREEN	LS	1,000	\$ 12,825.00	0.750	0.100	0.850	\$ 10,901.25
6.06	TRAFFIC CONTROL - PHASE ORANGE	LS	1,000	\$ 35,975.00	0.750	0.100	0.850	\$ 30,578.75
6.07	TRAFFIC CONTROL - PHASE RED	LS	1,000	\$ 62,265.00	0.400	0.100	0.500	\$ 31,132.50
6.08	TRAFFIC CONTROL - PHASE YELLOW	LS	1,000	\$ 36,955.00	-	-	-	\$ -

3/16/2010 Total \$ 87,963.95
 Project No. Application for Payment 00 62 76 - 6

J.A. "ANDY" HARNELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

AGENDA: SEPTEMBER 29, 2020

**F. Contracts, Interlocal Agreements, and Memorandums of Understanding:
Purchase, Lease, or Acquisition of Goods, Equipment or Services,
Including any Financing Thereof:**

1. Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals:
 - a. Authorization of Agreement for Mental Health Deputy Services **Approved**
(See beginning of the Meeting)
 - b. Authorization of Agreement for Comprehensive Mental Health and Mental Retardation Services **Approved**
 - c. Authorization of Agreement for Emergency Psychiatric Services **Approved**
 - d. Authorization of Agreement for Jail Diversion / Pre-Trial Diversion Services **Approved**
 - e. Authorization of Care Coordination Agreement for Medications for Defendants Committed Under Texas Code of Criminal Procedure, Chapter 46B at the McLennan County Jail **Approved**
 - f. Authorization of Grant Agreement for Medical Clearance Initiative at the Crisis Treatment Center **Approved**
2. Reauthorization Authorization of Revised Amendment No. 5 to the Memorandum of Understanding with Texas Department of Public Safety (re: Administrative Support) **Approved**
(See after Item G. 1.)
3. Authorization of Agreement with Core and Main (re: Bid 20-021 / Construction of the 2019 CDBG Elm Mott Water Improvements, TxCDBG Contract No. 7219270) **Deferred**
4. Authorization of Interlocal Cooperation Agreement with the City of Waco (re: Animal Shelter Services) **Approved**
(See after Item I. 3.)
5. Authorization of Pitney Bowes Lease Agreement with Texas Office Systems (re: Justice of the Peace, Precinct 2 Mailing Machine) **Approved**
(See after Item E. 1. a. – E. 1. f.)
6. Authorization of VEMACS and Votesafe Software Maintenance and Support Agreement Extension with VOTEC (re: Voter Registration and Election Management) **Approved**
(See after Item H. 9.)

7. Authorization of Interlocal Cooperative Agreement
with Lorena Independent School District
(re: Routine Road Maintenance)

Approved
(See after
Item F. 5.)

1:27

The Court went to Item F. 2. Authorization of Revised Amendment No. 5 to the Memorandum of Understanding with Texas Department of Public Safety (re: Administrative Support).

ORDER APPROVING:

**AUTHORIZATION OF REVISED AMENDMENT NO. 5 TO THE
MEMORANDUM OF UNDERSTANDING WITH TEXAS
DEPARTMENT OF PUBLIC SAFETY (RE:
ADMINISTRATIVE SUPPORT)**

On this the 29 day of September, 2020, came on for consideration the matter of Authorization of Revised Amendment No. 5 to the Memorandum of Understanding with Texas Department of Public Safety (re: Administrative Support). After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

The Court went to H. Additional Items for Discussion and Potential Action.

AGENDA: SEPTEMBER 29, 2020

H. Additional Items (If Any) for Discussion and Potential Action

1. Discussion and/or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters *(See Orders)*

2. Regarding McLennan County Group Health Plan: Discussion and/or Action regarding Health Benefit Plan Changes/Updates; Approval of Agreements or Amendments; Changes to Benefit Options; Open Enrollment and Procedures/Systems; Designation of System of Record; Compliance Actions and Approvals; and related matters **None**

3. Discussion and/or Action regarding Deferring Payroll Tax Obligations **Kept Deferred**
(See after Item F. 3.)

4. Authorization of Intergovernmental Transfers of Funds derived from the County Health Care Provider Participation Fund Mandatory Payments to Provide the Nonfederal Share of a Supplemental Payment Program Authorized Under the Texas Healthcare Transformation and Quality Improvement Program ("Sec 1115") Waiver **Approved**

5. Entry of Order that Aquasource Relocate Lines Along Portions of Speegle Road and Randy Drive to Allow for Drainage/Road Improvements **Approved**

6. Discussion and/or Action regarding Automated AI Temperature Screening System Quote (re: County Facilities) **Approved**

7. Discussion and/or Action regarding Filling of Services/ Resources for Mental Health Clients Upon Release from Custody including Funding for Medication Assistance **Approved**
(See after Item F. 1. f.)

8. Regarding Texas Association of Counties Risk Management Pool Workers' Compensation Program: Authorization of 2020 Workers' Compensation Coverage Documents / Worksheets **Approved**
(See after Item H. 6.)

9. Discussion and/or Action regarding Use of Waco Convention Center for Screening/Impaneling Jurors and related matters *Approved*
(See after Item H. 10.)

10. Presentation regarding Health Care Plan Audit

Approved

11. Authorization of Release of Duty Weapon and Badge to
Widow of Deceased Deputy Pursuant to Government
Code 615.102

Approved
*(See after
Item H. 8.)*

1:31

The Court went to Item H. 3. Discussion and/or Action re: Deferring Payroll Tax Obligations.

KEPT DEFERRED:

ACTION RE: DEFERRING PAYROLL TAX OBLIGATIONS

On this the 29 day of September, 2020 came on consideration of Discussion and/or Action regarding Deferring Payroll Tax Obligations. After discussion, Commissioner Perry made a motion to defer and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, kept deferred by unanimous vote.

ORDER APPROVING:

**AUTHORIZATION OF INTERGOVERNMENTAL TRANSFERS OF FUNDS DERIVED
FROM THE COUNTY HEALTH CARE PROVIDER PARTICIPATION FUND
MANDATORY PAYMENTS TO PROVIDE THE NONFEDERAL SHARE
OF A SUPPLEMENTAL PAYMENT PROGRAM AUTHORIZED UNDER
THE TEXAS HEALTHCARE TRANSFORMATION AND QUALITY
IMPROVEMENT PROGRAM ("SEC 1115")
WAIVER**

On this the 29 day of September, 2020, came on for consideration the of Authorization of Intergovernmental Transfers of Funds derived from the County Health Care Provider Participation Fund Mandatory Payments to Provide the Nonfederal Share of a Supplemental Payment Program Authorized Under the Texas Healthcare Transformation and Quality Improvement Program ("Sec 1115") Waiver. After discussion, Commissioner Miller made a motion to approve and it was seconded simultaneously by Commissioner Snell and Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

From: Heather Travers (heather.travers@co.mclennan.tx.us) <heather.travers@co.mclennan.tx.us>
Sent: Monday, September 21, 2020 1:35 PM
Subject: RE: UC DY4 Withheld IGT Notification

We have a request to IGT on 10/02/2020 for the UC DY4. We will need to request approval of a transfer up to the current balance which totals \$5,800,426.39

Thanks so very much.

Dates pertinent to this payment:

10/2/2020	Last day to submit your IGT into TexNet
10/5/2020	IGT Settlement Date
10/15/2020	UC Transferring Paid
10/30/2020	UC Non-Transferring Paid

Sincerely,

Heather M. Travers
Health Services Director
McLennan County Indigent Health
824 Washington Avenue
Waco, TX 76701
Office: 254-757-5174
Fax: 254-755-6128
heather.travers@co.mclennan.tx.us

TRANSFER
APPROVED BY COMMISSIONERS COURT
THIS 29 DAY OF SEP 2020
Scott M. Felton
COUNTY JUDGE

J.A. "ANDY" FARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

ORDER APPROVING:

**ENTRY OF ORDER THAT AQUASOURCE RELOCATE LINES ALONG
PORTIONS OF SPEEGLE ROAD AND RANDY DRIVE TO
ALLOW FOR DRAINAGE/ROAD
IMPROVEMENTS**

On this the 29 day of September, 2020, came on for consideration the matter Entry of Order that Aquasource Relocate Lines Along Portions of Speegle Road and Randy Drive to Allow for Drainage/Road Improvements. After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.



Scott M. Felton
McLENNAN COUNTY JUDGE

501 Washington Ave., Room 214 * Waco, Texas 76701 * Phone No. 254-757-5049 * Fax No. 254-757-5196

September 29, 2020

Mark Kocian, Manager
Aquasource Waco
7025 Sanger Avenue
Waco, Texas 76710

RE: Relocation of Water Lines in Speegle Road Right-of-Way Ditch

Dear Mr. Kocian,

In order to re-establish the flowline of the drainage ditch along the east right-of-way line of Speegle Road between Randy Drive and Speegleville Creek (see attached exhibit), water lines in the vicinity of this drainage ditch will need to be relocated from the area or lowered twenty-four inches (24") below the current flowline elevation.

