

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that the McLennan County Commissioners Court will conduct a special meeting on Thursday, the 22nd day of July, 2021 at 9:00 o'clock a.m. and act on the items on the following agenda. In addition, notice is hereby given that this July 22, 2021 meeting may be recessed and reconvened on Friday, the 23th day of July, 2021 at 9:00 a.m., to complete discussion and action on the agenda items set forth below, including the Budget Work Session, unless the meeting of July 22, 2021 is adjourned by decision of Commissioners Court.

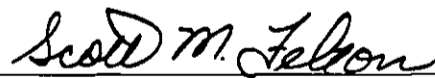
No physical meeting open to the public will be held. A temporary suspension of portions of the open meetings act to allow telephone or video conference public meetings has been granted by Governor Greg Abbott pursuant to Executive Order No. GA-08. These actions are being taken to mitigate the spread of Covid-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice
- B. Moment of Silence / Invocation and Pledge
- C. Public Comments
- D. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:
 - 1. Regarding the FY 22 Budget:
 - a. Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed
- E. Additional Items for Discussion and Potential Action:
 - 1. Discussion and/or Action on Various County Policies / Procedures
- F. Executive/Closed Session
 - 1. *Section 551.071 of the Government Code (V.C.T.A.):* An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
 - 2. *Section 551.072 of the Government Code (V.C.T.A.):* Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
 - 3. *Section 551.074 of the Government Code (V.C.T.A.):* Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
 - 4. *Section 551.076 of the Government Code (V.C.T.A.):* Deliberations regarding Security Devices or Security Audits
 - 5. *Section 551.087 of the Government Code (V.C.T.A.):* Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
- G. Adjourn

Signed this 15th day of July, 2021



SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF MCLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 15th day of July, 2021.

Witness my hand and seal of office at Waco, McLennan County, Texas the 15th day of July, 2021 at 4:30 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY:  (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: JUL 22 2021

By Myroctez Gowan-Perkins,
Deputy

AGENDA: JULY 22, 2021

B. Moment of Silence / Invocation and Pledge

9:00

County Judge Felton stated that at this time we will have a moment of silence. County Judge Felton then stated that we will now have the Pledge of Allegiance.

AGENDA: JULY 22, 2021

D. Budget, Budget Amendments/ Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 22 Budget:

- a. Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed

Discussion Only

9:01

INFORMATION ONLY:

**ACTION RE: MATTERS RELATIVE TO THE FY 22 BUDGET / 2021 TAX RATE,
INCLUDING, BUT NOT LIMITED TO, BUDGET POLICIES,
PRIORITIES, TIMELINES, UPDATES FROM THE COUNTY
AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 22 BUDGET

On this the 22 day of July, 2021, came on for consideration the matter Re: FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed. Human Resources Director, Ms. Ana Picazo, addressed the Court regarding the County Treasurer - Dept. 0580; Salary Requests; reorganization of the Office and the reclassification of positions. The Court discussed the District Clerk - Dept. 1500; Salary Request and the Compensation Analysis for Elected and Appointed Officials. County Auditor, Ms. Frances Bartlett, addressed the Court regarding the Specialty Court. The Court discussed the Constable Precincts' Compensation Analysis; Justice of the Peace, Precinct 5 – Dept. 1651; Salary Increase; Criminal District Attorney – Dept. 0210; Specialty Courts – Dept. 1455, County Sheriff – Dept. 2200 and Title Change Request regarding the Tax Office Departments. Presentation re: Executive Director of Greater Waco Sports Commission, Mr. Michael Vogelaar, presented to the Court regarding their organizational work and funding request.

ORDER RECESSING SPECIAL SESSION

On this the 22 day of July, 2021, at 10:34 o'clock a.m., Judge Felton announced that this meeting of July 22, 2021 stands in recess for five minutes.

ORDER RECONVENING SPECIAL SESSION

On this the 22 day of July, 2021, at 10:42 o'clock a.m. the Court reconvened in Special Session with Judge Felton presiding and Commissioners James Smith, Patricia Chisolm-Miller, Will Jones and Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went to Item D. 1. a. Re: the FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed.

INFOMRATION ONLY:

**ACTION RE: MATTERS RELATIVE TO THE FY 22 BUDGET / 2021 TAX RATE,
INCLUDING, BUT NOT LIMITED TO, BUDGET POLICIES,
PRIORITIES, TIMELINES, UPDATES FROM THE COUNTY
AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 22 BUDGET

On this the 22 day of July, 2021, came on for consideration the matter Re: FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed. Senior Vice President of HUB International, Mr. Randy McGraw, addressed the Court regarding the McLennan County Group Health Plan. The Court discussed the McLennan County Group Health Plan.

ORDER RECESSING SPECIAL SESSION

On this the 22 day of July, 2021, at 11:30 o'clock a.m., Judge Felton announced that this meeting of July 22, 2021 stands in recess until 1:30 p.m.

ORDER RECONVENING SPECIAL SESSION

On this the 22 day of July, 2021, at 1:31 o'clock p.m. the Court reconvened in Special Session with Judge Felton presiding and Commissioners James Smith, Patricia Chisolm-Miller, Will Jones and Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went to Item D. 1. a. Re: the FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed.