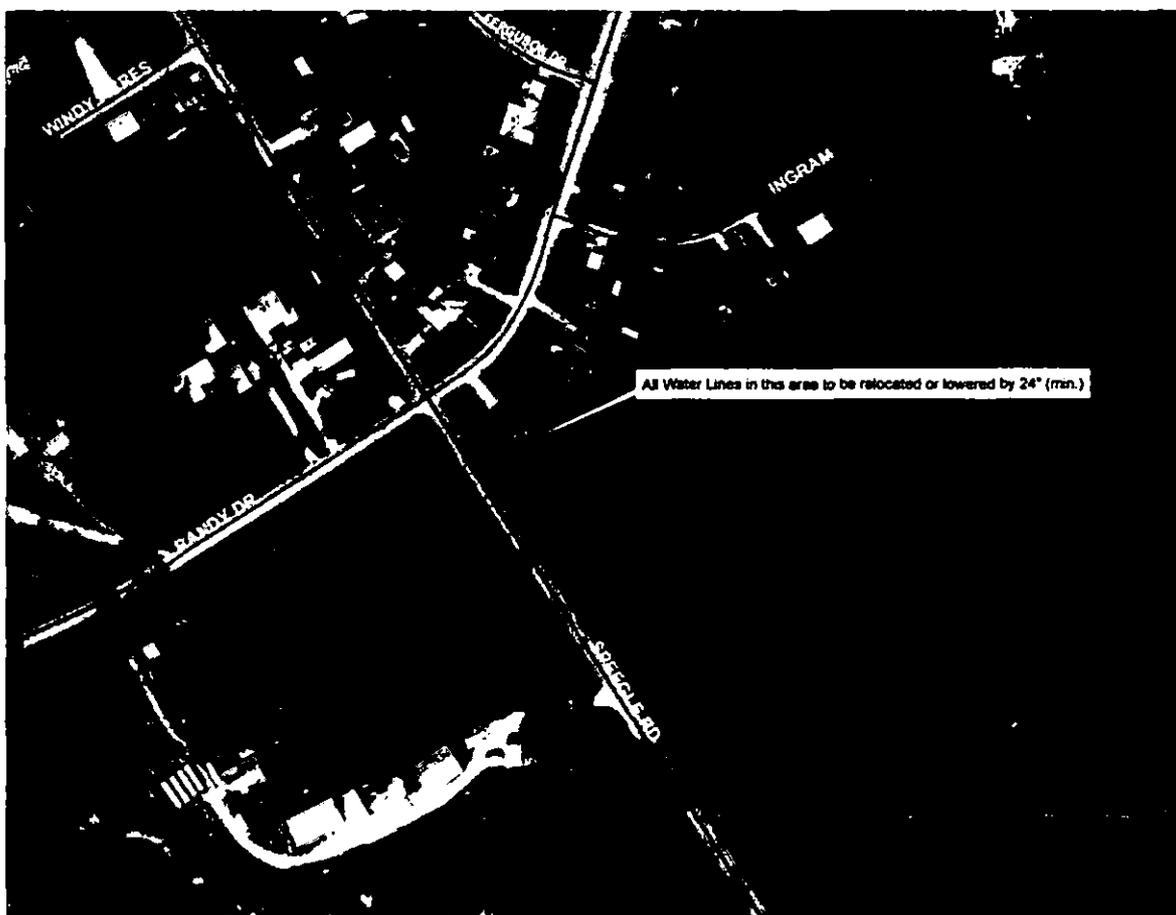
Such relocation of water lines is required per Section 552 of the Texas Local Government Code and must be completed within thirty (30) days from the date of this letter.

Thank you for your cooperation in this matter, and please feel free to contact our County Engineer's office at (254) 757-5028 if you have any questions.

Sincerely,

Scott M. Felton
County Judge, on behalf of the Commissioners Court of McLennan County

EXHIBIT A



J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowari-Perkins,
Deputy

ORDER APPROVING:

**ACTION RE: AUTOMATED AI TEMPERATURE SCREENING
SYSTEM QUOTE (RE: COUNTY FACILITIES)**

On this the 29 day of September, 2020, came on for consideration the matter of Discussion and/or Action regarding Automated AI Temperature Screening System Quote (re: County Facilities). After discussion, Commissioner Jones motion to approve pending approval from TDEM about the 75% Rule and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

RICHTECH

Richtech System
4175 Cameron Street, Ste 1
Las Vegas, NV 89103

EIN : 81-3407147

Quote / PI

Quote Number 00003166

Subject McLennan County Sheriff- 8 V2Lite ; 8 fs; 2
V2pro ; 2 Turnstiles

Valid Till 10/24/2020

Contact

Stage Draft

Bill To Name McLennan County sheriff

Ship To Name McLennan County sheriff

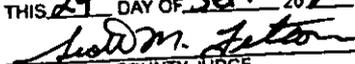
Ship To 3101 Marlin Highway
Waco, TX 76705
United States

Item & Description	List Price	Quantity	Total Price
AATSS Display Pedestal Freestanding Pedestal for AATSS Compatible with V.1 / V.2	\$300.00	8.00	\$2,040.00
L1000 Swing Arm Motorized Turnstile (Single-Core) Brushed Steel Turnstile for Access Control	\$3,950.00	4.00	\$13,430.00
Cabinet dimensions: 1000 x 280 x 980mm Arm length: 350mm Lane width: 350mm (single swing arm)			
LITE V.2 Automated AI Temperature Screening System	\$1,799.00	8.00	\$12,233.20
PRO V.2 Automated AI Temperature Screening System (Desk / Peds) What's included: - 10ft Power Cable - Software Instruction Manual	\$3,299.00	2.00	\$5,608.30
Dimensions: 8.92" x 4.72" x 1.00"			

Subtotal \$39,190.00

Discount \$5,878.50

Grand Total \$33,311.50

APPROVED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 2020

COUNTY JUDGE

PENDING APPROVAL FROM
TDEM

E&OE

Full Terms & Conditions Apply - available upon request

V2 PRO

AUTOMATED AI TEMPERATURE SCREENING SYSTEM

As a fully automated system, the AATSS V2 Pro provides extremely accurate temperature readings, instantaneous temperature alerts through multiple notification channels, and automatically records data for easy recordkeeping and reporting.

PROVIDED BY SAFETYVIEW AND THE ROYAL CANADIAN MOUNTED POLICE (RCMP) FOR THE HAPPIER AND HEALTHIER COMMUNITY.



FEATURES



Accuracy:
+/- 0.5



Temperature detection:
< 3 seconds



Access Control Integration:
Temperature Verification, Facial Recognition, and Face Mask Detection



Custom On-screen
Messaging



ADA and HIPAA compliant data security, fully encrypted database and HTTPS transmissions



Recognition distance:
2.6 ft

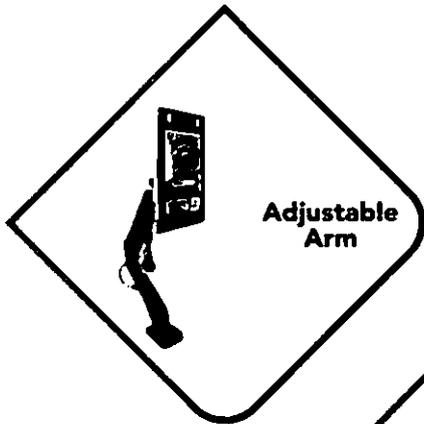


3 Modes of Alerts:
Email, SMS, Live Feed



IP 65 Outdoor Rated and Resistant to Sunlight Interference

MOUNTING OPTIONS



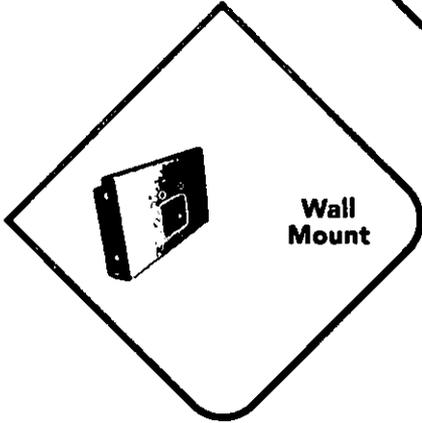
Adjustable Arm



Adjustable Floor Stand



Glass Mount



Wall Mount

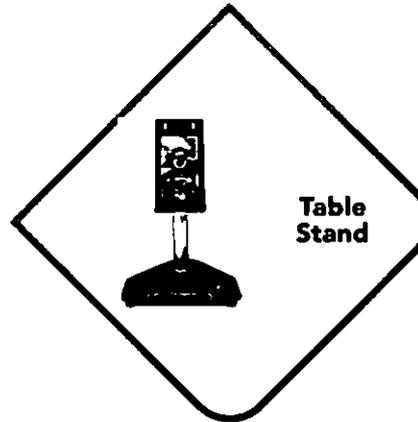
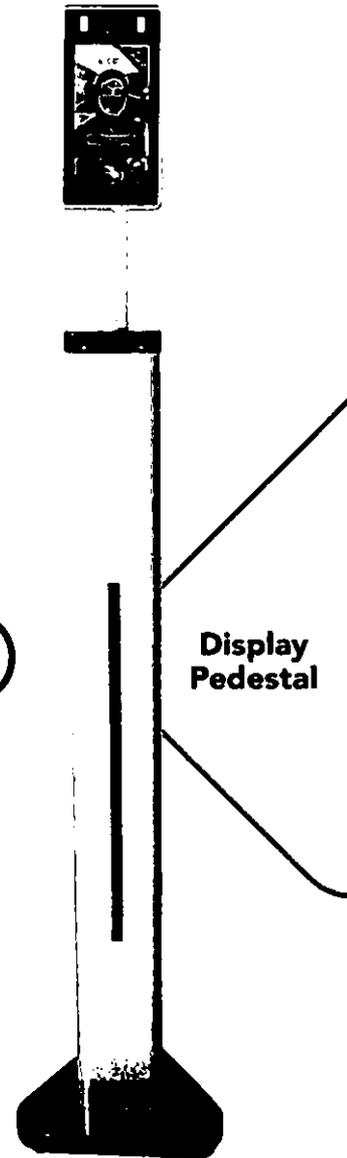


Table Stand



Turnstile



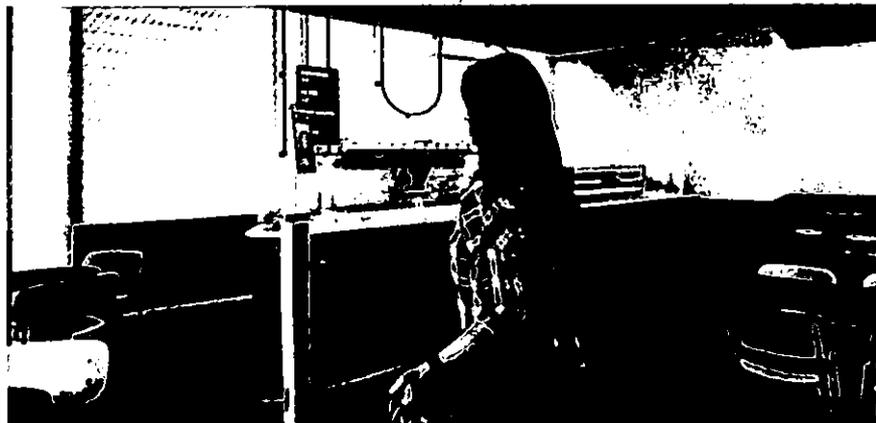
Display Pedestal



**3 Year Extended
Manufacturer Warranty**



**14-day Free
Return Policy**



SPECIFICATIONS

TRUSTED BY OVER 1,000 CLIENTS IN THE US

CAMERA

Resolution	2 million pixels 1920x1080P
Type	120° wide-angle dynamic
Focusing Distance	50 - 80 cm
White Balancing	AUTO

SCREEN

Resolution	600 x 1024
Size	7.0-inch IPS LCD Display

PROCESSOR

CPU	RK3288 Quadcore
Internal Storage Capacity	4 GB eMMC Automatic memory management. Can store 100,000 log entries and 10,000 individual identities.

ACCESSORIES

Fill Light	Dual fill light
Outdoor Protection	Detachable Visor (OPTIONAL)

INTERFACE

Operating System	Linux
Network Module	Network Module Ethernet (Wi-Fi coming soon)
Audio	Audio 2.5W / 4R Speakers
Serial Communication	Serial Communication 1 RS232 serial port
Relay Output	1 open door signal output (Dry contact)
Wiegand	One Wiegand 26/34 output, one Wiegand 26/34 input (Dry contact)
LAN	1 RJ45 Ethernet socket

INFRARED THERMAL MODULE

Temperature Detection Distance	1.6 - 2.6 ft
Measurement Resolution	0.018 °F
Temperature Measurement Accuracy	± 0.5°F (Medical Grade)
Temperature Measurement Range	93.2°F ~ 107.6°F
Abnormal Temperature Alarm	Customizable - Email/SMS/Push notification (Default is audible alarm)

GENERAL

Power Supply	DC12V
Outdoor Protection	IP 65 Water-resistant and Dust-resistant
Operating Temp.	50°F - 140°F
Storage Temp.	60°F - 140°F
Power Consumption	4W (Min)
Dimensions	9" x 4.72" x 1.18"
Weight	2.2 pounds



SALES LINE: (866) 742-4797



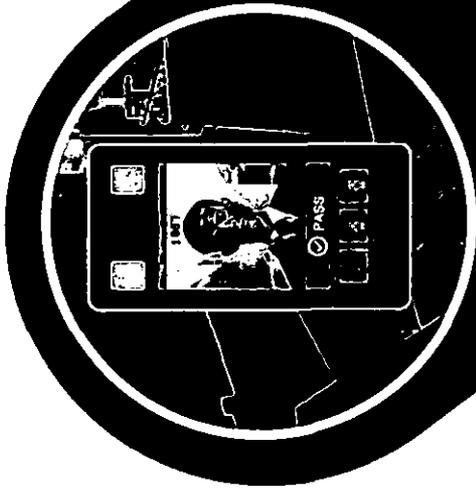
EMAIL: info@richtechsystem.com



AUTOMATED AI TEMPERATURE SCREENING SYSTEM (AATSS)

Your first line of defense against COVID-19 and other infectious diseases.

V2 LITE



GET IN TOUCH WITH US



info@richtechsystem.com



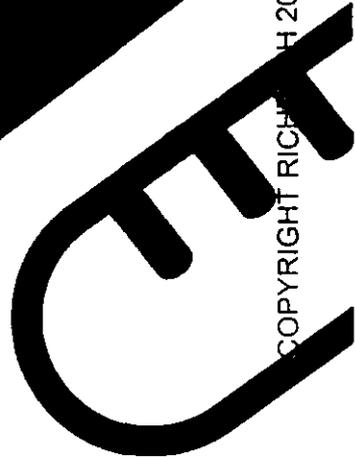
856-363-0570

Monday to Sunday
9:00 AM - 9:00 PM PST



4175 Cameron St Ste 1,
Las Vegas, NV 89103

Please reach out to us by email or phone about special offers for essential businesses and public institutions.

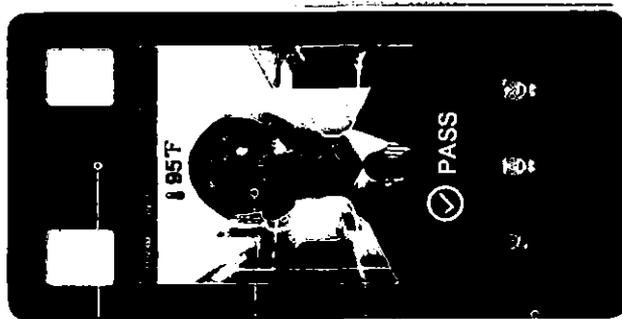


COPYRIGHT RICHTECH 2020

ADVANCED THERMAL IMAGING TECHNOLOGY

COMPACT & USER FRIENDLY DESIGN

The Automated AI Temperature Screening System (AATSS) is your business's fastest and least intrusive way to protect your customers and employees.



2M pixel Human Body Detection Camera

Enhanced AI Facial Recognition

Crystal Clear 7" LCD Display

IP65 Waterproof and Dustproof

V2 Lite

OS system	Linux
Capacity	4GB
Dimensions	9.37" x 4.82" x 1.24"
Power supply	Input: 100-240V-50/60HZ Output: 12V 1A
Working environment	Indoor, outdoor (avoid direct sunlight) 5°F to 140°F RH ≤ 90%



TEMPERATURE DETECTION
≤ 3 SECONDS



MEASUREMENT ACCURACY
± 0.5°F

EUROPEAN MEDICAL GRADE (LEVEL D) THERMAL SENSOR

FAST

Screen customers in just 2-3 seconds. NO waiting around, just business as usual.

POLITE

No awkward questions about a cough or sneeze, just a smile for the camera.

FULLY AUTOMATED

Just place and forget. No oversight required, ever

SIMPLE SETUP

Just turn it on and hang it up. Customizable backplate allows for easy installation on any surface or stand.

COMPACT DESIGN

Place it anywhere; on wall, stand, door, or desk. Takes up about the same space as a framed family photo.

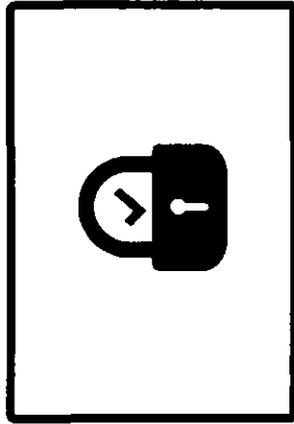
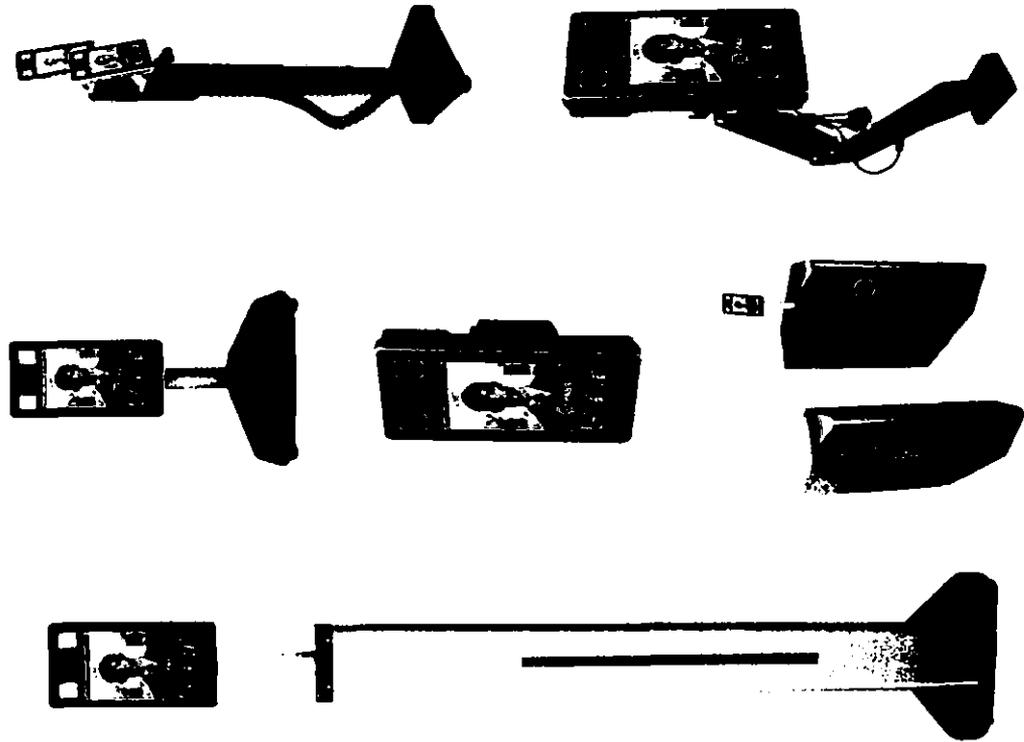
INSTANT NOTIFICATION

Be informed immediately if someone is feverish, no one is getting past without your knowledge.