INFORMATION ONLY:

**ACTION RE: MATTERS RELATIVE TO THE FY 22 BUDGET / 2021 TAX RATE,
INCLUDING, BUT NOT LIMITED TO, BUDGET POLICIES,
PRIORITIES, TIMELINES, UPDATES FROM THE COUNTY
AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 22 BUDGET

On this the 22 day of July, 2021, came on for consideration the matter Re: FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed. Executive Director of Animal Birth Control Clinic (ABC), Ms. Carrie Kuehl, addressed the Court regarding the ABC Clinic and their funding request. Human Resources Director, Ms. Ana Picazo, addressed the Court regarding Bilingual Pay, County Clerk - Dept. 0030; the Human Resources Compensation Analysis regarding various departments; County Court at Law #3; County Treasurer - Dept. 0580 - Salary and Position Request and the Incentive Pay Plan. The Court then discussed the Cost of Living Adjustment (COLA); Incentive Pay Plan; the TCDRS; the Employee Deposit Rate; Contracted Programs – Dept. 5490; Economic Development -- Dept. 7890; County Sheriff – Dept. 2200 and the McPups Program, Precinct 4 - Dept. 3465.

ORDER RECESSING SPECIAL SESSION

On this the 22 day of July, 2021, at 3:33 o'clock p.m., Judge Felton announced that this meeting of July 22, 2021 stands in recess for five minutes.

ORDER RECONVENING SPECIAL SESSION

On this the 22 day of July, 2021, at 3:40 o'clock p.m. the Court reconvened in Special Session with Judge Felton presiding and Commissioners James Smith, Patricia Chisolm-Miller, Will Jones and Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

The Court went back to Item D. 1. a. Re: the FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed.

INFORMATION ONLY:

**ACTION RE: MATTERS RELATIVE TO THE FY 22 BUDGET / 2021 TAX RATE,
INCLUDING, BUT NOT LIMITED TO, BUDGET POLICIES,
PRIORITIES, TIMELINES, UPDATES FROM THE COUNTY
AUDITOR AND/OR BUDGET WORK
SESSIONS, AS NEEDED**

RE: THE FY 22 BUDGET

On this the 22 day of July, 2021, came on for consideration the matter Re: FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed. County Auditor, Ms. Frances Bartlett, updated the Court regarding the timeline for the adopting the FY 22 proposed tax rate and budget.

AGENDA: JULY 22, 2021

E. Additional Items (If Any) for Discussion and Potential Action

1. Discussion and/or Action on Various County Policies / Procedures

Approved

4:17

ORDER APPROVING:

ACTION ON VARIOUS COUNTY POLICIES / PROCEDURES

On this the 22 day of July, 2021, came on for consideration the matter of Discussion and/or Action on Various County Policies / Procedures. After discussion, Judge Felton made a motion to defer and it was seconded by Commissioner Smith. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Smith, Commissioner Jones, Commissioner Miller and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, deferred by unanimous vote.

MISSION STATEMENT *(purpose or reason for existence)*

McLennan County, Texas exists to provide essential services to citizens of the County through the leadership of locally elected and appointed officials and by following the guiding principles of equity, fairness, respect, financial sustainability, transparency, and operational excellence.

VISION STATEMENT *(desired future state)*

McLennan County's vision is to be financially responsible with County resources and efficient in service delivery. We commit to a culture of innovation, excellence, and transparency, while providing the highest level of customer service to the citizens and businesses of the County.

ORGANIZATIONAL GOALS

- Promote the well-being of our residents through social, economic, and health and safety initiatives
- Ensure the public safety and peaceful resolution of conflicts through the justice system and other public processes
- Preserve and protect our environment and natural resources through responsible land stewardship
- Empower the public through civic engagement and collaboration
- Improve financial strength and effectiveness by proactively exercising fiscal disciplines
- Maximize operational efficiency and productivity through streamlined policies and processes, enhanced communication, and targeted application of technologies

GENERAL FUND RESERVES

The County intends to maintain an operating reserve for use in the event of unanticipated, extraordinary expenditures and/or the loss of a major revenue source. The operating reserve shall be maintained at a minimum of 33% of operating expenditures.

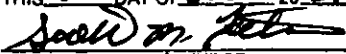
BALANCED BUDGET

McLennan County defines a balanced budget as one whose budgeted expenditures do not exceed budgeted revenues plus prior year ending unassigned fund balance. McLennan County's goal is to fund recurring operating expenditures with recurring sources of revenue rather than the use of non-recurring sources of revenue or prior year fund balance.

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: JUL 22 2021

By Myrcotez Gowan-Perkins,
Deputy

APPROVED BY COMMISSIONERS COURT
THIS 22 DAY OF JULY 20 21

COUNTY JUDGE

The Court went back to Item D. 1. a. Re: the FY 22 Budget: Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed.

ORDER APPROVING:

**ACTION RE: MATTERS RELATIVE TO THE FY 22 BUDGET / 2021 TAX RATE,
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ORDER ADJOURNING SPECIAL SESSION

On this the 22 day of July 2021, at 4:20 o'clock p.m. County Judge Scott Felton announced that the meeting of July 22, 2021 is adjourned.

APPROVAL OF MINUTES

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the _____ day of _____, 2021.

**James Smith,
Commissioner Precinct 1**

**Patricia Chisolm-Miller,
Commissioner Precinct 2**

**Will Jones,
Commissioner Precinct 3**

**Ben Perry,
Commissioner Precinct 4**

**Scott M. Felton,
County Judge**

**ATTEST: J. A. "Andy" Harwell,
McLennan County Clerk**

By _____ **Deputy County Clerk**
Myrce'tez Gowan-Perkins