MULTIPLE INSTALLATION MODES

PRODUCT CHARACTERISTICS

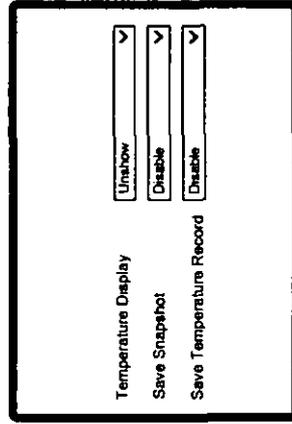
You can choose from a variety of installation methods.



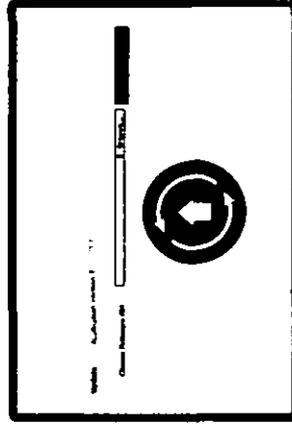
ENCRYPTION OF DATABASE.



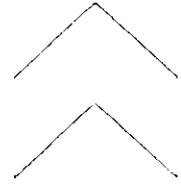
HIPAA COMPLIANT.



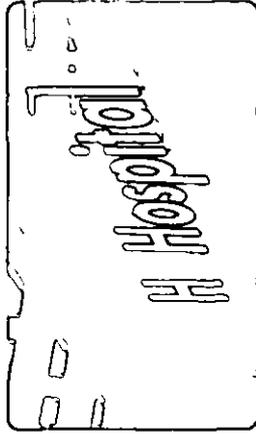
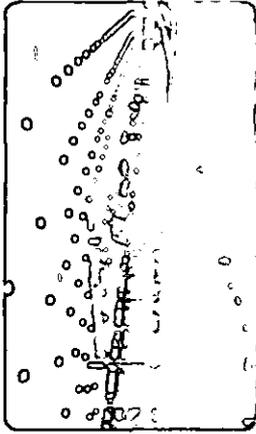
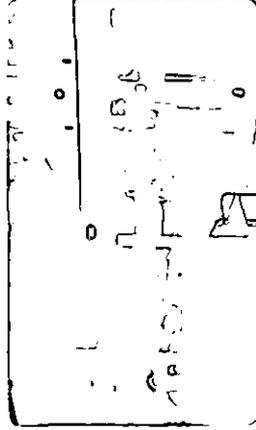
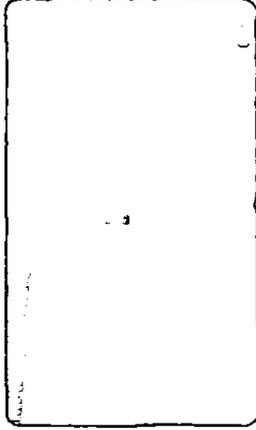
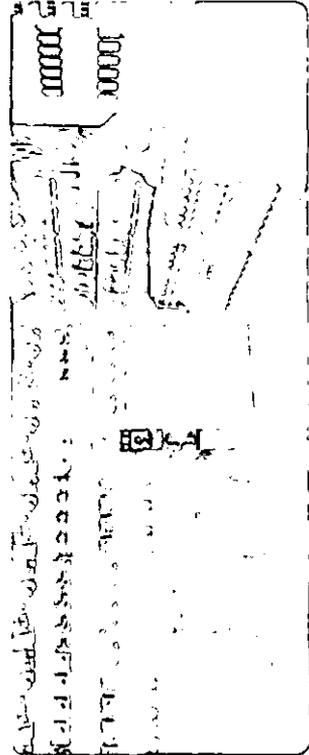
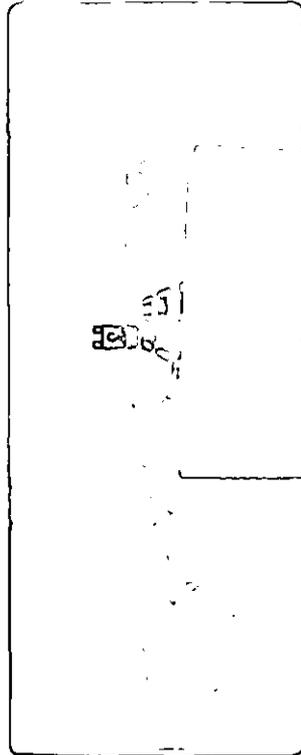
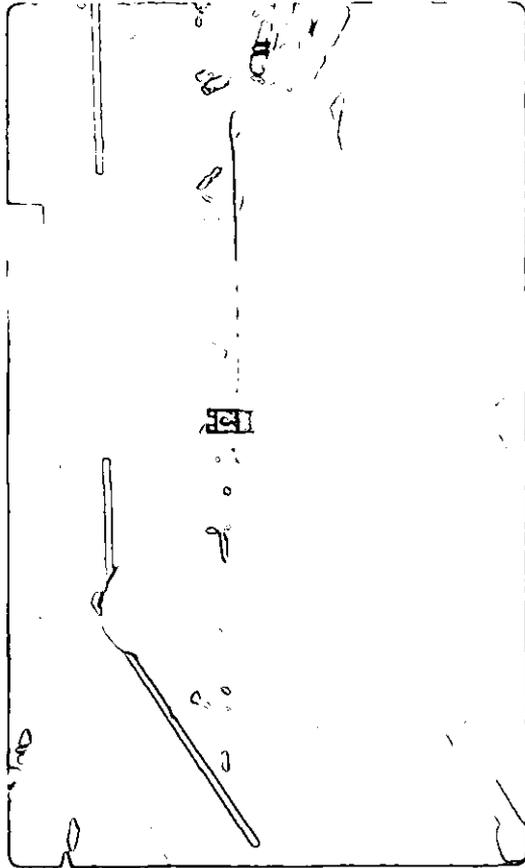
PRIVACY PROTECTION.



UPDATED FIRMWARE.



APPLICATION SCENARIOS



Kinetech Systems is committed to providing machine vision solutions to customers on a global scale. We have more than 25 years of experience serving clients in over 40 countries and offices across the globe.

We use our cutting edge patented, techologies such as machine vision, motion tracking, multi touch display systems, VNA and thermal imaging to provide our clients with effective technical solutions wherever they may be. Our clients include IBM, Samsung, Burger King, Kaiser Permanente, government, large retailers and many more.

J.A. ANDY HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcelez Gowan-Perkins,
Deputy

The Court went to Item H. 8. Re: Texas Association of Counties Risk Management Pool Workers' Compensation Program: Authorization of 2021 Workers' Compensation Coverage Documents / Worksheets.

ORDER APPROVING:

**AUTHORIZATION OF 2021 WORKERS' COMPENSATION COVERAGE
DOCUMENTS / WORKSHEETS**

**RE: TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT
POOL WORKERS' COMPENSATION PROGRAM**

On this the 29 day of September, 2020, came on for consideration the matter Regarding Texas Association of Counties Risk Management Pool Workers' Compensation Program: Authorization of 2021 Workers' Compensation Coverage Documents / Worksheets. After discussion, Commissioner Jones made a motion to approve and it was seconded by Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.



September 1, 2020

Ms. Amanda Talbert
McLennan County HR Director
214 N 4th St Ste 200
Waco, TX 76701-1403

Re: McLennan County – Workers’ Compensation Program Renewal Questionnaire

Dear Ms. Talbert,

Thank you for participating in TAC Risk Management Pool’s Workers’ Compensation Program. As we prepare your January 1, 2021 renewal, there are a few questions we need you to answer so that we can provide you the most comprehensive and cost effective Workers’ Compensation Coverage possible. To ensure that we have up-to-date information, please fill out each tab of the attached questionnaire completely and make any changes directly to the document. You can also provide supplemental sheets as necessary. Please note that omitted information may result in an exclusion from coverage.

The Interlocal Participation Agreement, Section 4. Annual Contribution, 4.01 requires that the member timely submit to the Pool documentation necessary for the Pool to properly underwrite the renewal.

Please complete the Workers’ Compensation Renewal Questionnaire and return it and any supplemental documents by Wednesday, September 30, 2020:

- **WC Renewal Questionnaire tab** – please respond to all questions and have the County Judge or presiding official of Political Subdivision sign and return with excel questionnaire.
- **Estimated Payroll** – Please use the Estimated Payroll tab in the Excel worksheet to update your payroll and employee count by classification. This tab includes your 2019 actual payroll plus a 2% increase. If you do not return the worksheet with updated payroll information, your renewal will be processed with the 2019 actual payroll plus 2% as listed in the worksheet.
 - Please use “**Estimated 2021 Payroll Amount**” (Column F) to update payroll
 - Please use “**Estimated 2021 Number of Employees**” (Column G) to update employee count
 - Please use “**Note**” (Column H) for any payroll or employee increase/decrease that vary significantly from the Payroll + 2% column, if you could provide a brief reason for changes
- **Optional Coverages** – This tab is used to report your decisions regarding optional coverage for certain categories of personnel and volunteers. Please note the instructions regarding how to report payroll for



optional coverages. Only changes need to be reported, if all is staying the same no need to make selections. *Please note addition or removal of Optional Coverage under Chapter 504 Labor Code requires a Commissioners Court resolution with majority vote.*

- **Employee Concentration** – This tab is to report the number of employees working within each of your buildings. Please indicate if location is being removed, provide updated employee count and add any new locations.
- **Aircraft and Aircraft and Pilot Info Cont** – These tabs only need to be completed if you own or lease an aircraft and if you employ any pilots.
- **Watercraft Info** – This tab only needs to be completed if you own, lease or charter any watercraft over 26 feet in length.
- **Workers' Compensation Alliance Election Form** – *Please note: The form only needs to be completed, if you wish to make changes to your current Alliance participation. Should you choose to use this cost saving network, you will receive a 4% discount on your renewal. Please complete the form following this letter indicating whether or not you choose to participate.*

Please complete the worksheets in the attached Excel workbook, save the document, and submit the completed workbook by replying to the email with the workbook attached. If you need help completing the **Workers' Compensation Renewal Questionnaire**, please contact me at 800-456-5974 or yolandam@county.org.

We value your membership in the TAC Risk Management Pool and look forward to another successful year! Please do not hesitate to contact me if you would like to discuss your coverage options.

Sincerely,

Yolanda Mondragon
Member Service Representative



**POLITICAL SUBDIVISION WORKERS' COMPENSATION ALLIANCE
ELECTION FORM**

OPTIONS		Effective Date
I elect to participate in the Political Subdivision Workers' Compensation Alliance.	<input checked="" type="checkbox"/>	01/01/2021
I elect not to participate in the Political Subdivision Workers' Compensation Alliance.	<input type="checkbox"/>	
• Only make selection if making changes to current selection		

McLennan County

Member Name

Amanda B. Talbert

Signature of Pool Coordinator

Amanda Talbert, McLennan County HR Director

Printed Name and Title

9/24/2020

Date



**TEXAS ASSOCIATION of COUNTIES
RISK MANAGEMENT POOL**

Workers' Compensation Renewal Questionnaire

McLennan County

Coverage Period: January 1, 2021 through January 1, 2022

Thank you for participating in the TAC Risk Management Pool's Workers' Compensation program. As we prepare your renewal, there are a few questions we need you to answer so that we can provide you the most comprehensive and cost effective coverage possible. Pursuant to the Interlocal Participation Agreement, Section 4. Annual Contribution, 4.01 requires that the member timely submit to the Pool documentation necessary for the Pool to properly underwrite the renewal. To ensure that we have up-to-date information, please fill out each page completely and make any changes directly to this document. You can also provide supplemental sheets as necessary. NOTE: Omitted information may result in an exclusion from coverage.

We value your membership in the TAC Risk Management Pool and look forward to another successful year! If you have any questions or need help completing the Renewal Questionnaire, please contact your Member Services Representative (listed below) at 800-456-5974.

Member Service Representative: Ms. Yolanda Mondragon

Email: yolandam@county.org

Pool Coordinator/Workers' Compensation Coordinator

Our records indicate that the Member has designated the individual below as the contact for this coverage. In accordance with the terms of the Interlocal Participation Agreement, the Pool Coordinator has express authority to represent and to bind the Member, and the Pool will not be required to contact any other individual regarding matters arising from or related to this Agreement. If the Member wishes to change or update the Pool Coordinator information, please make the necessary changes below.

Contact: Ms. Amanda Talbert Email: amanda.talbert@co.mclennan.tx.us

Office Phone Number: (254) 757-5158 Fax Number: (254) 757-5073

Mailing Address: 214 N 4th St Ste 200 City, State, Zip: Waco, TX, 76701-1403

General Information

	Yes or No
1. Do you use a manned aircraft in any capacity?	Yes
If Yes: Are your pilots employees?	
If yes, please complete the Aircraft and Aircraft and Pilot info tabs.	
Are your pilots volunteers?	
If yes, and you desire to include Workers' Compensation coverage please complete the Aircraft and Aircraft and Pilot info tabs.	Yes, Yes
2. Do you have operations involving the loading, unloading, repair, or construction of watercraft or vessels, including work performed on barges or docks?	No
3. Do you own, operate, or maintain a railroad, or own, lease, operate, or repair railroad equipment?	No
4. Do you engage in manufacturing, handling, transporting, distributing, or storing explosives or explosive substances (other than gasoline)?	Yes
5. Do you perform any underground, subaqueous, or tunneling operations?	No
6. Do you provide group transportation for employees to and from the workplace?	No
If Yes:	
* Average number of employees in a vehicle per trip:	
* Maximum number of employees in a vehicle per trip:	
* Average number of daily trips:	
7. Do you have a County Fire Department that contracts with the state or National Forest Service to fight wildland fires?	No
If Yes: Please advise in the last 5 years for each fire the number of employees and duration in the explanation box below.	
For any "Yes" responses to the questions above, please provide a brief explanation:	

Unreported Claims

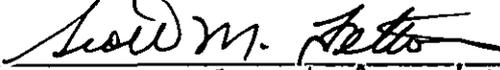
	Yes or No
1. Are you, or any officer or employee, aware of, or have knowledge of any circumstance, occurrence, fact or event which is likely to be a basis of a claim, either now or in the future?	No
If yes, please describe:	
2. Has the situation been reported to TAC Claims Department?	

Acknowledgement and Acceptance

Member Name: McLennan County

Member acknowledges that the information submitted in this questionnaire is true and accurate, including all known potential claims. The information submitted may be used by the Pool in processing the renewal and in assessing the coverage needs of the Member. The questions posed, or any wording of the questionnaire, should not and may not be relied upon by the Member as implying that coverage exists for any particular claim or class of claims. The only coverage provided by the Pool to the Member is as described in the applicable Coverage Document, including any endorsements and the Contribution and Coverage Declaration, issued to a covered Member.

If the Member makes no changes, the Pool will assume the Member is reporting for the same information as in the previous applicable Coverage Period. The Member understands that any failure to fully and accurately answer the questionnaire and any attached documents may result in denial of coverage provided by the Pool.



9/29/20

SCOTT M. FELTON, COUNTY JUDGE
Signature of County Judge or presiding official of the Political Subdivision

Date



TEXAS ASSOCIATION of COUNTIES RISK MANAGEMENT POOL

Please enter the estimated payroll and the number of employees for calendar year 2021 in the highlighted columns.

Only include payroll for Elected Officials if your Commissioners Court has selected this Optional Coverage. For Optional Coverages, refer to the next tab for instructions on reporting this payroll.

Member Name : McLennan County

Coverage Period: January 1, 2021 through January 1, 2022

Rating Class Code	Rating Class Description	Payroll + 2%	Current Number of Employees	Current Number of Volunteers	Estimated 2021 Payroll Amount	Estimated 2021 Number of Employees	Note
7422	Aircraft Ambulance						
7418	Aircraft Oper. (Patrol, Ambulan)	\$132,272	2		\$131,315	2	
7423	Airport						
7721	Ambulance						
9016	Amusement Park, Exhibition Center						
8391	Auto Mechanics	\$455,377	9		\$405,759	8	
9014	Bldg. Maintenance & Janitors	\$886,152	22		\$1,075,442	22	
5403	Carpentry (NOC)						
9220	Cemetery Operations						
4511	Chemical Analysis/Assayers						
8809	Chief Of Commissions & Directors						
8810	Clerical	\$11,861,481	255		\$12,443,778	255	
5606	Co. & Drain Dist. Commissioners	\$665,860	9		\$662,358	8	
8006	Commodity Dist.-Retail Grocery						
5203	Concrete Construction-Bridges						
7380	Drivers						
8811	Election Personnel	\$370,027	355		\$540,384	355	Payroll + 2% dollar amt basedr on 2019 actual wages, estimate based on current election year.
5190	Electrical Wiring W/In Buildings						
8801	Engineers, Surveyors	\$210,562	2		\$209,612	2	
7704	Firefighters & Drivers						
9402	Garbage Collection & Drivers						
6319	Gas/Water Main Connection Constr						
9060	Golf Course						
8828	Homemaker Service						
8833	Hospital Professional & Clerical	\$1,573,557	33		\$2,193,168	37	New Jack Harwell Medical positions approved for FY 2021
9040	Hospital, All Others						
9033	Housing Authority & Drivers						
9032	Housing Authority Mgrs & Emplsy						
4519	Insect Control						
8709	Inspectors, Samplers, Or Weighers Of Merchandise On Vessels Or Docks Classification						
6229	Irrigation/Drainage Construct.						
8812	Jurors	\$230,008	8,920		\$148,199	5064	Average is lower due to pandemic, jury duty not being held
8742	Juv Probation, Collectors, Sales	\$1,984,718	35		\$2,028,160	36	
7722	Juvenile Detention Officers	\$2,652,736	71		\$3,028,743	69	
6219	Landfill Operation & Drivers, Excavation NOC						
7590	Landfill, Garbage Reduction						
7720	Law Enforcement	\$19,211,321	483		\$23,511,583	488	
8820	Law Office	\$3,807,539	56		\$3,990,170	54	
8838	Library/Museum-Prof. & Clerical						
8829	Nursing Home Employees						
5191	Office Technician	\$948,786	20		\$1,291,727	20	
9015	Parking Lots & Drivers						
9102	Parks & Recreation	\$44,828	1		\$46,697	1	

Rating Class Code	Rating Class Description	Payroll + 2%	Current Number of Employees	Current Number of Volunteers	Estimated 2021 Payroll Amount	Estimated 2021 Number of Employees	Note
8227	Permanent Yard Employees						
8832	Physician Med.Lab. Minor Emer. Clinic						
4299	Printing						
8264	Recycling Or Shredding Workers & Drivers						
9079	Restaurant, Food Preparation	\$53,505	2		\$64,331	2	
5506	Road Employees-Paving, Repaving	\$2,703,394	55		\$2,602,276	52	
9101	Schools - All Other Employees						
7580	Sewage Disposal Plant Operations						
7327	Stevedoring						
8017	Store Clerks						
9061	Swimming Pools						
9019	Toll Bridge Employees						
8831	Vet Hospital & Animal Control						
8859	Volunteers - All Others						
8857	Volunteers - Emergency Medical Personnel						
8855	Volunteers - Fire Fighters						
8856	Volunteers - Law Enforcement	\$74,256		15	\$83,200	16	
8292	Warehousing NOC And Driver						
7520	Waterworks Operation & Drivers						
3385	Welder						
8868	Youth & Community Cntr Directors	\$104,553	1		\$108,074	1	
					\$54,565,177	6,492	



TEXAS ASSOCIATION of COUNTIES RISK MANAGEMENT POOL

If you wish to add additional coverages, please make your selection in the form below.

Please note, Chapter 504 Labor Code requires political subdivisions to have a majority vote to add or remove optional coverages for Volunteers, Elected Officials, Election Workers (non-employees) or Jurors.

Member Name : McLennan County

Coverage Period: January 1, 2021 through January 1, 2022

Current Optional Coverages Elected

Elected Officials

Jurors

Volunteers - Law Enforcement

Election Workers (non-employees)

OPTIONAL COVERAGE CHANGES ONLY

1. ELECTED OFFICIALS

Does your governing body desire this coverage?

Enter Yes or No:

If yes, include the estimated payroll of all elected officials on the payroll tab, based on the job responsibility of the elected official. If no, do not report the estimated payroll of any elected official.

2. VOLUNTEERS

Does your governing body desire this coverage?

Enter Yes or No:

If yes, enter the estimated payroll on the payroll tab. Four classifications are available: Volunteers - Firefighters, Volunteers - Law Enforcement, Volunteers - Emergency Medical Personnel, and Volunteers - All Others. You may choose to cover any or all classifications.

Please note: You can calculate annual salary by using \$5,200 per volunteer, or if you have an auditable record of hours that each volunteer was on duty or participating in sponsored training you may determine the "salary" by multiplying the number of hours by the hourly wage that would have been used if the services had been provided by an employee.

3. JURORS

Does your governing body desire coverage of Jurors?

Enter Yes or No:

If yes, enter the estimated payroll on the payroll tab.

4. ELECTION WORKERS (NON-EMPLOYEES)

Does your governing body desire coverage of election personnel?

Enter Yes or No:

If yes, enter the estimated payroll on the payroll tab.

Please note: Election Personnel refers to temporary or contract personnel paid for service in the conduct of an election. Do not include payroll for county employees. County employed election staff should be reported under Clerical.

**TEXAS ASSOCIATION of COUNTIES
RISK MANAGEMENT POOL**

Please update your list of locations and the number of employees at each location. Place an X in the 'Remove Location' column if this location is no longer valid. Update the employee counts for all locations. Add new locations at the bottom.

Member Name : McLennan County
Coverage Period: January 1, 2021 through January 1, 2022

Policy Effective Date	Structure Identifier	Local Address	Employee Count	Remove Location	Updated Employee Count	Maximum Employees At One Time	Number of Stories	Construction Code	Year Built	Notes
01/01/2021	AG EXTENSION SERVICE	4224 COBBS DRIVE,WACO,TX,767011403	2							
01/01/2021	ARCHIVES & HEALTH SERVICES	824 WASHINGTON,Waco,TX,76701	12							
01/01/2021	COUNTY JAIL / JACK HARWELL /MAINT OF EQUIPMENT	3201 E HIGHWAY 6,Waco,TX,76705	384		384	394	1	Concrete Brick/Block	1986 / 2010	in 1999, Jack Harwell construction added in 2010.
01/01/2021	COURTHOUSE	501 WASHINGTON STREET,WACO,TX,76701	60							
01/01/2021	COURTHOUSE ANNEX	219 N 6TH STREET,Waco,TX,76655	87							
01/01/2021	DPS	1617 E CREST DR ,WACO,TX,767011403	1							
01/01/2021	INFORMATION TECHNOLOGY	500 COLUMBUS AVE,Waco,TX,76701	20							
01/01/2021	JP & CONSTABLE 2	928 ELM STREET,Waco,TX,76701	9							
01/01/2021	JP & CONSTABLE 3/TAX OFFICE	201 NORTH REAGAN,Wesh,TX,76681	8							
01/01/2021	JP & CONSTABLE 5	1800 RICHTER AVE,WACO, TX,767011403	8							Maintenance Dept was counted with Maintenance of Equipment dept last year, their correct location is in same bldg as Purchasing.
01/01/2021	JUVENILE DETENTION	2601 GHOLSON ROAD,WACO,TX,76705	122							
01/01/2021	MAINTENANCE & PURCHASING BUILDING	623 WASHINGTON STREET,WACO,TX,76701								
01/01/2021	R & B PRECINCT 1	110 PILGRIM LANE,LORENA,TX,76655	32							
01/01/2021	R & B PRECINCT 2	2323 BATTLE LAKE ROAD,MART,TX,76664	20							
01/01/2021	R & B PRECINCT 3	133 N SNIDER ROAD,WEST,TX,76691	21							
01/01/2021	R & B PRECINCT 4	3046 ORION ROAD,MCGREGOR,TX,76657	17							
01/01/2021	RECORDS BUILDING	214 N 5TH STREET,WACO,TX,76701	19							
01/01/2021	SHEP MULLINS VISITATION CENTER	3421 MARLIN HWY,WACO,TX,76705	100							
01/01/2021	SHERIFF'S DEPARTMENT	901 WASHINGTON AVENUE,WACO,TX,76701	1							
01/01/2021	VETERANS SERVICES	2010 LASALLE,WACO,TX,76706	128							
			2							
New Location(s)										
01/01/2021	JP & CONSTABLE 4/TAX OFFICE	415 N JOHNSON DR, MCGREGOR TX 76657	8							
01/01/2021	P/JP & ANKLE-MUNI LUNING	520 COLUMBUS AVE WALLU TX /6701	1							
Total Estimated Employee Count:			1062							

Description of general use and usual destination(s):	Is a waiver of subrogation required by any charterer? [YES/NO]	If employees fly on aircraft that are not owned, leased or regularly chartered, please describe. If aircraft is regularly chartered or leased, attach a copy of the contract.	Select all activities you perform with the aircraft listed. Please select all that apply.										
			Aerial Advertising	Law Enforcement	Flight Instruction	Traffic Control	Fire Fighting	Mosquito Abatement	Aerial Photography, Surveying, Mapping or News Reporting	Patrolling Pipelines, Power Lines or Canals	Carrying People or Cargo for Hire	Crop Seeding, Dusting or Spraying	Logging/ Timber hauling
Law Enforcement, Local	N/A			X									
Law Enforcement, Local	N/A			X									
Law Enforcement, Local	N/A			X									



**TEXAS ASSOCIATION of COUNTIES
RISK MANAGEMENT POOL**

If you have any watercraft over 26' in length, please fill out the form below for each watercraft.

Member Name : McLennan County

Coverage Period: January 1, 2021 through January 1, 2022

Watercraft Type	Boat
Make	RiverPro
Model	LoPro
Model Year	2018
Length	20' 1"
Horse Power	200
Owned Leased Chartered	owned
Number of Crew	2
Passenger Capacity	2
Use	Law Enforcement
Frequency of Use	6 times monthly
Primary Body of Water	Lake Waco, Tradinghouse lake, Brazos river, Bosque river,

Is Protection and Indemnity coverage provided for each watercraft listed above?

If "No" Please Explain:

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went to H. 11. Authorization of Release of Duty Weapon and Badge to Widow of Deceased Deputy Pursuant to Government Code 615.102.

ORDER APPROVING:

**AUTHORIZATION OF RELEASE OF DUTY WEAPON AND BADGE TO
WIDOW OF DECEASED DEPUTY PURSUANT TO
GOVERNMENT CODE 615.102**

On this the 29 day of September, 2020, came on for consideration the matter of Authorization of Release of Duty Weapon and Badge to Widow of Deceased Deputy Pursuant to Government Code 615.102. After discussion, Commissioner Perry made a motion to approve and it was seconded by Commissioner Jones. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.



SHERIFF PARNELL MCNAMARA
McLennan County

901 Washington Avenue Waco, Texas 76701 • 254-757-5095
www.co.mclennan.tx.us

"Your Safety Comes First"

09/24/20

Honorable Commissioner's Court,

It is with a heavy heart that the Sheriff's Office makes the following request. The Sheriff's Office is requesting that Deputy Christopher Smith's Firearm, a Glock 17 Gen 5 Serial # BLKU708, and his Badge, serial # 628, be released to his wife, Katherine Torres-Smith in accordance with Govt Code 615.102:

Sec. 615.102. DUTY WEAPON AND BADGE. (a) This section applies only to:

- (1) an individual listed in Section 615.003(1) who is employed by a political subdivision of the state;
- (2) a peace officer under Article 2.12, Code of Criminal Procedure, or other law who is employed by the state, including any state agency or any institution of higher education under Section 61.003, Education Code; or
- (3) an individual listed in Section 615.003(7).

(b) On the death of an individual listed in Subsection (a), the employing governmental entity shall provide, at no cost, the deceased individual's duty weapon, if any, and badge to the individual's:

- (1) designated beneficiary; or
- (2) estate if the individual did not designate a beneficiary.

(c) A governmental entity that employs an individual listed in Subsection (a) shall provide the individual a form on which the individual may designate the individual's beneficiaries for purposes of this section.

(d) A governmental entity is not liable for damages caused by the use or misuse of a duty weapon provided to a designated beneficiary or estate under this section.

Sincerely,

A handwritten signature in black ink, appearing to read "David Ives".

David Ives
McLennan County Sheriff's Office
254-757-5197

APPROVED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 2020
A handwritten signature in black ink, appearing to read "David M. Jeter".
COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

AGENDA: SEPTEMBER 29, 2020

I. Grants / Grant Proposals:

1. Regarding the Tradinghouse Lake Boating Access Grant:
Recording of Notice of Project Approval **Approved**

2. Regarding the Criminal Justice Division - Coronavirus
Emergency Supplemental Funding (CESF) Program:
Acceptance of Grant Award / Project Number
2020-VD-BX-0002 **Approved**

3. Regarding the Texas Indigent Defense Commission
- Indigent Defense Improvement Grant Program:
Acceptance of Statement of Grant Award / Grant
Number 212-21-D17 **Approved**
*(See after
Item H. 7.)*

4. Regarding the Texas Community Block Grant (TxCDBG)
For Water and Sewer Improvements in the Unincorporated
Community of Elm Mott / Contract No. 7219270:
Authorization for Request for Payment /
Draw Request # 3 **Approved**
*(See after
Item I. 2.)*

ORDER APPROVING:

RECORDING OF NOTICE OF PROJECT APPROVAL

**RE: THE TRADINGHOUSE LAKE BOATING
ACCESS GRANT**

On this the 29 day of September, 2020, came on for consideration the matter Regarding the Tradinghouse Lake Boating Access Grant: Recording of Notice of Project Approval. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, accepted by unanimous vote.



TEXAS DEPARTMENT OF LICENSING AND REGULATION

*Regulatory Program Management Division/Architectural Barriers Program
P. O. Box 12157 • Austin, Texas 78711 • (512) 539-5669 • (877) 278-0999
Fax: (512) 539-5690 • techinfo@tdlr.texas.gov • www.tdlr.texas.gov*

06/18/2020

McLennan County
501 Washington Ave., Suite 214
Waco Texas 76701

RE: Project Name: McLennan County - Tradinghouse Lake Boating Access Facilities Renova
Facility Name: 1031 McLennan County Park Ramp 1 & Hall Drive
Address: Hallsburg TX 76705
Project Number: TABS2019010053

Notice of Project Approval

Attention Building Owner,

The project listed above has been inspected by a Registered Accessibility Specialist (RAS) for purpose of determining compliance with provisions of the Texas Architectural Barriers Act (TABA), Tex. Gov. Code §§469.101 and 469.105 in order to ensure compliance with the Texas Accessibility Standards (TAS).

We are pleased to inform you that both the Department and the RAS who performed the review have found your project to be in substantial compliance. Therefore, this project has now been approved.

Please note, this determination does not address the requirements of the Americans with Disabilities Act (ADA), (P. L. 101-336), or any other state, local or federal requirements. For information on the ADA, please contact the United States Department of Justice, Civil Rights Division at (202)-514-0301.

If you have any questions, please visit the TDLR website at www.tdlr.texas.gov or contact the EAB Division at techinfo@tdlr.texas.gov or call us at 512-539-5669.

ACCEPTED BY COMMISSIONERS COURT *FOR RECORDING*
THIS *29* DAY OF *SEPT* 20*20*
Loedon. Yeter
COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

ORDER APPROVING:

**ACCEPTANCE OF GRANT AWARD / PROJECT NUMBER
2020-VD-BX-0002**

**RE: THE CRIMINAL JUSTICE DIVISION - CORONAVIRUS
EMERGENCY SUPPLEMENTAL FUNDING
(CESF) PROGRAM**

On this the 29 day of September, 2020, came on for consideration the matter Regarding the Criminal Justice Division - Coronavirus Emergency Supplemental Funding (CESF) Program: Acceptance of Grant Award / Project Number 2020-VD-BX-0002. After discussion, Commissioner Miller made a motion to approve and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Snell, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	4161501	Award Amount:	\$121,290.24
Date Awarded:	9/16/2020	Grantee Cash Match:	\$0.00
Grant Period:	02/01/2020 - 01/31/2021	Grantee In Kind Match:	\$0.00
Liquidation Date:	05/01/2021	Total Project Cost:	\$121,290.24
Program Fund:	CV-Coronavirus Emergency Supplemental Funding Program		
Grantee Name:	McLennan County		
Project Title:	Coronavirus Grant		
Grant Manager:	Jan Adkins		
DUNS Number:	021619085		

CFDA:	16.034 - Coronavirus Emergency Supplemental Funding Program		
Federal Awarding Agency:	U.S. Department of Justice, Office of Justice Program, Bureau of Justice Assistance		
Federal Award Date:	4/7/2020		
Federal/State Award ID Number:	2020-VD-BX-0002		
Total Federal Award/State	\$41,975,871.00		

Funds

Appropriated:

Pass Thru

Entity Name:

Texas Office of the Governor – Criminal Justice Division (CJD)

Is the Award

R&D:

No

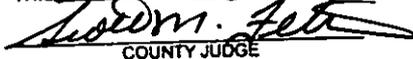
**Federal/State
Award**

Description:

The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiatives may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

APPROVED BY COMMISSIONERS COURT

THIS 29 DAY OF SEPT 20 20



COUNTY JUDGE

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: SEP 29 2020

By Myrcetez Gowan-Perkins,
Deputy

The Court went to Item I. 4. Re: the Texas Community Block Grant (TxCDBG) for Water and Sewer Improvements in the Unincorporated Community of Elm Mott / Contract No. 7219270: Authorization for Request for Payment / Draw Request # 3.

ORDER APPROVING:

**AUTHORIZATION FOR REQUEST FOR
PAYMENT / DRAW REQUEST # 3**

**RE: THE TEXAS COMMUNITY BLOCK GRANT (TXCDBG) FOR WATER
AND SEWER IMPROVEMENTS IN THE UNINCORPORATED
COMMUNITY OF ELM MOTT / CONTRACT NO. 7219270**

On this the 29 day of September, 2020, came on for consideration the matter of Regarding the Texas Community Block Grant (TxCDBG) for Water and Sewer Improvements in the Unincorporated Community of Elm Mott / Contract No. 7219270: Authorization for Request for Payment / Draw Request # 3: Authorization of Certification of Pre-Construction Approvals. After discussion, Commissioner Jones made a motion to approve the Draw Request #3 and it was seconded simultaneously by Commissioner Perry and Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.



TxCDBG Request for Payment

A203

Grant Recipient: McLennan CountyContract No: 7219270Request #: Draw 3

Activity Number	Current Budget	This Request	Total Drawn	Balance	% Remaining
Match O3J-Engineering	\$ 15,000.00	\$ (2,775.00)	\$ (9,250.00)	\$5,750.00	38.33%
Engineering O3J-Water/Sewer	\$ 30,135.00	\$ (2,775.00)	\$ (9,250.00)	\$20,885.00	69.30%
Construction O3J-Water/Sewer	\$ 237,865.00	\$ -	\$ -	\$237,865.00	100.00%
Admin 21A-Gen Program Admin	\$ 32,000.00	\$ (3,000.00)	\$ (15,500.00)	\$16,500.00	51.56%
Totals:	\$ 300,000.00	\$ (5,775.00)	\$ (24,750.00)	\$275,250.00	

Progress Report	Actual Date	Exhibit C Date	Revised Date	Month Diff.
Contract Start Date:		1/1/2020		
All Professional Services Contracts Awarded:	2/22/2019	3/1/2020		-12.4
4-month Conference Call:	11/12/2019	5/1/2020		-5.7
Plans and Specs Completed/Approved by Locality:	7/8/2020	7/1/2020		0.2
Environmental Review Submitted:	6/16/2020	7/1/2020		-0.5
All pre-construction Special Conditions cleared:	9/2/2020	9/1/2020		0.0
Construction Start:		10/1/2020		
50% of TxCDBG funds obligated:		10/1/2020		
Construction 50% Complete:		3/1/2021		
Construction 75% Complete:		6/1/2021		
Construction 90% Complete:		8/1/2021		
Construction & Final Inspection Completed:		9/1/2021		
End Date:		12/30/2021		
Project Completion Report Submitted:		2/28/2022		

Remarks / Comments:

Date	Vendor	Invoice	GRANT FUNDS	LOCAL MATCH
7/2/20	TRC	71557	\$2,775.00	\$2,775.00
8/21/20	Langford	4048	\$3,000.00	
Period Covered:	5/23/2020	to	8/14/2020	If outside contract period, select:

ALL EXPENDITURES RELATED TO THIS CONTRACT MUST BE CONSISTENT WITH THE UNIFORM GRANT AND CONTRACT MANAGEMENT ACT, CHAPTER 783 OF THE TEXAS GOVERNMENT CODE AND 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, FINAL GUIDANCE.

CERTIFICATION: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Scott M. Felton	County Judge		9/29/20
Name of 1st Authorized Signatory	Title	Signature of Authorized Official	Date
Frances Bartlett	County Auditor		10/1/20
Name of 2nd Authorized Signatory	Title	Signature of Authorized Official	Date



INVOICE

PAYMENT INSTRUCTIONS: Please pay by ACH or WIRE. Provide Invoice Numbers/Amounts to ARremitdetail@trccompanies.com

Electronic Funds Payment Details:

Bank Name: Citizens Bank
US ACH: 211170114
US WIRE: 011500120

Swift Code: CTZIUS33
Account Name: TRC
Account Number: 2232037090

Check Payment Mailing Address: TRC LOCKBOX • P.O. BOX 536282 • PITTSBURGH, PA 15253-5904

McLennan County TX
PO Box 1728
Waco, TX 76703

July 2, 2020
Project No: 381132.0000.0000
Invoice No: 71557
Project Manager: Justin Thomas

Project 381132.0000.0000 McLennan Co - 2019 CDBG Elm Mott Water

Contract # 7219270

Professional Services from May 23, 2020 to June 24, 2020

Fee

Billing Phase	Fee	Percent Complete	Earned
Completion of Prelim Eng Plans & Specs	7,400.00	100.00	7,400.00
Completion of Plans, Specs, Bid Advr	11,100.00	100.00	11,100.00
Start of Construction	12,950.00	0.00	0.00
Completion of all Interim & Final Inspec	1,850.00	0.00	0.00
Completion of Final Closeout Assessment	1,850.00	0.00	0.00
TxCDBG Closeout Requirements	1,850.00	0.00	0.00
Special Services	8,000.00	0.00	0.00
Total Fee	45,000.00		18,500.00
		Previous Fee Billing	12,950.00
		Current Fee Billing	5,550.00
	Total Fee		5,550.00
		Total this Invoice	\$5,550.00

Langford Community Management
 Services
 2901 County Road 175
 Leander, Texas 78641

Invoice

DATE	INVOICE NO.
8/21/2020	4048

BILL TO
McLennan County Judge's Office ATT: Regan Copeland 501 Washington Ave., Room 214 Waco, TX 76701

PROJECT

ITEM	DESCRIPTION	AMOUNT
Acquisition	Completion of Acquisition Activities	1,000.00
Contract/Financial...	Submittal of A600 Initial Acquisition Report Management of Contracts and Financial Activities	5,500.00
	Service Period: 6/16/2020 - 8/14/2020	
	GRANT FUNDS - \$6,500.00 (See attached spreadsheet for additional information)	
	Partial invoice submitted due to the 50% restriction to draw grant funds prior to construction contract executed. Requesting \$3,000 now and \$3,500 in draw 4.	
#7219270 - 2019 CD Water Project - grant funds		Total \$6,500.00

ADMINISTRATIVE MILESTONES
McLennan Co. Elm Mott Water Meters



LANGFORD
 COMMUNITY MANAGEMENT SERVICES

Contract # 7219270

from: 6/16/2020 through: 8/14/2020

A	B	C	D		E		F	G	H	
			PERCENT COMPLETE	COMPLETED WORK	PREVIOUSLY BILLED	CURRENTLY DUE				TOTAL COMPLETED
Grant Funds	Establishment of Recordkeeping System	\$ 3,000.00	100%	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	100%	\$ -
Grant Funds	Completion of EEO/Fair Housing Requirements/Reporting	\$ 2,000.00	100%	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	100%	\$ -
Grant Funds	Compliance with Environmental/Special Conditions Clearance	\$ 7,500.00	100%	\$ 7,500.00	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	100%	\$ -
Grant Funds	Completion of Acquisition Activities	\$ 1,000.00	100%	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100%	\$ -
Grant Funds	Contract/Financial Project Management	\$ 5,500.00	100%	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00	100%	\$ -
Grant Funds	Procurement of Construction/Construction FIRs submitted	\$ 5,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,000.00
Grant Funds	Labor Standards Compliance/50% Completion of Construction	\$ 3,500.00		\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 3,500.00
Grant Funds	Labor Standards Compliance/Completion of Construction	\$ 1,300.00		\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 1,300.00
Grant Funds	Filing of all Required Close-out Documentation	\$ 3,200.00		\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 3,200.00
TOTALS		\$ 32,000.00		\$ 19,000.00	\$ 12,500.00	\$ 6,500.00	\$ 19,000.00	\$ 19,000.00	59%	\$ 13,000.00

J.A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

FILED SEP 29 2020

By Myrcetez Gowan-Perkins,
 Deputy

ORDER APPROVING:

**AUTHORIZATION FOR REQUEST FOR
PAYMENT / DRAW REQUEST # 3**

**RE: THE TEXAS COMMUNITY BLOCK GRANT (TXCDBG) FOR WATER
AND SEWER IMPROVEMENTS IN THE UNINCORPORATED
COMMUNITY OF ELM MOTT / CONTRACT NO. 7219270**

On this the 29 day of September, 2020, came on for consideration the matter of Regarding the Texas Community Block Grant (TxCDBG) for Water and Sewer Improvements in the Unincorporated Community of Elm Mott / Contract No. 7219270: Authorization for Request for Payment / Draw Request # 3: Authorization of Certification of Pre-Construction Approvals. After discussion, Commissioner Jones made a motion to approve the Draw Request #3 and it was seconded simultaneously by Commissioner Perry and Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

AGENDA: SEPTEMBER 29, 2020

J. Bids, RFP's, RFQ's Quotations for Goods and Services:

1. Authorization regarding Renewal of RFP 19-024:
Licensed Peace Officers for Courthouse Security
(Texas 1 Security dba Texas Star Security)

Approved

1:42

ORDER APPROVING:

**AUTHORIZATION RE: RENEWAL OF RFP 19-024:
LICENSED PEACE OFFICERS FOR COURTHOUSE
SECURITY (TEXAS 1 SECURITY DBA
TEXAS STAR SECURITY)**

On this the 29 day of September, 2020, came on for consideration the matter of Authorization regarding Renewal of RFP 19-024: Licensed Peace Officers for Courthouse Security (Texas 1 Security dba Texas Star Security). After discussion, Commissioner Perry made a motion to approve and it was seconded simultaneously by Commissioner Miller and Commissioner Snell. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Snell, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, approved by unanimous vote.

McLennan County Purchasing Department

214 North 5th Street Waco, Texas 76701-1302

Ken Bass

Director of Purchasing



September 29, 2020

Re: Renewal Request for RFP 19-024, Licensed Peace Officers for Courthouse Security

Commissioners Court:

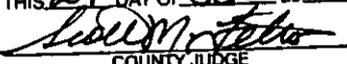
We currently have a contract with Tex 1 Security dba Texas Star Security per RFP 19-024. This company provides licensed peace offices for security on County properties as needed. The initial term of the contract was from September 30, 2019 through September 29, 2020. The RFP included an option to renew annually if prices remain the same or there is no more than a 3% increase, at the discretion of Commissioners Court. We spoke with David Ives and he would like to renew this contract. We then contacted Paula Grisham with Texas 1 Security and she would like to renew this contract for an additional year at the same prices.

If this renewal is approved, the bid will be in effect from September 30, 2020 through September 29, 2021.

We respectfully submit this request for your consideration.

Thank You,
Ken Bass

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

RENEWAL
APPROVED BY COMMISSIONERS COURT
THIS 29 DAY OF SEPT 20 20

COUNTY JUDGE

FILED. **SEP 29 2020**

By Myrcetez Gowan-Perkins,
Deputy

The Court went back to Item H. 1. Discussion and/or Action on Matters Re: COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters.

INFORMATION ONLY:

DISCUSSION AND/OR ACTION ON MATTERS RE: COVID-19 INCLUDING BUT NOT LIMITED TO STAFFING, EMERGENCY APPROPRIATIONS, PRECAUTIONS AND PLANS, RESTRICTIONS TO PREVENT THE SPREAD OF COVID-19, PERSONNEL COMPENSATION AND BENEFIT MATTERS, HEALTH AND SAFETY PROCUREMENTS, TECHNOLOGY PROCUREMENTS FOR CRIMINAL JUSTICE SYSTEM TO ALLOW FOR OPERATIONS TO CONTINUE SAFELY, TECHNOLOGY PROCUREMENTS TO ALLOW FOR REMOTE MEETING PARTICIPATION, REPORTS ON PROGRESSION OF COVID-19, AND RELATED MATTERS

On this the 29 day of September, 2020, came on for consideration the matter of Discussion and or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters. The Court discussed the Department of State Health Services' Letter regarding matters related Covid-19.

ORDER RECESSING TO EXECUTIVE SESSION

On this the 29 day of September, 2020, at 2:00 o'clock p. m. the County Judge announced that at this time we will go into Executive Session in accordance with Section 551.076 of the Local Government Code (V.C.T.A.)

ORDER RECONVENING REGULAR SESSION

On this the 29 day of September, 2020, at 2:18 o'clock p.m. the Court reconvened in Regular Session with Judge Felton presiding and Commissioners Kelly Snell, Patricia Miller, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

ORDER ADJOURNING REGULAR SESSION

On this the 29 day of September, 2020, at 2:19 o'clock a.m. Judge Felton announced that the meeting of September 29, 2020 is adjourned.

ITEMS DEFERRED, AGENDA, SEPTEMBER 29, 2020

On this the 29 day of September, 2020, upon motion made, seconded and duly passed by unanimous or majority vote, it is ordered by the Court that the following Items on the Agenda for September 29, 2020, be, and the same are hereby, deferred:

**F. Contracts, Interlocal Agreements, and Memorandums of Understanding;
Purchase, Lease, or Acquisition of Goods, Equipment or Services,
including any Financing Thereof**

3. Authorization of Agreement with Core and Main (re:
Bid 20-021 / Construction of the 2019 CDBG Elm
Mott Water Improvements, TxCDBG Contract
No. 7219270)

APPROVAL OF MINUTES

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the _____ day of _____, 2020.

**Kelly Snell,
Commissioner Precinct 1**

**Patricia Chisolm-Miller,
Commissioner Precinct 2**

**Will Jones,
Commissioner Precinct 3**

**Ben Perry,
Commissioner Precinct 4**

**Scott M. Felton,
County Judge**

**ATTEST: J. A. "Andy" Harwell,
McLennan County Clerk**

By _____ **Deputy County Clerk**
Myrce'tez Gowan-Perkins